

STATE OF NEW YORK  
ONONDAGA COUNTY  
TOWN OF CICERO

SS:

The Cicero Town Board held their regular meeting on Wednesday, October 26, 2011, at 7:00 p.m. at the Cicero Town Hall, 8236 Brewerton Road, Cicero, NY 13039.

Present: Judy A. Boyke, Supervisor  
Jessica Zambrano, Councilor  
C. Vernon Conway, Councilor  
Lynn Jennings, Councilor  
James Corl, Jr. Councilor  
Tracy Cosilmon, Town Clerk

Others Present: Christopher Woznica, Highway  
Joseph Snell, Police Chief  
Wayne, Dean, Director of Planning & Development  
Shirlie Stuart, Comptroller  
Linda Losito, Secretary to the Supervisor  
Brad Brennan, Assessor  
Anthony Rivizzigno, Town Attorney  
Douglas Wickman, C & S Engineers

Absent: Jody Rogers, Director of Parks & Recreation  
Sharon Edick, Receiver of Taxes

The meeting was opened at 7:00 p.m. with the Pledge of Allegiance.  
A moment of silence was observed in remembrance of our men and women serving in the Armed Forces in harms way.

Ms. Boyke indicated where the fire exits were and read the following statement:

The Cicero Town Board acknowledges the importance of full public participation in all public hearings and therefore urges all who wish to address those in attendance to utilize the microphones located in the front of the room. At this time please turn off your cell phones and be sure to speak clearly into the microphones to enable all to hear.

S.E.Q.R.  
(State Environmental Quality Review Act)

Motion was made by Ms. Boyke, seconded by Mr. Jennings, that all actions taken tonight are Type Two (2) actions under the New York State Environmental Quality Review Act unless otherwise determined.

The motion was approved as follows:

Mr. Conway: Yes  
Mr. Corl: Yes  
Mr. Jennings: Yes  
Ms. Zambrano: Yes  
Ms. Boyke: Yes

APPROVAL OF TOWN BOARD MEETING MINUTES

Motion was made by Mr. Jennings, seconded by Ms. Zambrano, to approve the minutes of the October 12, 2011 town board meeting.

The motion was approved as follows:

- Mr. Conway: Yes
- Mr. Corl: Yes
- Mr. Jennings: Yes
- Ms. Zambrano: Yes
- Ms. Boyke: Yes

DEPARTMENT HEAD INPUT

Assessor – None

Zoning – None

Town Clerk

**Tracy Cosilmon announced that the regularly scheduled Town Board Meeting scheduled for Wednesday November, 9, 2011 has been rescheduled for Thursday, November 10<sup>th</sup> which will follow the meeting to consider the 2012 Annual Budget and Fire Contracts.**

Tracy Cosilmon requested approval to release securities for Hancock Airpark in the amount of \$68,500.00.

Motion was made by Ms. Boyke, seconded by Mr. Corl, to authorize securities in the amount of \$68,500.00 for Hancock Airpark be released per recommendation from James Fensken, Bryant Associates, P.C.

The motion was approved as follows:

- Mr. Conway: Yes
- Mr. Corl: Yes
- Mr. Jennings: Yes
- Ms. Zambrano: Yes
- Ms. Boyke: Yes

Tracy also requested that \$8,700.00 being held in securities for The Bluff’s be released.

**Discussion:**

Chris Woznica stated that he looked at this today but has stressed that in years past, he has always received inspection reports from the Town Engineers but has received nothing from them for The Bluff’s, or for Hancock Airpark. Everything on his end is fine.

Ms. Boyke stated that she would contact them.

Ms. Zambrano asked if they should wait until we get the reports from them.

Mr. Jennings – No, the request is to release the funds and we do have this information and I’m fine with it.

Motion was made by Mr. Jennings, seconded by Ms. Boyke, to authorize that Guaranteed Securities in the amount of \$8,700.00 be held for roads in The Bluff’s be released contingent on the Supervisor getting the reports from the engineers.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	No, I think we should have a report.
Ms. Boyke:	Yes

Tracy Cosilmon stated that she has received an estimate from General Code Publishers to update the Town Code Book, which we do annually and the estimate to update the code book with the 7 Local Laws, will be \$1,500.00.

Motion was made by Mr. Jennings, seconded by Mr. Conway, to authorize an expenditure not to exceed, \$1,500.00 for General Code Publishers to update the Town's Code Book with the seven adopted local laws.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Ms. Boyke:	Yes

Tracy Cosilmon also stated that she had received an emergency request from Chief Snell of the Police Department to lease a copier for their office as theirs is malfunctioning and they are in desperate need of replacing theirs. Three quotes have been received and the lowest cost is for a 39 month lease with Toshiba Business Solutions, in the amount of \$81.30 per month, which was lower than State Contract for the remaining two months. . It will be hooked up to their computers, so it will save on the actual printing. I have spoken with the Comptroller regarding this and the funds are available to account for these two months and the Chief has budgeted for this for next year. There is a maintenance contract that went with our old copier, that's in the Police Department, and I was given a voucher which had an overage on it. After working on this, he came back with an adjustment of a little more than \$500.00 due to a billing error. That will all be credited towards the maintenance contract on this new lease and will include the toner, all the supplies and service.

Motion was made by Ms. Zambrano, seconded by Ms. Boyke, to authorize entering into a 39 month lease at \$81.30 per month with Toshiba Business Solutions, for an e-Studio 305SE copier to be used by the Police Department.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Ms. Boyke:	Yes

#### Highway

Chris asked for approval, to accept the new Onondaga County DOT plowing contract which is an increase from \$5,900.00 per mile to \$6,335.00 per mile this year.

Ms. Boyke – They're paying us?

Chris Woznica – Yes and if we reach 151 inches per the National Weather Service at Hancock Airport, they will raise that amount to \$6,967.00.

Motion was made by Mr. Jennings, seconded by Mr. Conway, to authorize the Supervisor to execute the plowing contract with Onondaga County DOT, subject to the town being reimbursed by the County in the amount of \$6,335.00 per mile.

The motion was approved as follows:

Mr. Conway: Yes  
Mr. Corl: No, that isn't going to cover our costs.  
Mr. Jennings: Yes

Ms. Zambrano – We've had no discussion on this.

Mr. Corl – I don't know where it was negotiated or how it's been negotiated. I didn't know this was coming up tonight and feel it should have been an agenda item.

Ms. Boyke – We just received it this afternoon and the Supervisor's and Highway Superintendents negotiate this with the County. Chris has been fully aware of this and are negotiations that is done through the Supervisors and Highway Superintendents and is then brought to the town boards.

Chris Woznica – It does cover our costs.

Mr. Corl – My vote is still no, as I'm not convinced that we couldn't do better and like I said, I haven't been involved with any input or negotiations as to how this stands with other towns. I still believe this should have been an agenda item.

Ms. Zambrano asked if this is the same rate as other towns.

Chris Woznica – Yes, it's the same rate as other towns.

Ms. Zambrano – How many meetings were there?

Chris Woznica - The Superintendents had three meetings with the County and I don't know how many the Supervisors had.

Ms. Boyke – We've had four.

Mr. Corl asked if all of the town's are entering into this.

Chris Woznica – All but four.

Ms. Zambrano asked what those four are doing.

Chris Woznica explained that they opted not to plow the county roads because they have multiple lane roads consisting of 4 or 5 lanes and it would be a higher cost for them.

Ms. Zambrano asked if there is a increase in the number of roads.

Chris Woznica – No.

Ms. Zambrano – That is being discussed, isn't it?

Chris Woznica – All of the towns in the county have decided not to take on any more county roads. The Supervisors have said, that we have multilane roads as well and that we don't have the trucks that would cover it. It would also involve more man power and equipment. We don't have anyplace to store more equipment or the budget for anymore man power.

Ms. Boyke – This contract is without any new roads.

Chris Woznica – Yes and they are the roads that we've been doing for the late 8 or 10 years.

Ms. Zambrano – You’re assuring us that it does cover the cost.

Chris Woznica – Yes, it does cover the cost.

Ms. Zambrano – Just because we got this, this afternoon, doesn’t mean that we’re obligated to vote on it. I would have appreciated a little more time.

Ms. Boyke – It’s going to snow tomorrow in the higher elevations and that’s the reason they pushed it through and need to have this approved.

Ms. Zambrano – Our tax bills are going to be issued on a particular day too. As I started to say, I’ll vote, yes, but, we should have gotten more notice.

Ms. Zambrano: Yes

Ms. Boyke: Yes

Chris Woznica stated that he needed a board resolution to accept the bid from J & J Equipment for the asphalt recycler in the amount of \$32,877.00 as we didn’t list a vendor when it was approved.

Ms. Zambrano – I thought that was \$25,000.00.

Chris Woznica – I added wrong, it’s \$22,877.00.

Motion was made by Mr. Corl, seconded by Mr. Jennings to award the bid to J & J equipment in the amount of \$22,877.00 for purchase of an asphalt recycler.

The motion was approved as follows:

Mr. Conway: Yes

Mr. Corl: Yes

Mr. Jennings: Yes

Ms. Zambrano: Yes

Ms. Boyke: Yes

Chris Woznica stated he wanted to make a clarification regarding an article in last weeks Star Review they said that the Highway Department received full medical benefits for life. That is not true. If you reach the age of 55 and you have 30 years or plus, in the department, you get full medical benefits free to the age of 65, when Medicare takes over. At this time, we have no one that is eligible for that and I don’t see that happening for another couple of years. They pay 12% and it progresses after 25 years. After retirement, they pay a little bit and until Medicare takes over.

