AGENDA
April 23, 2014

TO: Town Board

FROM: Jody L. Rogers, Director

DATE: April 16, 2014

RE: **Staff Appointments**

Staff Appointments

I would like approval to hire the following individual on a part-time basis to work the April Break Club Rec Program

Name: Jacquelyn Kleist
Title: Recreation Attendant
Hire Date: April 21, 2014
Hire Rate: $8/hour

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TOWN OF CICERO
SUPERVISOR'S OFFICE

Deborah V. Gardner *(315) 458-5656*

7805 Vernon Road South *Cicero, NY 13039-9325* *email:* dgardner@tdgtraining.net

April 18, 2014

The Cicero Town Board
Town of Cicero
8236 Brewerton Road
Cicero, NY 13039

Dear Jessica, Mark, Mike, Tim and Vern

Please consider me for a position on the Assessment Review Board. I have spoken with Jerry Stevens and understand that this position is as an alternate.

Thank you,

Deborah V. Gardner

ZONING/PLANNING DEPARTMENT

Memo

To: Supervisor, Town Board

From: Richard Hooper

Date: April 16, 2014

Re: Zoning/Planning Bids for Grass cutting, collecting and removing the disposal of brush, grass, rubbish and weeds from properties located within the corporate limits of the town.

TBM: April 23, 2014

I have reviewed the proposals submitted for the above referenced services. These services include:

- Part 1. Brush, Grass, Rubbish and Weed Control
- Part 2. Board-Up (First Floor)
- Part 3. Equipment Costs.

Luke Lawn & Snow: All bid proposals high.

Dee's Property Maintenance, LLC: Pricing for Part 1 is slightly lower than AAA Quick Service but they opted not to submit a bid proposal for Part 3 (partial).

AAA Quick Plows & Lawns: Pricing is in comparison to Dee's Property Service with the Part 1 hourly rate being the same. AAA was the contractor for 2013 and performed admirably upon request of services.

C. Mattes, Inc.: Pricing for Part 1 is third highest among bidders. Part 3 is higher than AAA Quick Plows.

Based on the four (4) submittals it is my recommendation to award the contract to AAA Quick Plows and Lawns for the year 2014.

RESOLUTION: Move for the adoption of a resolution to award the 2014 Professional Services contract to AAA Quick Plows and Lawns to include Part 1, Part 2 & Part 3 as per the bid proposals summary Exhibit A.

Motion was seconded by Councilor _____.
Ayes - _____and Noes - _____. *Motion carried.*

Please contact me before the Town Board Meeting (4/23/2014) if you have any questions.

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STATE OF NEW YORK
Onondaga County
Town of Cicero SS:

The Cicero Town Board received Professional Services Proposals on April 9, 2014 at 11:00 a.m., at the Cicero Town Hall, 8236 Brewerton Road, Cicero, NY, from qualified contractors who submitted a priced proposal on Exhibit A for **all or any** of the following parts:

Part 1	Brush, Grass, Rubbish and Weed Control
Part 2	Board-Up (First Floor)
Part 3	Equipment Costs

The successful contractor will be requested by the Planning and Development Codes Enforcement) Department to cut, collect, remove and dispose of brush, grass, rubbish and weeds from properties and designated areas or to secure (board up first floor only) various structures located within the corporate limits of the Town of Cicero. The work shall be performed during daylight hours in a good and workmanship manner approved by the Town and where applicable, the Onondaga County Department of Health and/or the State of New York within two (2) days of a request made by the Planning and Development (Codes Enforcement) Department. All collections shall be disposed of by the Contractor at its dumping place and at its own cost and expense.

PROPOSAL FOR PROFESSIONAL SERVICES	**AMOUNT**
Luke Lawn & Snow 4220 Rancho Park Dr. Liverpool, NY 13090	See attached EXHIBIT A
Dee's Property Maintenance, LLC 129 Ball Circle Syracuse, NY 13210	See attached EXHIBIT A
AAA Quick Plows & Lawns 8024 Bamm Hollow Rd. Clay, NY 13041	See attached EXHIBIT A
C. Mattes, Inc. 6351 South Bay Road Cicero, NY 13039	See attached EXHIBIT A

