

## AGENDA

Wednesday, May 14, 2014

### CICERO TOWN BOARD REGULAR MEETING

6:30 PM

1. Pledge of Allegiance
2. Approval of Town Board Meeting Minutes from April 23, 2014
3. Budget Modifications/amendments
4. **Loretto**
  - Presentation and status report on the opening of the Cottages at Garden Center by Loretto representatives Steve Volza, Chief Operating Officer, Jack Pease, Administrator of The Cottages, and David Mooney, Project Director
5. **Annual Financial Report for 2013**
6. **Judge David Bruffet.** Move the adoption a resolution to establish Standard Work Days for elected and appointed officials, and to report days worked to the New York State and Local System (RS2417-A) specifically for Judge David C. Bruffet, Jr.
7. **Personnel Appointments**
  - A. **Board of Assessment Review**

Move the adoption of a resolution to appoint the following individuals to the Assessment Review Board for 2014:

    - Terri Dewey, Cicero, for the position of Secretary at a rate of \$12.50/hour
    - Tracy Sadowski, Kirkville, for the position of Greeter at a rate of \$10.00/hour
  - B. **Parks and Recreation**

Move the adoption of a resolution to appoint the following individuals:

    - Jennifer Foley as Recreation Leader at a rate of \$12.00/hour, with a start date of 6/16/14
    - Christine Fleury as Recreation Leader at a rate of \$9.75/hour, with a start date of 6/16/14
    - Gannon Andrews and Haley Wodarczyk as Recreation Leader at a rate of \$9.75/hour each, with start dates of 6/16/14
    - Thomas Bartyzel, Marina Fay, Alicia Sherlock, Kathryn Scott as Recreation Attendants at a rate of \$8.75/hour each, with start dates of 6/16/14
    - Jacquelyn Kleist as Recreation Attendant for Extended Day Camp at a pay rate of \$8.75/hour, with a start date of 6/16/14
    - Briana Echols as Recreation Attendant at a rate of \$8.75/hour, with a start date of 6/16/14
    - Nicholas Snow as Swimming Facilities Manager at a pay rate of \$10.50/hour, with a start date of 6 /01/14

- Mitchell Bower as Assistant Swimming Facilities Manager and Learn to Swim Coordinator at a rate of \$10.00/hour, with a start date of 6/01/14
- Richard Blackburn, Zach Dengos, Tyler Lawrence, Jacob Mekker, Andreu Nutter, Mackenzy Nutter as Lifeguards at a rate of \$8.75/hour, but with a rate of \$9.75/hour for the Learn to Swim Lessons, with start dates of 6/01/14
- Dan Gulino, Andrew Osborne, and Zachary Maurer as Park Laborers at a rate of \$8.75/hour each, with start dates of 5/27/14

**C. Police Department**

Move the adoption of a resolution to appoint Matthew Ware as an Officer of the Cicero Police Department on a part-time basis at a rate of \$18.80/hour, effective 5/13/14

**8. Tax Receiver**

Move the adoption of a resolution to approve professional conference fees of \$340.00 for Sharon Edick to attend the New York State Association of Tax Receivers and Collectors seminar at the Double Tree in Syracuse on 6/08/14-6/11/14.

**9. Parks and Recreation**

Move the adoption of a resolution for purchase approval of the following services and equipment:

- \$6,640.00 to Maxian and Horst for Professional Services for Construction and Bid Documents for Central Park Playground Project – DASNY grant (Concept drawing portion approved in 2013)
- \$2,000.00 (not to exceed) to Home Depot for lumber, concrete and miscellaneous hardware for benches (part of Central Park Playground Project DASNY Grant)
- \$2,429.29 to Sparky's Residential Electric Lighting and miscellaneous switches for light controls at Skyway Park Pavilion (paid by North Syracuse Little League participant fee fund)  
Other Quote: Mac Electric \$3151.55
- \$3,368.00 to NSCSD, Treasurer for School Use for Winter & Spring Programs via program fees
- \$47,496.30 (NY State Contract #E-12-13-PFTH) to Van Bortel Ford for Truck Replacement. Replace 2002 Chevrolet dump truck with plow with 2015 Ford F350 with v-plow off of State Contract.

*Justification: The truck has seen 13 winters of plowing and has extensive under carriage rust. It was purchased in 2002 for \$34,438 and we have spent over \$13,200 to date on repairs. The mechanical problems and is nickel-diming the Town with repairs. The metal dump box which is critical to our operation is worn thin and will need extensive welding to build up the bed of the box. In evaluating the truck's longevity, we have determined that it will not hold up to another season of hauling equipment, hauling materials, and plowing. It has been listed on the long range plan for replacement in 2013 but was not included in that budget. NOTE: This truck was in the Parks and Rec original budget submission for 2014 but was removed after discussions with the Budget Officer and the Supervisor for leasing/BAN purchase in 2014.*

Other Quotes not from State Contract:

Burdick Ford \$51,132.50

Delacy Ford \$51,319 (price with straight blade plow

**10. Highway Department**

Move the adoption of a resolution for approval of the following purchases:

- \$13,700.00 to Steel Sales for Pipe. 220' of 35" x 24" of 14 ga. solid aluminized cmp pipe & bands & 80' of 30" solid cmp pipe & 100' of 49" x 33" solid cmp pipe  
Other quote: OSWEGO TOOL: \$15,074.62
- \$390,925.78 to Beam Mack for (2) 2015 Mack Granite GU712-6-wheelers
- \$1,675.00 to Schneider Brothers for Repair to rear gate uprights-both sides truck #12  
Other quote: JPW \$2,258.00
- \$3,500.00 to Merritt Seed for Grass seed. 1,225 lbs. grass seed (35 bags), 80 bales mulch, 40 2.5 bags fertilizer (covers approx.120,000 sq.)-county bid
- \$19,600.00 to Crossroads Highway for Traffic paint & glass beads  
Other quotes:  
Sherwin Williams \$19,800.00  
Franklin Paint \$20,100.00
- An amount not to exceed \$1500.00 to Tracey Road Equipment for Control cable for our sewer jet

