



Title \_\_\_\_\_

TOWN OF CICERO, NEW YORK

SUBDIVISION APPLICATION

Application Date \_\_\_\_\_

**This section to be completed by Town**

| <u>Subdivision Classification</u>                | <u>Filing Fee</u> | <u>Legal Fee</u> | <u>Engineering Deposit</u> |
|--|-------------------|------------------|----------------------------|
| ___ Simple Subdivision                           | \$100             | \$250            | \$NA                       |
| ___ Preliminary Plan Reapproval                  | \$100             | \$1,250          | \$1,000                    |
| ___ Minor Subdivision Preliminary and Final Plan | \$100             | \$1,250          | \$1,500                    |
| Major Subdivision Preliminary Plan               |                   |                  |                            |
| ___ Less than 75 lots or 20 ac. Commercial       | \$500             | \$1,500          | \$3,500                    |
| ___ 75 to 150 lots or 20 to 50 ac Commercial     | \$500             | \$2,000          | \$5,500                    |
| ___ More than 150 lots or 50 ac. Commercial      | \$500             | \$3,500          | \$7,500                    |
| Major Subdivision Final Plan                     |                   |                  |                            |
| ___ Less than 75 lots or 15 ac. Commercial       | \$500             | \$4,000          | \$3,500                    |
| ___ 75 to 150 lots or 15 to 50 ac. Commercial    | \$500             | \$4,500          | \$4,500                    |
| ___ More than 150 lots or 50 ac. Commercial      | \$500             | \$5,000          | \$5,500                    |

(Separate checks, made payable to the Town of Cicero, shall be provided for each fee. Determination of the Subdivision classification is at the sole discretion of the Town representatives and will be determined upon review of a complete Subdivision Application, Subdivision Plan and other information requested in this application. The Applicant is further advised the classification of the Subdivision Plan may change based on information discovered during the review process.)

**This section to be completed by Applicant**

Site Information: Number of Lots: \_\_\_\_\_ Site acreage: \_\_\_\_\_  
Zone: \_\_\_\_\_ Tax Map No(s): \_\_\_\_\_

1. Name of Subdivision \_\_\_\_\_ Location \_\_\_\_\_  
(This name, once filed, shall not change and must also be approved by the County.)

2. Developer \_\_\_\_\_  
Mailing Address (All correspondence will be sent to this address):  
Street \_\_\_\_\_  
City, State and Zip Code \_\_\_\_\_  
Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

3. Owner: \_\_\_\_\_  
Street Address \_\_\_\_\_  
City, State and Zip Code \_\_\_\_\_  
Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

4. Attorney: \_\_\_\_\_  
Street Address \_\_\_\_\_  
City, State and Zip Code \_\_\_\_\_  
Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

5. Engineer: \_\_\_\_\_  
Street Address \_\_\_\_\_

City, State and Zip Code \_\_\_\_\_  
Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

6. Surveyor: \_\_\_\_\_  
Street Address \_\_\_\_\_  
City, State and Zip Code \_\_\_\_\_  
Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

7. Public Service Facilities:  
a. School District: \_\_\_\_\_  
b. Fire District: \_\_\_\_\_  
c. Drainage District: \_\_\_\_\_  
d. Water District: \_\_\_\_\_  
e. Sewer District: \_\_\_\_\_  
f. Special Districts: \_\_\_\_\_

8. Requests for waivers and modifications to the subdivision regulations (if none, so state):  
\_\_\_\_\_

Note: Before an application can be considered ready for submittal to the Town of Cicero Planning Board the Applicant must:

Submit all copies requested below, along with three separate checks payable to the Town of Cicero, at least ten (10) *business* days prior to the Planning Board meeting. The Planning Board generally meets the second Monday and fourth Monday of each month. ***THE APPLICANT IS REQUIRED TO SUBMIT MATERIALS IN DIGITAL FORMAT FOR USE DURING THE MEETING.*** Any questions please call the Zoning and Planning Office at (315) 699-2201.

**THIRTEEN (13) copies of each of the following:**

- a. Subdivision Plan and supporting information in accordance with requirements of Town Code Chapter 185, Article VI.
- b. Application completely filled out and signed by Applicant and Property Owner.
- c. Short Environmental Assessment Form, completely filled out and signed, for projects classified as Simple Subdivisions, Preliminary Plan Reapproval, and Minor Subdivisions. A Full Environmental Assessment Form (FEAF), completely filled out and signed, for Major Subdivision Preliminary Plans or Type I actions as defined by 6NYCRR Part 617.

I certify that the above statements are true and correct:

9. \_\_\_\_\_ Date: \_\_\_\_\_  
Applicant's Signature Print Name

10. \_\_\_\_\_ Date: \_\_\_\_\_  
Property Owner's Signature Print Name