Proof of publication and posting dated March 30, 2014

Tracy M. Cosilmon
Town Clerk

EXHIBIT A
Part-1

AAA Plows & Lawn Inc.
8024 Bamm Hollow Road
Clay, NY 13041

Brush, Grass, Rubbish & Weed Control
For the Town Of Cicero

	Description	Hourly Rate	Labor Hourly Rate	Total Price (Amount)
1.	Mowing and Removal of Cuttings	20.—	29.50	$49.50
2.	Weeding and Removal of Cuttings	20.—	29.50	49.50
3.	Debris Removal	20.—	29.50	49.50
4.	Trim Brush or Shrubs & Removal of Cuttings	$20—	29.50	49.50
5.	Secure Fences	$25—	29.50	54.50
6.	Trimming & Tree Removal	$30.—	29.50	59.50

** Removal to include any and all disposal costs.

Part-2
Board Up's
For The Town Of Cicero

	Description	Materials	Labor Hourly Rate	Unit Price (Amount)
1.	Board-up Buildings, (ground floor only)	$150.— may vary	29.50	$179.50

Part-3
Equipment Costs
For The Town Of Cicero

	Description	Hourly,Rate Equipment	Operator Hourly	Total,Price (Amount)
1.	Dump type truck (8 cu yd)	N/A	N/A	N/A
2.	Dump type trunk (15 cu yd)	55.—	35.—	90.—
3.	Backhoe	55.—	35.—	90.—
4.	Payloader (3 cu yd)	55.—	35.—	90.—
5.	Brush hog	45.—	35.—	80.—
6.	Bulldozer	55.—	55.—	90.—
7.	Hand Tools (Mower/Chain saw/etc.)	10.—	29.50	39.50 per hr

EXHIBIT A
Part-1

C. Matles, Inc.
6351 South Bay Road
Cicero, NY 13039

Brush, Grass, Rubbish & Weed Control
For the Town Of Cicero

	Description	Hourly Rate	Labor Hourly Rate	Total Price (Amount)
1.	Mowing and Removal of Cuttings	50 per hr	25 per hr	75.00 Hr
2.	Weeding and Removal of Cuttings	50 hr	25 hr	75.00 Hr
3.	Debris Removal	50 hr	25 hr	75.00 Hr
4.	Trim Brush or Shrubs & Removal of Cuttings	50 hr	25 hr	75.00 Hr
5.	Secure Fences	40 hr	40 hr	80.00 hr
6.	Trimming & Tree Removal	75.00	40.00	115.00

** Removal to include any and all disposal costs.

Part-2
Board Up's
For The Town Of Cicero

	Description	Materials	Labor Hourly Rate	Unit Price (Amount)
1.	Board-up Buildings, (ground floor only)	60.00	45.00	105.00/hr.

Part-3
Equipment Costs
For The Town Of Cicero

	Description	Hourly,Rate Equipment	Operator Hourly	Total,Price (Amount)
1.	Dump type truck (8 cu yd)	45.00	25.00	70.00
2.	Dump type trunk (15 cu yd)	65.00	25.00	90.00
3.	Backhoe	75.00	25.00	100.00
4.	Payloader (3 cu yd)	75.00	25.00	100.00
5.	Brush hog	100.00	35	135.00
6.	Bulldozer	100.00	35.00	135.00
7.	Hand Tools (Mower/Chain saw/etc.)	50.00	35.00	85.00

Lawns + Snow
Jeffrey Luke Jr

4220 Rancho Drive
Liverpool, NY
13090

Brush, Grass, Rubbish & Weed Control
For the Town Of Cicero

	Description	Hourly Rate	Labor Hourly Rate	Total Price (Amount)
1.	Mowing and Removal of Cuttings	150	80	230
2.	Weeding and Removal of Cuttings	150	80	230
3.	Debris Removal	100	60	160
4.	Trim Brush or Shrubs & Removal of Cuttings	125	80	205
5.	Secure Fences	80	80	160
6.	Trimming & Tree Removal	200	200	400

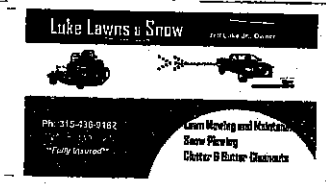
** Removal to include any and all disposal costs.

