

STATE OF NEW YORK
ONONDAGA COUNTY
TOWN OF CICERO

SS:

The Cicero Town Board held their regular meeting on Wednesday, January 11, 2012 at 6:30 p.m. at the Cicero Town Hall, 8236 Brewerton Road, Cicero, NY 13039.

Present: Jim Corl, Supervisor
Jessica Zambrano, Councilor
C. Vernon Conway, Councilor
Lynn Jennings, Councilor
Tim Burtis, Councilor
Tracy Cosilmon, Town Clerk

Others Present: Christopher Woznica, Highway
Sharon Edick, Receiver of Taxes
Joseph Snell, Police Chief
Jody Rogers, Director of Parks & Recreation
Shirlie Stuart, Comptroller
Jolee Olszewski, Secretary to the Supervisor
Brad Brennan, Assessor
Anthony Rivizzigno, Town Attorney
Douglas Wickman, C & S Engineers

Absent: Wayne Dean, Director of Planning & Development

The meeting was opened at 6:30 p.m. with the Pledge of Allegiance. A moment of silence was observed in remembrance of our men and women serving in the Armed Forces in harms way.

Mr. Corl indicated where the fire exits were and read the following statement:

The Cicero Town Board acknowledges the importance of full public participation in all public hearings and therefore urges all who wish to address those in attendance to utilize the microphones located in the front of the room. At this time please turn off your cell phones and be sure to speak clearly into the microphones to enable all to hear.

S.E.Q.R.
(State Environmental Quality Review Act)

Motion was made by Mr. Corl, seconded by Ms. Zambrano that all actions taken tonight are Type Two (2) actions under the New York State Environmental Quality Review Act unless otherwise determined.

The motion was approved as follows:

Mr. Burtis: Yes
Mr. Conway: Absent
Mr. Jennings: Yes
Ms. Zambrano: Yes
Mr. Corl: Yes

APPROVAL OF TOWN BOARD MEETING MINUTES

Motion was made by Mr. Corl, seconded by Ms. Zambrano, to approve the minutes of the December 28, 2011, Town Board meeting.

The motion was approved as follows:

Mr. Burtis: Yes
 Mr. Conway: Absent
 Mr. Jennings: Yes
 Ms. Zambrano: Yes
 Mr. Corl: Yes

APPROVAL OF 2012 ORGANIZATIONAL MEETING MINUTES

Motion was made by Mr. Corl, seconded by Ms. Zambrano, to approve the minutes of the January 4, 2012 Organizational Meeting.

The motion was approved as follows:

Mr. Burtis: Yes
 Mr. Conway: Yes – Mr. Conway arrived
 Mr. Jennings: Yes
 Ms. Zambrano: Yes
 Mr. Corl: Yes

APPROVAL OF ABSTRACT # 1 OF 2012

Motion was made by Ms. Zambrano, seconded by Mr. Corl, to approve Abstract # 1, of 2012 as follows:

General Fund Voucher # 1 to Voucher # 43 In the amount of \$732,108.73
 Highway Fund Voucher # 1H to Voucher # 9H In the amount of \$162,065.22

The motion was approved as follows:

Mr. Burtis: Yes
 Mr. Conway: Yes
 Mr. Jennings: Yes
 Ms. Zambrano: Yes
 Mr. Corl: Yes

BUDGET MODIFICATIONS

Motion was made by Mr. Jennings, seconded by Ms. Zambrano, to approve the following budget modifications as follows:

2011
BUDGET MODIFICATIONS

FROM	\$	TO
B31201 – POLICE PERSONAL SERVICES	7.47	B31201D OT – STEP OVERTIME
A10104 – TOWN BOARD CONTRACTUAL	.32	A10101 – TB PERSONAL SERVICES
A111015 – BALIFF	2714.79	
A11104- JUSTICE CONTRACTUAL	224.93	
A1110435 – POSTAGE	148.67	
A12204 – SUPERVISOR CONTACTUAL	1526.90	A11101 – JUSTICE PERSONAL SERVICES
A122041 – SUPERVISOR COMPUTER LABOR	90.95	
A122041 – SUPERVISOR COMPUTER LABOR	.10	A11101 – JUSTICE PERSONAL SERVICES
A135511 – ASSESSMENT REVIEW BD	113.22	A12201 – SUPER PERSONAL SERVICES
A10104 – TB CONTRACTUAL	179.14	A13551 – ASSESSOR PERSONAL SERVICE
		A11101 OT – JUSTICE OT

