

STATE OF NEW YORK
ONONDAGA COUNTY
TOWN OF CICERO

SS:

The Cicero Town Board held their regular meeting on Wednesday, July 13, 2011, at 7:00 p.m., at the Cicero Town Hall, 8236 S. Main Street, Cicero, NY 13039.

Present: Judy A. Boyke, Supervisor
Jessica Zambrano, Councilor
C. Vernon Conway, Councilor
Lynn Jennings, Councilor
James Corl, Jr. Councilor
Tracy Cosilmon, Town Clerk

Others Present: Joseph Snell, Police Chief
Julie Raddell, Parks & Recreation
Shirlie Stuart, Comptroller
Brad Brennan, Assessor
Linda Losito, Secretary to Supervisor
Anthony Rivizzigno, Town Attorney
Douglas Wickman, C & S Engineers

Absent: Jody Rogers, Director of Parks & Recreation
Christopher Woznica, Highway Superintendent
Wayne Dean, Director of Planning & Development
Sharon Edick, Receiver of Taxes
Steve Procopio, Code Enforcement Officer

The meeting was opened at 7:00 p.m. with the Pledge of Allegiance. A moment of silence was observed in remembrance of our men and women serving in the Armed Forces in harms way.

Ms. Boyke indicated where the fire exits were and read the following statement:

The Cicero Town Board acknowledges the importance of full public participation in all public hearings and, therefore, urges all who wish to address those in attendance to utilize the microphones located in the front of the room. At this time please turn off your cell phones and be sure to speak clearly into the microphones to enable all to hear.

S.E.Q.R.
(State Environmental Quality Review Act)

Motion was made by Ms. Boyke, seconded by Ms. Zambrano, that all actions taken tonight are Type Two (2) actions under the New York State Environmental Quality Review Act unless otherwise determined.

The motion was approved as follows:

Mr. Conway: Yes
Mr. Corl: Yes
Mr. Jennings: Yes
Ms. Zambrano: Yes
Ms. Boyke: Yes

APPROVAL OF TOWN BOARD MEETING MINUTES OF JUNE 22, 2011 AND
SPECIAL TOWN BOARD MEETING MINUTES JULY 1, 2011

Motion was made by Ms. Boyke, seconded by Mr. Corl, to approve the minutes of the June 22, 2011 town board meeting adding the following verbiage and amendment as follows: That Mr. Corl asked Steve Procopio, in order to avoid a potential disaster on the Battle of the DJ's would he attempt to coordinate a meeting with the owner, the Planning Board and possibly the Police Chief and I have no objection to sitting in on that; to see if there is going to be an event and the Planning Board is not going to have a meeting and don't have their 10 day notice to do a revocation before this event, at least we can try to attempt to make sure it goes orderly. To which Ms. Boyke stated she already has orchestrated that with the Planning Board and with Codes, the Police, Sheriffs and Mr. Germain. I am working on that right now to find out if there is a way that we can stop this prior to the Planning Board meeting. As soon as I have that information, I will certainly let the people know. We are well aware of it and it is a difficult situation, and to also approve the Special Town Board Meeting Minutes of July 1, 2011.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Ms. Boyke:	Yes

DEPARTMENT HEAD INPUT

Town Clerk

Tracy Cosilmon stated she received a letter from the DOT which she copied to all Board Member's regarding the request that Mr. Corl had made requesting a study of South Bay Rd. at Darby Road and Cobblestone Drive at Gillette Road for a traffic control device. They have acknowledged receipt of the request and will initiate that study to see if a traffic signal is warranted at those locations. The study will include the geometrics, the accident history at those intersections, a continuous traffic count from all approaches on that intersection, for a week. They will do that research and gather information using the manual on Uniform Traffic Control Devices that establishes minimum conditions under which installing a traffic control signal might be justified. They estimated about 3 months to complete the preliminary study.

Mr. Corl thanked Tracy.

Ms. Zambrano asked if there is a fee for this.

Tracy Cosilmon – No. There hasn't been one in the past.

Police

Joe Snell stated that he provided the board a memo requesting replacement of ballistic vests for the Police Officers. About every five years we do a mass purchasing as the warranty is 5 to 6 years on them. Once a year, the Federal Government opens up a reimbursement program which reimburses us 50% for replacement vests. We have applied for that and the total cost is \$7,118.00 and we would receive from the Federal Government \$3,559.00 in reimbursement, which is part of the budget.

Motion was made by Mr. Jennings, seconded by Mr. Conway, to authorize an expenditure of \$7,118.00 to purchase ballistic vests for the Cicero Police Officers, and to be reimbursed through the Federal Government Program, in the amount of \$3,559.00 which is a budgeted item.

The motion was approved as follows:

Mr. Conway: Yes
 Mr. Corl: Yes
 Mr. Jennings: Yes
 Ms. Zambrano: Yes
 Ms. Boyke: Yes

Assessor – None

Comptroller

Shirlie Stuart read the following statement.

Government Accounting Standard Board
 GASB 45: Reporting the True Cost of Other Post-Employment Benefits

Accounting standards were issued by the Government Accounting Standards Board which require states and many local governments nationwide to report liabilities for “other post-employment benefits” – primarily, health care benefits. Some may be familiar with the term GASB 45, which is the title of this standard.

The initial impact of this standard is to increase transparency and reveal the true long-term cost of providing these benefits after retirement from the Town. This is not a new liability. What is new is the requirement that governments fully disclose these commitments on the general ledgers, which would also be included in the annual updated document.

The Town of Cicero has contractual agreements with the Teamsters, CSEA, and the PBA. All three of these contracts address “Other Post-Employment Benefits”. In order to complete this requirement the town will have to contract with a Benefits Actuarial Service. I feel that once GASB 45 is completed and the true costs of these union agreements become clear, it will be a measurable factor in negotiations and budgeting.

GASB 45 was implemented in three phases, based on annual revenues of public entities in the first fiscal year ending with June 15, 1999 continuing through December 15, 2008 for public entities with less than \$10 million. To bring the town in compliance I reached out to three recommended Benefits Actuarial Services and contacted the following:

APA – Mr. Ray McKenna –	
Security Administrators – Mr. Dane Mitchell	
Armory Associates – Mr. Damon Hacker	\$6300.00 Complete/ \$2000.00
Partial	

Shirlie stated that this needs to be done, but she didn’t know if the town wanted to do a partial or complete, but, to be in compliance we need to do the entire town. But, as how much money you’d like to spend, would be up to the board.

Ms. Boyke asked where the money would come from.

Shirlie Stuart – We have the money to do the whole complete thing and have it on the books by then end of the year.

Ms. Boyke – Obviously, we have to be in compliance.

Shirlie Stuart – Yes and we should have been in compliance in 2008, so we’re really behind the eight ball.

Ms. Boyke – In that case, we should make the recommendation.

Shirlie Stuart stated that she thought she forwarded the agreement from the gentlemen from Armory Associates and that she hasn't reached out to anyone else, although, there was a gentleman in the Midwest that was recommended, but, would like to keep this in our area.

Ms. Boyke explained that if we engaged someone from the Midwest, we'd have to pay an extensive amount of money as opposed to this area.

Mr. Corl asked if this was something we could publish and perhaps get more responses.

Shirlie Stuart – We certainly can. I don't think we're committed and I've talked with Tony as this is not a specialty thing.

Ms. Boyke – It's not just an audit type thing.