Part-2
Board Up's
For The Town Of Cicero

	Description	Materials	Labor Hourly Rate	Unit Price (Amount)
1.	Board-up Buildings, (ground floor only)	100	50	150

Part-3
Equipment Costs
For The Town Of Cicero

	Description	Hourly,Rate Equipment	Operator Hourly	Total,Price (Amount)
1.	Dump type truck (8 cu yd)	115	28	143
2.	Dump type trunk (15 cu yd)	115	28	143
3.	Backhoe	135	40	175
4.	Payloader (3 cu yd)	135	40	175
5.	Brush hog	125	40	165
6.	Bulldozer	125	35	160
7.	Hand Tools (Mower/Chain saw/etc.)	100	50	150



Dee's Property Maintenance
129 Ball Circle
Syracuse, NY

EXHIBIT A
Part-1

Brush, Grass, Rubbish & Weed Control
For the Town Of Cicero

	Description	Hourly Rate	Labor Hourly Rate	Total Price (Amount)
1.	Mowing and Removal of Cuttings	$20-	$22-	$42-
2.	Weeding and Removal of Cuttings	$20-	$22-	$42-
3.	Debris Removal	$25-	$25	$50
4.	Trim Brush or Shrubs & Removal of Cuttings	$20-	$22	$42
5.	Secure Fences	$23-	$22	$45
6.	Trimming & Tree Removal	$25	$30-	$55

** Removal to include any and all disposal costs.

Part-2
Board Up's
For The Town Of Cicero

	Description	Materials	Labor Hourly Rate	Unit Price (Amount)
1.	Board-up Buildings, (ground floor only)	$25	$25	$50

Part-3
Equipment Costs
For The Town Of Cicero

	Description	Hourly,Rate Equipment	Operator Hourly	Total,Price (Amount)
1.	Dump type truck (8 cu yd)	No BID	No BID	No BID
2.	Dump type trunk (15 cu yd)	No BID	No BID	No BID
3.	Backhoe	No BID	No BID	No BID
4.	Payloader (3 cu yd)	No BID	No BID	No BID
5.	Brush hog	$60-	$22-	$82-
6.	Bulldozer	No BID	No BID	No BID
7.	Hand Tools (Mower/Chain saw/etc.)	$10-	$22-	$

Bid Submitted By:
Dee's Property Maintenance, LLC
[illegible] NY 13011

Dianne Cassari
Owner/Salesman
215 [illegible]

C&S Companies
499 Col. Eileen Collins Blvd.
Syracuse, NY 13212
p: (315) 455-2000
f: (315) 455-9667
www.cscos.com

agenda item

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TOWN OF CICERO
SUPERVISOR'S OFFICE

cc: TB
File

April 7th, 2014

Ms. Jessica Zambrano, Supervisor
Town of Cicero
Town Hall
8236 Brewerton Rd.
Cicero, NY 13039

Re: Lyons Run Section 2A
Sanitary Sewer Plan Review
File: 110.163.001

Dear Ms. Zambrano:

We have inspected the grading in the rear yard swale located behind lot Nos. 3-7 and find it to be acceptable. Therefore, the $8,000 security deposit for this work can be released.

If you have any questions, please feel free to contact us.

Very truly yours,

C&S ENGINEERS, INC.

Bruce W. Letts, P.E.
Principal Engineer

BWL/gmm

cc: Mr. T. Burtis, Deputy Supervisor
Mr. C. Woznica
Mr. R. Smith, Planning Board Chairman
Mr. S. Procopio
Ms. S. Stuart, Comptroller
Robert Germain, Esq.
T&L Companies, LLC

Date: April 23, 2014

Highway Department Agenda Items

Request approval for the following items:

delete per mr. Wosnica

(A)ITEM: 340' of 35" x 24" of 14 ga. solid aluminized cmp pipe & bands & 80' of 30" solid cmp pipe & bands

JUSTIFICATION: pipe replacement- 35"x 24" on Tender Trail, Farmgate Path, Wooderton Path, Wickham Dr. N., & 30" on Braniff Circle

VENDOR: Crossroads Highway (10 days delivery)

AMOUNT: $14,145.75

ACCOUNT CODE: DB511045

[redacted]

OSWEGO TOOL: $16,320.48 (in stock)

STEEL SALES: $14,308.93 (3-4 wks delivery)

(B)ITEM: Repair to truck dump box uprights, channels on gate attachment#49

JUSTIFICATION: tailgate on dump box is rotted out

VENDOR: Schneider Brothers

AMOUNT: $1,675.00

ACCOUNT: DB513057

[redacted]

JPW STRUCTURAL CONTRACTING: $2258.00

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(C) ITEM: 2 month rental of 140 rubber pad excavator

VENDOR: Tracey Road Equipment

AMOUNT: $7212.00 ($3606.00 per month)

ACCOUNT CODE: DB511041

[redacted]

Monroe Tractor $4600.00 mo.

Milton Cat $4500.00 mo.

