

Town Council
Tim Burtis, Deputy Supervisor
Vern Conway
Mike Becallo
Mark Venesky

Supervisor
Jessica Zambrano
(315) 699-1414

Highway Superintendent
Christopher J. Woznica
(315) 699-2745
Fax (315) 699-2746

Town Clerk
Tracy M. Cosilmon
(315) 699-8109

Receiver of Taxes
Sharon M. Edick
(315) 699-2756
Fax (315) 699-9562



TOWN OF CICERO

COUNTY OF ONONDAGA

8236 Brewerton Road, Cicero, New York 13039 • FAX 315-699-0039 • e-mail: jzambrano@ciceronewyork.net

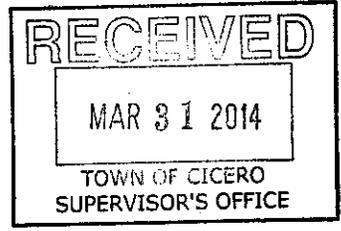
To: Jessica Zambrano – Supervisor
Town Board Members

From: Gary Natali - Chairman *GN*
Zoning Board of Appeals

cc: Terry Kirwan, Jr., Esq.
Charles Stanton, Zoning Board of Appeals Deputy Chairman
Richard Hooper, Director of Code Enforcement
Robert Smith, Planning Board Chairman

Date: March 31, 2014

Subject: Zoning Board of Appeals Clerk



On March 27, 2014, Richard Hooper and I interviewed Ann Marie August for the Clerk opening for the Zoning Board of Appeals. We both agree she has the potential to be an asset to the Clerk position. The attached resume clearly shows that she has the necessary experience to perform the required duties. Her “extensive transcription and proofreading experience” is exactly what the position is all about. Ann Marie’s education is not on the resume; however she did state that she graduated from North Syracuse High School. She will be paid the same as the prior clerk, Nancy Morgan, \$150/session, paid quarterly with taxes applied. No benefits come with the position. She is scheduled to start at the April 7, 2014 meeting. She will receive training on the recording equipment prior to the April 7, 2014 meeting and Ann Marie’s Application for Employment will be on file with the Comptroller’s Office.

Youth Bureau
Parks and Recreation
(315) 699-5233

Comptroller
(315) 699-2759

Assessor
(315) 699-1410
Fax (315) 699-2758

Zoning and Planning
(315) 699-2201
Fax (315) 699-2265

AGENDA
April 9, 2014

TO: Town Board

FROM: Jody L. Rogers, Director

DATE: April 4, 2014

RE: **Surplus Equipment**
SEQRA
Staff Appointments

Surplus Equipment

Request to declare IBM Typewriter purchased in 1985 as surplus with no value.

SEQRA

Request the Town of Cicero to be the lead agency and declare a unlisted action with a Negative Declaration for the Central Park Installation of a Community Playground using DASNY Funds in the amount of \$100,000.

Staff Appointments

I would like approval to hire the following individuals on a part-time basis to work the April Break Club Rec Program

Name: Jennifer Foley
Title: Recreation Leader
Hire Date: April 21, 2014
Hire Rate: \$10/hour

Name(s): Tia Mannise
Danielle Carnifax
Title: Recreation Attendant
Hire Date: April 21, 2014
Hire Rate: \$8/hour

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project: CENTRAL PARK COMMUNITY PLAYGROUND INSTALLATION PROJECT			
Project Location (describe, and attach a location map): 6540 RT31, CICEXO, NY 13039			
Brief Description of Proposed Action: REMOVAL OF 2 TENNIS COURTS AND INSTALL DRAINAGE TO CONNECT TO EXISTING DRAINAGE AND INSTALL COMMUNITY PLAYGROUND AND BENCHES.			
Name of Applicant or Sponsor: TOWN OF CICEXO		Telephone: 315-699-5233	
		E-Mail:	
Address: 8236 BREWERTON RD.			
City/PO: CICEXO		State: NY	Zip Code: 13039
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			YES <input type="checkbox"/>
3.a. Total acreage of the site of the proposed action?			→ acres 120' x 120'
b. Total acreage to be physically disturbed?			→ acres 120' x 120'
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?			25 acres
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input checked="" type="checkbox"/> Parkland			