Shirlie Stuart explained that we can use an accounting firm to do this, as they have people that specialize in this.

Ms. Zambrano asked what the report looks like and if they come out to evaluate?

Shirlie Stuart – They would look at all three contracts.

Ms. Zambrano asked how many years this would be projected out.

Shirlie Stuart – I believe 20 years. They would have to come back every so often to update it depending on whose retiring. They look at changes in the contract.

Mr. Corl asked if that would be inclusive of all the contracts up to today.

Shirlie Stuart stated that was correct and also thought it is more realistic to have that number in front so that you know what you're signing an agreement to and you know what it's going to cost you.

Ms. Boyke – Then and in five years.

Shirlie Stuart – Yes, exactly.

Ms. Boyke – We don't have the ability to project that.

Shirlie Stuart – I can project now.

Mr. Jennings stated that per his thoughts, if we were to do a segment and take \$2,000.00, it didn't seem to him that it would be that big of a reduction, rather than to take all three or break it up a little bit. Right now we're in PBA Contract negotiations and that may be something we may want to look at, so that down the road we'd have a better feeling. Later on, you could look at the CSEA and the Teamsters. The Teamsters are good for another two or three years and the CSEA is good for three. I would make a recommendation, that we'd spend \$2,000.00 and direct it towards the PBA at this time and then we'd evaluate the others later on.

Ms. Boyke – Would we be saving money or would it be better to do it in a bundle as all of these contracts expire at the same time.

Shirlie Stuart – I'm sure it would be more costly to spread it out.

Mr. Jennings - I'll change that.

Motion was made by Mr. Jennings, seconded by **NO SECOND**, to authorize an expenditure of \$6,300.00 to contract Armory Associates

Discussion:

Mr. Corl asked Shirlie to specify which contract would be covered under their scope.

Shirlie – It would be all the post employment benefits they have. They'll look at all the contracts and all the employees who are eligible and how old they are, their retirement year and they'll put a dollar amount on that. It becomes a liability to the town.

Mr. Corl – Is personal information provided to them?

Shirlie Stuart – No personal information. They'll just get a number of who is going to retire and what year they're going to retire, ages, and they will project out. They will project out the expense for health insurance as well.

Mr. Corl asked Shirlie to specify which contracts.

Shirlie Stuart – We're going to do the whole town.

Mr. Corl – That will be everyone that is in existence today.

Shirlie Stuart – Right. Everyone that is non-union doesn't have any benefits.

Motion was seconded by Ms. Boyke

Continuation with the vote:

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Ms. Boyke:	Yes

Parks & Recreation

Julie Raddell stated that local beaches have been closed, but as an update, we have been tested at least twice and our water quality has zero issues. The attendance at our beach has increase due to the fact that other beaches have been closed.

Zoning

Ms. Boyke – In the absence of Wayne and Steve, the Zoning and Planning International Code Membership dues has increased from \$100.00 to \$125.00. I have received a request from the Codes Enforcement Office to pay the dues which is mandatory to their qualification and classification for the Codes Department.

Motion was made by Mr. Jennings, seconded by Mr. Corl, to authorize an expenditure of \$125.00 for the International Membership dues for the Zoning and Planning Board.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Ms. Boyke:	Yes

Motion was made by Ms. Boyke, seconded by **NO SECOND**, to authorize an expenditure of \$65.00 per person for a total of \$585.00 to send 7 Planning Board Members and 2 Code Officers to the annual planning symposium, being held August 18, 2011 at the OnCenter.

Discussion:

Ms. Zambrano asked if we have a commitment and are all of the Planning Board Members going to attend.

Ms. Boyke – Not yet, but, it's anticipated that they are. Do we have a second?

Motion was seconded by Mr. Jennings

Continuation of the vote:

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	No
Ms. Boyke:	Yes

Ms Boyke explained that as part of the IT of the town and part of the upgrading of our program, we have initialized that we have 60 computers within the town. Computer Outlet has proposed 80G Antivirus, The Business Addition for 2011 for all 60 computers including the Police Department, with a 2 year contract, or warranty on the program which is a licensed program at the cost of \$1,599.00, which is a reasonable cost for 2 years. The money will come from the computer maintenance support line that we have which is A168041 that has \$6,297.00 in the account and there is money to pay this.

Motion was made by Ms. Boyke, seconded by Mr. Jennings to authorize an expenditure of \$1,599.00 to Computer Outlet for antivirus software entitled the Business Addition of 2011.

Discussion:

Ms. Zambrano asked Mr. Winters if his committee has reviewed this.

Mr. Winters explained that the committee has recommended that we get an antivirus software program and everyone at the review meeting agreed with AVG, prior to the recommendation.

Ms. Zambrano asked when the IT Committee held their last meeting. It seemed to her that she should have been invited to those meetings. She stated that she was concerned that a lot of issues may have been brought up at the last meeting and she has been waiting for some follow up about that. I'm hearing today that there are 60 computers but, the board hasn't got a report.

Mr. Winters – I believe that Computer Outlet provided a report.

Ms. Zambrano – I haven't seen anything. Has any other board member received anything?

Ms. Boyke – The study is incomplete. They just finished doing the evaluation and in order to make sure that we have an antivirus on all of the computers, it will be necessary that we purchase this antivirus immediately so that we have it on all of the computers. That is the reason, this is being presented tonight. The committee has not met, because Computer Outlet has not finished part of their study.

Ms. Zambrano – Then, isn't it premature to consider this?

Mr. Jennings stated that he has dealt with Computer Outlet and had AVG installed on his home computer and thought that if we didn't have a viable antivirus protection now, we should and this is an excellent price and something we need to have in place. If you

watch the news lately, there is an awful lot of hacking going on and we need to protect our computers and our town information.

Ms. Zambrano asked if all the employees have signed the agreement that was approved a month or so ago.

Ms. Boyke – Jessica, we are not on the IT part of the program.

Ms. Zambrano – There is no IT part of the program.

Ms. Boyke – I understand, it’s under Department Head discussion.

Ms. Boyke – I believe we have a motion on the floor.

Continuation of the vote:

The motion was approved as follows:

Mr. Conway: Yes

Discussion:

Mr. Corl asked if this includes installation.

Ms. Boyke – Yes

Continuation of the vote:

Mr. Corl: Yes

Mr. Jennings: Yes

Ms. Zambrano: No, I think this is premature.

Ms. Boyke: Yes

APPROVAL OF ABSTRACT #13 OF 2011

Motion was made by Ms. Boyke, seconded by Mr. Jennings, to approve Abstract #13 of 2011 as follows:

General Fund Voucher #1152 TO Voucher #1295 In the amount of \$922,022.56
 Highway Fund Voucher #358H TO Voucher #397H In the amount of \$139,901.65

The motion was approved as follows:

Mr. Conway: Yes

Mr. Corl: Yes

Mr. Jennings: Yes

Ms. Zambrano: Yes

Ms. Boyke: Yes

BUDGET MODIFICATIONS

Motion was made by Ms. Boyke, seconded by Mr. Jennings, to approve the following budget modifications as follows:

Budget Modifications Town Board Meeting		2011 7/13/2011			
2011	AMOUNT	FROM CODE		TO CODE	
	\$ 1,250.00	B31202	EQUIPMENT	\$ 750.00	B312056 New Veh Conv.
				\$ 500.00	B312057 New Veh Striping
	\$ 1,000.00	A111042	COMP SOFTWARE		A11104 Justice Contractual
	\$ 70.00	A711044	MISCELLANEOUS		A711048 Staff Training
	\$ 240.00	A133041	COMPUTER LABOR		A133042 Comp. software
	\$ 126.34	A36204	MISC SAFETY		A362041 Marine Beacon

