



AGENDA

Wednesday February 12, 2014

CICERO TOWN BOARD REGULAR MEETING

6:30 PM

1. Pledge of Allegiance
2. Approval of Town Board Meeting Minutes from January 22, 2014
3. Budget Modifications
4. Presentation by Kate McCaffrey, Director of NOPL, and Rob Bick, President of the NOPL Board of Trustees relative to services for local residents and those from outside the county
5. **Personnel Matters**
 - Appointment of Kaci Toms as Recreation Attendant for fall, winter, and spring programs at rate of \$8.00/hour, effective January 27, 2014
 - Move the adoption of a resolution to appoint Lori Lake Toms to the position of Parks and Recreation Commission Clerk at a per session meeting rate of \$80.00, including the preparation of minutes.
 - Move for the adoption of a resolution to appoint Kristin Ryder to the position of Planning Board Clerk at a per session meeting rate of \$207, including the preparation of meeting minutes.
 - Move for the adoption of a resolution to approve expenses in the amount of \$700.00 for Deputy Code Enforcement Officers John Dunham and David Balcer to attend the required N.Y.S. Building Officials Conference from April 1- 4, 2014. This is a local conference and no other expenses will be incurred.
 - Move for the adoption of a resolution to approve expenses not to exceed \$902.00 for Code Enforcement Officer Steve Procopio to attend required training with Northern Adirondack Code Enforcement Officials Association from March 3-6, 2014 in Lake Placid. Breakdown of expenses includes \$240 training fee, \$412 for four hotel days, \$150 for food, and \$100 for gasoline,
6. **Highway Department**

Move for the adoption of a resolution to approve the following items for the Highway Department:

 - \$1,290.00 to Atlas Fence for fence repair from off road drainage job
 - \$1,843.50 to Frank Murken Products for hydraulic hose and fittings-elbows, swivels and couplers
 - \$4,200.00 to Commercial Truck Tire for (8) tires for truck #41
 - \$1,422.84 to Beam Mack for oil pan replacement for truck # 29
 - \$4914.29 to Vantage Equipment for repair to the swing gear box and hydraulic pump #45
7. **Parks and Recreation Department**

Move for the adoption of a resolution to approve the following for the Parks and Recreation Department:

 - \$3,880.00 to Lumberjack Tree Service for tree removal, stump grinding or tree trimming at Gateway Park, Central Park, and Senior Center
 - \$1,575.00 to Vitale Ready Mix Concrete Inc. for 75 cubic yards of Infield Mix for Central, Skyway, and Gateway Parks
 - \$1,777.50 to Vitale Ready Mix Concrete Inc. for 90 cubic yards of topsoil
 - \$8,105.00 to AAA Quick Plows for Mowing Contract for the cemeteries
 - \$1,467.00 Commercial Lawn and Landscaping for Herbicide Contract for parks, buildings and cemeteries
8. **Town Clerk's Office**
 - Move for the adoption of a resolution to approve \$1,230.00 for the annual Software Support/Maintenance Agreement with Business Automation Services (BAS), Inc., for the Town Clerk's Office.
 - Move for the adoption of a resolution to approve a contract with vendor General Code for the scanning of Codes Office documents at a cost not to exceed \$29,447.80 and to authorize the Supervisor to execute the agreement. This funding is provided by a NYS Archival grant.

9. **Codes Office**
Move for the adoption of a resolution to authorize payment of the annual maintenance fee of \$9257.00 for the Municipality computer software program
10. **Brush Contract**
Move the adoption of a resolution for authorization of the advertisement for bids for the curbside brush collection and disposal services for the Town of Cicero. Said bids are to be received at the Office of the Purchasing Director of Onondaga County, located at the John H. Mulroy Civic Center—13th Floor, 421 Montgomery Street, Syracuse NY 13202 on or before March 11th, 2014 by 2:00p.m. local time. A copy of the proposed Bid Specifications will be available for inspection at the office of the Onondaga County Division of Purchase at the above referenced address beginning February 18, 2014 and it can also be seen on the County website
11. **MS4 Agreement**
Move for the adoption of a resolution authorizing the supervisor to execute an agreement with Onondaga County, effective January 1, 2014-December 31, 2018. This agreement will allow the County to continue to assist the Town of Cicero with efforts required to meet the NYS DEC MS4 regulations relative to Minimum Control Measure 3: Illicit Discharge Detection and Elimination.
12. **Drainage**
Move for the adoption of a resolution authorizing the advertisement for the Maintenance of Drainage Facilities Contract. Bids to be received on or before March 5, 2014.”
13. **Sewer Services**
Move the adoption of a resolution authorizing the supervisor to execute a contract with C&S Companies for services associated with emergency sewer system repairs estimated at \$8,000.00 and efforts related to development of a sewer system capital improvement plan as required in the Town wastewater agreement with Onondaga County at a cost not to exceed \$10,000.00
14. **Discussion item**
- Mission Statement
 - Loretto Nursing Home
15. **Public Input**
16. **Executive Session**
- Move the adoption of a resolution to enter into executive session to discuss issues relative to public employee collective-bargaining negotiations and employment history of particular employee(s) pursuant to Public Office Law Section 105
- A public body may only go into executive session if the matters to be discussed:
- Will imperil public safety if disclosed;
 - May disclose the identity of a law enforcement agent or informer
 - Relate to a current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
 - Relate to proposed, pending, or current litigation
 - Relate to public employee collective-bargaining negotiations;
 - Involve medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation;
 - Pertain to the preparation, grading, or administration of examinations; or
 - Relate to the proposed acquisition, sale, or lease of real property, or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect their value
17. **Adjourn**