	NO	YES	N/A
5. Is the proposed action, a. A permitted use under the zoning regulations?		✓	
b. Consistent with the adopted comprehensive plan?		✓	
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?			✓
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	✓		
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	✓		
b. Are public transportation service(s) available at or near the site of the proposed action?	✓		
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?			✓
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	✓		
10. Will the proposed action connect to an existing public/private water supply? [If Yes, does the existing system have capacity to provide service? <input type="checkbox"/> NO <input type="checkbox"/> YES] If No, describe method for providing potable water: _____	✓		
11. Will the proposed action connect to existing wastewater utilities? [If Yes, does the existing system have capacity to provide service? <input type="checkbox"/> NO <input type="checkbox"/> YES] If No, describe method for providing wastewater treatment: _____	✓		
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	✓		
b. Is the proposed action located in an archeological sensitive area?	✓		
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?			✓
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	✓		
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input checked="" type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	✓		
16. Is the project site located in the 100 year flood plain?	✓		
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____ <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES	✓		

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO	YES
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: <u>Jody L. Roberts</u>	Date: _____	
Signature: <u>Jody L. Roberts</u>		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	✓	
2. Will the proposed action result in a change in the use or intensity of use of land?	✓	
3. Will the proposed action impair the character or quality of the existing community?	✓	
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	✓	
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	✓	
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	✓	
7. Will the proposed action impact existing:		
a. public / private water supplies?	✓	
b. public / private wastewater treatment utilities?	✓	
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	✓	
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	✓	

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	✓	
11. Will the proposed action create a hazard to environmental resources or human health?	✓	

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
_____	_____
Name of Lead Agency	Date
_____	_____
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
_____	_____
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

Town of Cicero Police Department

INTER OFFICE MEMO



DATE: March 28, 2014
TO: Jessica Zambrano, Supervisor
FROM: Chief Joseph Snell
RE: April 9th Town Board Mtg. agenda item
CC: Town Board

Request Town Board to authorize the Supervisor to execute the 211 Waiver for Cicero Police Chief, Joseph Snell.

Pursuant to section 211(2) of the NYS Retirement and Social Security Law "No retired person may be employed in a position in public services pursuant to subdivision one hereof except upon approval of (1) the state civil service commission." This legal process requires that the local municipality canvass the active competitive list and if there are less than three non-retirees interested in the position the municipality may submit on behalf of the employee a waiver request to the NYS Civil Service Commission. If approved the employee will receive their NYS pension for a period of time as stated by the Civil Service Commission. This process has no effect on the employability of the current employee only his/her ability to receive their NYS pension.

Agenda item: Move the adoption of a resolution to authorize the Supervisor to execute the 211 Waiver for Cicero Police Chief, Joseph Snell.

Resolution: Councilor _____ moved the adoption of a resolution for the Supervisor to execute the 211 Waiver for Police Chief, Joseph Snell. Motion was seconded by Councilor _____.

Ayes - ____ and Noes ____ . Motion carried.

Chief Joseph Snell

Date

INTERMUNICIPAL AGREEMENT FOR THE PROVIDING OF TECHNOLOGY SERVICES

THIS AGREEMENT made this 9th day of April, 2014, by and between the **Board of Cooperative Educational Services for the Sole Supervisory District of Onondaga, Cortland and Madison Counties**, a municipal corporation with its principal address at 6820 Thompson Road, Syracuse, New York 13211 (hereinafter referred to as the "BOCES"); and the **Town of Cicero**, a municipal corporation with its principal address at 8236 Brewerton Road, Cicero NY 13039, hereinafter referred to as the "Town").