Ms. Zambrano – Perhaps you should submit something to the Star Review, with that clarification.

Chris Woznica – A resident wrote that, but, I wish they’d check their facts before they write that in.

Ms. Zambrano – I think it would be good if you would clarify it.

#### Police

Joe Snell reminded everyone that Halloween is Monday night and they will have extra patrol units in the residential areas with their lights on and will be encouraging kids to stay on the side of the road.

#### Comptroller

Shirlie Stuart stated that there are two budget workshop meetings scheduled. One is for tomorrow at 10:30 a.m. and the other is on Friday at 9:00 a.m., and they are open to the public. The public isn’t allowed to speak but are welcome to listen.

Ms. Boyke read a statement, that her goal in the upcoming year’s Budget, is to give the residents of Cicero a fiscally responsible, sound budget during these economically challenged times. She believed that the town board could achieve this in a manner that can reflect a zero impact in the pocket books of the community. Tomorrow, during the Budget Workshop, she will introduce a revised Preliminary Budget that has taken many directions through the process and hours of painful decision making. Please understand that she welcomes constructive suggestions and encourages this board to put politics aside and work together to maintain our goal. Now is the time to step up and listen to our residents. They can no longer take the continued tax burden that the State, County and School Districts seem to hand them, without concern. I ask you to please remember the reasons we were put in these seats is to make this difficult decisions during these difficult times, and yes, the difficult times are here. I would ask any of you if you’re interested in the budget, to attend these budget workshops.

APPROVAL OF ABSTRACT #20 OF 2011

Motion was made by Mr. Jennings, seconded by Ms. Boyke, to approve Abstract #20 , of 2011 as follows:

General Fund Voucher #1977 to Voucher #2070 In the amount of \$ 451,795.14  
 Highway Fund Voucher #597H to Voucher #617H In the amount of \$ 96,018.19

The motion was approved as follows:

Mr. Conway: Yes  
 Mr. Corl: Yes  
 Mr. Jennings: Yes  
 Ms. Zambrano: Yes  
 Ms. Boyke: Yes

BUDGET MODIFICATIONS

Motion was made by Ms. Boyke, seconded by Mr. Jennings, to approve the following budget modifications as follows:

Budget Modifications 2011  
 Town Board Meeting 10/26/2011

2011	AMOUNT	FROM CODE		TO CODE
	\$ 300.00	B312040	Police Contractual	B312054 Police Computer Labor
	\$ 500.00	A711042	Parks Utilities	A711041 Vehicles Operation
	\$ 1,000.00	A6772471	Senior Cleaning	Runner Crush
		A677246	Senior Utilities	A711046 Senior Mechanics
	\$11,000.00	DB511255	Capital Paving	DB51102 Equipment
	\$23,000.00	DB511255	Capital Paving	DB51102 Equipment
	\$ 500.00	A1620402	Hwy Break Room	A51324 Garage Contractual
	\$ 100.00	A33104	Traffic Control Contractual	A51324 Garage Contractual
	\$ 8,276.59	A14404	Engineer Contractual	A81604 landfill
	\$ 200.00	B312040	Police Contractual	B312054 Computer Labor
2012				
AMENDMENTS				
	\$3,309.75	B3389STEP	Police Grant	
	\$3,309.75	B31201D OT	Step Overtime	
	\$2,500.00	A111015	Justice Bailiff	

The motion was approved as follows:

Mr. Conway: Yes  
 Mr. Corl: Yes  
 Mr. Jennings: Yes  
 Ms. Zambrano: Yes  
 Ms. Boyke: Yes

SET PUBLIC HEARING FOR NOVEMBER 10, 2011, FOR THE  
2012 FIRE CONTRACTS AND FINAL BUDGET

Motion was made by Ms. Boyke, seconded by Mr. Jennings, to set Thursday, November 10, 2011 beginning at 6:00 p.m., for a public hearing to consider the 2012 Fire Contracts and final Budget and the regularly scheduled Town Board Meeting will be rescheduled to this date to immediately follow.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Ms. Boyke:	Yes

ZONING DEPARTMENT – PURCHASE SOFTWARE APPROVAL

Wayne Dean stated that he distributed a memo to everyone regarding software for his department that is used by a number of towns. I have discussed this with Brad, and though he doesn't use it personally, his department does in the Town of Salina. It is an excellent program that will certainly help take us ahead and hopefully stop a lot of duplication and reduce the amount of paper in our office. This is a budgeted item for this year for a portion of the cost. Muncity Integrated Parcel Management Software, through General Code publishers has agreed to divide the cost over the next 3 years. I don't believe I included the division of the cost in the package that I sent you and apologize for that. The cost is \$30,000.00 for this year, which is budgeted, \$25,000.00 for next year, and then \$26,292.00 for the following year that will be due in 2013. They have divided that up to help us out.

Motion was made by Ms. Boyke, seconded by Mr. Jennings, to authorize an expenditure for software through Muncity Integrated Parcel Management, through General Code as presented above in the divided cost intervals as presented, for the Zoning Department.

**Discussion:**

Ms. Zambrano asked Wayne what operating system was currently on his new system.

Wayne Dean – I believe its Windows, but isn't positive. This software is compatible and when Jeff ordered our computers, he discussed this with Muncity and knows the software he's installing on the computers is compatible.

Ms. Zambrano – My concern is that we've had an IT Committee that has been defunct and we, the board have been expecting some kind of report about operating systems, what hardware, what software we need. I agree that you need new computers and need software, but, I think this is premature until we get a little further in the process.

Wayne Dean – I can't answer that.

Ms. Boyke – I have to disagree with that.

Ms. Zambrano – I understand that you can't answer that. That is why we established the IT Committee to be able to answer those questions and to make recommendations to the board.

Ms. Boyke stated that she had a letter from the IT Committee. Unfortunately, they are unable to get together so it was done in a phone conversation. They have agreed that Muncity is the proper software for the Codes Department. This was already in place and undergoing before this IT Committee was put in place. I have confirmation from Mr. Winters and he also contacted Mr. Coyne and Mr. Kurt.

Ms. Zambrano - My issue is not with the software itself, the issue is with a comprehensive plan for the entire town hall. We are supposed to be getting a comprehensive report regarding the entire system. Right now, what we're doing is buying hardware and software piecemeal without having any idea of what is out there for the rest of the town hall.

Ms. Boyke – This is compatible with the other departments and was determined by Computer Outlet in their report.

Ms. Zambrano – It would have been nice for Computer Outlet to have presented a report to this board.

Ms. Boyke – It is not completed and they have just completed the interviews.

Ms. Zambrano - Exactly, it's not complete.

Mr. Jennings stated that he had something dated October 21, 2011 to, the Town of Cicero regarding interviews from Computer Outlet with a cover letter on what they did and accomplished, who they talked to and what the recommendations are. I'm hoping everyone on the board has also received a copy of this. I think this would answer some of the questions. Whereas, this \$30,000.00 was a budgeted item already, I don't think it's a real issue, to think we have to try and match it up with IT. I think IT has had a say in this, so I think we just need to act on it, so Wayne's department can come up to snuff.

Ms. Zambrano stated that she had a copy of that report, but, didn't receive it until today and she has not had time to review it.

Mr. Corl stated that he agreed and also just received the report today. He thought the concert earlier this year was to have the IT Committee do a global recommendation working with Computer Outlet, to come to the board with recommendations whether or not, it's this program or other programs. Inclusive of that, they are meeting with Department Heads and forming a whole global package. It has been piecemeal over the past few weeks and I haven't spoken with any of the IT Committee Members and haven't seen this other report.

Mr. Jennings stated that his report is dated October 17, 2011. I've had this home with a cover letter from Computer Outlet, so someone isn't checking their mail.

Ms. Zambrano – I check my mail over the weekend and I checked my mail yesterday and today. This was in my box this afternoon. It may be dated October 17<sup>th</sup>, but, it wasn't distributed to us until today.

Mr. Jennings – I've had it for a week, that's all that I'll say.

**Continuation of the vote:**

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	No
Mr. Jennings:	Yes
Ms. Zambrano:	No
Ms. Boyke:	Yes

**YOUTH BUREAU PARKS AND RECREATION PURCHASE APPROVALS  
(School Use Fees)**

Motion was made by Mr. Jennings, seconded by Ms. Boyke, to authorize an expenditure not to exceed \$2,700.00 for school user fees, for the fall 2011 Recreation Programs, to be reimbursed via fees, Budget Code B7020.44.

The motion was approved as follows:

- Mr. Conway: Yes
- Mr. Corl: Yes
- Mr. Jennings: Yes
- Ms. Zambrano: Yes
- Ms. Boyke: Yes

(Repair Truck #51)

Motion was made by Mr. Jennings, seconded by Ms. Boyke, to authorize an expenditure of \$2,767.89 to Burdick Ford, to replace the transmission oil pan, cooler lines, oil pan and gasket on truck #51, Budget Code A7110.46.

The motion was approved as follows:

- Mr. Conway: Yes
- Mr. Corl: Yes
- Mr. Jennings: Yes
- Ms. Zambrano: Yes
- Ms. Boyke: Yes

HIGHWAY PURCHASES

Heater Exhaust Pipes

Motion was made by Ms. Boyke, seconded by Mr. Conway, to authorize an expenditure of \$3,980.00 to Davis Mechanical Service, Inc., to replace the heater exhaust pipes, Account Code A51322.

