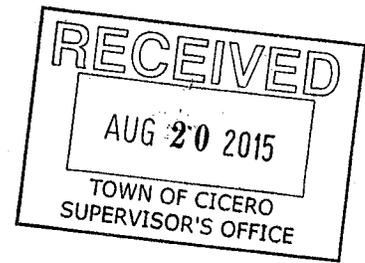


To: Supervisor and Town Board of Cicero

From: Christopher Woznica- Highway Department

Date: 8-20-15



Move the adoption of a Resolution to Hire Brett Wood as an apprentice MEO (Motor Equipment Operator) at a pay rate of \$23.57 effective Sept. 1st, 2015, to the Cicero Highway Dept.

TO: Town Board

FROM: Jody L. Rogers, Director

DATE: August 19, 2015

RE: **Agenda: August 26, 2015**

Position Appointment:

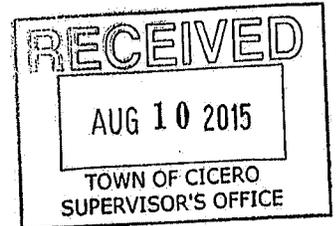
Approval to hire Danielle Scripa, Park Laborer at an hourly rate of \$16.38 effective September 1, 2015



Joanne M. Mahoney, County Executive
Tom Rhoads, P.E., Commissioner
650 Hiawatha Blvd. West
Syracuse, NY 13204-1194
(315) 435-2260 or (315) 435-6820
FAX (315) 435-5023
<http://www.ongov.net/wep/>

August 5, 2015

The Honorable Jessica Zambrano
Supervisor, Town of Cicero
8236 Brewerton Road
Cicero, NY 13039



Dear Supervisor Zambrano:

We write to announce that Onondaga County's Save the Rain Program and the Department of Water Environment Protection (WEP) are once again sponsoring the Suburban Green Infrastructure Program (SGIP), a grant program to provide financial incentives for the installation of green infrastructure projects to remove extraneous flow from the sanitary sewer system. Removing extraneous flow is critical to restoring system capacity for economic growth. Your help in abating this problem also reduces the likelihood of sewer backups for residents connected to Town sewers, improves the WEP's ability to better treat sanitary waste, and ultimately reduces the cost of sewer service to WEP's customers and yours.

This program builds on the success of the Save the Rain program investments already underway in the combined sewer areas of the sanitary district, and the previous rounds of SGIP funding to suburban projects to reduce inflow and infiltration into the sanitary sewer system. Previous SGIP funding has been awarded each year since 2012, totaling 28 projects receiving funding of \$ 5.7 million. There is a total of \$900,000 of 2015 SGIP funding for towns within the Onondaga County sanitary sewer district to install green projects on town-owned property. Projects which exhibit the highest use of green infrastructure, remove significant extraneous flow from the sanitary sewers, and are matched with other funding sources will be most competitive.

Towns seeking SGIP funds must complete a 2015 SGIP application form and submit all required documents by September 16, 2015 at 4 PM. Please note that no funding is guaranteed prior to specific project approval by the Onondaga County Legislature. Awarded projects can seek reimbursement after the completion of the project, which must be constructed within 2 calendar years of the signed contract date.


Save the Rain
www.savetherain.us

The application period is now open. The full description and application documents are enclosed. Please contact me with any questions via email MadisonQuinn@ongov.net or phone 315-435-2260 ext. 325.

Sincerely,

A handwritten signature in black ink, appearing to read "Madison M. Quinn", with a long horizontal flourish extending to the right.

Madison M. Quinn
Project Coordinator

Enclosures: 2015 SGIP Grant Application package
CC: Mary Gates w/o enc
Adam Woodburn w/o enc.

SAVE THE RAIN

**Suburban Green Infrastructure Program
\$900,000 in Available Funds**

2015 Program Description and Application

Onondaga County

Department of Water Environment Protection

Joanne M. Mahoney, County Executive

Tom Rhoads, P.E., Commissioner

Deadline: September 16, 2015

1. Background

Onondaga County's Save the Rain Program and the Department of Water Environment Protection (WEP) are sponsoring the Suburban Green Infrastructure Program (SGIP), a grant program to provide financial incentives for the installation of green and innovative infrastructure projects. Projects must be located within the Onondaga County sanitary sewer district. This program supplements the highly successful Save the Rain program investments already underway in the City of Syracuse, with programming focused on projects outside the city to control stormwater runoff and inflow and infiltration into the sanitary sewer system. Previous SGIP funding has been awarded each year since 2012, totaling 28 projects receiving funding of \$ 5.7 million.

Green infrastructure projects include, but are not limited to, bioswales, cisterns, green roofs, planter boxes, porous pavement, rain gardens, tree trenches, and underground infiltration systems as an aspect of the development or redevelopment and/or retrofitting of certain classes of municipally-owned properties in towns within the Onondaga County sanitary sewer district outside the City of Syracuse city limits. While other eligible innovative infrastructure methods of repairing sewer infrastructure that does not require road reconstruction, including but not limited to sewer lining, manhole repair with epoxy grout, and removal of cross-connected storm sewers are permissible as part of projects proposed, the successful proposal will emphasize and maximize green infrastructure applications. Please refer to Section 10 "Green and Innovative Infrastructure Technology Definitions" for further eligible technologies.

2. Eligibility

An eligible town within the Onondaga County consolidated sanitary sewer district proposing to undertake a project to reduce inflow and infiltration to the sanitary sewer system can apply for a SGIP grant. An "owner" is defined as any town that can provide evidence to Onondaga County of a fee-simple title to the public property to be improved. Because funding for the projects will be sourced from the Consolidated Sanitary District, and not appropriated from the general fund, all eligible projects must be on town-owned property specifically located within the Onondaga County sewer system and provide inflow and infiltration removal benefits to the Consolidated Sanitary District.