BUDGET AMENDMENT
RESERVE ACCOUNT 2011 CLOSINGS

B2260 – STOP-DWI	4372.80	
B312019 OT	3792.07	
B312029	9537.50	DWI RESERVE (8956.77)
B3389G – BULLER PROOF GRANT	3559.33	
B31202 G – BULLET PROOF GRANT	3559.33	
A168042 – INSTALL – NEW ITT EQUIPMENT	3038.00	
A168022 – EQUIPMENT	9355.00	ITT RESERVE (12393.00)
A13551 STAR CONTRACTUAL	2016.06	ASSESSOR STAR RESERVE (2016.06)
A2260 – STOP DWI FINES	990.00	JUSTICE DWI RESERVE 990.00
A2089 – 277 PARK FEES	25175.00	
A7110459 – PARK FEES EXPENSES	25319.85	277 PARK RESERVE (144.85)
A2004 – PARK USER FEES	3908.83	
A7110459 CF	1113.91	
A7110459 CL	535.10	
A7110459 CS	1724.72	
A7110459 NL	535.10	
		CICERO FALCONS (183.91)
		CICERO LITTLE LEAGUE 2614.90
		CICERO SOCCER 2085.28
		NORTH SYR LITTLE LEA 1074.90

The motion was approved as follows:

- Mr. Burtis: Yes
- Mr. Conway: Yes
- Mr. Jennings: Yes
- Ms. Zambrano: Yes
- Mr. Corl: Yes

JUSTICE OFFICE

Judge Walczyk requested approval for the appointment of Michele Thompson, Court Clerk at an annual pay rate of \$34,611.27, effective January 23, 2012.

Motion was made by Mr. Corl, seconded by Mr. Jennings, to approve the appointment of Michele Thompson, Court Clerk for Judge Walczyk at an annual pay rate of \$34,611.27, effective January 23, 2012.

The motion was approved as follows:

- Mr. Burtis: Yes
- Mr. Conway: Yes
- Mr. Jennings: Yes
- Ms. Zambrano: Yes
- Mr. Corl: Yes

PARKS AND RECREATION

Jody Rogers requested approval for the Supervisor to sign the Usage Agreement for the Can Teen Program between the Town of Cicero and the Friends of the Canteen, Inc.

Jody stated that we are nearing completion on the building and we are getting ready for staff and youth to be occupying the building. The building is owned by the Friends of the Canteen and maintained by the Friends of the Canteen. But, the program is the Town of Cicero and the joint shared municipal program we drafted up is an agreement for the facility to be used by the Town of Cicero’s program - basically a lease/leasee type of agreement. Tony has reviewed it and she’d like approval of that agreement. Supervisor Corl has the original that Sue Jordan, President signed on behalf of the Friends of the Can Teen Inc.

Motion was made by Mr. Jennings, seconded by Ms. Zambrano, to authorize the Supervisor to sign the Usage Agreement for the CanTeen Program between the Town of Cicero and the Friends of the CanTeen, Inc., and to authorize the Town Supervisor to execute the agreement.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Burtis	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Mr. Corl:	Yes

COMMUNITY DEVELOPMENT GRANT

Jody Rogers stated that we received a 2011 Community Development Grant that was approved in October by the County. It's a HUD Grant in the amount of \$50,000 for the Riverfront Park, Phase II Project for the facility up there. Basically, it's lighting to the pier and we will combine those funds with the funds that we received in 2010, which will give us approximately \$102,400.00 to spend on Phase I and II. We did originally request \$76,000 in Phase II, but we were gracefully given \$50,000 and we will pare back the project but will still be able to work on what we had anticipated doing. This is an acknowledgement of the grant and once we are able to start the construction project we are going to combine both grants and move forward with the entire project.

Ms. Zambrano asked Jody if the \$76,000 grant was for lighting.