The motion was approved as follows:

- Mr. Conway: Yes
- Mr. Corl: Yes
- Mr. Jennings: Yes
- Ms. Zambrano: Yes
- Ms. Boyke: Yes

Road Sign Blanks

Motion was made by Mr. Conway, seconded by Ms. Zambrano, to authorize an expenditure of \$1,400.00 to Eberl Iron Works for road side blanks, Account Code A33104.

The motion was approved as follows:

- Mr. Conway: Yes
- Mr. Corl: Yes
- Mr. Jennings: Yes
- Ms. Zambrano: Yes
- Ms. Boyke: Yes

CICERO PROPOSED HIGHWAY SPECIFICATIONS INFORMATIONAL HEARING

PUBLIC NOTICE  
TOWN OF CICERO  
PROPOSED HIGHWAY SPECIFICATIONS  
INFORMATIONAL HEARING

The Town Board of the Town of Cicero is considering changes to the standard specifications for residential streets. These changes include elimination of the concrete valley gutters, improved drainage along the sides of the road, and additional asphalt to provide greater durability. If you are interested in providing comments as these changes are being finalized, please plan to attend the regularly scheduled Town Board meeting on October 26, 2011 at 7:00pm.

TOWN OF CICERO TOWN BOARD

**Discussion:**

Ms. Boyke stated the notice for the discussion of the new highway specifications was posted in the Star Review.

Mr. Corl stated that he has been updating the board over the last several months when the Infrastructure Committee was formed in July. Even before that, the board considered updating the spec's which were originally done in 2005. Over the course of a few months, some revised specifications have been provided to the Infrastructure Committee for consideration. Before moving forward, the Committee wanted to allow everyone to have input on those specifications. That is the purpose of the publication of the notification, which was agreed to at the last Town board Meeting as it may affect developers, residents. That is the purpose for getting input.

Ms. Boyke – These new specifications, will not affect the residents. These road specs are specific to new roads in the town. This does not apply to any road maintenance or repair. Is that not correct.

Mr. Corl stated that it affects all residents within the town as to road specifications. If we have a new development come into town, the quicker it deteriorates is the quicker it may affect them. Once the roads are turned over to the town, the Taxpayers are responsible for the upkeep and maintenance of them. If there are situations, where the roads are updated it affects the Taxpayers that currently live within the town, who may want to have input on the issue. It affects everybody.

Ms. Boyke stated that it doesn't affect their road repair and it's just for new roads.

Mr. Corl – It's for new construction and Mr. Woznica has been part of the Infrastructure Committee and he's given input as to road reconstruction repairs and how he would handle those matters.

Ms. Boyke stated that Jessica requested a piece of paper that would state all of the townships and what their road specifications are. It appears that all of us are within a ½ inch of each other on the road specs, which includes the runnercrush, binder and top course. It is my understanding, that part of the road specifications change is the issue with our gutters. Because of our topography and the fact that the frost causes heaving, has created an issue with our gutters. I also understand that we with the new road specs, they would no longer have gutters.

Mr. Corl – Absolutely and the board over the past few years has not budgeted for the repair of gutters. At one point there was an expense of over \$400,000.00 for gutter repair. With our weather and climate, the gutters deteriorate so fast. I think that was applauded by the developer because they don't really care for them either due to the cost. The town doesn't care for them because of the quick deterioration and cost of repairs to gutters. Any new specs wouldn't call for any gutters. The key is underdrains and our engineers have advised us on many occasions during the Infrastructure Meetings that the underdrains for drainage are key to keeping good roads as they keep moisture from collecting under the roads, that causes buckling. I think you are right.

Ms. Zambrano – We undertook this process of looking at new road specifications at the request of the Highway Superintendent as he has not been happy with previous road specifications and asked that this be addressed. Is that correct?

Chris Woznica stated that they wrote them in 2005 making underdrains mandatory. The only thing we're changing would be the thickness of asphalt, the thickness or stone and maybe an additional binder course and elimination of the gutters. Since 2005 underdrains have been mandatory.

Ms. Boyke asked Chris if it was over kill on the asphalt with the new specifications, compared to what we already have.

Chris Woznica – I'm not an engineer, but, I also know the roads are not holding up. We have three tracts being built right now.

Ms. Boyke asked if they were being built to the other specs that we have now.

Chris Woznica - Yes

Mr. Corl – In the committee meetings you recommended the upgraded specs that we're considering.

Chris Woznica – I do. Roads don't fall apart in the summer, but, do in the winter and spring months. Every road is being driven on by heavy trucks, school buses, garbage trucks and that's what is hurting the roads. I don't know if it is due to bad inspections in previous years, before I came in. I feel the previous engineers did a wonderful job inspecting the roads, but, it's the gutters that are hurting the roads. They allow the moisture and water to get underneath the asphalt before the top course is laid and that's what is destroying our road.

Mr. Corl asked Doug Wickman if he had any comments, since he was part of the committee.

Doug Wickman – The current town specification calls for 4 inches of asphalt and includes concrete valley gutters. There are two different cross sections that have been proposed for consideration by the Town Board, neither of which have concrete valley gutters. The plan is to provide a better drainage system on the side of the roads, so that the concrete valley gutters won't be necessary. I would assume that would affect the residents in the future if we take out the gutters as we would be making improvements on the sides of the roads so that the drainage could be handled that way. I think that these specs might also change the way repairs are done, if they are in fact going to be improving drainage on the side of the road as a part of those repairs, and not putting back the concrete valley gutters, consistent with what we're recommending for new roads. There are two different cross sections that are being proposed for consideration for the Town Board. One is to have 5½ inches of asphalt compared to the 4 inches in the current specification and the other would have 9 inches of asphalt compared to 4 inches in the current specs. Those are the two different cross sections that are being considered.

Ms. Zambrano asked Doug Wickman if he could speak to the survey that he undertook.

Doug Wickman explained that they checked with all of the towns in Onondaga County and the majority of the town's have 4 inches of asphalt, but some have 4½ inches of asphalt. The Town of LaFayette has 5 inches of asphalt that is required and the Town of Spafford has 6 inches of asphalt that is required. As the Supervisor has said, the majority are very close, being 4 to 4½ inches.

Ms. Zambrano asked Doug Wickman if he could provide an engineering opinion as to why Cicero needs better specs.

Doug Wickman explained that after their experience with the current specs, the concrete valley gutters are definitely a problem. They aren't right away, but, when they start to deteriorate, they become a real problem to deal with. They are also hard to work with and hard to maintain over time. They are in a fixed location and if you pave the road, it's difficult to deal with them. When they start breaking up, they aren't particularly attractive and don't function very well. It is also difficult to decide how to deal with them as time goes by and that is true in every municipality. From the very beginning, we were asked to consider a system that would not require concrete valley gutters and I think, that will be an improvement. We were also asked to consider additional depths of asphalt. If we're going to reduce the course by taking out the concrete valley gutters, maybe we could add some asphalt in, so that we'll have roads that are more durable. In Cicero, we certainly are not blessed with real steep grades around here, and it's pretty flat. The drainage systems in Cicero are relatively slow and water in the ground is pretty near the surface. Even when we have good drainage systems in the roads, it's hard to keep those drainage systems functioning. When the roads aren't really well drained, they don't last very long.

Drainage has a huge impact on roads. I think it is worthwhile that the board consider additional asphalt. The original specification that our office recommended was going from 4 inches to 5 1/2 inches, but, others on the Committee felt it was important to do even better than that. That is why there are two alternatives being considered which is the 5 1/2 and 9 inches. Certainly 9 inches is a much stronger cross section.

Ms. Boyke – Before we proceed, we have exceeded our capacity, so I am going to ask all the students if they would like to come forward and get their paperwork signed for Participation in Government.

The meeting opened to the public at 7:50 p.m.

Fran Smith stated that she understood that these are new specifications and wanted to know if Lisi Gardens will be fixed by the new or old specifications.

Ms. Boyke – They'll be repaired under the specifications for a repair road.

Chris Woznica explained that there will be a little of each spec involved. We aren't rebuilding a complete road, as we wouldn't be able to excavate down 2 feet and completely rebuild it.

Fran Smith – Would it be any road, I'm only using Lisi as an example.

Chris Woznica – The gutters would be removed and underdrains would be installed and catch basins would be installed for water collection and whatever the current asphalt depth is would apply.

Fran Smith – I've seen the asphalt curbs.

Chris Woznica - It was an experiment, and I don't know if we're going to stay with that and it isn't in the specs.

Fran Smith asked if Chris was planning on putting that in the specs.

Chris Woznica – No.

Fran Smith asked for an explanation of the specifications for each of the cross sections and asked if the road would be the type of road in a residential area, or would it be a road used for more heavy travel such as a County or State road.

Doug Wickman - The 5 1/2 inch alternative includes 4 inches of binder and 1 1/2 inches of top and 18 inches of runner crush gravel. That is the proposed cross section. The other alternative has 4 1/2 inches of base course, which is a thicker aggregate stone, in the asphalt, and is a little stronger and then 3 inches of binder and 1 1/2 inches of top for a total of 9 inches. That will have 12 inches of runner crush.

Fran Smith stated that when these specs were originally done, I'm sure they were done looking at the weight of the vehicles that are on our roads. Now, we're looking at snowplows that are considerably larger than they were before, fully loaded garbage trucks, school buses, etc. Are you considering the 5 1/2 inches that is in one of the recommendations and were you considering the weight of the newer type vehicles that are on these roads, besides the weather?