3. Eligible Project Reimbursement Costs for a SGIP Grant

Eligible reimbursement expenses include:

- Design and engineering costs, as furnished by a New York State licensed design professional (architect, landscape architect, or professional engineer) for specific green and innovative infrastructure measures for the property
- Labor and material construction costs to modify the site and install green and innovative infrastructure for the purpose of inflow and infiltration reduction.

All projects funded through this program shall comply with any and all environmental laws and applicable permits. The owner applicant is responsible for obtaining all applicable permits before construction. Onondaga County will review and approve all

plans and specifications to verify that the proposed incorporation of green infrastructure will reduce stormwater inflow to the Consolidated Sanitary District above and beyond all regulatory requirements). Review of the construction documents is required prior to construction in order for the project to remain eligible for reimbursement. No funding is guaranteed prior to full review and approval by the County, including specific project approval by the Onondaga County Legislature.

4. Application Process

The SGIP application process will be administered in rounds of funding with application submissions due by 4:00 P.M. September 16, 2015. A project owner seeking SGIP funds must complete a 2015 SGIP application form and submit all required documents, including the SGIP application checklist, to:

ATTN: SGIP Application
c/o Madison Quinn
Save the Rain Program
Onondaga County Dept. of Water Environment Protection
650 Hiawatha Blvd West
Syracuse, NY 13204

5. Available Funding

Eligible applicants can receive up to 100 percent of the eligible costs associated with the implementation of green infrastructure components for projects. However, an applicant's ability to provide some matching funds will also be considered in prioritizing projects for funding. The minimum single project assistance from Onondaga County will be \$100,000, with a maximum single project assistance of \$200,000.

Applicants should strive to be as cost-effective as possible in the development of the project. The SGIP committee will consider cost-effectiveness as a criterion in determining grant awards; however, this will not be the only consideration. Grant funding will only cover costs for the installation of green and innovative infrastructure solutions above and beyond traditional construction practices, including design and engineering costs and construction costs. Final award determination will be based upon criteria outlined in Section 6 below.

All grants shall be reimbursements awarded after the green infrastructure has been installed and verified by WEP.

Projects shall have a minimum total stormwater reduction of at least 100,000 gallons captured annually (based on 39.5" of rainfall annually) through green infrastructure enhancements to be eligible for funding, and said stormwater reduction will reduce inflow and infiltration into the Onondaga County sanitary sewer system. Please fill out page 12 with the type(s) of green infrastructure technology, size/quantity of each, and the drainage areas to be implemented.

6. Selection Criteria for Projects

Project decisions and the level of funding for selected SGIP projects rest solely with the Onondaga County Department of Water Environment Protection. Upon conceptual approval by the department, each project must be specifically approved by the Onondaga County Legislature. Onondaga County will select projects that meet SGIP program goals based on the following criteria and considerations:

- Successful proposals will emphasize and maximize green infrastructure practices
- Completeness and accuracy of the application; all applications must be complete and submitted for consideration by 4:00 pm September 16, 2015 Location, extent, and/or size of the project
- Potential volume and effectiveness of reducing runoff and inflow and infiltration
- Amount of surface area managed by green infrastructure
- Overall cost effectiveness of the project
- Matching funds or other sources of funding to support the project; the utilization of this grant to leverage a larger project via additional resources
- Location and visibility of the project for educational purposes
- Inclusion of an effective maintenance plan

Recommendations on awards will be made within ninety (90) calendar days of receipt of applications. Green infrastructure portion of awarded projects must be constructed **within 2 calendar years of signed contract date.**

7. Construction and Monitoring Requirements

Applicants shall comply with all state and local laws. Grantees must allow WEP and its representatives access to the site to monitor volume capture pursuant to the life of the contract between the County and SGIP project owner. The owner agrees to allow the County use of photos of the project in various stages of completion for promotional purposes and placement on the county website. The owner shall provide qualified inspection and professional certification for the installation of all green infrastructure components.

8. Other Requirements for Receiving SGIP Funding

A. Cost

Each applicant must complete and sign a detailed statement which outlines specific costs of green infrastructure or innovative infrastructure rehabilitation improvements. Projects that include additional infrastructure construction work beyond green infrastructure improvements should demonstrate how the green infrastructure portion of the project relates to the overall scope of work.

B. Inflow and Infiltration (I & I) Relationship to Sanitary Sewer

In addition, the applicant shall provide a detailed contour/topographic drainage plan depicting the existing surface area tributary to the sewer system as it relates to the applicant's parcel and the inflow/infiltration identified. The applicant shall also provide a proposed drainage plan (via conceptual diagram or map) indicating how much of the existing inflow and infiltration—once tributary to the sanitary sewer—will be removed and diverted to the proposed green infrastructure.

The drainage plan must include a description of ground cover characteristics indicating impervious (non-porous) and pervious (porous) cover types. A calculation of total impervious cover type and pervious cover type removed from the sewer system must be provided. If available, the proposed drainage plan should be provided to WEP in digital format.

The volumetric capacity of each proposed green infrastructure or extraneous flow removal system must be provided.

9. Project Completion and Reimbursement Procedures

Upon completion, the owner must contact WEP to schedule a final walk-through to ensure the project has been installed in accordance with all requirements of the SGIP and owner's approved application. If WEP determines that the project has been completed successfully, WEP will issue a Certificate of Completion, and the grantee shall have sixty (60) calendar days to submit a completed claim form (provided by WEP) requesting payment. Funding awarded under the SGIP will be disbursed in a one-time, lump sum payment to the grantee. All applicants must demonstrate that they have a long-term general maintenance agreement/plan for green infrastructure projects.