WITNESSETH:

WHEREAS, the **Board of Cooperative Educational Services for the Sole Supervisory District of Onondaga, Cortland and Madison Counties** provides technology services through the Regional Information Center (hereinafter referred to as the "RIC") and the **Town** has a need for technology services; and

WHEREAS, both parties are interested in reaching an agreement whereby the Town/Village will receive technology services set forth in "Schedule A" provided by the BOCES RIC; and

WHEREAS, the BOCES and the Town are authorized to enter into a cooperative agreement pursuant to Article 5-G of the General Municipal Law of the State of New York to provide or share services that each of them may provide individually; and

WHEREAS, the BOCES and the Town have reached agreement as to the terms and conditions of such intermunicipal contract and are desirous of memorializing their understandings, expectations, and representations as to their agreement; and

WHEREAS, the respective governing boards of the BOCES and the Town have, by a majority vote, approved the actions set forth in this agreement; and

WHEREAS, the respective governing boards of the BOCES and the Town have determined that it is in the best interests of each of their respective municipal corporations to enter into this municipal cooperative agreement; and

WHEREAS, a majority of the governing boards of the BOCES and the Town have, by separate resolution of each entity, approved the execution of this agreement.

NOW, THEREFORE, in consideration of the promises and the covenants hereinafter set forth, the **BOCES for the Sole Supervisory District of Onondaga, Cortland and Madison Counties** and the **Town of Cicero** agree as follows:

**ARTICLE I
SERVICES TO BE PROVIDED AND PAYMENTS**

- 1.1 The BOCES agrees to share the technology services of its RIC, outlined in Schedule "A" with the Town for the period of April 1, 2014 through April 1, 2015.

**ARTICLE II
INDEMNITY AND INSURANCE**

- 2.1 The BOCES and the Town agree that each will perform their duties and/or exercise their rights under this agreement in such a manner as not to create an unreasonable risk of liability or damage to the other or third parties. The parties shall mutually defend, indemnify and hold harmless the other from any and all claims, damages, liabilities or expenses arising out of this Agreement, and any act, omission or negligence of the parties, their agents, invitees or employees. Each party further releases the other from liability for any damages sustained by any other person claiming by, through or under the Town or the BOCES due to the Town or the BOCES' performance under this Agreement. The parties shall not be liable for any damage to or loss to personal property, inventory, fixtures or improvements from any cause whatsoever, except the affirmative acts or proven negligence of the BOCES or the Town, and then only to the extent not covered by insurance to be obtained by the Town or the BOCES.
- 2.2 The Town agrees to obtain such normal and usual casualty, liability and errors and omissions insurance coverage for the providing of technology services through the RIC. The Town shall provide copies of such policies to the BOCES, and such policies shall reflect that the BOCES and the Town are named insured under such policies.
- 2.3 The BOCES and the Town agree to notify each other, as soon as practicable, if any claim, assessment, or lawsuit shall be instituted against any of the parties to this agreement regarding the conduct, actions, or omissions of the RIC in its providing of technology services to the Town and in no event later than ten (10) days of receipt of such information. Each party agrees to notify, as soon as practicable, the other party to this agreement of any event or state of facts that may create liability or claims being assessed against either party to this agreement regarding the operation, maintenance, control, and use of the facility, and in no event later than ten (10) days of receipt of such information.

**ARTICLE III
COOPERATION**

- 3.1 The BOCES and the Town agree that each entity will cooperate with each other and comply with reasonable operation rules and regulations relating to the providing of technology services. Each will act reasonably and in good faith in accomplishing the intent and purposes of this agreement. The operational rules shall be established by mutual resolution of the BOCES and the Town.

**ARTICLE IV
TERM**

- 4.1 The term of this agreement shall be from April 1, 2014 through April 1, 2015.
- 4.2 Either party may terminate this agreement upon the adoption of a resolution by the governing board and the giving of written notice to the other party at least sixty (60) days in advance of the effective date of termination.
- 4.3 Upon the termination or expiration of the agreement, neither party shall have any further or continuing obligations or responsibilities to the other party, except as provided by law or agreement.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their respective duly authorized officers on the day and year above written.