Jake Harrington – Since the 2005 road specs were put in place, how many roads have been addressed and about how many lineal feet have you installed?

Chris Woznica – I don't have that information with me. I'd say approximately 6 miles.

Jake Harrington – Do we have any issues with those roads currently?

Chris Woznica – No

Jake Harrington – Typically, when we look at these situations, we jump the gun and spend money. These are difficult times for everyone, especially home builders. We hear things on TV regarding the national housing crisis and we don't think about it. Since 2005 we're down 658 building permits in Syracuse. In Cicero, we're down 183 building permits since 2004 and that's a big issue. There is no such thing as a first time homebuyer anymore and it's more difficult to get financing. We continue to throw money at things and hope we're going to fix a problem that we don't even know is a problem yet and its making things more and more difficult for us in this industry. We pay for a process when we develop property in the Town of Cicero. We pay our engineer to design our blueprints to make sure they are built properly and are going to stand behind the product. We pay another engineer on top of that, that the town hires, so, we're paying an engineer twice to review something to be sure it's being done right. On top of that, we have another layer where we're paying somebody to inspect the roads that are being installed. With all these processes that we have in place, the roads should be built properly and shouldn't fail. To jump the gun and say, we're going to throw another \$3,000.00 on top of our specs, that's \$7,000.00 in cost. That's pushing you above a \$200,000.00 house in Cicero. You pulled 35 building permits last year down from 250. It's not going anywhere and we aren't going to survive. To keep throwing costs at things isn't going to work.

Ms. Zambrano – Are you advocating that the specs not change?

Jake Harrington – The specs to the road asphalt are a great concept. The developer in Cicero, kind of spearheaded this thing, because he noticed that the towns were going out to repair concrete gutters and they were just asphaltting over them. If I'm spending all of this money to put concrete gutters down and in 10 or 15 years you go over my topcoat and are rolling asphalt all over the concrete, what's the sense of putting it in? We also use salt here and that erodes concrete. Eliminating the concrete gutters in the specs is excellent, but, to go to 9 inches of aggregate and asphalt isn't needed.

Ms. Zambrano – What about 5 ½?

Jake Harrington – Your current 2005 specifications and I oversee the Rochester and Syracuse Market are at or above every other municipality which is 25. Nobody else's roads are failing that have been built with these specifications.

Ms. Zambrano asked why Cicero's roads are failing.

Jake Harrington – It comes back to the systems that are in place. We did not have proper inspections that happened 20 to 25 years ago. People were putting roads and asphalt down on unsuitable soil. They weren't digging out soft spots, or weren't stoning the crossings which you have in place now. All those things contribute to roads failing. Is it wet, are we putting asphalt down on cold ground. None of that stuff was in place, but, we have those processes in place right now and now we're throwing money on top of that.

Mr. Casper, representative from the Homebuilders Association stated their members are developers and homebuilders and build in Cicero. They've brought their concerns, regarding the changes to the road specifications. These changes will cause significant cost to road building in the future subdivisions. The upgraded road specs will add \$5,000.00 to \$8,000.00 per home, depending on the road frontage. The cost of developing is pushed on into the cost of the house and does not come out of the developer's pocket. This would make the cost of new homes more expensive in the Town of Cicero than neighboring towns. The town could lose future residents because of the pricing of the homes and higher tax assessments. The town has always been looked at as an affordable place to live, attracting businesses and retail stores. Cicero will lose the edge and reverse the trend. We feel the town is moving forward with changes without investigating the road failures. Are these roads that fail, in older subdivisions that were built prior to the 2005 road specifications? These road specs have only been in place for 6 years and the Highway Superintendent said there have been no failures of these roads. The town must have growth to stay ahead of the tax base. A stagnant town keeps raising taxes. The current 2005 road specs, are pretty much standard in the towns throughout Onondaga County. Your Planning Board and Engineers have the power to demand upgraded specs, if a certain project runs into difficult site conditions. We do

applaud the committee for eliminating concrete gutters and going green with the rain gutters, which is part of NYSDEC Regulations. You have gone against the green movement by adding thicker asphalt, which is made from fossil fuel, which is only leaving a large carbon footprint on this earth. We ask you to investigate that the changes are really needed or is it to satisfy a quick solution to aging road conditions. Sitting here tonight and listening, your engineer has continually mentioned your drainage and the under base. The blacktop in our opinion is not going to do anything else to the road. It's the under drainage which is already in place. It's the under drainage, that causes frost in the road and it's not the blacktop. If you have ever had a driveway done, the guy that comes out and sells you the driveway job is going to tell you that the base coat makes the difference. Just because you're adding thickness to the blacktop is not going to solve your problems. The cost to repair, when you do these roads that have 6 or 9 inches of blacktop is going to be very expensive. The blacktop is a cost that we can not control as developers. Anybody that's been involved in blacktop knows it's an oil driven product. It's a waste product of oil they're refining more and is harder to achieve. The Homebuilders are against the changes as far as the thickness of the blacktop.

Mr. Jennings – When you have a frost heave, in the spring, whether you have 5 inches or 9 inches it's still going to heave.

Mr. Casper – That blacktop will heave. It's the underneath that's heaving. The blacktop is not preventing the frost from going in the ground.

Ms. Zambrano asked if Mr. Casper was in support of underdrains.

Mr. Casper – Yes, the underdrains are very important. You have them in place already. The concrete gutters throughout the town break up and wear down the plows and are a bad idea. Part of the DEC regulations idea is not to catch the water and automatically put it in you underdrainage. The idea is to let it go on the ground and permeate into the soil instead of filling up the ponds.

Tom Beaulieu – Four years ago, we generated an idea to have the engineers volunteer their time. Finally, this July, that idea became a reality. I think it was pretty much promoted on the group of homeowners that came in here from Lombardi. I think, at that point and time, the Town Board finally realized that they had to put a plan together and get something in action where we could start addressing 20 or 30 years on non maintenance issues that have gone on with the town roads in Cicero. One of the programs that we began to utilize is the Cornell Road Study and it helped us to review and analyze roads and develop both a separate capital and separate? (inaudible). If the Highway Superintendent is only able to do 3 miles each year, it would take us approximately 30 years to complete all the roads that need repair in Cicero. That is going to be a never ending process. This review probably should have been started in 2000. The infrastructure program was sadly, never undertaken, but, fortunately, the good news now is that you are taking the first steps towards addressing the roadways, to make them safe and efficient for the residents in the town. I had an opportunity to view the sections that the town engineer put together for us with regards to cost. Two sections that were designed which are the orange section and the blue section. A correction needs to be made to the blue section. It is not 9 inches of blacktop, it is 4 inches of base course, 2 ½ inches of existing binder course and 1½ inches of existing top. We would go from 4 inches to 8 inches of blacktop. Today, I talked with Tim Weber who works with NYS DOT and he e-mailed me a copy of the statewide bid average prices for various items including the top, the binder and the base courses. I recalculated them, based on the number that the town engineer provided and the difference between the two sections for commercial section, with base course and without gutters, which is the blue section and that comes to \$120.90 per linear foot. The cost for the orange section, which is the 5 ½ inches of blacktop and the sub-basing and 18 inches comes to \$114.15 a linear foot. For the additional blacktop of 2 ½ inches, you're talking about \$6.00 per linear foot difference. Having done some surveys of existing roads, and yes we do have roads that have been installed since 2005, that are failing. You already have long longitude joint cracks and you can see where they have rutted and where water is ponding on them. There is no alligator cracking yet, but, I think a lot of it has to do with the frost heave and the fact that we run such heavy loads on inadequate amount of blacktop that is affecting

the load that it's carrying. To illustrate the point, he presented a picture of the existing cross section of the roadway. It's 4 inches and has 2½ inches of binder and 1 inch of top and is 22 feet wide. We're proposing 24 feet if you take the gutters out and 8 inches. You will have 4 inches of base, 2 1/2 inches of binder and 1 1/2 inches of top. If you had a driveway designed, which would you prefer? The thicker top is going to last and will cost more, and I appreciate the fact that the builders would have to incur that cost, but I spent 35 years working with contractors and putting roads in. Every road in CNY I probably worked on at some point. I think the important point is, that the initial cost is going to be higher, but, we will not be replacing roads as we will be in the future, based on what we have now, because of the failures that we have. Just about every road we have out there has begun to fail, with the loads that are on them now and they'll continue to do so if you don't increase the specifications, so that they'll be much more durable in the future. They will be safer and more efficient. My comments are complete and I also have two e-mails from engineers. The first is from William Howland, Lakeshore Road who wrote that he is in favor of the Blue Option, 18 inch wide underdrain filter is unusual and usually is 12' wide, which to me is relatively minor as you want to draw the water from underneath the road in contrast to just allowing it to dissipate off the surface of the road. That water is going to hang around somewhere and freeze and heave the entire road up. Why not put asphalt where the concrete gutter used to be? The extra width could be handy for parking or at least an additional width of the roadway. I think that has been taken into consideration and there would be a 24' roadway rather than 22'.

Doug Wickman explained that the existing roadway is 22' plus 2 concrete gutters for a total of 25' and the proposed is 24', so it's a little bit narrower.

Tom Beaulieu stated that the roadway itself will be two feet wider, because the existing road that you drive on now is 22 feet and you will be picking up a foot on each side. Tom read another e-mail from Bob Feak, Ridgewood Ave., who is a retired Traffic Engineer with the NYS DOT for 33 years which is as follows: Tom, add me to the list of Engineers supporting adoption of the Blue Typical highway cross section as a spec for our town roads. Considering the weather extremes that we experience upstate and our town's use of heavy duty plowing equipment, I feel that the inclusion of a 4" asphalt concrete base course will provide structural integrity to our town's highway system. It should provide longevity and ultimately prove to be cost effective. Also, the spec should include the use of 6" under-drain pipe where appropriate to provide for proper pavement and subbase drainage.