To schedule final procedures and a walk-through, grantees can contact:

ATTN: Adam Woodburn
Onondaga County Dept. of Water Environment Protection
7120 Henry Clay Blvd.
Liverpool, New York 13088
315-435-5402 Ext. 219

10. Green Infrastructure Technology Definitions

- a. **Rain Gardens** are shallow surface depressions planted with specially selected native vegetation to treat and capture stormwater runoff and are sometimes underlain by sand or a gravel storage/infiltration bed. A rain garden is a method of managing stormwater by pooling water within a planting area and then allowing the water to either infiltrate into the surrounding soil or evapotranspire. In addition to managing runoff volume and mitigating peak discharge rates, this process filters suspended solids and related pollutants from stormwater runoff.
- b. **Bioretention** (also known as vegetated swales or bioswales) are area wide, shallow channels with a dense stand of vegetation covering the side, slopes, and bottom. Bioretention swales can be natural or constructed and are designed to promote infiltration, reduce the flow velocity of stormwater runoff, and maximize the amount of time water spends in the swale, which also aids in trapping particulate pollutants and silt. Bioretention swales are commonly used around parking lots.
- c. **Dry Wells**, also referred to as seepage pits, are subsurface storage facilities (structural chambers or excavated pits backfilled with a coarse aggregate or alternative storage media) that temporarily store and infiltrate stormwater runoff from rooftops. Due to their size, dry wells are typically designed to handle stormwater runoff from smaller drainage areas (less than one acre in size).

- d. **Underground Infiltration Systems** generally consist of a rock storage (or alternative) bed below surfaces such as parking lots, lawns, and playfields for temporary storage and infiltration of stormwater runoff with a maximum drainage area of 10 acres.
- e. **Porous Pavement** (also known as pervious paving or permeable pavement), is a term used to describe paving material and methods for driveways, parking lots, sidewalks, and pathways that allow stormwater runoff to infiltrate through the paving material to the soil below. Porous paving materials available include: porous asphalt, porous concrete, porous pavers or bricks, and other proprietary materials produced using a stone aggregate and a binding product.
- f. **Tree Plantings** are beneficial to stormwater management and may be eligible elements of a project; this item is intended to include simple tree plantings - including container balled and burlapped or bare root tree plantings. Applicants must identify caliper and species to allow evaluation for reimbursement.
- g. **Tree Trenches** are designed to hold one or more trees and are built to capture and store additional stormwater to keep runoff out of streets and sewers and provide water for the trees. They can be connected to a building downspout system or placed along streets or between streets and sidewalks. Tree trenches may include amended soils, aggregate for storage and infiltration, perforated pipe for distribution, and geotextile lining to enclose the trench and are more sophisticated than simple tree plantings.
- h. **Planter Boxes** are deep planting boxes that receive roof runoff, releasing it to a storm drain conveyance system, cistern, or infiltrating into groundwater. Tree planter boxes can be raised or flush with the surrounding landscape. Vegetation in the planter usually is comprised of perennials and/or small shrubs. Planter boxes are generally not recommended for treatment of road or parking lot runoff.
- i. **Cistern Systems** are large receptacles for holding stormwater runoff that are connected to a storm drain collection system on a nearby building or structure. Rainwater can be stored in the cisterns and may be reused to water gardens and lawns. Cisterns may range in capacity from fifty gallons to thousands of gallons.
- j. **Added Green Space** refers to the removal of existing impervious/paved areas and replacing it with pervious/unpaved ground cover, allowing stormwater to infiltrate to groundwater rather than surface flowing into storm drains tied to the combined sewer system.

Innovative Infrastructure Technology Definitions:

- a. **Pipe replacement by pipe bursting** - minimal disruption by excavation - a larger diameter pipe is pulled through the old pipe by cutting and bursting the old. The new pipe will have equal or greater conveyance capacity.

- b. **Cured in place pipe (CIPP)** - little or no excavation required - restores pipe to near new capacity - system has a 50-100 year service life.
- c. **Spot joint repair** - small spot repairs will be conducted to stop water from infiltrating into bad pipe joints. This can be accomplished with grout injection or pipe lining.
- d. **Slip lining** - a new pipe (typically plastic) is pulled through an existing pipe. The new pipe may have less capacity than the existing.
- e. **Manhole rehabilitation** - grout injection would be performed to stop infiltration into manhole structures. This process does not require excavation.

11. Minimum Green Infrastructure Maintenance Requirements

As part of acceptance of the SGIP grant, the grantee/owner will be responsible for proper maintenance of the green infrastructure installed. The grantee/owner will also agree to protect the effective operation and efficient function of green infrastructure so as to preserve and retain all environmental benefits, including stormwater capture components for which the SGIP award has been provided.

a. Rain garden/bioretention maintenance practices:

- Clear debris (1-2 times per year)
- Clear catch basin/sump/fore-bay and properly dispose of waste (annually)
- General landscaping such as weeding, infill planting, irrigation, etc. (as needed)
- Replacement of mulch as needed (every 2-3 years)
- The first 2-3 years may require enhanced maintenance until the vegetation is established.

b. Dry well maintenance practices:

- Clear debris (1-2 times per year)
- Observe infiltration rate in comparison to normal infiltration rate presented in maintenance plan (annually). If infiltration rate exceeds normal rate, appropriate measures shall be taken to maintain proper functioning of structure.

c. Underground infiltration system maintenance practices:

- Mow and remove debris (as needed)
- Stabilize eroded banks (as needed)
- Dethatch and remove sediment from bottom of structure (annually).

d. Porous pavement maintenance practices:

- Vacuum sweep (2-4 times per year)
- Avoid using any sand/cinder-based winter traction materials on or near pavement
- Clear away visible debris (as needed)
- Inspect condition of top-surface (annually)
- Never seal coat or slurry seal pavement
- Maintain inlets/overflows as necessary.

e. **Tree planting/tree trench maintenance practices:**

- Prune, landscape, and weed (1-2 times per year)
- Water (during dry periods)
- Remove trash and debris
- Maintain grate or other ground cover (as needed).

f. **Planter box maintenance practices:**

- Weed and landscape (general) (1-2 times per year)
- Water (during dry periods)
- Replace soils, plants, and mulch (as needed)
- Remove of trash and debris.

g. **Cistern maintenance practices:**

- Regularly inspect cistern unit and its discharge apparatus (at least 2 times per year)
- Clear away and remove visible debris and sediment (as needed)
- Clean gutters and downspouts connected to the unit (1-2 times per year)
- Document the frequency and rate water is removed from the unit.