**BOARD OF COOPERATIVE
SERVICES FOR
THE SOLE SUPERVISORY DISTRICT
OF ONONDAGA, CORTLAND AND
MADISON COUNTIES**

Town of Cicero

Schedule A (Description of Services)

Schedule A

Service Level Agreement (SLA)

Document Owner:	Central New York Regional Information Center
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Version	Date	Description	Author
1.0	03-20-2014	Initial Agreement	Kevin Clapp
1.1	03-21-2014	Section 6.2 Service Requests – Added language to default issues to high priority unless otherwise specified by customer. Section 4 Periodic Review – Remove reference to SLA remaining in effect without review.	Kevin Clapp

1. Agreement Overview

This Agreement represents a Service Level Agreement (“SLA” or “Agreement”) between the Central New York Regional Information Center (CNYRIC) and the Town of Cicero, NY (Town) for the provisioning of IT services required to support and sustain the daily operation of computers, servers, and the network.

This Agreement remains valid until superseded by a revised agreement mutually endorsed by the stakeholders.

This Agreement outlines the parameters of all IT services covered as they are mutually understood by the primary stakeholders. This Agreement does not supersede current processes and procedures unless explicitly stated herein.

2. Goals & Objectives

The **purpose** of this Agreement is to ensure that the proper elements and commitments are in place to provide consistent IT service support and delivery to the Customer by the Service Provider.

The **goal** of this Agreement is to obtain mutual agreement for IT service provision between the Service Provider and Customer.

The **objectives** of this Agreement are to:

- Provide clear reference to service ownership, accountability, roles and/or responsibilities.
- Present a clear, concise and measurable description of service provision to the customer.
- Match perceptions of expected service provision with actual service support & delivery.

3. Stakeholders

The following Service Provider and Customer will be used as the basis of the Agreement and represent the **primary stakeholders** associated with this SLA:

IT Service Provider: Central New York Regional Information Center. (“Provider”)
IT Customer: Town of Cicero, NY (“Customer”)

4. Periodic Review

This Agreement should be reviewed yearly. The review date will be one year from the period of execution.

The **CNYRIC Director of Technology** (“Document Owner”) is responsible for facilitating regular reviews of this document. Contents of this document may be amended as required, provided mutual agreement is obtained from the primary stakeholders and communicated to all affected parties. The Document Owner will incorporate all subsequent revisions and obtain mutual agreements / approvals as required.

5. Service Agreement

The following detailed service parameters are the responsibility of the Service Provider in the ongoing support of this Agreement.

5.1. Service Scope

The following Services are covered by this Agreement;

- Manned telephone support
- Monitored email support
- Remote assistance using Remote Desktop and a Virtual Private Network where available
- Planned or Emergency Onsite assistance
- System health checks

5.2. Customer Requirements

Customer responsibilities and/or requirements in support of this Agreement include:

- Payment for all support costs monthly as incurred.
- Reasonable availability of customer representative(s) when resolving a service related incident or request.

5.3. Service Provider Requirements

Service Provider responsibilities and/or requirements in support of this Agreement include:

- Meeting response times associated with service related incidents.
- Appropriate notification to Customer for all scheduled maintenance.

5.4. Service Assumptions

Assumptions related to in-scope services and/or components include:

- Changes to services will be communicated and documented to all stakeholders.

6. Service Management

Effective support of in-scope services is a result of maintaining consistent service levels. The following sections provide relevant details on service availability, monitoring of in-scope services and related components.