Town of Cicero
2014 Concession Service
Mobile Food Vendor
Bid Announcement

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TOWN OF CICERO
SUPERVISOR'S OFFICE

The Town of Cicero is soliciting bids for 2014 Concession Service – Mobile Food Vendor. Sealed Bids should be submitted to the Town Clerk, Town of Cicero, 8236 Brewerton Road, Cicero, NY 13039 for a public bid opening on Thursday, May 8, 2014 at 10AM.

Term of Contract:
The term of this contract shall commence on Saturday, June 14, 2014 and terminate Sunday, August 10, 2014. The contract may be renewed under the same terms and conditions for one (1) additional year(s) upon written agreement from the Town of Cicero and the Vendor.

Service:
Vendor must provide a quality mobile food and beverage menu at prices usual and customary for such items of similar quality in the Town of Cicero. All prices charged are subject to approval by the Town of Cicero and will include sales tax. Items must include, but are not limited to: hamburgers, frankfurters, snacks, candy items, soft drinks and water. No bottles or Styrofoam cups are permitted. In order to reduce the generation of waste, individual packets of condiments (e.g. mustard, ketchup, mayonnaise, sugar, salt, pepper, etc.) are not permitted to be dispensed. Instead, the Vendor is required to use restaurant quality dispenser for these items. The Town of Cicero reserves the right to specify what products and/or brands of products the Vendor will be required to vend and retains the right to refuse any items that are proposed by Vendor. The Town of Cicero maintains the right to set quality standards for food items the Vendor may propose to offer. No other items can be sold without approval by the Town of Cicero. No alcoholic beverages or tobacco products may be permitted to be sold at this site. The Vendor will not have permission to place any vending machines anywhere in the park.

Description of Concession and Premises;
Vendors may use a mobile food vending unit at Joseph F. William Memorial Park, 7033 Lakeshore Rd., Cicero, NY 13039. Day/Hours of Operation: Sunday through Saturday 1:00 pm – 7:00 pm. Various locations may be selected for placement of the mobile unit depending on the time of day and the activities going on at the facility. The unit must be in place a minimum of one half hour before the scheduled opening of the park. The Vendor will be responsible for providing any additional equipment necessary for the operation of the concession. Electricity will be provided for vending operation.

Insurance:
For the term of this contract, Vendor shall, at its own expense, produce insurance as listed below and include as an additional insured the Town of Cicero.

General Liability - $1 million
Worker's Compensation coverage
Disability coverage

Copies of insurance certificates will be submitted to the Town of Cicero upon signing seasonal contract.

Town of Cicero
2014 Concession Service
Mobile Food Vendor

BID SHEET

Vendor: _____
Business Name

_____ _____
Print Name Signature

_____
Address

_____
Phone

Vendor agrees to pay the following:
A lump sum utility fee of $225 to be paid to the Town upon signing contract for the season. Plus a percentage of the gross receipts for the contract period. Vendor submits bid to pay _____% of gross sales for this contract. The Town sets a minimum of ten percent.

References:
List two (2) vendor references-name, address, and phone number of previous vendor site managers within last 18 months.

1. _____
2. _____

Also to be submitted:
1. Submit list of products/menu
2. New York State Sales Tax Certificate # _____

To be provided upon signing contract:
1. Insurance to be provided upon acceptance of bid by Town of Cicero
2. Submit list of employees for background checks at $10/employee to be paid by Vendor.

All sealed bids should be submitted to Cicero Town Clerk, 8236 Brewerton Rd., Cicero, NY 13039 for bid opening Thursday, May 8, 2014 at 10AM.

CICERO TOWN CLERK'S OFFICE

Memo

To: Supervisor, Town Board

From: Tracy

Date: April 16, 2014

Re: Disposal of (2) printers

TBM: April 23, 2014

I am requesting approval to dispose of the following printers declared as surplus with no value:

1. Hewlett Packard Laserjet 1022
2. Hewlett Packard Laserjet 1320

As always, if you have any questions please contact me before the meeting.

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nationalgrid

David J. Hess
Consumer Representative
Sales Support

RECEIVED
APR 0 3 2014
TOWN OF CICERO
SUPERVISOR'S OFFICE
jg 4/06/14

March 31, 2014

Ms. Jessica Zambrano, Supervisor
Town of Cicero
P.O. Box 1517
Cicero, NY 13039-1517

Dear Ms. Zambrano:

Thank you for the opportunity to provide a lighting proposal for the intersection of Thompson Road and John Gray Drive.