\$ 6,500.00	DB513046 FILTER/TRUCK MISC	\$ 5,500.00	DB51304 Oil/Fluid Bulk
		\$ 1,000.00	DB513048 Batteries
		\$ 1,000.00	DB513043 Hoses
		\$ 1,000.00	DB513049 Payloader/repairs
		\$ 1,500.00	DB513050 Gradall/Badger
		\$ 1,500.00	DB513052 Mower
		\$ 1,500.00	DB513054 Sewer Jet

2011
Amendment

\$ 13,087.50	B2680	INS. RECOVERY	INSURANCE RECOVERY
	B31202	EQUIP. POLICE CARS	
\$ 1,133.20	B3389E	BUCKLE UP NEW YORK	
	B31201E	BUCKLE UP NEW YORK	POLICE OVER-TIME

The motion was approved as follows:

Mr. Conway: Yes
 Mr. Corl: Yes
 Mr. Jennings: Yes
 Ms. Zambrano: Yes
 Ms. Boyke: Yes

NOPL (NORTHERN ONONDAGA PUBLIC LIBRARIES) PRESENTATION

Kate McCaffrey and Meg Backus gave a power point presentation regarding the benefits and services the library system offers. The organization was formed by grass root community efforts by board members from three association libraries in Brewerton, Cicero and North Syracuse who realized the need for better libraries in their communities. Their dream was for the future of libraries that would be well equipped, in modern buildings with adequate staff to meet the needs of this growing population. They worked together and gave up some of their autonomy. Legislation was introduced by Michael Bragman in 1995 at the NYS Assembly which created the district and the procedures for how it would operate for electing trustees and raising funds through a Library Tax. Library operations began on January 1, 1996 and construction of 3 new buildings began in the fall of 1998. The new buildings opened to the public in July 1999. NOPL is unique and there aren't many special legislative libraries in the state and in the County, we're the only ones. It serves as a model of efficiency through consolidation and cooperation and I don't understand why, other libraries haven't followed suit. Costs and services are streamlined through centralized administration, collative purchasing and shared special programming. In 2010 we had more than 300,000 people come through our doors and borrowed 569,000 items. We offered 663 programs attended by more than 13,000 people and the children's programs are remarkable. More that 44,000 people have used our computers. We offer free wireless access and we've improved our collection in services and have added CD's, and high demand items such as rapid read and fast flicks' programs. We've increased the number of downloadable audio books from our website and also adding to our e-book collection all the time. We have computers with special software for people with visual handicaps such as zoom-tech magnification, speech, and jaws, which is text with speech. We offer Rocket Languages which is an online language instruction program that you can download, in all kinds of languages including sign language. We have Freegal, a downloadable music service which is like iTunes with a library card and PIN # which allows access to the SONY music catalogue. We have picture books, which are aimed at improving reading skills. We've added checkouts at two locations so people can get in and out quickly and it provides a little more privacy. Coming soon we'll be adding e-readers, sunny readers, a nook and an I pad. We're going to be offering family history kits and have purchased small hand held video cameras and they will circulate in a kit with questions that kids can ask grandparents at family gatherings. It's a nice way to records some of those memories. People will bring them in and we'll download the recording and give it to our patrons. We think we're doing a very good job and would like to hear from people in this district as we want to know what we can do better and what we can do if you don't use the library, to entice you into our buildings. A survey will be put on our website which is www.nopl.org. We will also have these at Wegman's and at the libraries. If you'd like to be part of the focus group please get in touch with me as we'd like to hear from you.

Meg showed the power point presentation and some of the things that are being done at NOPL and stated that no other libraries are doing these type things. Other libraries throughout the country have been contacting them. The library is committed to learning and engaging with our world, building the community. They have an organic garden and have programs all of the time. Chefs are involved and gardeners, who are experimenting with things, participate. We have workshops on worm composting so they can compost their waste at home.

We also have a library dog trained to work with people. People check him out for 20 minutes and sometimes read or play with him or learn to interact with him and be gentle. Sometimes people with disabilities come in and interact with him.

We also have a group of knitters that meet every Tuesday who help you and take on group projects and help to raise funds for the library. Tomorrow night at 5:30 p.m. is our Yarn Bombing Reception, art show and Classical Guitarist Concert which is at 6:30 p.m. You can stop by to view the knitted graffiti and listen to the classical music.

We would also like you to bring in people to be taped regarding old history. They would share pictures and stories with us and we'll edit the video and it will go on our website. We're trying to capture what makes this area, this area and what makes it unique. Sue, from the children's library does a wonderful job. The creativity of the programs is worth checking out.

Ms. Boyke thanked Kate and Meg for their presentation as they have enlightened a lot of people.

PUBLIC HEARING FOR LOCAL LAW AMENDING TOWN CODE
SECTION 210-25 NON-CONFORMING USE

Proof of publication and posting was presented to the Town Board by Town Clerk.

The public notice read as follows:

PLEASE TAKE NOTICE that a Public Hearing will be held by the Town Board of the Town of Cicero on the 13th day of July, 2011, at 7:00 P.M. at the Town Hall for the Town of Cicero, 8236 S. Main Street, Cicero, New York, to consider the following: a local law that amends Section 210-25 of Chapter 210 of the Town Code of the Town of Cicero regarding nonconforming uses. The extent of the amendment will be reviewed by the Town Board at the public hearing. The local law shall be available for review in the Town Clerk's office.

Ms. Boyke stated that this public hearing is in regards to the corridor from Rte 31 to Mudmill Road in regards to it being a commercial zoned corridor with approximately 40 residential properties there. Part of this arose due to the fact that a piece of property is on the market to be sold and due to the strict stringent new laws and rules of our lending mortgage companies and banks that it has, even though several properties have been sold, it has been brought to pass that now they have become quite strict. Part of that has to do with the recovery if the property is damaged past 50%.

Mr. Corl – Attorney John Hall brought this to my attention several months ago. The residents in that zone classification have difficulty selling their homes because when they go to apply for a mortgage, the mortgage companies look at the town code and see if their particular property is destroyed that they would not be able to rebuild them, due to the fact, that our code says if there is a destruction of property to be considered a non-conforming use. Example: You'd have a home burning down in a commercial district and they would be unable to build because it would be non-conforming. What this legislation will do, will help to alleviate the problem for the owners, so when a potential buyer goes to apply for a mortgage, they'll see in our town code that if something does happen to the property, the resident will be able to rebuild the structure as is, without having to go through the process of variances and what not and it wouldn't be considered a non-conforming use. We're hopeful that this will help when they go to sell their properties. A couple of people have been trying to do this and it has been a bit of an impediment.

Ms. Boyke – Part of the code did change it from 50% to 75%. Is that correct?

Mr. Corl explained that the way the code reads now and is proposed this evening, is if the property was destroyed, it can be rebuilt. Is that correct Tony?

Tony Rivizzigno – Correct.

Ms. Boyke – That would be 100%?

Mr. Corl – Correct.

The public hearing was opened at 7:49 p.m.

Speaking for - None

Speaking against - None:

The hearing was closed at 7:49 p.m.