6.1. Service Availability

Coverage parameters specific to the service(s) covered in this Agreement are as follows:

- Telephone support : 7:00 A.M. to 4:30 P.M. Monday – Friday
 - Calls received out of office hours will be forwarded to a mobile phone and best efforts will be made to answer / action the call
 - Emergency support only for nationally observed holidays
 - Phone number is 1-315-433-8345 or 1-800-866-9563
- Email support: Monitored 7:00 A.M. to 4:30 P.M. Monday – Friday
 - Emails received outside of office hours will be collected, however no action can be guaranteed until the next working day
 - Email address is helpdesk@cnyric.org
- Onsite assistance guaranteed within 72 hours during the business week

6.2. Service Requests

In support of services outlined in this Agreement, the Service Provider will minimally respond to service related incidents and/or requests submitted by the Customer within the following time frames:

- 0-8 hours (during business hours) for issues classified as **High** priority.
- Within 48 hours for issues classified as **Medium** priority.
- Within 5 working days for issues classified as **Low** priority.

The Customer is the entity to define the issue priority. Unless specified otherwise unclassified incidents will be considered high priority.

Remote assistance will be provided in-line with the above timescales dependent on the priority of the support request.

6.3. Service Reporting

In support of services outlined in this Agreement, the Service Provider will provide the following reports.

Report Name	Report Description	Report Interval	Recipient
Help Desk Activity Report	This report summarizes the activities and time of help desk activities	Bi-Weekly	Help Desk Supervisor
Invoicing	Invoices for help desk activities	Monthly	Business Office Manager

6.4. Service Management

The following are responsible for the deployment and ongoing support of this Agreement:

Contact Person	Title / Role	Contact Information
Rick Dillon	Assistant Director/Manager of Technology for the CNYRIC	rdillon@cnyric.org P. 315-433-8337 M. 315-952-4923
Kevin Clapp	Director of Technology/Oversight of services	kclapp@cnyric.org P. 315-433-8307 M. 315-679-7603
Mike Heller	Service Manager/Oversight of server and network issues	mheller@cnyric.org P. 315-433-8347 M. 315-952-6324
Steve Nagen	Helpdesk Supervisor/Oversight of daily support issues	snagen@cnyric.org P. 315-433-8346 M. 315-679-7603
Joe Scott	Technician Manager/Oversight of field technicians	jscott@cnyric.org P. 315-433-8322 M. 315-952-7845
Main Office	All CNYRIC staff	1-315-433-8300
Help Desk	Help Desk Staff/Address specific technical issues	helpdesk@cnyric.org P. 1-800-866-9563 P. 1-315-433-8345

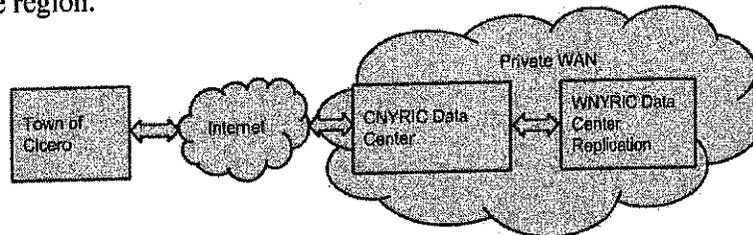
Town of Cicero Service Proposal

Background

The Central New York Regional Information Center (CNYRIC) has met with the Town of Cicero in regards to assistance with their technology needs. We have been asked to provide a proposal to provide technology services. The CNYRIC would like to thank the Town of Cicero for their cooperation throughout this process.

Backup Services from the CNYRIC

In addition to over 300 servers backed up at the CNYRIC, the CNYRIC currently oversees backup operations for over 20 districts. Our Private Wide Area Network (WAN) encompasses 8 counties, 50 schools districts, and 4 BOCES across Central New York. This network is a conduit for our Tier 3 data center providing storage and backup for our members. The data is replicated at the Western New York Regional Information Center (WNYRIC) to ensure that in the event of disaster your data is safe and secure. The CNYRC employs over 60 dedicated server technicians throughout the region.



The CNYRIC can provide secure, dedicated storage capabilities for backup and disaster recovery for the Towns file server data. The CNYRIC utilizes CommVault Simpana, an enterprise class backup solution. This is the same model used to backup OCM BOCES school districts.