It is recommended that a 150w high pressure sodium street light be installed on pole 319 to help illuminate this area.

The estimated annual cost for this light is $161.90.

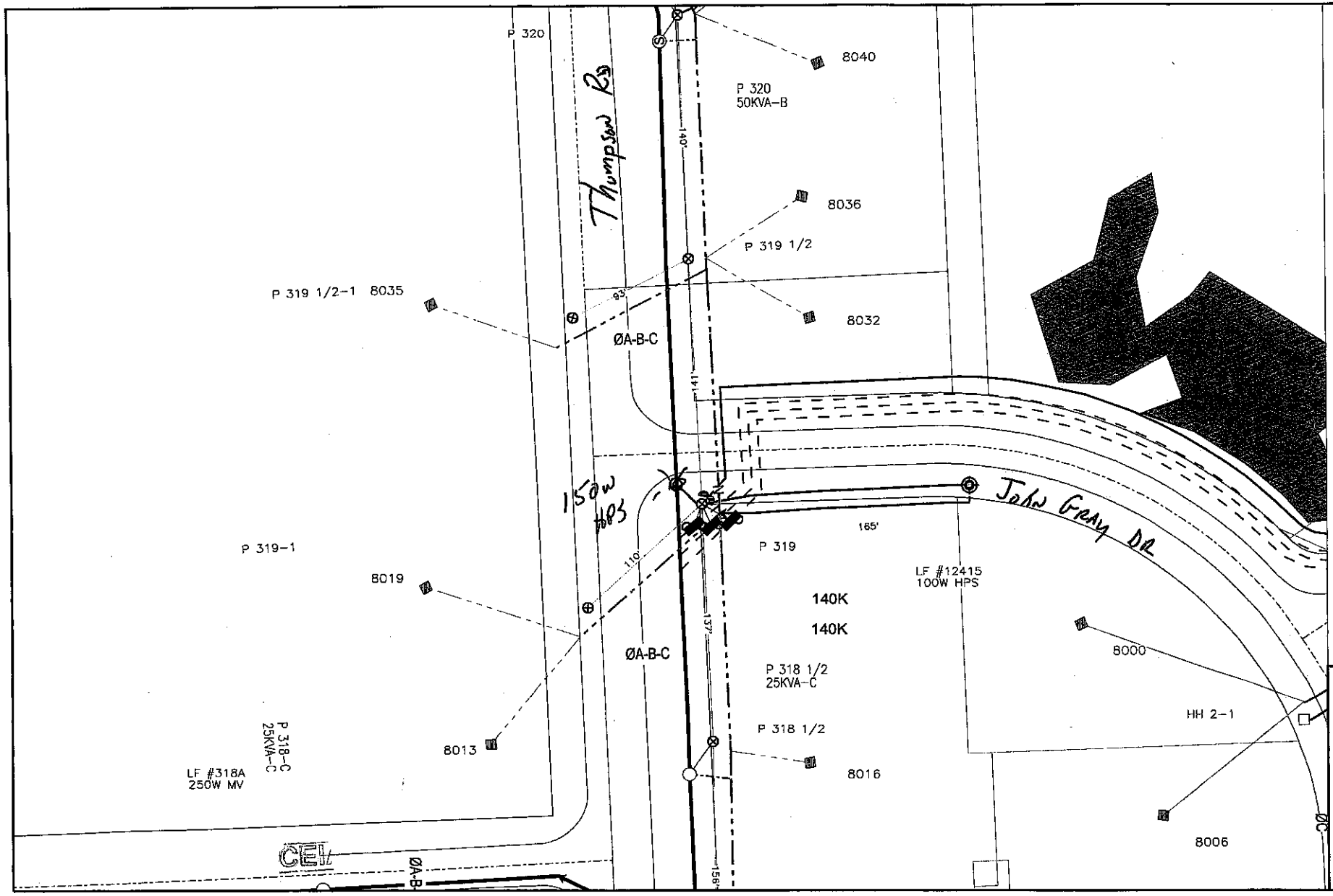
I have enclosed a sketch showing the proposed locations for your review.

If there are any questions or concerns please do not hesitate to contact me.

Best regards,

David J. Hess

7496 Round Pond Road, North Syracuse, NY 13212
T: 315.452.7657 ■ F: 315.452.7636 ■ david.hess@nationalgrid.com ■ www.nationalgrid.com



03/31/2014

DESCRIPTION:

SHEET 1 OF 1