12. Application, Approval, Construction, and Reimbursement Process

Step One: Application Process

A SGIP application is considered **complete** when the applicant submits:

- ___ Signed application form
- ___ Existing site photos depicting the location of proposed GI technologies
- ___ Basis of engineering design and project narrative
- ___ Survey or site plan, to include a detailed drainage plan
- ___ Green infrastructure enhancement plan and specifications
- ___ Legal description of property involved
- ___ Permits required and/or applied for
- ___ Detailed project budget related to proposed GI technologies (breakdown by engineering design, construction labor and materials, site testing, preparation of maintenance plan, etc.).

Note: Project applicant must supply copies of deed, title policy, purchase option or contract, or some other proof of documented municipal ownership of the property.

Onondaga County WEP will review the application and after further determination by the Office of the County Executive and the County Legislature will notify the applicant whether or not the project will be funded and the amount of SGIP assistance approved. **Please include one digital copy, plus three hard copies of each application.** Details included in the application for approved projects may be posted on the Save the Rain website (www.savetherain.us) at the discretion of Onondaga County WEP.

Step Two: Approval Process

If the project is recommended by Onondaga County WEP, and then approved by Resolution of the Onondaga County Legislature, a contract agreement will be prepared between the County and the applicant. The applicant must provide the following prior to approval of the agreement:

- ___ Proof of financial capacity and official approval of the town to enter into an agreement with the County
- ___ Detailed project budget and final estimate related to proposed GI technologies (breakdown by engineering design, construction labor and materials, site testing, preparation of maintenance plan, etc.)
- ___ Copies of all required permits
- ___ Detailed final design, sealed by a New York State licensed design professional (architect, landscape architect, professional engineer)
- ___ Copy of maintenance agreement/plan for project
- ___ Other legal documents as required by Onondaga County WEP, including proof of county acceptance of design.

Step Three: Construction

Prior to commencing construction:

- ___ Grantee must notify representative for Onondaga County WEP (Adam Woodburn) prior to commencement and upon completion of project.

During Construction:

- ___ Grantee will maintain construction records and photograph progress. Onondaga County WEP has the right to inspect construction progress and photograph the project. Copies of all records and photos to be submitted to Onondaga County WEP (Adam Woodburn)

After Construction:

- ___ Once construction is completed and proof of certified completion has been provided, WEP will conduct a final walk-through of the project and issue a Certificate of Completion.
- ___ As-builts shall be submitted and monitoring data , if applicable.
- ___ Maintenance records must be kept and submitted as requested.

Step Four: Reimbursement

The grantee must provide:

- A signed copy of the Certificate of Completion
- A completed claim form to WEP (provided by WEP) within 60 days of the issuance of the Certificate of Completion
- Documentation of sub contract certification (if applicable for project)
- Copies of detailed invoices outlining cost of green infrastructure by contractor
- Copy of an approved maintenance agreement.

Note: The grantee is obligated to notify WEP of any modifications or changes to the proposed design as outlined in the application. Any change or modification to the proposed concept or design is subject to technical review by WEP for analysis of effectiveness and award eligibility.

13. Maintenance Agreement

Applicant must enter into a long-term general maintenance agreement to receive SGIP funding. A maintenance plan must be prepared which identifies the extent and frequency of green infrastructure maintenance to be performed at the site. Describe the maintenance plan for this project:

14. Signatures

All applicants must sign Part A below. Part B must be signed by the application preparer, if different.

A. Applicant Signature:

I, the undersigned, certify that I am authorized to initiate the Save the Rain SGIP funding application process on behalf of the project described and that the green infrastructure project will be constructed, in its entirety, on property owned by the municipality of _____. I have read and understand the requirements described in this application and program description.

Applicant Signature: _____

Print Name: _____

Title: _____ Date: _____

B. Application Preparer Signature:

I, the undersigned, affirm that the project descriptions, numerical and financial estimates, and all other information I have provided in this application are true and complete to the best of my knowledge. I have read and understand the requirements described in this application and program description.

Applicant Signature: _____

Print Name: _____ Firm: _____

Title: _____ Date: _____

Phone: _____ Email: _____

C. Legal Disclaimer:

Completion of this application does not entitle the applicant to financial assistance. Any such assistance must be approved by WEP, specifically authorized by resolution of the Onondaga County Legislature, and then contractually committed by an agreement executed by the County Executive. Additional information may be requested to consider this application complete. Applicant must comply with all applicable federal, state, and local laws, including environmental laws and permitting requirements.

D. Application with required attachments must be submitted to:

Madison Quinn
Save the Rain Program
Onondaga County WEP
650 Hiawatha Blvd West
Syracuse, NY 13204

Questions may be referred to Madison Quinn, Onondaga County WEP SGIP at (315) 435-2260, ext. 325, or MadisonQuinn@ongov.net.

Green Infrastructure (GI) Project Scope:

1. Complete the following table, indicating GI technologies proposed:
 Note: Descriptions of GI technologies are provided above in Section 10.