Board Comments:

Mr. Corl stated that he noted at the last meeting one resident was here and was very hopeful that the board would take action on this. He has spoken with both their counsels Mr. Ventre and Mr. Hall and they think this would be helpful to the individuals in that area and that he was hopeful, that the board will pass it this evening.

Motion was made by Mr. Corl, seconded by Mr. Conway, to amend Section 210-25 of the Town of Cicero Code regarding Non-Conforming Use, to be known as a Local Law of 2011.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Ms. Boyke:	Yes

APPROVAL FOR SUPERVISOR TO EXECUTE A CONTRACT WITH
C & S ENGINEERS, INC., FOR DESIGN AND CONSTRUCTION PHASE
MAINTENANCE AND IMPROVEMENT OF DRAINAGE FACILITIES
CONTRACT NO. 2-2011

Discussion:

Doug Wickman stated that this is an agreement for the engineering portion of the second bundle of projects which are listed in the agreement in exhibit A. There are six projects listed plus the easements for Comstock Road. I also want to mention that in the first bundle, we had included the design of an improvement along Disraeli Path. The residents had not made the necessary contribution for their share and understand today, that they have.

Ms. Boyke – They were here yesterday.

Doug Wickman - They were here and deposited the funds?

Ms. Boyke - Yes they did.

Doug Wickman - We had already been authorized to do that with the first contract, but we deleted it because they hadn't put the money up until the work is already done, so we'll add it into this one and the work will be done in Contract No. 2.

Ms. Boyke – That’s Disraeli Path?

Doug Wickman – Yes

Mr. Corl – The proposal is for \$14,500.00 and for that you are going to do the engineering work to do drainage improvements along Electric Railway, Gulfstream, Asa Eastwood, Rita Lane, Hessler Farm, Orangeport Road and Comstock.

Doug Wickman explained that it will now include Disraeli Path, which will include the design plus the construction phase services that go in.

Ms. Boyke stated there needs to be a correction as LeBeau says LeBee.

Mr. Corl – Will it take about two weeks to do the work?

Doug Wickman – That’s going to be our goal.

Motion was made by Ms. Boyke , seconded by Mr. Corl, to authorize the Supervisor to execute a contract with C & S Engineers, Inc., in the amount of \$14,500.00 for design and Construction Phase Maintenance and Improvement of Drainage Facilities – Contract No. 2-2011.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Ms. Boyke:	Yes

DISCUSSION AND RECOMMENDATION TO AWARD BID FOR MAINTENANCE AND IMPROVEMENT OF DRAINAGE FACILITIES, CONTRACT NO. 1

Ms. Boyke stated that one bid was received for Maintenance and Improvement of Drainage Facilities, Contract No. 1. The bid received was from LaFleur Constructors, Inc. in the amount of \$77,700.00 and C & S Engineers is familiar with their work and are satisfied that they will be able to undertake this project and they have reviewed the bid documents and find them in order. The drainage improvements are for The Birches, Pine Grove Road, Lisi Gardens, and Snowshoe Trail along with a 12 inch storm sewer installed and a 6 inch perforated pipe installed. Would you like to add to that Doug?

Doug Wickman – Yes, our estimate for the work in the contract was a little over \$83,000.00 and that estimate was done before we received this bid, so, we believe this bid is in line. We only got one. We had another bidder that we thought we were going to get, and Lan Co took out a book earlier, and we did a bit of scrambling to contact contractors that we know and sent them copies of the ad and LaFleur bid and we think it’s a fair bid.

Motion was made by Ms. Boyke, seconded by Mr. Jennings, to award the bid for improvement of Drainage Facilities, Contract No. 1, to LaFleur Constructors, Inc., 6814 Kingdom Rd., Memphis, NY, in the amount of \$77,700.00.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Ms. Boyke:	Yes

SET PUBLIC HEARING DATE FOR THE LANDINGS AT MAPLE BAY

Ms. Boyke explained that The Landings at Maple Bay has been on the table for a while and it is her understanding that they are going to take ownership of the SEQR. Is that correct Tony?

Tony Rivizzigno – Yes, they have provided the information required for the SEQR.

Ms. Boyke stated that she would like to set a public hearing for the first meeting in August which is August 10, 2011 for The Landings at Maple Bay.

Mr. Corl – That would be for the PUD, which they have already presented. Is that right?

Tony Rivizzigno and Ms. Boyke – Yes

Motion was made by Ms. Boyke, seconded by Mr. Jennings, to set August 10, 2011 at 7:00 p.m., at Cicero Town Hall, 8236 South Main St., Cicero, NY, for a public hearing to consider PUD classification for the Landings at Maple Bay.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Ms. Boyke:	Yes

BREWERTON RIVITALIZATION UPDATE - SARATOGA ASSOCIATES

Ms. Boyke introduced Gordon Perkins and John Guargilia from Saratoga Associates.

Gordon Perkins gave an update regarding the Brewerton Revitalization. He stated there really wasn't too much to report except that during the initiation of the Section 106 process, the NYS DOT reached out to the Oneida and Onondaga Indian Nations to see if they would like any input on the project. They did show an interest and on May 25th we attended a meeting. Supervisor Boyke, Tony, FHWA, NYS DOT and the Oneida and Onondaga Nations were there at that meeting. We explained the project to them and there seemed to be support as of now for everything that we're doing out there. We have expressed sensitivity to the archeological resources and obviously, we have initiated Phase IA, which was completed back in February. The Oneida and Onondaga Nations would like an opportunity to comment on the Phase IA before we initiate Phase IB. Just to give you some background of what exactly that is. Phase IA is a literature and background search to determine the archeological and historical sensitivity of these sites. They found in Phase IA, that Riverfront Park site was archeologically and historically significant and it warranted further studies which would involve digging test pits to see if there are any artifacts. Along with that, there are two houses on the site that were deemed as architecturally significant. Both of those will be reviewed further to give SHIPPO further information to make a determination on those. So, that's where we stand right now. Right now, the DOT has submitted 9 copies of all of our work to date, which was a fairly big undertaking. That included the entire draft design report, Phase IA, the Phase IB scope, which also includes the proposal for the shovel test pits on the site. That will be passed along to the Oneida and Onondaga Indian Nations and they will be given an opportunity to comment both on the completed report and on the scope for the proposed work.

Ms. Boyke – Don't they currently, have those?

Mr. Perkins – Yes, they currently have those. I apologize. Doug Mills has been contacted from the NYSDOT but, he's been on vacation. He finally got back to me and said, yes, it had been submitted and they had it for over a week. He said, they were giving the Oneida and Onondaga Indian Nations six weeks to review this. Saratoga Associates and the town pushed back really hard on that and we're hoping that the DOT

pushes that process along. Obviously, we do not want to be insensitive to the review process, but, we feel it is pretty cut and dry. It is certainly a sensitive site archeologically, but, we feel, the tested proposal is solid and that we should push this through pretty quickly. That is our hope.

Ms. Zambrano asked if the reports are available to Town Board Members.

Mr. Perkins – Yes they are. I believe the town should have at least one copy of the draft design document and one copy of Phase IA. It should be available, but, I am not sure of the process of how that is made available.

Ms. Boyke stated that we got them in February.

Mr. Corl asked if it was the Phase IA literature review.

Mr. Perkins – Yes

Mr. Corl – I got mine awhile ago from Jody.

Mr. Perkins - I am not sure where Jody got it. There should be copies disseminating around and hopefully, that will also be available to everyone in the town for review. I also don't know the status of the Brewerton Revitalization website, but, if there was an opportunity to start updating that, we could certainly disseminate information through there.