Jody - Yes

ACCEPT RESIGNATION OF JENNIFER SMILEY, RECREATION ATTENDANT EFFECTIVE JANUARY 3, 2012

Motion was made by Mr. Jennings, seconded by Ms. Zambrano, to accept the resignation of Jennifer Smiley, Recreation Attendant, effective January 3, 2012.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Burtis	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Mr. Corl:	Yes

Supervisor Corl – Stated Ms. Smiley has found full-time employment and wished her all the best.

ACCEPT RESIGNATION OF JOHN WINTERS FROM ZONING BOARD OF APPEALS EFFECTIVE DECEMBER 31, 2011

Motion was made by Mr. Corl, seconded by Mr. Conway, to accept the resignation of John Winters, Zoning Board of Appeals Member, effective December 31, 2011.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Burtis:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Mr. Corl:	Yes

APPROVAL OF ZONING BOARD OF APPEALS MEMBERS

Motion was made by Mr. Corl, seconded by Mr. Conway, to approve the appointment of Charles Stanton, as Zoning Board of Appeals Member, at a pay rate of \$100.00 per occasion. Term expiring on December 31, 2016.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Burtis:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Mr. Corl:	Yes

Motion was made by Mr. Corl, seconded by Mr. Conway, to approve the appointment of Donald Bloss, as Zoning Board of Appeals Member, at a pay rate of \$100.00 per occasion. Term expiring on December 31, 2014.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Burtis:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Mr. Corl:	Yes

TAX RECEIVER

Sharon Edick requested approval of membership fees from the NY State Tax Receivers and Collectors Association in the amount of \$25.00 and a second membership for \$15.00 for the Onondaga County Tax Receivers Association.

Motion was made by Ms. Zambrano, seconded by Mr. Jennings, to approve the NY State Tax Receivers and Collectors Association Membership fees in the amount of \$25.00.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Burtis:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Mr. Corl:	Yes

Motion was made by Ms. Zambrano, seconded by Mr. Jennings, to approve the Onondaga County Tax Receivers Association Membership fees in the amount of \$15.00.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Burtis:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Mr. Corl:	Yes

2012 ANNUAL NUISANCE WILDLIFE CONTROL CONTRACT WITH
BILL BERRY

Tracy Cosilmon requested authorization for the Supervisor to execute the annual 2012 agreement with Berry’s Wildlife Control, for nuisance animal control for the Town of Cicero, not to exceed \$1000.00 total for the year.

Motion was made by Mr. Jennings, seconded by Mr. Conway, to authorize the Supervisor to execute the annual 2012 Contract with William Berry, DBA Berry’s Wildlife Control. All fees paid to Bill Berry pursuant to this agreement shall not exceed a total of \$1,000.00, from January 1, 2012 to December 31, 2012.

The motion was approved as follows:

- Mr. Conway: Yes
- Mr. Burtis: Yes
- Mr. Jennings: Yes
- Ms. Zambrano: Yes
- Mr. Corl: Yes

2012 ANNUAL AGREEMENT FOR BACK UP DOG CONTROL

Tracy Cosilmon requested authorization for the Supervisor to execute the annual 2012 agreement for Backup Dog Control Services between Patricia Richards or Jessica Fowler for the Town from January 1, 2012 through December 31, 2012. (Not to Exceed \$1,000.00).

Motion was made by Mr. Jennings, seconded by Mr. Burtis, to authorize the Supervisor to execute the annual 2012 Backup Dog Control Services Agreement. All fees paid to Patricia Richards or Jessica Fowler pursuant to this agreement shall not exceed a total of \$1,000.00.

The motion was approved as follows:

- Mr. Conway: Yes
- Mr. Burtis: Yes
- Mr. Jennings: Yes
- Ms. Zambrano: Yes
- Mr. Corl: Yes

2012 ANNUAL AGREEMENT FOR TOWN HISTORIAN

Tracy Cosilmon requested authorization for the Supervisor to execute the 2012 agreement with Tom Mafriaci, Town Historian, for the annual amount of \$500.00.

Motion was made by Mr. Jennings, seconded by Mr. Corl, to authorize the Supervisor to execute the 2012 agreement with Tom Mafriaci, Town Historian for the annual amount of \$500.00.