Green Infrastructure Type	Unit	Size / Quantity of Proposed GI Technology	Impervious / Paved Area Tributary to GI (Square Feet)	Pervious / Unpaved Area Tributary to GI (Square Feet)
<input type="checkbox"/> Rain Garden	Square Feet			
<input type="checkbox"/> Bioretention	Square Feet			
<input type="checkbox"/> Dry Well	Each			
<input type="checkbox"/> Underground Infiltration	Square Feet			
<input type="checkbox"/> Green Roof	Square Feet			
<input type="checkbox"/> Porous Pavement	Square Feet			
<input type="checkbox"/> Tree Trench/Planter Box	Each			
<input type="checkbox"/> Cistern	Gallons			
<input type="checkbox"/> Added Green Space	Square Feet			
<input type="checkbox"/> Other (please specify): _____				

2. Provide the *existing* drainage areas within the property that are tributary to the Combined Sewer System:

- a. Impervious (Paved) Area: _____ square feet
- b. Pervious (Unpaved) Area: _____ square feet

3. Provide the *proposed* drainage areas within the property that are tributary to the Combined Sewer System:

- a. Impervious (Paved) Area: _____ square feet
- b. Pervious (Unpaved) Area: _____ square feet

4. Does the proposed GI Infrastructure capture *at least* 100,000 gallons per year?

- No Yes

5. Is the use of GI technologies in this project part of a larger construction project?

- No Yes

If Yes, describe the overall project scope:

6. Describe the scope of the project specific to the proposed GI technologies:

Deputy Supervisor

Supervisor
Jessica Zambrano
(315) 699-1414

Highway Superintendent
Christopher J. Woznica
(315) 699-2745
Fax (315) 699-2746



Town Clerk
Tracy M. Cosilmon
(315) 699-8109

Receiver of Taxes
Sharon M. Edick
(315) 699-2756
Fax (315) 699-9562

TOWN OF CICERO

COUNTY OF ONONDAGA

8236 Brewerton Road, Cicero, New York 13039 • FAX 315-699-0039 • e-mail: jzambrano@ciceronewyork.net

7013 1710 0001 2217 8809

August 6, 2015

Andrew McCall
7408 Palmcrest Road
N. Syracuse, New York 13212

Josephine C. McCall
8045 Thurston Drive
Cicero, New York 13039-9033



Re: 8045 Thurston Road, Town of Cicero

Dear Mr. & Mrs. McCall :

Enclosed herewith is a copy of my inspection report regarding the above real property owned by you. Said report was filed with the Cicero Town Clerk on August 14th, 2015.

Based upon my inspection, I have determined that the structure located at 8045 Thurston Drive, Town of Cicero, is a public nuisance and dangerous building pursuant to §74-6 of the Cicero Town Code. I have determined that the structure is a public nuisance and dangerous building for several reasons, including, but not limited to, the following:

- A). The structure, due to its deteriorated condition, is detrimental to the general health of the community.
- B). The structure is a fire hazard.
- C). In its current condition, the structure is not safe to be occupied and its condition continues to deteriorate.
- D). The structure is lacking of reasonable or adequate maintenance, which has caused and is causing a deteriorating and blighting influence on nearby properties and depreciating the enjoyment and use of the property in the

Youth Bureau
Parks and Recreation
(315) 699-5233

Comptroller
(315) 699-2759

Assessor
(315) 699-1410
Fax (315) 699-2758

Zoning and Planning
(315) 699-2201
Fax (315) 699-2265

immediate vicinity to such an extent that it is harmful to the community in which the structure is located.

- E). The rear foundation wall has is collapsing into the basement in eminent danger of the whole house structure failing and collapsing.

Unless you shall cause the abatement of the public nuisance and dangerous building by rehabilitation or by removal of the building, the same will be abated or removed by the Town of Cicero at your expense.

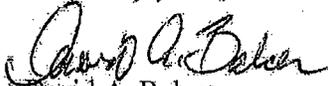
You must commence to comply with abatement of the public nuisance and dangerous building or rehabilitation or removal of the building within ten (10) days after service of this notice upon you, or such other time as may be determined and be completed within the time prescribed by the Code Enforcement Officer. A building permit must be obtained by you in accordance with the provisions of the Cicero Town Code.

If you fail to timely comply with the above terms and conditions, there shall be a hearing before the Cicero Town Board at Cicero Town Hall, 8236 Brewerton Road, Cicero, New York 13039 on August 25th, 2015 at 6:30 p.m. At this hearing the Cicero Town Board shall determine whether a public nuisance or dangerous building exists on the property and order the abatement thereof by repair or replacement of the items found to constitute a public nuisance or danger or order the abatement thereof by demolition.

If you fail to comply with any notice or order herein, pursuant to the Cicero Town Code, you may, upon conviction, be fined an amount not to exceed \$250.00 for each offense and each day of failure to comply shall constitute a separate offense.

Please contact the Office of Zoning & Planning immediately to advise the Town of Cicero of your intentions as soon as possible.

Very truly yours,



David A. Balcer

Code Enforcement Officer

TOWN OF CICERO VIOLATION REPORT

TO: Office of the Town Clerk
FROM: David Balcer, Code Enforcement Officer
SUBJECT: 8045 Thurston Drive Cicero, NY 13039-9033
INSPECTION DATE: April 8, 9, 15, 17, May 11, 14, 15, 21 & July 17, 2015
PHOTOS: Yes
PHOTO DATES: April 9, 2015, May 14, 2015 & May 21, 2015

PROPERTY DESCRIPTION / OWNER INFORMATION

This report concerns the property located at 8045 Thurston Drive in the Town of Cicero. I have reviewed the Town zoning file as well as the County property records which list the following property owner: Andrew McCall, 7408 Palmerest Road N. Syracuse, NY 13212 and Josephine C. McCall 8045 Thurston Drive Cicero, NY 13039-9033.