Ms. Zambrano asked what would cost now.

Tom Beaulieu – I think the engineer used the old numbers that were the statewide averages. Those would be incorrect, so it would have to be re-evaluated.

Doug Wickman – I'll give you the number we've got. We used bid prices that the town got for construction of the new roads in Hancock Airpark. It was a bid contract with a lot of road that was built there. We thought we had some pretty good numbers and on that basis, it was our opinion that the current spec was about \$120.00 per foot to construct. The orange would be about \$135.00 per foot to construct and the blue option would be about \$150.00 per foot to construct. That was our judgment, based on unit prices that we had from that bid contract in the town, this summer. It also used a fairly substantial price for the topsoil after we talked to the developers, who do work in the town and what they felt it would cost. We modified our numbers that we provided the board earlier and took into consideration the input we received from contractors. There is an impact on the cost of construction and there is some debate as what that exactly is.

Tom Beaulieu – They may have used those numbers for Hancock, but for the most part, these are average bid prices across the state and they are current today. The top course that we had the first time, the numbers were worked up, were \$85.00 for top course, and the binder course was \$85.00 and usually it's less expensive. The base course is usually much cheaper than either the top or the binder and that was also averaged at \$85.00. The current prices are \$75.25 for the top, which is almost \$10.00 difference, \$75.50 for the binder course as opposed to \$85.00 and the base course instead of being \$85.00 is \$63.15 which is over \$20.00 a ton difference. When you figure it out it comes to \$39.10 to have

4 inches of base. I know these numbers are confusing to you, but, if you add all the numbers up for the Blue section, it is \$120.90 and the Orange section would be \$114.15. I didn't work up the existing. Based on the numbers that I had, I would probably figure them to be about \$90.00 a linear foot.

Ms. Boyke – Is this per State Bid?

Tom Beaulieu – These are average bid prices across NYS. This would be every contract that's let through NYS. Each region would list their average bid prices and at the end the State take all the averages and adds them up and comes up with a bid price. These are all 402 series items. The only thing that I didn't work up was the \$16.00 a cubic yard for the stone. I didn't pull that number out, but, it seemed a little high to me. That number is going to stay relatively the same for all the sections. The orange section would have 6 inches additional gravel and you wouldn't change the gravel in the Blue section. That would stay at 12 inches, but, you would add the four inches of base instead of 6 inches of gravel as in the orange section. A lot of times the contractors clear off the development land and they usually stockpile the topsoil. They may bring some in at some point, but, they usually have enough topsoil that they can dress along the roadway without having to go out and incur an expense to put topsoil down.

An inaudible question was asked.

Tom Beaulieu responded to that question that those would be done at prevailing wage rates. A lot of the contractors may not have Union men, and they may not have to pay prevailing wage rates, so the cost per ton would be less.

Chris Woznica - The price that I buy asphalt at is State Bid price. I don't believe the developers can buy that at that same price and would be considerably higher.

Tom Beaulieu – I can't answer that. If they don't have a Union pay scale, they're not paying \$20.00 to \$22.00 per hour to put the material down. There is always a trade off.

Chris Woznica – It will be higher.

Tom Beaulieu – They may be higher Chris, but, the only thing I can go by is the numbers that were worked up by the engineer. Those would be the compatible numbers that we would use and those are current prices as of today.

Mr. Casper - I would just like to add a couple of comments. We did get real time bids handed to me tonight. JK Tobin, who is probably the largest residential subdivision installer, has updated his prices. Right now, with the current road specs, and the concrete gutters, his price is \$122.00 a foot. Your Orange specs would be \$140.00 a foot and the Blue specs would be \$160.00 a foot. I believe we pay sales tax on our material and our sub divisions are ¼ mile of a road. We don't get State Bid, we get going rate cost on blacktop. The state sets their bid in the beginning of the year and is based on miles of road. The state doesn't hire someone to do a quarter mile of a road. It's a different thing, because we are not Union wages, but, we do pay sales tax.

Mike Bragman, Jr., developer in the town asked Tom if his numbers were just for asphalt.

Tom Beaulieu – There was gravel in that too.

Mike Bragman, Jr. – That wasn't for road construction, but was just for asphalt?

Tom Beaulieu – No, those numbers are computed based on the cost per ton. (Inaudible response).

Mike Bragman, Jr. – My contactor from JK Tobin, who is sitting behind you, is not a prevailing wage company. We're off by a few dollars from what Mr. Wickman came up with. I just wanted to be sure we were comparing apples to apples.

Doug Wickman stated that he wanted to comment on the sales tax issue as he thought there is some difference of opinion on that. It was his understanding that since the material becomes roads that Sales Tax doesn't have to be paid, even though some contractors do pay it. He knew that if you go through the proper approach that you do not have to pay Sales Tax.

The discussion was closed at 8:24 p.m.

Board comments:

Mr. Jennings wished to defer to the other members of the board as he indicated that he was a layman and didn't know much about roads, or blacktop.

Mr. Corl asked Doug and Tom if the numbers that were provided could be provided in some type of written form to the committee.

Tom – Sure

Doug Wickman stated that he had all of the numbers but took the Sales Tax off their numbers, because he knew they don't have to pay it. Tobin's numbers are very close.

Mr. Corl asked if Doug utilized Tobin's numbers and if they were recalculated?

Doug Wickman stated that they are their own numbers and that he averaged them out when I talked tonight and tried to be fair to everybody.

Mr. Corl – We'll make copies for everybody.

Ms. Boyke asked that the paperwork that is going to be provided be given to the entire board.

Ms. Boyke stated that she has a crushed stone driveway and has never had a paved or concrete driveway in her life and likes it that way, as it drains very well. Looking at all of these specs and understanding that the town has not had a preventive maintenance program for all of the roads within the town falls back on money. Within our budget, and I've seen it before, that a budget will drive where you can cut and it always falls back on the maintenance of the roads. I know that you spoke of Bay Colony and Lombardi, and that was developed in 1991. Whatever the roads specs were, the roads are going to deteriorate. Beating the pavement as we have done, you see a lot of roads and they are not good. The majority of the roads in this town need some type of repair. If we were to change our specs for new developments, the issue appears to be gutters. That has all been agreed upon and we are looking to improve by doing underdrains. Also with the MS4 Stormwater Coalition, that is being implemented in the towns. They are talking narrower roads and sidewalks, dissipation of the water and not accumulating in ponds, swales, streams. All of that has to be taken into consideration at this time as well. Implementing something that is not going to comply with the new MS4 rules would have to be changed anyways. That needs to be looked at and Wayne is part of that and could speak to that. We need to look at the road specs to see that they are going to comply and be suitable for future roads. The maintenance of our roads is obviously what those here are looking at as well as the cost of future development. In my opinion, I think there is a lot more work that needs to be done in regards to these specs and we need to do further investigation before any commitment is made.

Ms. Zambrano explained that they wanted to have these comments as part of gathering more information. There was never any intent on the part of the committee to get some kind of vote tonight. She also wanted to reiterate what the Supervisor said, that we haven't had a preventive maintenance program in the town and the committee has been discussing this specifically and how we keep good roads from deteriorating further. Instead of spending all of the money in the Highway Department that's dedicated to roads, some of that ought to be allocated to try and maintain and stop them from deteriorating, so that they become rutted like those illustrated in Bay Colony. Hopefully, that will be considered by the Highway Superintendent and be addressed in the next

budget in 2012. As I said, it was never my intent to make a decision tonight, but, we wanted input from the public and vendors. I think it is important that the residents have input.

Mr. Corl – Obviously, it is a major issue for the Town of Cicero, as it greatly affects future development and I think this board wants to be sensitive to that and the Infrastructure Committee wants to be sensitive to that. By the same token, we want to make sure we protect current taxpayers within the town and make sure that our new roads last as long as possible to avoid further repair. I think we should take a look at the numbers that were presented tonight and how it would affect future developments within the town. I think the Infrastructure Committee would like to take a look at that also. We have a follow up committee meeting November 10, 2011 at 8:30 a.m., and I think the Infrastructure Committee should review these numbers. Mr. Corl encouraged developers and Mr. Wickman to submit their concerns in writing for them to look at and then hopefully, this board could make a decision on how we should move forward. Since the Infrastructure is meeting on the 10<sup>th</sup> of November, perhaps this could be a follow up at the next Town Board Meeting. We appreciate everyone's input and Doug had a great idea to have this public forum and to involve as many folks in the process as possible. No matter what, everyone wants to have as much input as possible. I think this has been productive. The Committee Members are Tom Beaulieu, Doug Hill, Jessica Zambrano, Chris Woznica and Doug Wickman from C & S Engineers and myself.

Ms. Zambrano – We welcome comments after this meeting.

Mr. Corl – Absolutely.

The informational hearing was closed.