Ms. Zambrano asked what the cost would be.

Mr. Perkins stated he didn't know, but obviously, if we had the information, it would be free for Saratoga to upload it, but, I don't know who owns that site or manages it. We can have a follow up discussion on that as it would be much easier to disseminate information through that. As far as the community development grants, Jody got exciting news and those grants are ready to be applied. It's frustrating for everybody right now because the Federal Highway Administration is holding us up and that is a completely different grant. The two projects for the two grants right now are conflicting a little bit, but, as soon as we get our Federal approval, we'll be able to apply all of the other money that this project has immediately.

Mr. Corl – A while ago, there was an audit issue and he wanted to know if the Supervisor had any information to share with the board.

Ms. Boyke stated that she was going to bring that information up under department comments but, would share that now. Benn and Company are in process and are coming in this Friday to do physical touching of the documents that are here. That was per his phone call to me yesterday and it will be both he and another gentleman in his company. They expect to have this completed by the end of the month.

Mr. Corl asked Ms. Boyke if she knew what the delay has been. In the letter from March 31, it says it was to be completed by May 31st and now we're in the middle of July. Was that information shared?

Ms. Boyke explained that she had asked the question and he said, due to finishing up after tax and there were some issues, of which I'm not sure, but has to do with funding. I'm not sure what it was.

Mr. Corl asked it was the funding of what.

Ms. Boyke – We had to pass a board resolution, whenever that was and he had agreed to May 31st and per my understanding, that is when he expected to be completed, but, he ran into some difficulties. I'm sure if you gave him a call, he would be happy to explain that to you.

Ms. Zambrano stated that she did speak with Mr. Benn about why there was such a delay and he said he didn't get his signed agreement from the town until almost Memorial Day. So, he was not going to start the work without a signed agreement from the town. So, he didn't start until after Memorial Day.

Mr. Corl – The terms and conditions of the contract is April 14th. Why did it take from April 14th to May 31st to get this into Mr. Benn's hands?

Ms. Boyke – I guess, I'll have to ask him.

Ms. Zambrano – There were some changes that were required by the town, which weren't explained to me at the time. I don't know what the changes were.

Ms. Boyke – He was on vacation. This is ridiculous.

Mr. Corl – It is not ridiculous.

Ms. Boyke – Timing is everything, and yes, it was executed and yes, it was given to him. He went on vacation and I don't know. I will have to ask Mr. Benn to come in. No, I think you should.

Mr. Corl – My question is why did it take from April 14 to May 31 to get it to him when we have a document that says it will be completed by May 31, 2011. Why was it held up for a month?

Ms. Boyke – I don't know, I guess we'll have to have Mr. Benn come in and he can explain it. By the time we get to it, it will be done.

Mr. Corl – Why did it take a month and a half to get to him?

Ms. Boyke – I don't know. It was given to him, Jim. I don't know.

Mr. Corl – When was it given to him?

Someone in the audience said to move on.

Mr. Corl – No, the timing on this is important. It was signed.

Shirlie Stuart stated she thought she could speak on this. The original contract when I read it and Judy had read it as well, quoted the wrong price. It's not the one you have in your hand. I think the original one was for \$7,800.00 and we caught that mistake because it wasn't what was approved. I think the resolution was for \$7,200.00. I called him and discussed that matter and it had to be sent back. He re-did his contract a week or week and a half later and sent it to the Supervisor's Office. So, originally, I don't think you have the one that said \$7,800.00. It was wrong and I had caught that when I reviewed it and brought it to Judy's attention and she took care of it. I think that was one of the factors that caused the delay.

Ms. Boyke stated he was also on vacation.

Shirlie Stuart – I know there were a couple weeks where there was a question about what we were going to be charged and I wasn't going to have it go through in the wrong amount. I think it was \$7,200.00.

Ms. Boyke – That's right.

YOUTH BUREAU PARK & RECREATION NEW POSITION – ASSISTANT
SWIMMING FACILITIES MANAGER

Julie Raddell requested approval to create two Assistant Swimming Facility Manager positions as our current assistant is taking required college courses for his entry into the military, which limits his time at the facility. He will not be returning next summer. I would like to create feeder a system by adding two assistant positions to our staff. This is also the last summer for our Swimming Facility Manager who has graduated from college. Having these two staff with some experience in a leadership role will allow us to have a smoother transition in 2012.

Motion was made by Mr. Jennings, seconded by Mr. Conway, to authorize the creation of two Assistant Swimming Facility Manager positions for the town's swimming facility to allow for a smoother transition in 2012.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Ms. Boyke:	Yes

YOUTH BUREAU PARKS AND RECREATION PURCHASE APPROVALS

(Tennis Instructions 4 separate sessions throughout the summer)

Motion was made by Mr. Jennings, seconded by Mr. Conway, to authorize an expenditure of 4,000.00 for John Wojcik to provide tennis instructions, budget code B7020.44 to be reimbursed via fees and to authorize an expenditure of \$2,665.00 for extended care for Day Camp at the Cicero Family Sport Center, to be reimbursed via fees.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Ms. Boyke:	Yes

HIGHWAY PURCHASES
(rubber blades and cutting edges)
(Runner Crush)
Tires for truck #49

Motion was made by Ms. Boyke , seconded by Mr. Corl, to authorize an expenditure of \$2,500.00 to Oswego Tool & Steel to purchase rubber blades and cutting edges, account code DB513055, an expenditure of \$10,000.00 to T.H. Kinsella to purchase runner crush, account code DB511042, also an expenditure of \$5,789.80 to Commercial Truck Tire, to purchase tires for truck #49, account code DB513042.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Ms. Boyke:	Yes

PUBLIC INPUT

James DellaDonna, Brewerton, NY is disgruntled with the brush pickup in his area and would like the board to look at the schedule for the next contract to make it less confusing for everyone.

Ms. Boyke stated that Jim wasn't the only one confused with the contract and that Linda has been in contact with Altman and they've agreed that the schedule has to be re-looked at because it is confusing and they agree.

James DellaDonna asked what is being done for the residents of the towns and County to protect the residents who are non city of Syracuse residents from subsidizing the City of Syracuse. He understood that our sales tax for the county is supposed to be 7%, but our senators supported it to keep it at 8%, so that 1% fully goes to the City of Syracuse. He also learned that from all the sales tax we collected, that for every \$100.00 of assessed property we got a dollar back, but the City of Syracuse got \$3.50. Once again, we're subsidizing the City of Syracuse. I'd like to see the towns protest this to have the city take care of itself.

John Winters thanked Brad and Judy for making the grievance process easier.

Steve Malone, Miralago Ln., sent the board members a memo regarding his shed being put in the easement and was seeking the board's permission to move forward with that.

Ms. Boyke stated that there appears to be quite a bit of property behind your house. Where are you located on Miralago Lane? Is it towards the front or are you in the back?

Steve Malone – I'm in the back towards the wooded area.

Ms. Boyke asked Doug Wickman if he was familiar with the swale back there.

Doug Wickman – No, I am not. At the last meeting we talked about trying to work out a plan for a drainage policy and we talked about that at the drainage committee meeting on Monday. I have a couple of suggestions that the board might consider for a policy. I can hand out a hard copy of those tonight, if you like and we could talk about it at the next town board meeting, or I could read it to you.

Ms. Boyke – How big is the shed?

Steve Malone – 12' X 14'

Ms. Boyke – Why do you want to put it in this easement.