BACKGROUND INFORMATION

This case concerns a dilapidated and partially collapsed residential house, its rear foundation wall has collapsed and is in a deteriorated condition, unsafe and is detrimental to general health of the community. This property location has been the subject of other complaints and violations dating back to 2011. The current investigation has been ongoing since April 8, 2015. I have personally inspected the property to check for compliance on the above-listed dates. A 'Notice of Violation' had been sent to the property owner on April 9th 2015, and to date the Town has received no response or challenge to these notices. Futhermore, the Town of Cicero Director of Code Enforcement received an email on May 14th, 2015 from Andrew Walton of Caliber Home Loans & Antonio Chuquimila of M&M Mortgage Services, Inc. that had involvement in the said property stating that they were not going to repair or demolish the structure and the Town could proceed as they saw fit.

CONDITIONS OBSERVED

On the 8th day of April 2015, I conducted an inspection of the subject property. During said inspection, I personally observed the following conditions at the above-referenced property:

- The back foundation wall was buckling in thus becoming unsafe. The basement was full of water and ice. Sill plates are seen to be rotting. Apparent mold on walls in the family room wall. A maintenance company was pumping water out of basement.

On the May 14, 2015 I conducted a follow-up inspection of the subject property. During said inspection, I personally observed the following conditions:

- A major portion of the back foundation wall had collapsed into the basement.

APPLICABLE CODE SECTIONS

Based upon my review and upon the presence of the conditions I observed at the above-referenced property, I believe the property owner is in violation of the Town of Cicero Municipal Code on the dates of inspection:

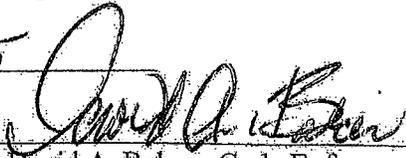
- Code Section 74-6, Public Nuisance or Dangerous Building
 - A. By reason of being detrimental to the general health of the community.
 - B. By reason of being a fire hazard.
 - C. By reason of being unsafe for use on, in, upon, about or around the above-said premises.
 - D. By reason of continued vacancy, thereby resulting in lack of reasonable or adequate maintenance of structure and grounds and causing a deteriorating and blighting influence on nearby properties and thereby depreciating the enjoyment and use of the property in the immediate vicinity to such an extent that it is harmful to the community in which such structure is situated.

REQUIRED CORRECTIONS

The property owner must perform the following required corrective action:

Demolish or rehabilitate the structure and remove items found to constitute a public nuisance.

I declare that the forgoing is true and correct.

Dated 8/14/15 

David A. Balcer, Code Enforcement Officer
Town of Cicero

Salt

Date issued: August 13, 2015

COUNTY OF ONONDAGA
DIVISION OF PURCHASE
13TH FLOOR
421 MONTGOMERY STREET
SYRACUSE NEW YORK 13202
blanket



Amendment to NOTICE OF CONTRACT AWARD

COMMODITY/SERVICE: 775-45 Road Salt

CONTRACT PERIOD: September 2, 2015 – September 1, 2016
BID REF. # 8092

<u>CONTRACT ID NO</u>	<u>VENDOR</u>
1428	American Rock Salt

This contract is being renewed as noted above. There is one renewal period left.

NOTE: A price increase of 5% has been approved for the renewal period. The new price is \$48.81 per ton.

NOTE: To ease concerns about inventory and deliveries for the upcoming season, Jamie McClain, Marketing Manager at American Rock Salt, will send an email updating the County on their Hampton Corners inventory weekly starting December 7th. As soon as she sees there may be inventory issues due to weather/sales that could result in a delay in deliveries she will report this to the County immediately. She will be working with her Transportation Manager Scott closely throughout the winter season as well to ensure their deliveries are timely. If the County or any of the towns have issues or concerns, they should contact Jamie McClain directly at 585-991-6817.

All other terms and conditions remain the same.



Environmental Paving Solutions LLC

204 North Beech Street Syracuse New York 13203

T: (315) 472-6902

F: (315) 472-1822

Anthony Ross

tross.eps@gmail.com



**SUSTAINABLE
WALKS AT
WORK!**

To: **John Guariglia**
Saratoga Associates
109 South Warren Street, Suite 400
Syracuse, NY 13202

Proposal : 070115A

Date: 7/7/2015

Revised

We are pleased to submit the following cost estimate:

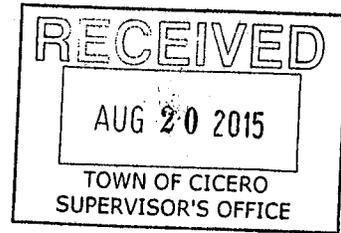
Job Description: Riverfront Park, Brewerton, NY
SunDek Overlay

ITEM	APX. QTY.	DESCRIPTION	UNIT PRICE	TOTAL
		Provide labor, material, equipment, supervision & supplies to perform the following scope of work:		
	2700 SF	Prep surfaces for overlay using shot blaster equipment, diamond abrasives and pressure washer. Install SunDek QuikCoat overlayment with light broom finish. Cut joints and install joint sealant at all moving joints. Apply two coats of water based non skid sealer.	\$8.95 p/sf	\$24,165.00
		All work performed under NYS Prevailing Wage Rates for Onondaga County		
		Project will be field measured at completion & billed accordingly		
		Standard 1 year warranty for workmanship and material apply.		
		Material to be 3/8" thickness at new sidewalk tapering to 1/8" at the river end.		
		Excludes excavation, grading, permits, fees, site restoration, site security, winter protection, testing		
		Payment due upon completion		
		Price is based on EPS LLC current insurance levels; additional coverage will result in additional cost		

SUBTOTAL:	\$24,165.00
NYS SALES TAX	n/a
TOTAL ESTIMATE:	\$24,165.00

UPON ACCEPTANCE PLEASE SIGN PROPOSAL & RETURN ONE COPY. PAYMENT DUE UPON COMPLETION NET 30/1.5% FC

PRICES IN EFFECT FOR THIRTY (30) DAYS

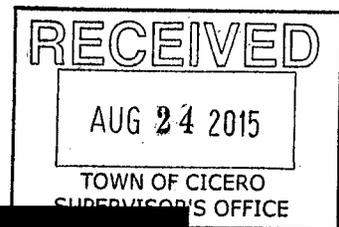


To: Jessica Zambrano, Supervisor
Town Board Members, Venesky, Cushman, Conway, Becallo & Meyer

From: Karen Tavernese, Town Assessor

Move the adoption of a resolution to declare the HP Scanjet 7400c printer surplus and of no use to the Town.