The following items are included in this service:

- CommVault Simpana agent load on the Towns servers;
- Initial setup of the server backup, including automatic scheduled transmission of data;
- Remote monitoring of backup process for successful completion;
- Diagnostic trouble shooting and remote restore of files (if necessary);
- Local phone and on-site assistance to Town personnel for problems;
- Web interface for self-service file restoration;
- Training on the restoration application.

The rate for the CNYRIC to provide this service to the Town of Cicero is a fee of 125.00/month. This covers all servers and unlimited data and support, remote and on site.

Technology Support from the CNYRIC

The CNYRIC currently provides augmented and complete technology support for school districts in our region. Districts find this to be an economical and reliable way to address their technology needs. The CNYRIC currently employs over 60 technicians of different skill levels, and is an area that we are experiencing large growth. From desktop computer support to full scale build outs, we have the depth of experience to provide support continuity for all issues. The CNYRIC is proud to offer this same service to qualifying municipal entities.

Desktop Computer Support

This level of support covers desktop computer operating environments and application support. This support is most economically delivered via remote tools, however on-site support is included. The rate for this support is 75.00/hour, billed in quarter hour increments, travel time excluded. The details and time spent on each issue are tracked within our help desk software.

Server Support

This level of support covers network servers and their related functions. This support is most economically delivered via remote tools, however on-site support is included. Configuration, maintenance, and health of all servers are included. The rate for this support is 100.00/hour, billed in quarter hour increments, travel time excluded. The details and time spent on each issue are tracked within our help desk software.

Network Support

This level of support covers network devices including switches, hubs, cabling, internal connections and other equipment related to the physical infrastructure. This support typically involves on site work. The rate for this support is 125.00/hour, billed in quarter hour increments, travel time excluded. The details and time spent on each issue are tracked within our help desk software.

Project Support and Professional Services

Certain large projects that cover multiple support areas may be best addressed as a project versus hourly billed rate. Examples of such projects may include the addition of new buildings, major infrastructure changes, or the creation/coordination of a disaster plan. The CNYRIC will address these at the customer request as a project rate versus hourly rates. These will be presented as individual proposals to the Town of Cicero for mutual approval.

We welcome the opportunity to discuss details in depth and answer any questions. Thank you for your consideration.

The OCM BOCES/CNYRIC Coverage Map



Authorization

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their respective duly authorized officers on the day and year above written.

**BOARD OF COOPERATIVE
SERVICES FOR
THE SOLE SUPERVISORY DISTRICT
OF ONONDAGA, CORTLAND AND
MADISON COUNTIES**

Town of Cicero



200 NORTHERN CONCOURSE
P.O. BOX 4949
SYRACUSE, NY 13221-4949

Central New York's Water Authority

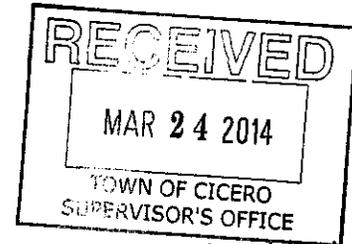
www.ocwa.org

PHONE: (315) 455-7061
FAX: (315) 455-8510

March 20, 2014

Ms. Jessica Zambrano, Supervisor
Town of Cicero
8236 S. Main Street
Cicero, NY 13039

Re: OCWA Project No. 4140005
Installation of Additional Fire Hydrant
8" System Betterment – VanAntwerp Drive
Town of Cicero



js. 3/24/14
Richard
cc: TB

Dear Ms. Zambrano:

In an effort to continuously improve service to our customers, OCWA is planning to replace the water main along VanAntwerp Road in the Town of Cicero. There is currently one (1) fire hydrant along VanAntwerp Drive which will be replaced as part of the new water main construction.

