

ONONDAGA COUNTY
EXECUTIVE DEPARTMENT
DIVISION OF PURCHASE
421 MONTGOMERY ST.
SYRACUSE, NY 13202

ADDENDUM NO. 1

BID REF. 8579
FOR: CURBSIDE BRUSH COLLECTION
DEPARTMENT: TOWN OF CICERO
OPENING DATE: NOVEMBER 18, 2016.

PAGE 5. UNDER NOTE, CHANGE DATE TO February 17, 2016

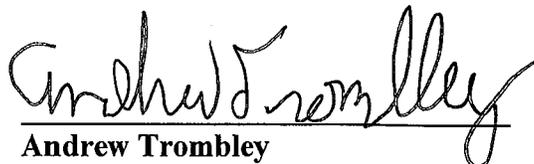
PAGE 8: UNDER, CONTRACTOR REQUIREMENTS. BULLET # 4 DELETE REQUIREMENT FOR OBTAINING FINGER PRINTS

PAGE 10, PRICING PAGE. ADD PRICING FOR LAST RENEWAL PERIOD

Renewal Period - (March 31, 2012 through January 31, 2021):

Total Price: _____ \$ _____
(words)

END OF ADDENDUM


Andrew Trombley
Director

DATE: NOVEMBER 7, 2106.

REVISED 11/7/16

MINIMUM SPECIFICATIONS (Con't)

Notification to Customers

Contractor shall provide to each Home Owner written notice of the scheduled collection days; any deviation from the scheduled collection day during the weeks in which legal holidays may fall; the Town regulations regarding the collection and disposal of Brush and any other information required by the Town of Cicero prior to commencement of this Contract. No deviation shall be made from said established collection days without the prior written approval of the Supervisor of the Town of Cicero.

The Contractor shall notify, in writing, by personal delivery or first class mail, each Home Owner on a collection route of any approved deviation and include a list of specific items that will or will not be collected as part of this Contract and the Contractor's contact information. Each Contractor shall also provide to the Town a copy of said list, prior to commencement of the Contract. Note: The Contractor is **expressly forbidden** to share this list with any other parties.

Note: This notification must be first approved in writing by the Town of Cicero Supervisor and be delivered by February 17, 2017.

Time of Collection

Collections shall be made between the hours of 6:00 am and 5:00 pm only.

Pickup Location

All collections shall be made from just outside and adjacent to the pavement or concrete valley gutter and emptied containers and receptacles shall be returned to just outside the pavement or concrete valley gutter in such a manner that they shall not constitute an obstruction to traffic lawfully using the streets or to pedestrians lawfully using adjacent sidewalks and walkways. Containers must be placed neatly and as close to the curb as possible. The Contractor shall not pickup Brush from any resident's house or backyard or anywhere other than as is specified here.

Disposal

The disposal of all Brush collected shall be the responsibility of the Contractor. The Contractor shall dispose of all collected material at a New York State Department of Environmental Conservation (NYSDEC) approved Composting Facility. Proof of DEC site approval shall be provided prior to commencement of Contract.

Equipment

All materials shall be collected, hauled and transported in steel body trucks in good condition and repair. The Town reserves the right to inspect all vehicles at any time and require trucks determined to be unfit for Town business to be immediately taken out of service. The Contractor shall be responsible to ensure the vehicles taken out of service do not impact service. The Contractor shall use a Grapple Truck and all trucks used by the Contractor shall comply with Part 301 of the NYS Vehicle Traffic Law and Part 79 of the Commissioners Regulations (NYS Inspection Program).

REVISED 11/7/16**MINIMUM SPECIFICATIONS (Con't)**

- The Contractor will be responsible for maintaining a written log of customer generated complaints. Included in this log will be: the name and address of the customer, the date of the complaint, the alleged problem, and a description of the resolution including the date and time resolved. At the request of the Town Supervisor, a copy of the written log will be made available to the Town for review.
- The successful Contractor will provide a website address for consumer complaints that can be audited by the Town of Cicero at the Town's request.

Contractors Representative: The Contractor shall designate one employee of the Contractor to be the Contractor's Representative. This person shall be the principal contact with the Town, be available during normal business hours, have the authority to make decisions regarding the execution of the Work and be able to resolve problems arising from the Contractor's performance. The designated representative and phone contact information must be included with this bid. Failure of the Contractor to designate a Contractor's Representative with the above referenced abilities or a suitable replacement, if necessary, shall subject the Contractor to a \$100 per day penalty which will be withheld from any monies due the Contractor.

Emergency Calls: The Contractor shall provide the Town with the phone numbers of at least three (3) responsible persons, to be used during non-working hours and weekends, who shall be in a position to dispatch men and equipment to rectify problems created by the Contractor.

Contractor Requirements

- The Contractor will verify that all drivers have clean drivers licenses, defined as no more than 2 points. The Town of Cicero requires the successful contractor to submit the employee safety records immediately upon request of the Town Supervisor.
- No driver who has had a DWI and/or DWAI in the last five years will be permitted to drive for the Town of Cicero.
- The Contractor will certify that no employee has been convicted of a felony.
- The Contractor will be responsible for background checks on all employees through insurance carrier and driving records; and background checks will be available for audit by the client.
- Contractor shall also comply with the NYDOT LENS program.
- Contractor must not exceed a rating of 70% on the Federal motor carrier Safety Administration – Safety Measurement System.
- Contractor must also submit their worker's compensation rate from their insurance company and will provide any and all safety programs and compliance with the same.
- Contractor will comply with all required OSHA safety practices including safety glasses and vests.

REVISED 11/7/16

PRICING PAGE

Furnish Collection and Disposal of Brush for the Town of Cicero as specified.

Initial Contract Period - (April 1, 2017 through January 31, 2018 **and** March 31, 2018 through January 31, 2019):

Total Price: _____ \$ _____
(words) (figures)

Renewal Period - (March 31, 2019 through January 31, 2020):

Total Price: _____ \$ _____
(words) (figures)

Renewal Period - (March 31, 2020 through January 31, 2021):

Total Price: _____ \$ _____
(words)