Steve Malone – I think if you were to see the layout of my property, you would see it as the most logical spot given landscaping and other things on my property and the view that I have to my yard and the surroundings.

Ms. Boyke – This is just open discussion. Over the years placing sheds, legally or illegally, in these drainage easements within the town has caused a lot of drainage issues. Miralago is a fairly new development and the sediment hasn't started to accumulate. Does everyone keep that swale clear of cattails, etc.

Steve Malone – Yes, it's very clean.

Ms. Boyke – Have you filed for your permit?

Steve Malone - No, because I have been waiting to speak with the board.

Ms. Boyke – I think we should go out and take a look at this.

Doug Wickman – I can summarize what we're suggesting. The first alternative answer is no in every case. It's simple and an option. It is your drainage easement and it is intended to be for drainage and it certainly would make it simple. I do think in some cases that these occupations are reasonable and that is why we have alternative number 2, which would involve that the applicant could talk to the Planning and Zoning Department to see if in fact it would be something that the town could reasonably consider. That would be sheds, fences, or occupations that are not so permanent that they can't be easily removed. If it fits in that category, the applicant has the option of depositing \$500.00 with the town and that money would be used to have the town engineer go out and take a look at it and be prepared for the next board meeting to have a discussion with the board, whether or not it makes sense or not. If it does make sense, the board could allow that to happen with the understanding that if it becomes necessary to remove it, the applicant would have to remove it. Whatever money is left from the deposit would be returned to the applicant. It would seem to me to be a fairer approach because there are certainly some situations where these requests are reasonable. I also believe it is fair for the applicant to have to pay the expense of this check, because it is in fact the town's drainage easement.

Mr. Corl – We talked about this at the last meeting and the other people who have requested this and we actually approved one, a couple of months ago, where some folks wanted a shed in the easement and this board approved it. There was discussion about having to form a policy. This may not be approved at the next meeting and my point at the last meeting is that I hate to see people delayed in going forward with their plans without a potential policy being implemented. My position is that you shouldn't be burdened or prevented from going forward with your application here. In the past four or five years, we have probably approved about 15 or so, and we require the person who wants to do it to sign a waiver with the attorneys basically saying that if it needs to be removed, they would do that at their own cost. I've looked at the survey and don't have any objections to it and think it is a reasonable request to this board. I don't think it is anything different than we were looking at a few months ago.

Ms. Zambrano asked Mr. Malone if he has spoken with Steve Procopio, or anyone in the Codes Office about this.

Steve Malone – I haven't spoken with him directly, but have spoken with Mr. Dean awhile back and he suggested this forum and that there was some application or approvals given in certain circumstances and that the board would have to check it out.

Ms. Boyke – Eventually, it comes down to us approving this being put in an easement.

Mr. Corl stated that he thought the Codes Office position over the past several years, is always the same as the engineers. They don't like to do it, but, as a board we'll have to apply some common sense and make it easy for applicants to come before the board and make it an easy streamlined process rather than some complex matter, such as deposits of money and costing the homeowner more.

Ms. Zambrano asked Mr. Malone if he would be willing to wait until the next Town Board Meeting because we do not have Steve Procopio or anyone here from the Zoning and Planning, so that we can have a discussion.

Steve Malone – When is that meeting?

Tony Rivizzigno – In two weeks.

Mr. Corl stated the next meeting is July 27, 2011.

Steve Malone asked if the board typically empower the people and those rules to make that final decision.

Ms. Zambrano explained that they do, but, we have been trying to consider a town wide policy about this. First of all, I have to commend you for trying to get approval, knowing that it's against the town ordinance to do that. There are a lot of people who have gone

out and just done it, which I am not encouraging you to do. This issue has come up time and time again and it comes to the board and I don't feel we've been well informed. There are certain properties in which it would be reasonable to consider a waiver of the ordinance. My feeling is that they should consider this formally, with a discussion.

Ms. Boyke – This needs to go to the Zoning Department as well.

Steve Malone – I should come back in two weeks.

Ms. Boyke stated he could or we could let him know if there is a result, prior to the meeting, where he may not need to come back.

Mr. Corl – I think, no matter what, the board is going to have to grant this request, so I think it would be prudent for you to come back to that board meeting, so that you could be heard, if the board is going to consider this. I think that is the way to go.

Ms. Boyke stated that Wayne Dean, or Steve Procopio, would be in touch with him as well. The Drainage Committee is trying to improve on applicants having an easier time of doing this.

Mr. Corl – This board will have to make this approval. The Zoning Board can have input on it, but ultimately, it is this board that has to make the decision on granting that. We'll see you at the next meeting.

Ms. Zambrano – Thank you for your understanding and patience.

Mr. Corl – There is another potential with another individual over on Anglers Club who has been waiting for some time for some policy and has been put off for a month or two regarding and encroachment of a fence. Perhaps we could consider that at the next board meeting also.

Ms. Boyke asked if we have any information on that.

Mr. Corl – Steve brought it up about a month and a half ago and it was just deferred because of the situation. He has all of the information and it was circulated amongst the board awhile ago.

Ray Shader stated that in his opinion we shouldn't allow any building to be put in any easement. If we have an easement for drainage, why have it, if we can build in it. I own property for years that had a 24 inch gas line down through it and it had an easement from Niagara Mohawk. What do you think they would have said, if I went to them and asked them if I could build something? I don't think I would have gotten any answer, like we give. I don't think we should give any. If you have an easement for drainage, leave it for drainage. Why are we spending \$77,000.00 tonight, for repairing drainage? Do we want to do this every single year? I'm against it.

Tom Beaulieu stated that there were some drainage issues at Cobblestone Apartments and I'd wanted to know if there has been any movement on clearing that standing water to the swale area that they have in place. They would have to go about 30' to channel it.

Doug Wickman – There really hasn't been any action taken, that I'm aware of. There are some drainage issues with some standing water on the private property.

Tom Beaulieu – It's a violation of the Town Code to have standing water on your property and not drained properly to a swale. This is their condition which has been pointed out more than once and the town refuses to take action and force them to remove that water. It would be no different, if I decided to plug up the swale in my backyard with sand bags. Even though you have a swale and you have an easement there, they also have an easement with their swale. If there is a swale, it is not just on private property, it's actually required by the town to have that swale and to keep it clean and functional, then they have standing water next to it that they have to drain, that has been sitting there

for years. I know the Zoning Office will have to take some action at some point and I hope the town will continue to pursue it until they do it.

Ms. Zambrano thanked Tom for bringing this up. Steve Procopio has been involved with that and the last time I talked with him, he was doing some follow up. You're right we need to close the loop on that.

A resident stated he turned in some photos several months ago and has heard nothing.

Doug Wickman stated that it was his understanding that Chris Woznica was going to take a look at that and is going to clear that drainage channel.

Resident – Do you have a date?

Doug Wickman – They typically do this at the end of a season, per my understanding.

Ms. Boyke – Chris is on vacation and won't be back until the end of the week, so he's been away for the drainage meeting. Yes, he does have the photos and Vern can attest to it that we looked at them.

Mr. Conway – Yes, and as soon as they run out of black top they'll dig it, which I'd say would be three weeks. Chris is on vacation right now and will be back next week.

Resident - I understand that there was a Court Session yesterday about the Marina on South Bay Road and Lakeshore Road.

Ms. Boyke – Yes

Resident – I'd like to get some feedback from you people as to what happened there.