The motion was approved as follows:

- Mr. Conway: Yes
- Mr. Burtis: Yes
- Mr. Jennings: Yes
- Ms. Zambrano: Yes
- Mr. Corl: Yes

POLICE DEPARTMENT REQUEST FOR FAX MODULE
ADDED TO CURRENT COPIER LEASE

Tracy Cosilmon requested authorization for the Supervisor to execute the amended Toshiba Business Solution's Agreement, for the additional monthly amount of \$13.83. (Total of \$95.13 monthly x 39 months), for the e-Studio 305SE copier to be used by the Police Department.

Motion was made by Mr. Corl, seconded by Mr. Jennings, to authorize the Supervisor to execute the amended Toshiba's Business Solutions Agreement for the additional monthly amount of \$13.83 (Total of \$95.13 monthly x 39mos.).

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Burtis:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Mr. Corl:	Yes

ROUTE 11 STORAGE AGREEMENT

Tracy Cosilmon requested approval to renew the annual contract with Route 11 Storage in the amount of \$100.00 per month. The storage is used to store archival documents that we do not have room for at the town hall and the amount has remained the same since 2005.

Motion was made by Mr. Corl, seconded by Ms. Zambrano, to renew the 2012 annual contract with Route 11 Storage in the amount of \$100.00 per month.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Burtis:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Mr. Corl:	Yes

CNY SPCA ANIMAL CRUELTY SERVICES AGREEMENT

Tracy Cosilmon requested authorization for the Supervisor to execute the CNY SPCA Animal Cruelty Services Agreement from January 1, 2012 to December 31, 2012 in the amount of \$2,846.00.

Motion was made by Mr. Jennings, seconded by Mr. Corl, to approve the 2012 CNY SPCA Animal Cruelty Services Agreement in the amount of \$2,846.00 from January 1, 2012 to December 31, 2012.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Burtis:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Mr. Corl:	Yes

NYS TOWN CLERKS ASSOCIATION FEES

Tracy Cosilmon requested approval in the amount of \$60.00 for the NYS Town Clerks Association 2012 Annual dues.

Motion was made by Mr. Jennings, seconded by Mr. Burtis, to authorize payment of \$60.00 for NYS Town Clerks Association 2012 Annual Dues.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Burtis:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Mr. Corl:	Yes

Supervisor Corl noted that as in the past, travel time and meals are not paid for. Those are costs that are incurred by the Department Heads such as Tracy. Tracy pays for those on her own, along with the other department heads.

ONONDAGA COUNTY TOWN CLERKS ASSOCIATION 2012 ANNUAL DUES

Tracy Cosilmon, Treasurer of the Onondaga County Town Clerks Association requested approval in the amount of \$20.00 for the Onondaga Town Clerks Association 2012 Annual Dues.

Motion was made by Mr. Jennings, seconded by Ms. Zambrano, to authorize payment of \$20.00 for the Onondaga County Town Clerks Association 2012 Annual Dues.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Burtis:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Mr. Corl:	Yes

HIGHWAY PURCHASE APPROVALS

Chris Woznica requested approval in the amount of \$200,000.00 to American Rock Salt for 5,000 tons of rock salt for January through April 2012.

Motion was made by Mr. Burtis, seconded by Ms. Zambrano, to authorize payment of \$200,000.00 to American Rock Salt for 5,000 tons of rock salt for January through April 2012.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Burtis:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Mr. Corl:	Yes

2012 ASSOCIATION OF TOWNS SUPT. OF HIGHWAYS
STATE MEMBERSHIP DUES

Chris Woznica requested approval in the amount of \$150.00 for 2012 Association of Towns Supt. of Highways State Membership Dues.

Motion was made by Mr. Burtis, seconded by Mr. Jennings, to authorize payment of \$150.00 for 2012 Association of Towns Supt. of Highways State Membership Dues.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Burtis:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Mr. Corl:	Yes

2012 ONONDAGA COUNTY MEMBERSHIP DUES FOR ONONDAGA COUNTY
HIGHWAY SUPT. ASSOCIATION

Chris Woznica requested approval in the amount of \$75.00 for 2012 Onondaga County Membership Dues for Onondaga County Highway Supt. Association.

Motion was made by Mr. Burtis, seconded by Mr. Jennings, to authorize payment for 2012 County Membership Dues for Onondaga County Highway Supt. Association.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Burtis:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Mr. Corl:	Yes

FUEL TANK STRAPS – TRUCK #10 – STADIUM INTERNATIONAL

Chris Woznica requested approval in the amount of \$1,853.61 for fuel tank straps for Truck #10 from Stadium International.