**11. Highway Department**

Move the adoption of a resolution approving an equipment trade of a 2013 Bobcat S750 and purchase for the Town Highway Department of a 2014 Bobcat Skid-Steer Loader S750 with warranty and options from Bobcat of Central New York, pursuant to Product Quotation number 17028D017466, dated 05/02/14, a copy of which has been supplied to the Town for a net purchase price not to exceed \$1.00 after equipment trade as quoted. This resolution also authorizes the Supervisor to execute any documents necessary to effectuate the matter, including but not limited to contract documents and a bill of sale.

**12. Northern Boulevard Speed Reduction**

This is in anticipation of the Thompson Road construction project from Believer's Chapel to South Bay Road to commence this summer.

- Move the adoption of a resolution to amend the speed limits on Northern Boulevard and Island Road as follows: The northerly approach to the intersection on Northern Boulevard adjacent to the Totman Road intersection be reduced to 45 mph. The portions of Northern Boulevard southbound from the intersection will remain at 55 mph and reducing the west bound approach on Island Road toward the intersection be reduced from 45 mph to 35 mph from approximately 750 feet east of the intersection of Joss Farm Way with Island Road. This is all pursuant to the letter and sketch map provided by Onondaga County Department of Transportation, a copy of which has been provided to all Board members

**13. Town Code Section 210.18 Signs**

Status report and discussion on the 'stay' on the Town Code relative to signage and efforts to amend the code language

**14. Bob Smith, Planning Board Chairman**

Discussion on zone changes for the properties on the north side of East Taft Road between Northern Boulevard and Thompson Road.

**15. American Legion Post 787**

- Move the adoption of a resolution to approve the issuance of a parade permit to Post 787 for the Memorial Day Parade in the Town of Cicero on Monday 5/26/14 at 9:00 a.m., and to authorize the supervisor to execute the permit with Post 787
- Move the adoption of a resolution to approve the Town to release \$500.00 to help defer the costs of the Memorial Day Parade and Ceremonies.

**16. SPDES Annual Report**

Move the adoption of a resolution to approve C&S Engineers, Inc. to provide engineering services for the preparation of the NYSDEC SPDES (New York State Department of Environmental Conservation State Pollutant Discharge Elimination System Program) Phase II Annual Report and associated services for the permit year, March 10, 2013 to March 9, 2014, for a fee not to exceed \$1,800, as required by the NYSDEC and authorizing the Deputy Supervisor to execute the associated contract.

**17. Codes Office**

Move the adoption of a resolution to purchase a one-year subscription for the NFPA (National Fire Protection Agency) manuals with online access to the NFCSS All Access program, at a cost of \$1,165.50.

**18. Cooling Tower**

Move the adoption of a resolution for authorization of the advertisement for bids to replace cooling tower and install new air cooled condenser for the Cicero Town Hall. Said bids are to be received at the Town Clerks Office, 8236 Brewerton Rd., Cicero, before May 28<sup>th</sup>, 2014, at 11:00 a.m. local time. A copy of the proposed Bid Specifications will be available for inspection at the Town Clerks Office.

**19. Sealed Bids for Highway vehicles**

Move the adoption of a resolution to award the following bids to JSSJR Enterprises, Inc. for a total of \$6780.00

- A. 1997 International 10-Wheel \$3890.00
- B. 1991 6-Wheel truck with salter \$2890.00

**20. Trash & Recycling Services for Town Hall/Highway/Police**

Move the adoption of a resolution to authorize \_\_\_\_\_ to provide trash/recycling service for Town Hall, Highway, and Police at a monthly cost of \$\_\_\_\_\_, effective June 1, 2014 through May 31, 2015.

**21. Town Board Work Session**

Move the adoption of a resolution to schedule a Town Board work session for Thursday, May 22, 2014 at 5 p.m. with members of the Planning Board and the ZBA, at the Town Hall for the Town Clerk to publish this meeting to ensure public participation.

## **22. Resolution authorizing the purchase of heavy equipment**

Move the adoption of a resolution authorizing the purchase of heavy equipment for the Town of Cicero, Onondaga County, New York, at a maximum estimated cost of \$392,000 and authorizing the issuance of \$317,000 Serial Bonds of said town to pay a portion of the cost thereof.

## **23. Resolution authorizing the purchase of a dump truck and Senior Citizens' Bus**

Move the adoption of a resolution authorizing the purchase of a dump truck and senior citizens' bus for the town of Cicero, Onondaga County, New York, at a maximum estimated cost of \$97,100 and authorizing the issuance of \$97,100 Serial Bonds of said town to pay the cost thereof.

## **24. Executive Session**

Move for the adoption of a resolution to enter into executive session to discuss issues related to pending litigation

A public body may only go into executive session if the matters to be discussed:

- Will imperil public safety if disclosed;
- May disclose the identity of a law enforcement agent or informer
- Relate to a current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- Relate to proposed, pending, or current litigation
- Relate to public employee collective-bargaining negotiations;
- Involve medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation;
- Pertain to the preparation, grading, or administration of examinations; or
- Relate to the proposed acquisition, sale, or lease of real property, or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect their value

## **25. Updates/News**

- Carmel Runne
- Narcan Program
- Legislative Gazette
- South Bay Road Rehabilitation
- Terrorism Prevention Program Grant Award

## **26. Public Input**

## **27. Adjourn**