Date: August 26th, 2015



Highway Department Agenda Items

(A) PURCHASE: Vests, hard hats, safety glasses

VENDOR: Northern Safety

AMOUNT: \$1400.00

ACCOUNT CODE: DB50114

(B) PURCHASE: overage on tire install to badger

VENDOR:Valley Tire

AMOUNT: \$ 63.48

ACCOUNT CODE: DB513042

(C) PURCHASE: RUNNER CRUSH/STONE

VENDOR: THKINSELLA

AMOUNT: \$5000.00

ACCOUNT CODE: DB511042

(D) PURCHASE: month of September-auto parts/supplies

VENDOR: United Auto Parts

AMOUNT: \$2000.00

ACCOUNT CODE: various

(E) PURCHASE: month of September-catch basin materials, rd.side materials, ect.

VENDOR: Home Depot

AMOUNT: \$1,500.00

ACCOUNT CODE: various

(F) PURCHASE: month of September-fittings/hose parts, supplies

VENDOR: Hi-Line

AMOUNT: \$2000.00

ACCOUNT CODE: DB513043

(G) PURCHASE: oil pan and parts for truck #35

VENDOR: Beam Mack

AMOUNT: \$ 4,000.00

ACCOUNT CODE: DB513046

(H) PURCHASE: Asbestos pipe removed- Shellman Dr., Longpoint Pt.

VENDOR: Environmental Contracting & Constr. Services

AMOUNT: \$3200.00

ACCOUNT CODE: DB511242

(I) PURCHASE: replace driveway from pipe replacement-Glendora

VENDOR: Dependable Paving (county contract)

AMOUNT: \$5772.00

CODE: H511255

(J) PURCHASE: sweeper rental-1 week

VENDOR: J & J Equipment

AMOUNT: \$ 2260.00

CODE: `DB511041

(K)PURCHASE: Oil pan installation trk# 32

VENDOR: Northern lights Mobile

AMOUNT: \$1,800.00

CODE: DB513046

(L) PURCHASE: 4300 tons salt

VENDOR: American Rock Salt

AMOUNT: \$200,000.00

CODE: DB514241

(M) PURCHASE: ENGINE HARNESS- TRK 41

VENDOR: Cummins NE

AMOUNT: \$4457.33

ACCOUNT CODE: DB513055

TO: Town Board
FROM: Jody L. Rogers, Director
DATE: August 19, 2015
RE: **Agenda: August 26, 2015**

Position Appointment:

Approval to hire Danielle Scripa, Park Laborer at an hourly rate of \$16.38 effective September 1, 2015 to

Purchase Approvals

ITEM: Pool table replacement CanTeen
VENDOR: North Syracuse Pool and Patio
AMOUNT: \$2500
Budget Code: B7310.2
Other Quote: \$4200 Olhausen Billards

ITEM: Handicap access at west end of walking trail to pier Riverfront Park (concrete)
VENDOR: Steve Cooley Masonry
AMOUNT: \$1000
Budget Code: A7110.456

ITEM: Replace roof at Central Park Storage Building with metal
VENDOR: Yankee Construction
AMOUNT: \$3375 (shared expense with Cicero Little League)
Budget Code: A7110.45 \$1687.50
A7110.459CL \$1687.50
Other Quote: \$3700 B & G Construction and Painting

ITEM: Bus trip to NYC
VENDOR: Birnie Bus
AMOUNT: \$2500 (deposit to be paid \$750 to hold bus)
Budget Code: B7020.44

ITEM: Replace deck (72' rear discharge) on 1445 John Deere Mower
VENDOR: North Syracuse Lawn and Snow
AMOUNT: \$4665.27 (sole vendor)
Budget Code: A7110.41

Justification: Tractor replacement would be \$28,000 so this allows for extended use of the tractor.

ITEM: Replace electric stove at CanTeen
VENDOR: Lowes
AMOUNT: \$1125
Budget Code: B7310.2

Dispose of Surplus

Dispose of a hard drive- Dell Optilex GX 520, from Parks garage— no use to the Town, to be declared surplus

Accept Donations

1. Bleacher Unit from Doug Logudice, Awning Mart
2. Football Goal Posts – NSCSD for Cicero Falcons Pop Warner Central Park

Memo: Codes Office Vehicle Purchase

To: Town Board members. Venesky, Cushman, Zambrano, Conway & Becallo
CC: Shirley Stuart

Re: Vehicle Purchase

The Department of Zoning & Planning (Codes) is requesting a new vehicle replacement for the 2006 Ford Ranger.

REASONS FOR REPLACEMENT:

- Vehicle is over nine (9) years old.
- Vehicle has a RECALL notice from Ford, with parts not available. (see attached).
- Vehicle's undercarriage is rusting and deteriorating.
- Vehicle is too small and cannot carry the equipment required in a locked compartment.
- Repair costs for 2015 to date are \$1777.00.

TYPE VEHICLE REPLACEMENT REQUEST:

- ___ Discussion was held with Vern Conway (Codes liaison) on type of vehicle he suggests.
- 2015 Ford F-250 Pickup Truck
- Medium Duty
- 4x4, Short Box, Extended Cab
- Extended cab to enable carrying more than one (1) passenger and to allow storage room for safety equipment, hauling equipment and sign pickups, etc.