#### DISCUSSION REGARDING ASSESSOR'S CONTRACT

##### **Discussion:**

Ms. Boyke stated that the discussion will entail the Assessor's Contract. It will expire on December 31<sup>st</sup> and we are obviously in a major budget crunch. Also with the fact of having the 100% full assessment in the town and that the Town of Cicero has 13,668 parcels. We have to sustain the 100% assessment over the next four years in order to possibly qualify for any reimbursement from the State. With that, the Assessor has to physically go out and touch each one of these parcels in the next four years and also photograph them and have an updated photograph of those over the next four years. I feel that with the substantial amount of work that is going to have to be done, after the reassessment, because what we have seen with the grievance process and small claims process, on a daily basis, folks are coming to Brad's Office, the Tax Office and mine with their corrections, inaccuracies. We are also dealing with the updating of the County Tax Map for the inaccuracies that we found during the assessment program. To bring forward the cost, the previous Full Time Assessor that was here before Brad, had a salary of approximately \$58,000.00 with benefits which came up to \$68,000.00. With these shared services, which we have with the Town of Salina, with benefits included, the Town of Cicero's responsibility is \$65,880.00. The Town of Salina pays the other half, which comes to a full salary with benefits. He is also a Teamster Union Member and has 25 vacation days. Brad works with us and is still contracted to be our Assessor at 17½ hours per week, which amounts with his vacation to approximately 897 hours a year that he works for the town. With a proposed full time Assessor and offering a salary of \$68,000.00 which was the proposed offer that we considered a year ago, plus approximately \$20,000.00 in benefits, it would be approximately \$88,000.00 for a 40 hour full time Assessor for the town. My proposal is to re-negotiate Brad's contract. We do not pay for benefits for part time employees. Brad's contract was negotiated but, it comes to a close on December 31, 2011 and it is time for it to be re-negotiated. Brad is more than welcome to bid on the Assessors job as well. That is my proposal and I would like the board to consider this and to take appropriate action to hire a full time Assessor.

Mr. Corl explained that we discussed this last year and as everyone knows I'm in favor of having a Shared Service Agreement and consolidating with Salina for our Assessor's Department. As a town, if we were to hire a full time Assessor, with Salary, Social Security, Retirement, Disability and Workers Comp, you're probably looking at \$95,000.00 package for an employee. Currently the cost is about \$65,000.00 for the current agreement for the consolidated Assessor's Department that we have with Salina, which is a savings of \$30,000.00 to the Town of Cicero. Earlier this year, I proposed that we move forward with a coordinated Assessment Program, where we commit to a 10 year agreement with Salina to share and consolidate the office, which would also allow us to receive an additional \$80,000.00 from the State of New York, because they want to encourage shared and consolidated offices. As far as I'm aware, those monies are still available to not only the Town of Cicero, but also to the Town of Salina for the CAP Program. If it's about negotiating the current agreement, that's perhaps something the attorneys could work out or negotiate, subject to Executive Session.

Ms. Boyke stated that the CAP Program is for 10 years with consolidation and says, one Assessor under one Municipality, under one roof. That means that either Salina would come to Cicero or Cicero would go to Salina under the 10 year.

Brad Brennan – The Consolidated Program is like that. We were talking about a coordinated program, which would run exactly the way it's running now.

Ms. Boyke – He said consolidated, that's why I just corrected that.

Mr. Corl – The Coordinated Program is subject to the \$80,000.00 grant. Thank you, Brad.

Brad Brennan stated that he will be glad to get together with a committee and Mark Nicotra, Salina's Supervisor and probably my Union Rep to discuss it. I think the numbers that you're quoting are important. We got through the reevaluation with a part time Assessor that actually worked full time as needed. I've already logged over 30 hours of overtime that I will not be utilizing by the end of this year and it was similar last year. I also don't think the vacation is an issue, because I usually take vacation on a Monday, so that I'm here the bulk of the week. Anything that's important doesn't have to wait for a week or two weeks. I don't take my vacation like that, because I don't want to be away from the office. The vacation is a non-issue in reality. I built up a vacation over 25 years as a public servant. I think I deserve it and it doesn't impact Cicero in any way shape or form. I have also come in on my vacation at least three times over the past two years. When I'm needed here, I'm here and if you talk to the public or the State, or anyone that needs to have me available, talk to our own attorneys. We're in contact daily, not just from 1:00 p.m. to 4:30 p.m. We're in contact in the morning and I check my e-mails on the weekend too. To get back to the numbers, my numbers here, usually say, salary and benefits for Cicero for 2012 is \$60,300.00. We're looking to save money and you're paying \$60,000.00 as opposed to a full time person at \$88,000.00 with benefits. I think you need to reconsider how those numbers add up. It just doesn't make sense, when I've proven that I can do the job. We got through a very difficult re-val and got through it very well.

Ms. Boyke – Brad, just to clarify, I have a copy of the check that I just signed on October 26, 2011 that was mailed to Salina, which is the second half of the salary and benefits for \$32,940.40. That is the same amount that was paid in February, so \$65,880.00 is our half.

Brad Brennan – I'm quoting from the numbers I got from the Salina Comptroller for 2012's benefits. That's why my numbers are different from yours, but, they did come from Salina.

Ms. Boyke – Our bill came from Salina and that's what we paid, so obviously, you had better talk to your Comptroller.

Brad Brennan – Okay, but, I'd like to mention one other thing. I haven't asked for a raise in two years and have tried to stand with the board and not ask for one. There's about \$6,000.00 there over the past two years. My Union and the contract agreement we had

does say that I should get the 3% raise. I'm glad to for-go that. I'm trying to work with the board also and have saved a substantial amount.

Ms. Boyke stated that she understood, but, couldn't speak for the board. When I look at what we need in the future to be able to sustain 100% assessment, it's physically impossible. It has been discussed at our Supervisor's Meeting in regards to being able to keep up with 100%. It is also an issue of salary and we paid \$72.40 an hour with your benefits. With a new Full Time Assessor, working 40 hours per week, we would be paying approximately \$43.00 an hour with benefits. Correct me if I'm wrong, Shirlie, but benefits are about \$20,000.00.

Shirlie Stuart stated it is a little more because of the Medical Insurance. It depends if it's a family or single plan.

Ms. Boyke stated that on average, \$20,000.00 is fair including Social Security, Comp and everything.

Shirlie Stuart – It could be more.

Ms. Boyke – Yes, because our insurance is going up. That's my proposal.

Mr. Jennings – I'd like to say that in fairness to the residents of the town, and from what I've seen in the past re-val, it's going to take a concentrated effort to go back to all of those houses and take pictures, catalogue them. It's going to take more then part time.

Motion was made by Mr. Jennings, seconded by Ms. Boyke, that in accordance with paragraph 14 of the Cooperative Agreement to Share Assessor's service, the Town Board hereby terminates the service of Brad Brennan, effective December 31, 2011. That does not mean he is not eligible to apply and re-negotiate a contract with the Town of Cicero.

**Discussion:**

Ms. Zambrano asked Tony Rivizzigno if this constitutes that the contract is really terminated at the end of the year. I don't see an end date on it.

Tony Rivizzigno – The contract provides, if you want to terminate it at the end of the year, you have to give him notice before November 1<sup>st</sup>.

Ms. Zambrano – So it doesn't terminate at the end of the year automatically.

Tony Rivizzigno – No, not this. He would continue on, if you did nothing.

Ms. Zambrano – I believe in shared services and I'm interested in re-negotiating a contract. As has been mentioned, these are difficult financial times, so that's what I'm interested in. Would I then be voting to terminate the contract in order to start a negotiation process?

Tony Rivizzigno – Yes, if you didn't terminate the contract, you already have a contract in place to negotiate.

Mr. Corl – If the contract is voted to terminate, it's done and over with and the town will no longer have the agreement in place.

Tony Rivizzigno – You could then enter into another agreement and negotiate something different.

Ms. Zambrano – If we voted to terminate the contract, we would still have Brad's services to the end of the year?

Tony Rivizzigno – Yes

Mr. Corl – We would then have to seek the employment of another Assessor.

Ms. Boyke – Or re-negotiate his contract.

Tony Rivizzigno – One or the other.

Mr. Corl – No matter whose numbers you use up here, we're at about a \$30,000.00 savings for the Town of Cicero. Mr. Corl asked Brad, what he does in Salina.

Brad Brennan – The program, that Judy was discussing, I don't think that's a good idea for either town. Even with a full time Assessor, you're not going to be able to do it without outside help, which will create more expense. It also will require the re-shoot of the photos and reassessment of every property, which means everyone will be getting another notice. I don't think the people need to go through that. My plan is to do what I've been doing in Salina for twelve years and that's maintaining 100% by trending and appraising and I've been able to do that for the last three years.

Mr. Jennings – I believe when went into this, we brought on another employee at \$35,000.00 a year. So, let's factor that into the \$68,000.00.

Brad Brennan – It's correct that we did that, but, you're going to need that person with a full or part time Assessor. That's a critical component.

Mr. Jennings stated that he would have to agree with that, but, was saying, if we terminate this or re-negotiate it, gives both parties the option to see if there is some cost savings. As we all know, this is one thing that this budget is going to be looking at. I know, sitting in on the budget meetings, that we've had the Department Heads work diligently, to bring this into a prospective, where we can present a budget that will hopefully be favorable to all residents. This to me is part of that budget.

Ms. Boyke explained that when she sat in on a meeting with Theresa from the State, they talked about the assessment, and she said when you go to 100% full assessment, you want to be able to apply for the State Aid. We have done that and per a letter we received, if the State has any money when it comes time, next June, we might receive about \$54,000.00. The letter also stated that in order to receive this money, you must maintain at 100% and must physically touch and physically take pictures and if don't do that, you have to give the money back.