Ms. Boyke – It isn't complete yet. It was not summarized and they have to come back in two weeks.

Resident stated that online, there is a site called Bigots.com with a lot of information and misinformation on it and a notice of the violation from the town to that person. I'd like to make you aware of two items. There has been a garage built behind that building that no one has addressed in 4 years that never had a building permit. Secondly, the sign directly in front of the intersection is dangerous. I've brought that up before. It's a pretty heavy sign put up with a motorcycle strap. If the wind took it, it could hit a car and kill someone. I feel that should be addressed immediately.

Engineer Comments

Doug Wickman stated his comment were relative to Darlene's Brook. I understand the state sent out the Master Agreement on June 30th and I don't know if the town has received that or not. I also understand that the qualification statement from the engineers was due on the 11th and you should have them all at this point. There is a relatively straight forward process for reviewing those, but the town should undertake that and it's certainly our recommendation that you undertake that process of reviewing those qualifications and make a decision using the process that you can document. We could help you, if you would like, and could also take a look at this Master Agreement to be sure you are comfortable with it, so that both could be addressed at the next meeting on July 27, 2011.

Ms. Boyke stated that they were received and some were received electronically as well. They are available. I sent notification out to all board members that they are available, but, I would appreciate it if you could take the time and come in and walk me through the process and anyone else who would like to join.

Doug Wickman – Sure

Ms. Boyke - There are 7 packets of interest as Principal Associates, declined. The others are Stantec Consultant Services, NY Structures, Bryant Associates, Clough Harbor, Fischer Associates, Popli Design Group, C & S, and Camp, Dresser & McKee. Chris and I have also received a letter regarding the plan of action to scour critical bridges.

Doug Wickman – I haven't seen that.

Ms. Boyke stated that she thought Ron had a copy of that, but, would make sure that Doug has a copy as well. It talks about the plan of action as far as the scouring of this particular bridge. After talking with Ron, he said that would be a part of the process of the repair.

Mr. Corl asked Doug how that would interplay with that letter, though he hadn't seen it yet.

Doug Wickman – I would expect that they are interrelated as there is a scour concern there with that particular structure. The money is in place in large part to actually replace it.

Mr. Corl – It'd encouragement for us to move quickly.

Doug Wickman - I believe that is what this is.

Ms. Boyke – Back when we were discussing this, Chris had indicated that they were looking to try to close off that pipe in order to get in and take a look at it. Unfortunately, we don't have the capability and they've indicated they may have to dive as a part of this scour.

Doug Wickman – That's all part of the process of reviewing the structure and trying to decide on the best course of action and then following up and making that action.

Mr. Corl - At the next meeting if we take action on the approval stage of it, we'll then move forward and look at what exactly needs to be done with it.

Doug Wickman – That's right.

Attorney Comments - None

Board Comments

Mr. Conway asked Brad Brennan if GAR was finished.

Brad Brennan - Right

Mr. Conway – When are they going to find out what the percentage is of the increases and decreases? We have no figures on what we will be paying for taxes next year. I understand it could be between 3 to 5 percent.

Brad Brennan – I don't think there is anyway to give you the numbers as far as how the final roll impacts taxes, until we have tax rates. It will be based on the tax rate and if the tax rate goes up 5 percent then we'll pay 5 percent more.

Mr. Conway – We haven't decided what the percentage will be, have we?

Brad Brennan explained that as far as the levy increase, we don't know that. The first budget will be set by the school district and whatever that is the levy will be divided into the new assessments.

Ms. Boyke – The 5.2 was passed down as the equalization rate. Is that the equalization rate from the state?

Brad Brennan - The new tentative equalization rate will be 100 percent, which I hope will be finalized shortly. The old one was 4.9 percent, but, it will be 100 percent.

Ms. Boyke – Is there means for people to figure their taxes out?

Brad Brennan – No, I'm sorry there isn't as there is no correlation to the old number. The impact notices that we mailed out, is the best indication of what might happen with your taxes, at least on those items that were listed. If you got a reduction through grievance or formal review it obviously isn't going to help you as much.

Mr. Conway – That won't be out until September?

Brad Brennan - Yes, I'm sorry. Until we know what the actual tax rate is, we can't do any calculations on what your taxes might be.

Mr. Jennings – Yesterday we had our first meeting regarding infrastructure. Is there anything you can report? Mr. Jennings stated that he removed himself from that committee due to a medical problem. He received a good report so he talked with Jim, who is the Chair and told him I'd be more than happy to return and serve with him on that committee.

Mr. Corl explained that they met this morning and Jessica sat in your place. We had a very good discussion and a lot of good conversation for our first meeting and have scheduled a follow up in one week. A couple of main points we talked about would be implementing the Cornell Road Program, which can be done at very little cost. Our engineer was very helpful explaining a software program. The evaluation process of our roads for the entire town as a whole can be undertaken with this Cornell Road Program. The main thing would be to get folks who can enter the collected data and they could be volunteers, or potential use of college students. There were a couple of options of committee members that would be interested in doing that and that is something we're going to explore at the next meeting, when Chris Woznica is back and someone from the Highway Department, regarding the input of that data. I think it is a great program and it would help the town determine exactly, the ranking of our roads, per development, per street, as to where it stands as compared to other roads in the town. It will give some idea of where they are failing, or where they are not and how they rank with other roads.

Doug Wickman – It also goes further, and helps you figure out what the cost would be for maintaining those roads and bringing them back, so that they would continue to be useful and continue to serve the town. It also helps with budgeting for future years, helps to establish priorities, and is a great program. It has been updated many times and has been around for a long time and we believe it is a helpful tool.

Mr. Corl – We're looking at having more discussion next week. The second main point, was the specs. Chris will be back shortly and there will be further conversation with him about tightening those up a little bit. Our group can also talk a little about that at the next meeting. Those are the two main issues. The third biggest issue is that at the last board meeting, the folks from Bay Colony came in and approached the board relative to the deterioration of their roads. I think the committee had some discussion on that and we wanted to see what could be done to help them out. After the meeting, Doug Wickman, Tom Beaulieu and Doug Hill went out and looked at the roads. I think the main issue with that particular road, is what needs to be done in the future regarding what the structure is. Does it need to be totally replaced, is it repairable, and I believe they are going to give some information on that.

Doug Wickman – Our suggestion is that you evaluate the structure of the road. Apparently, there are problems with the base in certain locations which is pretty obvious, as the road is failing in some locations. Larger sections of the road are reasonably good, but there are areas that are poor. Our suggestion at the meeting today, was to actually core drill the pavement down four feet to find out exactly what is there, that is supporting or not supporting the road. We have contacted a company that does that and you would also evaluate the characteristics of that supporting structure to have a better understanding of what we have there and what a reasonable process for maintenance and

repair would be. That price comes to a total of \$5,500.00. We did not actually have time to put that together in a formal agreement but, if that is what the town would like to do as consideration for the next meeting, I can do that.

Mr. Corl – We had a brief discussion right before the meeting about the \$5,500.00 expenditure. I think it would be a worthwhile proposal so that we could actually determine the needs for that particular road. It is failing and we need to know if temporary issues can be resolved or if we need a total road reconstruction. I'd like the board to consider spending those funds this evening and taking a look at the road and what needs to be done.

Ms. Zambrano asked for the name of the company that would do this.

Doug Wickman – The drilling company is CME. They are a local engineering firm who specialize in this work.

Ms. Boyke – Wouldn't we have to go out for bids on this?