Motion was made by Mr. Burtis, seconded by Mr. Jennings, to authorize payment of \$1,853.61 for fuel tank straps for Truck #10 from Stadium International.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Burtis:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Mr. Corl:	Yes

SET WORK SESSIONS FOR PROFESSIONAL SERVICES AND INTERVIEWS

Supervisor Corl announced that he has scheduled the following three dates as work sessions for professional services and interviews:

5:00 PM on January 30th

5:00 PM on February 1st

5:00 PM on February 6th

Motion was made by Mr. Corl, seconded by Ms. Zambrano, to post the work sessions for January 30th, February 1st, and February 6th, to begin at 5:00 p.m. at the town hall for professional services interviews.

The motion was approved as follows:

Mr. Conway:	Yes
Mr. Burtis:	Yes
Mr. Jennings:	Yes
Ms. Zambrano:	Yes
Mr. Corl:	Yes

ESTABLISH AN OPEN CITIZENS ADVISORY COMMITTEE ON OPEN GOVERNMENT
FOR THE TOWN OF CICERO

Deborah Gardner stated the committee will hold its first meeting January 17, 2012 at 6:00 p.m., at the Cicero Town Hall. The first meeting, will be closed to the public. All other meetings will be announced and open to the public.

There was a discussion between Mr. Jennings and Deborah Gardner regarding having the committee members submit a one paragraph statement as to why they want to be on the committee.

PUBLIC INPUT

January 11, 2012

TO: Cicero Town Board

FROM: Donald Snyder 6361 Mud Mill Road

Reading the minutes of the Organizational Meeting held on January 4, 2012.

Under – Abolish position of Director of Planning & Development.

Mr. Corl you said”, following the vote, That particular position would probably cost the Town about \$80,000 after benefits and salaries. The office , with Development down, has the same amount of staffing as 2005 and we need to look at restructuring and reorganizing”. 0

0Here are the points I need you to think about:

- 1 The position you are abolishing is the administrative head of a very vital and busy department. With Mr. Dean’s position gone you have no leadership position for this critical department. This Department needs a full time Administrator that has certification to supervise a code office. The Director also works with the Planning Board, the Zoning Board, Chairs the Drainage committee, works with the County on related projects as well as Developers when times are better.
- 2 You say the position costs the town about \$80,000 per year. This for a 40 hour per week position. Yet during the organizational meeting you approved a motion to have Brad Brennan as a shared Assessor. I believe we pay about \$64,000 for this position with a work schedule of only 17 hours per week, with 5 weeks vacation. We also added an Appraisal Aid at \$37,674 per year. All this for a very small Department with less duties assigned to it.
- 3 You say that the staffing today is the same staffing as we had in 2005. I believe if you were to look at the records of the town you would find that in 2005 we had 7 full time equivalent positions and the current staff equals 6 FTE’s. The MS4 program has been add to the department duties since 2005 .
- 4 You say that Development is down. Development may be down a little now and the workload records show a small decrease BUT not one that could justify the elimination of a full time position. The records show:
Complaints and violations

Complaints violations

2009-	213	255
2010-	296	146
2011-	304	199

Building permits

2009	486
2010	518
2011	430

Inspections

2009	records not available
2010	1092
2011	939

5 The Post Standard on January 9 published an article that was an interview with you Mr. Corl. In the interview you said had a three part plan for the Town. One part of your three part plan for our Town was shared services. Another part of your three part plan was to encourage commercial growth. Mr. Dean was part of such a shared service agreement the Town of Cicero had with the Village of North Syracuse. The agreement brought in \$ 24,000 to the Town. If this position is eliminated how are you going to encourage commercial growth ? Who will work with the Developers to make this happen ? It appears to me you are creating a problem that will not let you move forward on two parts of your three part plan for the Town. Also if Mr. Dean is let go the town, being self- insured for unemployment insurance, will start paying about \$406 per week to cover this item.

6 It is my understanding that if you abolish this position you will not be able to recreate another one for possibly four years. Again I ask how will this let you grow commercial projects ?