Brad Brennan – The money we're hoping to get in June required us to put up a plan for the re-assessment. I spoke with the State at length on this and we can modify that for next year after we get that payment without payback. However, if we continue to try to get yearly payments from the State for maintenance and it was supposed to be \$4.00 a year up to \$5.00 in the last year. They've already rescinded \$4.00. I never planned to go for that because those funds aren't enough to do what they are requiring us to do. I was never going to partake in the State Plan because, the funding is probably not going to be there and secondly, it's too much aggravation for our people.

Ms. Boyke – So in other words, any of the money that was proposed, or received by going to 100%, we're not applying for?

Brad Brennan – No. We did apply for it and we should be receiving about \$55,000.00. That was for completing the reevaluation. As long as we decide not to go on for 2012, 2013 and 2014, those are the one's we'd have to pay back if we don't go through the reevaluation in that 4<sup>th</sup> year.

Ms. Boyke – That's what Jim was talking about, the \$84,000.00

Brad Brennan – No, that was for the coordinated assessment. I don't know how that will work, under their new plan. They may put in a new requirement that you must participate in this new plan.

Ms. Boyke stated that she is surprised to hear, that Brad negotiated something and that she wants to talk to him about that as she knew nothing of it and that it was her

impression that after dealing and applying and being 100%, that we are required by the State.

Mr. Jennings stated that we paid \$925,000.00 to have an assessment and brought in a company to do this. Now, we're sitting here saying that even at 100%, we can do it with a part time person. I don't believe that's fair to the residents of Cicero. Again, the motion that I made, does not terminate Brad. It terminates the contract and opens it up so that we can re-negotiate a contract with Brad or someone that wants to come in on our terms that we can live with and the residents aren't going to have to pay out a ton of money.

Mr. Corl – The motion is to terminate the Shared Service Agreement and as I said before, I'm in favor of keeping the Shared Service Agreement and I'd like to read something I happen to have with me, which is a quote from Thomas DiNapoli, the State Comptroller.

Mr. Corl read the following:

NY has one of the most complex property tax systems in the Nation, but it doesn't have to be. He basically did investigations that NY has the highest taxes in the nation and we have the most Assessors' in the Nation as well and this particular area is right for sharing. There is no need for properties to be assessed over and over again at every level of local government. He concludes by saying that the potential savings to be realized by sharing Assessors make it an obvious area for Local Governments to consolidate. We were ahead of the curve a few years ago, by entering into a Shared Service Agreement with Salina. They are not easy to negotiate and get everybody to the table. I'm in favor of keeping the agreement and secondly, I think it's worthy to note that since January 2010, we paid of the total contract, \$600,000.00 for the reassessment project.

Ms. Boyke – We had a contract with them for \$925,000.00, so we have to pay it.

#### **Continuation of the vote**

The motion was approved as follows:

Mr. Conway:	No
Mr. Corl:	No
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Ms. Boyke:	Yes

#### **PUBLIC INPUT**

George Reck stated that he has been a summer resident on the lake for 40 years and was also representing his parents who were unable to be here tonight. His issues are with the full assessment. They cooperated with GAR Associates and their plan when it was instituted. Their property has always been 50' of waterfront on the lake and after GAR'S investigation they submitted to us 75' water frontage. Obviously, that was a concern. I met with them and they made an adjustment from 75' to 55'. My father and I went to an informal hearing with Mr. Brennan, and presented our case. Our property is indeed, 50' of water frontage and not 55'. Mr. Brennan's responded, if we were to take a tape measure and measure along the shoreline, we could probably find 55 ft. My parents are on a fixed budget and we all live in an age where we're trying to save as much as we can. I'm here to represent my parents who can't afford to pay \$7,000.00 more dollars in assessment, because someone thinks that a tape measure is the proper way to assess water frontage. I understand that it's been pin to pin measurement on property lines and it's been that way for 40 years, but was very disturbed by the comments and lack of consideration for our position. I don't feel Mr. Brennan should be conducting town business in this manner and would like the board to consider someone else for Assessor's position.

Mr. McGannon stated he owns water frontage on Oneida Lake and the 2 weeks ago he came in with 5 solid examples and his property deed to show that he is over assessed and was told it didn't matter. At a second meeting we were informed that we had a credit coming on our total assessment and that the footage would be changed. He showed us a document where he raised the assessment on 3 out of 5 of them. I asked about mine and was told it didn't matter. I think we should have someone else in there as we deserve better.

Brad Brennan – I have to answer those two gentleman. In Mr. Reck's situation, I simply explained that we measured point to point as he said, and in his case it was diagonal so it did add square footage and that is the discussion we had. I never in my life said, that if I don't get it from you, I'll get it from someone else. You misunderstood or are misquoting me. He did bring in 5 comparables which I thought were good comparables, so I put them on a grid and made market adjustments for line items that were different. One of the things he pointed out was one home that we have as a crawl spaced appeared to be a walk out basement. We have updated that data and on my grid I addressed it as such. I did not raise other assessments. What I did was make adjustments to each of the 5 comparables, so that they would give us an estimated assessment as they mirror his property. Those assessments as adjusted supported his current value. That's why I could not make a reduction for him. I did adjust his front footage and we discussed that and I adjusted the assessment for 2012 to reflect a difference of 2 or 3 feet. What I said, doesn't matter. The land value itself is not driving your value. The land value has to be there and I made the adjustment for the front footage, but the assessment is based on the total. That's what I was saying. The land value itself doesn't matter and could be zero. It's the total that I'm analyzing on my sales grid. That's what our discussion was.

Mr. McGannon – If my land is 2 or 3 feet shorter, I'm over assessed on the land so my total assessment should come down to reflect that.

Ms. Boyke – Are you on a waterway?

Mr. McGannon – Yes on the lake.

Ms. Boyke – Where do you live?

Mr. McGannon – 7601 Tuttle Road.

Ms. Boyke – What is the linear footage?

Mr. McGannon - 1,400 ft.

Mr. Reck asked Brad to clarify a point he made, with my meeting with you in regards to the shape and contour of my property.

Brad Brennan – Simply I believe our discussion was that maybe it was 50 up at the road, but, if we have 50 ft. at the waterfront it was only because it was on the diagonal. Each property was handled in that manner for the waterfront.

Mr. Reck stated that if someone actually came in to examine the water frontage, the drawings are probably 60 years old. Currently, the diagonal you speak of is now out in the middle of Oneida Lake due to erosion and if there is a square footage factor involved, it's less square footage on my property, due to erosion. Let's take that into consideration at the grievance process.

Mr. McGannon stated that now he's forced to go to grievance and then arbitration and thought this is something that should have been settled here at the Town Hall and this is why he was saying that this matters to him. His total assessment didn't go down to reflect the difference in the footage and it has upset him very much. Also, the home didn't go down and he proved his fact and will show the copy he was given, increasing three homes out of the five.

Ron Ince stated that he has had similar problems as the other gentleman had and it was mostly with footage. He has been paying for 52 ft. on the lake for 40 years and really owns 60 ft. They charged him for 73 ft. and he went and complained but, it didn't matter as they were not going by footage. When he went to GAR, they told him that it goes by what he could get for the house. You are charging \$1,800.00 per foot in my area, so you need to charge me \$1,800.00 with the correct footage. We called Onondaga County and they admitted that they made a mistake. I asked Brad to drive down to the house and that I had a tape measure and that should cure everything. He said he didn't have to as he was going by what I could get for my house. My last hope was Small Claims Court. Someone put in another Private Appraiser and eleven of us from the Town of Cicero went to this court which was held in a conference room in the Town of Dewitt because Cicero didn't have room. The other Appraiser was from the Jamesville area. Brad showed up, I showed up and two other people, when I was there for this so called Small Claims Court. I went in with a licensed appraisal of my house, which was appraised at \$220,000.00. Three years ago, my home was appraised at \$167,000.0 and thought the appraisal was pretty fair, so I lived with it. All they did was correct the footage which was simple math and they did not use the Appraiser's figures and they did everyone else's that I talked to. They used everyone's appraisal except mine. I tried calling the appointed appraiser and couldn't get him and per Brad, this was the end of the line and I couldn't have another grievance, even the following

year. I also don't think the two were supposed to talk together after I left, but, I made it a point to go out in the parking lot and come back in, and I saw those two people together. Those people did not take my appraisal, but, took everyone else's if they had a licensed appraiser do it. Well, I had one, but, they didn't want to know anything. I think we should look at the performance of the job.

Lou Bersani explained that he experienced the same thing. They raised my taxes from \$229,000.00 to \$490,000.00. I had my house appraised by a licensed Appraiser and she put it at \$352,000.00, which I thought it was more than I thought it should be. I went to the Assessor's Office, with that appraisal and he pushed it aside stating he didn't agree with it, so my next step was to go to grievance. I went to grievance with the \$352,000.00 appraisal and they upheld it. After the fact, I found out that they are charging me for 131 feet of lakefront, when I looked it up on line and not even at the going rate. I only have 90 feet by deed. If anyone has a calculator, multiple 90 x's \$1,800.00.

Ms. Boyke - \$162,000.00

Lou Bersani stated that he's appraised at \$211,000.00 because they had me down for 131 ft. I brought that to their attention at the grievance. I also went to Small Claims Court as Ron did and by the way, I have not received my \$30.00 back. This has been the most unpleasant thing I've ever been through in this town and I'm still going to fight it again because I'm being charged for 31 ft that I don't own and I have a deed.

Ms. Gardner asked if the \$80,000.00 that Mr. Corl is talking about that we're getting back for a year or for over a 10 year period.