Doug Wickman – You don't have to go out for bids, for professional services.

Ms. Boyke stated that with this particular road and the list of roads she thought we need to wait for Chris to come back to make that determination and that would be my suggestion. He will be back and I feel he needs to be part of this discussion, to make this determination of other roads as well. If we're going to core drill, wouldn't we want to do this on other roads that are an issue as well?

Doug Wickman – We could undertake any effort that the town wants or requests. We can certainly put this together in a more formal request, for consideration at the next town board meeting when Chris will be here. It would also give me an opportunity to talk to him, not only about the specs, but, this issue.

Ms. Boyke – I think that in all fairness and since he is the Superintendent of Highways, that he should be part of that discussion. That's my opinion.

Ms. Zambrano – This was considered by a number of the committee members, today, about the particular neighborhood. At the last town board meeting they came and did an extensive presentation about the road conditions. Their presentation was actually the catalyst to establish this Infrastructure Committee. Having said that, I think we owe the residents something as far as trying to address their problems. Nothing is going to be undertaken, except to go and bore ten spots on Lombardi and Wedgefield, to see what is actually there. I don't think Chris needs to be involved with that decision. I think that the board should decide to go and do it to find out what we actually have to do. When it comes to an actual plan of what to repair, then Mr. Woznica can be involved.

Shirley Stuart explained that the towns Procurement Policy, states that anything over \$1,000.00 requires three written quotes. If there is anyone else in the area that does this, you have to have a quote. That is the Town Board's Procurement Policy.

Mr. Corl – Unless it is an emergency purchase.

Shirley Stuart - Right.

Tony Rivizzigno - When we had that presentation, Chris had some other roads that he said were as bad or worse. If you core drill Bay Colony, why wouldn't you core drill the ones that he claims.

Mr. Jennings explained that he was out that day, but had the booklet with him and drove through Bay Colony. His first observation was that the presentation was excellent, however, if you drove through there, drains had pieces of wood and all sorts of stuff on top. If they had taken a little bit of initiative to clear those, it would be part of it. He agreed that there are a couple of spots that were really bad, but, overall, he didn't see the amount of damage that they showed in that slide presentation. It didn't look that bad to

me. As Chris said, there are areas where I live in the North Syracuse area and Hiller Heights that are just as bad, if not worse. I agree with Jessica, that we should look at more than one.

Ms. Zambrano – In response to Mr. Rivizzigno’s concern, I wanted to say that when we looked at the road repair and maintenance record, we saw where the Highway Department had gone and where the roads were milled and repaved. I think that we have to talk about the concept of saving good roads and we didn’t see that. This was a topic that was discussed extensively at today’s meeting. We need to see what other measures the Highway Department could take to keep roads from deteriorating as we saw in the pictures from Bay Colony. I think there are a lot of things to consider. Chris admitted that there needs to be an objective way to evaluate the roads. He also talked about going to roads where there have been a lot of complaints or selecting roads where the plows have been damaged. Currently, there isn’t an objective method to evaluate the roads, so I think it is very important as Jim said, to establish, or buy into this Cornell Road Program. The board is also talking about changing its policy here. How do we keep our good roads from getting worse?

Tony Rivizzigno – I don’t disagree with anything you just said. The County has a similar evaluation program for the roads. My only thought was, and is not a concern, but, why would we do a core drilling in Bay Colony and not on some of the other roads. If you’re going to do it, do it in a couple different areas as opposed to just one.

Ms. Zambrano – That’s possible to do that and Shirlye has a valid point, to go out and get more quotes. I think we have to start doing something long term instead of milling and repaving everything. We need to have a more diverse program of road maintenance in this town. This Cornell Program has been around for 25 or 30 years. As, I understand it, and we’ll get more information at the next meeting, we need to establish some objective way to decide which roads are repaired and think about other ways to maintain the roads, so they don’t get as bad as pictures showed.

Tony Rivizzigno – There is no question about that.

Mr. Corl – In regards to this particular development, I think at the last meeting, a couple of promises were made to have action taken at this meeting, relative to their road. I think the committee today, was under the understanding that they needed to move forward somehow, to help those particular residents out. There were quite few of them and they put together a great presentation. That is why Committee Members went out to that location as opposed to other locations. Mr. Corl asked Doug Wickman to put this in writing for the next meeting and to keep it towards Bay Colony for now and if we want to expand it to other areas, Chris can be involved with it. I would ask that you put together something relative to the ten areas in Bay Colony area to evaluate that particular road.

Doug Wickman – I’d be happy to.

Motion was made by Mr. Corl, seconded by Ms. Zambrano to authorize Doug Wickman, from C & S Engineers, Inc. to put together documentation to address the road situation in Bay Colony in regards to coring as presented.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Ms. Boyke:	No

Ms. Boyke stated that she said no to this since there was only one meeting this morning without enough other players involved, to jump into something without having a little more content to it. I can’t see where another week or two would have made a difference. Action has been taken and according to the comments the residents of Bay Colony had asked for, action is being taken. There are many other roads in the town as well the list will be a lot longer, with word out to the residents

Mr. Corl told Mr. Jennings, he hoped to see him at their next meeting.

Mr. Jennings - Thank you, I'll be there.

Ms. Boyke – The IT Committee hasn't met due to the fact that there isn't enough substance to sit down and go forward. We expect that the area has been cleared in the Police building and Computer Outlet has looked at it and are putting together whatever is needed to move the server and everything into that room. The compilation of all of the computers and their use has been done. It was a two day period. They are putting that together to present and we'll have a quarterly report soon as to what they've reached so far. I'm sure that John Winters will then call another committee meeting.

I was also asked a question regarding a shed on Jane Lane and I do not have the answer. The other is in regards to Luciens. They were back before the Planning Board Monday night and the Planning Board listened to their discussion in regards to the previous situation that went on over the 4th of July weekend. Because they were cited, the Planning Board has opted to let the course of action come from their appearance in Court, but are also still monitoring. There is a group coming in this Thursday from, 8:30 to 10:30 and some of the board members expect to attend or at least be there for a short period of time to observe. The Liquor Authority has also been notified. Joe is aware of the situation out there and the Officers are aware of it, so they are prepared for any violations to be ticketed on the spot. Right now, the neighborhood is aware, but, they are not happy, but, are dealing with it.

Ms. Boyke stated that a question came up from The Greater Syracuse Association of Realtors building which they had purchased from the Knights of Columbus on Taft Road regarding their tax exemption. On the property was a cell tower which is a separate entity of the building that is taxable. I would ask Brad to speak with the Board of Realtors about their exemption.

Brad Brennan – Yes, they did file an exemption for the March 1st deadline this year. I reviewed it and they supplied us with all the required documentation such as the 501C Tax Exempt status with the Internal Revenue Service. They do meet all the criteria service on the building. The exemption has been granted. The cell tower is leased out to a private business, so that income makes that portion taxable. I split that out as a separate parcel, so that it is taxable.

Ms. Zambrano asked if this was a recent determination.

Brad Brennan – This year was the first year they applied for that status.

Ms. Zambrano – What about the cell tower?

Brad Brennan - That needed to be split out because of the exemption.

Motion was made by Ms. Boyke, seconded by Mr. Corl, to adjourn the Town Board Meeting.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Corl:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Ms. Boyke:	Yes

There being no further business before the board, the meeting was adjourned at 9:05 p.m.

Tracy M. Cosilmon
Town Clerk

Unapproved Minutes