The existing hydrant on VanAntwerp Drive is ~900' from the Cicero Center/Lakeshore/VanAntwerp intersection and ~1,200' from hydrant #3409 on Lakeshore Road. Current Ten State Standards recommend spacing fire hydrants ranging from 350 to 600 feet apart depending on the area being served. Based on the Ten State Standards and OCWA design standards, we are proposing to install one (1) additional hydrant. Please see the enclosed map for the existing, relocated and proposed hydrant locations.

If the Town agrees with the installation and proposed locations of the new hydrant there are two options for the North Manlius Water District to pay the cost of installation of the additional hydrants:

Option 1: OCWA can install the hydrants at no charge to the Water District and charge the Water District the annual hydrant maintenance rate, which is currently \$197.91 per hydrant per annum for 30 years. After 30 years we will bill the District the lower maintenance rate (currently \$61.61) per hydrant per annum.

Option 2: OCWA can install the hydrant and bill the Water District for the actual cost of installation, estimated at \$2,500.00 for one hydrant. The Water District will then be billed the annual maintenance rate for the hydrant which is currently \$61.61 per hydrant per annum.

Please review the enclosed map and have an official of the Town contact me regarding the proposed hydrant so we can make arrangements to have it installed if necessary.

If the above hydrant meets with your approval, we request that the Town Board duly approve it. Sign and insert date on the enclosed three (3) Applications for Fire Hydrants. Return two (2) copies to our office and retain one copy for your files.

I can be reached in the Engineering Department at 455-7061 ext. 3154.

Very truly yours,
OCWA

Stephen J. Drake, E.I.

SJD:sa
Encl: Map File 903, sheet 1A
Hydrant Application (3)
Rate Schedule No. 4
pc: File #4140005

OCWA

APPLICATION FOR FIRE HYDRANTS

Project No. 4140005

Name of Municipality: Town of Cicero

Billing Address: _____

Billing Name (Indicate District, if applicable):

WD/WSD CODE # Cicero-Oneida Lake WD, #L327

Date Resolution Approved by Municipal Board: _____

LOCATION OF HYDRANTS:

- Hydrant #13820 – VanAntwerp Drive - ~230' north of Lakeshore Road

Application is hereby made to OCWA for the above installation(s), in order to provide fire hydrant service at the property locations as listed above.

It is understood and agreed that fire hydrant service shall be supplied and used only in accordance with Customer Rules of OCWA as now on file at OCWA's office and any modifications, alterations or amendments thereof, which may be hereafter adopted by OCWA.

It is understood and agreed that failure of the Applicant to give prompt written notice to have the fire hydrant service discontinued will make the Applicant liable for all charges until the time of written notification.

Type name: _____

Sign name: _____

Title: _____ Date: _____

Sign 2 forms

Distribution: 1 signed copy Municipality retains
 2 signed copies OCWA
 Business Office
 Engineering Project File

OCWA

APPLICATION FOR FIRE HYDRANTS

Project No. 4140005

Name of Municipality: Town of Cicero

Billing Address: _____

Billing Name (Indicate District, if applicable):

WD/WSD CODE # Cicero-Oneida Lake WD, #L327

Date Resolution Approved by Municipal Board: _____

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Title: _____ Date: _____

Sign 2 forms

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Date: April 9, 2014

Highway Department Agenda Items

Request approval for the following items:

Put out for sealed bids:

1997 International 10 wheel dump with plow and 1-way

1991 Auto-car 6 wheel dump-as is

(A) ITEM: Blacktop-Binder/Top- Paving

JUSTIFICATION: Per section 284 agreement

VENDOR: Barrett Paving (county bid)

AMOUNT: \$387,000.00

ACCOUNT CODE: H511255

(B) ITEM: 1A Stone for fibermat application

JUSTIFICATION: Per section 284 agreement

VENDOR: THKinsella

AMOUNT: \$6,400.00

ACCOUNT CODE: H511255

(C) ITEM: Install (manpower & Equipment) of underdrains

JUSTIFICATION: Per section 284 agreement

VENDOR: D.E.Tarolli

AMOUNT: \$68,000.00

ACCOUNT CODE: H511255

(D) ITEM: Road Profiling (E.Gillette Rd.)