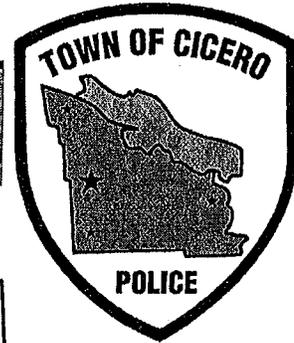
STATE CONTRACT INFORMATION

See attachment Lot II: Item 17

LOCAL DEALER RESEARCH

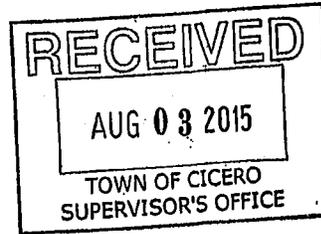
See attachments from various dealers
Burdick Ford
Nye Automotive

Town of Cicero Police Department



INTER OFFICE MEMO

DATE: August 3, 2015
TO: Town Board
FROM: Chief Joseph Snell
RE: AIR Cards for Patrol Units
CC:



Request the Town Board to contract with Verizon Wireless for the purchase and service of Air Cards.
2015 Cost: \$1,120.28
Annual Cost: \$3,360.84

Our patrol units operate within the 911 CAD system. Currently our patrol units do not have access to the internet unless they are next to a Access Point (download/upload site). Current Access Points are located on the north and south side of the Police Department. At this time we are the only police agency in Onondaga County still utilizing the Access Points. Over the past 6 months we have experienced significant issues with connectivity to the access points. When this occurs, data stored in the patrol computer is locked until it can be downloaded through the access point (Police Reports, Traffic Tickets). Onondaga County IT is responsible for the Access Points. Since Access Points are old technology, County IT has not been able to permanently fix our issues.

Patrol units throughout Onondaga County are utilizing Air Cards which gives the patrol unit constant access to the internet and eliminates the need for access points.

Over the past two years Onondaga County has improved the CAD system so patrol units with Air Cards have access to critical police information. I have attached a list of benefits that are available to patrol units utilizing Air Cards. Currently, Cicero Patrol Units do not reap these benefits unless they are at an Access Point. As you can see the Air Card provides us with updated information and enhanced officer safety anywhere within Cicero.

I have attached a copy of a proposal from Verizon Wireless (NYS Contract Pricing). To provide seven (7) patrol units with air cards would cost \$40.01 (includes a \$.02 surcharge) per unit per month or \$3,360.84 per year. For the remainder of 2015 the total cost will be \$1,120.28. This money is budgeted in the B312048 line (Radio/Equipment Maint).

Town of Cicero Police Department



INTER OFFICE MEMO

DATE: August 11, 2015
TO: Town Board
FROM: Chief Joseph Snell
RE: Vehicle Repairs
CC:

Request the Town Board approve the attached vehicle repairs for July 2015 for \$1,180.70 to Drivers Village.

Sincerely,

Joseph F. Snell
Chief of Police

Voucher

TOWN OF CICERO

8236 Brewerton Road
Cicero, New York 13039-6401

TAX ID No. 15-6000898
(315) 699-2759

COPY

PLEASE DO NOT
WRITE IN THIS AREA

Voucher
No. _____

Date Voucher Received _____

Fund-Appropriation	Amount
B312042	

Department _____

Claimant's Name and Address
 Drivers Village
 5885 East Circle Drive
 Cicero NY 13039

Entered on Abstract No. _____

PURCH
TERMS _____ ORDER NO 22147

Detailed Invoices may be attached and total entered on this Voucher. Certification below MUST BE SIGNED

Date	Vendor's Invoice No.	Quantity	Description of Materials or Services	Unit Price	Amount	
8/10/2015			3076789		196.24	
			3076790		31.35	
			3076979		28.75	
			3077310		50.80	
			3077338		70.00	
			3077343		422.22	
			3077345		31.35	
			4057931		349.99	
			Monthly for July 2015	900		
			Total			

Claimant's Certification

I, _____, certify that the above account in the amount of \$ _____ is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

_____ Date Signature Title

(Space below for Municipal Use)

Department Approval

The above services or materials were rendered or furnished to the municipality on the date stated and the charges are correct.

8/10/15
Date _____
Authorized Official _____

Approval For Payment

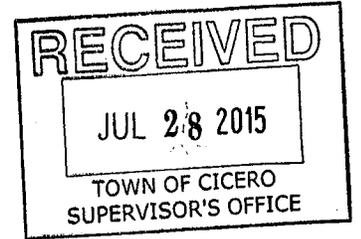
This claim is approved and ordered paid from the appropriations indicated above.

JoLee Olszewski

From: Joe Snell
Sent: Wednesday, August 19, 2015 10:16 AM
To: JoLee Olszewski
Subject: Bid Request for New Patrol Vehicle - Board Agenda

Request the Town Board approve the request for the Police Department to submit a bid request for the purchase of 2015 Ford Police Interceptor. The bid will be submitted through the NYS Office of General Services NYS State Procurement (NYSPro). This program is also known as OGS E-Marketplace. Our specifications will be submitted to NYS and then placed on a virtual marketplace site for registered vendors to view. The results of the bidding process will be approximately 1-2 weeks.

*Joseph F. Snell
Chief of Police
Town of Cicero Police Department
8236 Brewerton Rd.
Cicero, NY 13039
Work Phone: 315-699-3677 ext.10
Email: jsnell@ciceropd.us
Your Police Department*



To: Jessica Zambrano, Supervisor
Town Board Members, Venesky, Cushman, Conway & Becallo

From: Sharon M Edick, Receiver of Taxes

Move, the adoption of a resolution for the approval for \$2,949.50 to Pitney Bowes, for the yearly maintenance of the Pitney Bowes Postage meter.