As you know, I am one to say what is on my mind. It appears to me that the elimination of this position may save the town some money **But**, it is being done for another reason. I know that there is one member of the Town Board that has been “**out for Wayne Dean’s head**” for the last two years. I also know that Wayne Dean has made some mistakes in the last two years. I also know that no one on the current Board has gone to Mr. Dean and pointed out these mistakes and asked him to change his ways. Does this Town Board know and understand the **Golden Rule**? I know that many of the current Cicero Town staff are concerned with this matter and are thinking” will this happen to me”? We need to try and work with the staff we have and help them to become all they can as well as the best Town employee possible.

I am asking the Town Board to reverse their vote on this position and set up As Soon As Possible, a personal improvement plan for Mr. Dean. The plan should be laid out in a 30, 60, 90 day schedule. If Mr. Dean follows the plan and becomes the Director you all want, you have done a good thing. If he does not follow the plan and change as you all wish , you ask for his resignation.

I ask you, please rethink this action you have taken and do the right thing.
Thank you for your time.

DEPARTMENT HEAD INPUT

TOWN CLERK

Tracy Cosilmon requested permission to dispose of a broken chair from the Justice Office and to be declared as surplus with no use to the town.

Motion was made by Mr. Corl, seconded by Mr. Jennings to dispose of the broken chair from the Justice Office and declare it surplus.

The motion was approved as follows:

- Mr. Conway: Yes
- Mr. Burtis: Yes
- Mr. Jennings: Yes
- Ms. Zambrano: Yes
- Mr. Corl: Yes

Highway none

Police

Chief Snell acknowledged that a dear friend of the Town passed away last week, Bob Hart. He was one of our volunteers for about 4 years.

Comptroller none

Tax none

Assessor none

Zoning none

Attorney none

Engineer

Doug Wickman stated the Drainage Report for 2011 is complete and it has been emailed the board and the Highway Superintendent. At the next meeting there will be an opportunity to discuss this report and he looks forward to any comments.

BOARD COMMENTS

Mr. Burtis stated the last 11 days have been a lot of fun.

Mr. Conway thanked everyone for coming.

Mr. Jennings complimented on how well the agenda was constructed and acknowledged the passing of Bob Hart. He also complimented and commented on what Jody Rogers calls a 360 Degree Performance Appraisal Processing Form that goes out to her employees and they fill it out. It's very simple and is an excellent tool that he recommends all Department Heads look at and should be done in every department. Also, Mr. Jennings stated he would not be at the next meeting.

Ms. Zambrano also wanted to compliment the Supervisor for a well organized meeting. She stated the agenda was very complete, comprehensive and easy to follow and she hopes the audience appreciates that.

Supervisor Corl thanked everyone in the town hall for being so gracious over the last few weeks in helping with the transition. Everyone has been wonderful in helping assemble the agenda. He acknowledged his family being present at the meeting. Everyone is aware of the budget situation within the town – with the town losing the Sales Tax this coming year. Every department will be looked at and he will be meeting with Department Heads and looking for creative ideas/ways on how to save money within each department to avoid a budget cycle like we just came through, which was difficult for everyone. Steps have already been taken such as the elimination of a department head, as Mr. Snyder also pointed out. It was not an easy decision; the Building Permits are down to 430, at one point in 2003 there were 1000 and it was strictly an economical issue. Also, they will be looking at every department, its not just singling out certain departments. Tracy's department was looked at and her Deputy Clerk's position is now a part-time position. The judges have a position, which is not going to be filled with a full-time position which will be vacant soon. Supervisor Corl stated, like Don Snyder had also mentioned, that there was an Appraisal Aide added. However, there was another clerk that was lost in that office, so there has been a reduction over there and not to mention the judges losing a part-time person over a year and a half ago. Also, Jody had a resignation and that position will not be filled. It's a difficult time, but they will do the best they can and they will all work together on it. As seen tonight, we all had an opportunity to work together and although everyone might not agree one-hundred percent, we'll be able to walk away and do what's best for the town. He appreciates working with everyone in 2012.

Motion was made by Mr. Corl, to adjourn the Town Board Meeting.

There being no further business before the board, the meeting was adjourned at 7:27 p.m.

Tracy M. Cosilmon
Town Clerk