JUSTIFICATION: Per section 284 agreement

VENDOR: J & L Profiling

AMOUNT: \$4,600.00

ACCOUNT CODE:H511255

(E) ITEM: Fibermat

JUSTIFICATION: per section 284 agreement

VENDOR: Midland

AMOUNT: \$94,000.00

ACCOUNT CODE: H511255

(F) ITEM: Pavers/operators, tackcoat

JUSTIFICATION: per section 284 agreement

VENDOR: Lan-Co

AMOUNT: \$157,500.00

ACCOUNT CODE:H511255

Memo

To: Supervisor, Town Board, Zoning/Planning, Police
From: Tracy
Date: March 24, 2014
Re: Firework Permit Approval – Borio's – James Wurtz Wedding
TBM: April 9, 2014

Please find attached the Application for request from James Wurtz Wedding at Borio's Restaurant for Saturday, May 10, 2014 at dusk. I have acquired all the necessary signatures and all the information from the Fireworks Coordinator for American Fireworks Display, LLC. I am requesting approval for this Fireworks Permit and we are in receipt of the \$75.00 permit fee.

If you have any questions, please feel free to contact me 699-8109 or clerk@ciceronewyork.net, before the Town Board Meeting on April 9, 2014.

Thank you

Tracy

Memo

To: Supervisor, Town Board, Zoning/Planning, Police
From: Tracy
Date: April 2, 2014
Re: Firework Permit Approval – Cicero Chamber of Commerce
Community Festival – Sacred Heart Church
TBM: April 9, 2014

Please find attached the Application for request from American Fireworks Display, LLC, Cicero Chamber of Commerce Festival held at Sacred Heart Church, on Saturday, June 14, 2014 at dusk. I have acquired all the necessary signatures and all the information from the Fireworks Coordinator for American Fireworks Display, LLC. I am requesting approval for this Fireworks Permit and to waive the \$75.00 permit fee (non- for-profit).

If you have any questions, please feel free to contact me 699-8109 or clerk@ciceronewyork.net, before the Town Board Meeting on April 9, 2014.

Thank you

Tracy



C - Cicero
I - Involvement in
C - Community
E - Environmental
R - Recycling for
O - OCCRA

The Town of Cicero is once again joining efforts with OCCRA (Onondaga County Resource Recovery Agency).

In 2013, roughly 5,500 people volunteered and collected trash from our roadsides, streams, and public spaces. Their amazing efforts brought in over 99,000 pounds of trash. **In the two decades since OCCRA began the cleanup, more than 2,093,880 pounds of litter have been removed from our community's streets and green spaces.**

Help Cicero participate with OCCRA in EARTH DAY on Saturday, April 12, 2014 from 8:30am - 12:00pm. It's a chance for the residents of Cicero to join in and clean up our community.

Who can volunteer?

Groups of all ages and sizes can volunteer to clean up any public area in the Town of Cicero that they want. They can clean up on Friday or Saturday (or both), but the Cicero Highway Department located at 8236 Brewerton Rd., will only be accepting bagged, stickered items on Saturday, April 12, 2014 from 8:00am - 12:00pm. Stickers can be obtained at the Town Clerks Office.

The Town of Cicero Highway Department will **not** be accepting the following items:

- Furniture, gas tanks, propane tanks, hazardous materials, or any large items that will not fit in a 30-gallon trash bag. Paint cans, medical waste or syringes should **not** be picked up. These items cannot be accepted for disposal on Earth Day.

Think Safety First! Advise your volunteers to wear weather-appropriate bright clothing, to ensure they are comfortable, and can easily be seen by others. Wear boots and gloves

Residents, businesses and organizations can obtain more information about Earth Day by contacting OCCRA at 453.2866 or www.ocrra.org or Tracy Cosilmon, Cicero Town Clerk at 699-8109.