Mr. Corl – It is my understanding that it is a one time lump sum payment of \$80,000.00 if you commit to a ten year Shared Service Agreement.

Ms. Gardner – So, the pay back isn't all that good, if you look at it that way.

Mr. Corl – That's my understanding.

Ms. Gardner - This is at least the second time in a month that I've heard discussion about, you should have gotten that, no, I didn't get it, it was printed out yesterday, Councilor Jennings said he got his on October 17<sup>th</sup>, and these two are saying, they just got this report today. One of my suggestions which I think is pretty good, is that the town does have an Intranet, where you can go on to the town's website, which has parts that the public can't go on to. Is that correct?

Ms. Boyke - No

Ms. Gardner suggested that maybe you should set up a small Intranet which shouldn't take a lot. You can put in your password and the rest of the public can't. When these things come in, put it up on the Intranet, send it by e-mail and at least you'll know, to look for it in your mailbox. I know some of you don't like reading online and prefer paper, but, this gives you 3 options. You'll get it in e-mail, it will be on the Intranet so it will be scanned if somebody FOILS this stuff and you won't be disagreeing as to when you're getting these items. Please consider it, or at least the e-mailing part. I would also like to ask about the software. \$75,000.00 is a lot of money for any package. Can you tell me what version this is and how long it's been on the market? That should have influenced your decision, because if it's brand new to the market, you might want other municipalities to use it first.

Mr. Boyke explained that Salina is already using it and they highly recommended it. That is why the Codes department went and viewed it. It fulfills the capabilities that they need for everything. They will also download all that we have in our archives as well.

Mr. Jennings – The Town of Floyd, NY, Town of Vestal, NY and the Town of Clay all use this and they have very nice things to say about it.

Ms. Gardner stated that she's heard nothing about training costs that are associated with people not doing their job, because they need to be trained. How much time is that going to take, how much does it cost, how many free calls do you get to the help desk and once that's used up, what are you charged? I didn't hear any of those issues addressed.

Ms. Boyke – Part of it includes training.

Wayne Dean stated that it included training, but, didn't know how many hours would be needed to get everyone up to speed on this, but they will be here to train us, but I don't know the cost.

Loomis Pardee stated that they talked about the drainage easements at the last meeting and the fact that they had to move a fence. Did we have to pay for that fence to be removed and then to put it back?

Doug Wickman – There was one fence that we removed and we're going to put it back. That's the way the contract is set up. The plans that were approved called for removing it and putting it back as part of the cost of the project.

Tom Beaulieu – Chris provided us with a list of all the town roads and the ones that are highlighted have been reviewed already. I know there are at least 8 candidates traveling everyday, knocking on doors, so they're up and down every street perhaps and they can see the same thing the Supervisor pointed out, that they are in deplorable condition. That being said, with 442 roads and approximately 70 of them in some state of disrepair, you're looking at fixing approximately 300 roads in Cicero at some point and time. We have no money set aside and I know the people who came here from Lombardi, assumed there was emergency money and unfortunately, there isn't. At the last meeting I pointed out that we're going to have \$600,000.00 coming out of sales tax and I think there was another shortfall with the mortgage revenues. We're going to be about \$900,000.00 behind the eight ball from what we've been in previous years. I don't want to see anyone have their taxes raised, but, at some point to fix these roads, you're going to have to Bond or do something and that has to be part of the plan. I seriously think we have to do that, because that will be the only way you will put a dent in it. You can't do it with a half million dollars a year. That is so inadequate.

Chris Woznica – We put in for \$600,000.00.

Tom Beaulieu stated that one thing he wanted to make sure was corrected, were the calculations that were presented by the Attorney. I know that Tobin's numbers were very similar to the Town Engineer's in regard to what they presented. If we took \$160.00 per linear foot, that was originally worked up on that section and it was 9 inches of asphalt and it's changed to 8 inches, and would be about \$147.00 based on those calculations if everything stayed the same. That number will have to be corrected.

Tom - Another point I'd like to bring up is the assessment and Assessors Office. I don't have any issues with the current Assessor, but, if we go back 3 or 4 years, this came about by firing the previous Assessor and I don't believe she made the money the current Assessor is making. We were going to save money by eliminating the position at \$35,000.0 which was a cost effective opportunity in the Assessors Office, but as things turned out we're actually paying more for a part time Assessor and a year and a half later, we've hired an Appraisal Aide. We were paying GAR to do the work that she would be doing at that time, because we had them under contract. She wasn't out appraising the properties, so we didn't save anything in the long run and we actually paid \$40,000.00 plus more than we did with the old Assessor.

Engineer Comments - None

Attorney Comments – None

Board Comments

Mr. Conway asked Brad Brennan if we every came up with the tax rate for 2012.

Brad Brennan – No, not unless Shirlie has it now. To my knowledge, we don't have the tax rate, because we don't have the budget yet to work it against the new assessment.

Mr. Conway – is that what we're waiting for?

Brad Brennan – Yes

Mr. Conway also stated that the Sports Page building is gone.

Ms. Gardner – What about the other building?

Mr. Conway stated they painted the front and put in a new door.

Mr. Jennings stated he went on the internet the other day and that the 2012 Retiree Cola for Military Federal Civilian Employees, Survivor Benefits Annuitants, Disabled Veterans and Social Security recipients, will received a 3.3% cost of living adjustment in January, which is the first since 2009, which equates, per my math to 1.3% per year. As soon as you get that money, Medicare is going to grab some of it, so you're right back where you started from. These are people who are living on fixed incomes and people who have dedicated their lives to the service of this Country. I just wanted to bring that point out since we are going into contract negotiations and budgets.

Mr. Corl stated that at the last committee meeting, Doug Wickman circulated a memo on October 7<sup>th</sup> regarding an emergency contract for sewers, and that we don't have one within the town. Our engineer has recommended that the board does have something in place and would like them to move forward and authorize the board to draft some kind of an agreement or contract.

Doug Wickman explained that the details of his recommendation in the memo of October 7<sup>th</sup>, is that it would be valuable to the town to have them available. We were instructed at the beginning of the year that we could not do work without authorization by the Town Board and agree with that 100%. However they believe the service is worthwhile and they have some examples as to how it would be beneficial. We are recommending that the board consider allowing them to offer that in an agreement to cover that for the rest of the year. I would like to know if the board would like to entertain that.

Mr. Corl – Under certain circumstances, I think it is good to have. Obviously, if an issue were to arise, it wouldn't be a bad idea to have something in place on an emergency basis.

Ms. Boyke – We need more discussion on this.

Mr. Jennings – I also have that letter. There is a thing called Onondaga County Sewer Maintenance which provides 24 hour service. I have had sewer backup in my house and my neighbor had a drainage problem at his house, and we called this number and in about 10 minutes there was a vehicle out there with two gentlemen that went out back and plunged from my house to the sewer line. They also did my neighbors front. We pay for it in the long run, however, this is a service that's already out there.

Doug Wickman – No. The Onondaga County Water Environment Protection does provide that service to the extent that they can, but, if there is a sewer break, or the line breaks, the lateral in the street breaks from the house connection to the public sewer, or they can't get a sewer jet through it, or they get a sewer jet stuck, or the main itself breaks, which does happen occasionally, they can't handle that and they need to call an emergency contractor to fix it. Sometimes, utility contractors do damage to pipes and don't even recognize that they've done it and the town goes in and ends up fixing those.

Mr. Jennings – Are those major breaks that you're talking about?

Doug Wickman explained that they could be a break in the lateral, that's owned by the town or could be a break in the mainline sewer that's owned by the town. Yes. OCWA does come out and does cleaning and checking. We're suggesting that you have us go out and help and make sure that we're doing an appropriate scope of work.

Mr. Jennings – I have no problem with that.

Ms. Boyke – When we have a sewer break, the county is called in first and then Wayne is called in.

Wayne Dean – Yes, usually, the County is called first and they'll contact me. It happened sometime back and we contacted Lan Co as they are under contract with us for sewer repairs. They come, dig it up and fix it.

Ms. Boyke stated that when it has to be changed, the Town Engineers become involved.

Wayne Dean – Yes, but generally there isn't.

Ms. Boyke – The only time you would require Engineer Services, is when there needs to be a change?

Wayne Dean – Yes

Ms. Boyke – When that happens, we call our engineer?

Doug Wickman –Yes, but, we have no agreement to cover those services.

Ms. Boyke – Isn't that over and above your scope of your retainer?

Doug Wickman – Our retainer covers meetings, but, we don't have any agreement to undertake this work, that we'd be requested to do.

Ms. Boyke – How did we do Route 31 then?

Doug Wickman – We just did it, because it was important and we have a tendency to do the best we can, regardless. That turned out to be very good, though we didn't have an agreement for that work. I'm trying for us to conform with what the Town Board has asked us to do. That is what this is about.

Ms. Zambrano – This is just a proposal in the event that there is an emergency?

Doug Wickman – Yes, if we are asked to help out.

Ms. Boyke – Or you are asked to do the repair, or it's a CYA for you.

Doug Wickman – The Town Board has asked us, before we perform any services to be covered by an agreement and they would like to put this together for the next town board meeting.

Ms. Boyke – Alright,

Ms. Zambrano - Is a motion required?

Doug Wickman - No motion is needed.

Motion was made by Ms. Boyke, seconded by Mr. Jennings, to adjourn the Town Board Meeting.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Ms. Boyke:	Yes

There being no further business before the board, the meeting was adjourned at 9:36 a.m.

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Tracy M. Cosilmon  
Town Clerk