Revised #7

MEMO FROM THE
TOWN CLERK'S OFFICE

Date: July 7, 2015

To: Supervisor, Town Board, and Comptroller

For: Special Town Board Meeting to be held on July 8, 2015

Re: Part-time Clerk I

I am requesting approval to hire the following person for the part-time position of Clerk I effective July 9, 2015 at a starting pay rate of $13.00 hr., not to exceed 20hours per week.

Resolution:
Councilor _____ moved for the adoption of a resolution to appoint Jade Taggart as a part time Clerk I in the Town Clerk's Office at a starting pay rate of $13.00 hour, not to exceed 20 hours per week, effective July 9, 2015. This appointment fills the vacancy following the retirement of Eloise Corbett. Motion was seconded by Councilor _____.

Ayes – ___ and Noes – ___. Motion carried.

If you have any questions contact me at 699-8109 before the Board meeting.

#5

TOWN BOARD MEETING
07/08/2015

2015
BUDGET MODIFICATIONS

FROM		$	TO	
DB513046	Hwy Filters/Truck	500.00	DB513045	Hwy Motors

2015 BUDGET AMENDMENTS

Revenue			Appropriations
A599	Appropriated Fund Balance	A69894 LWRPIII	20,000.00
A599	Appropriated Fund Balance	A69894 CFA	3500.00

#8

Jessica Zambrano

From: Stephen Snell <Stephen.Snell@obg.com>
Sent: Friday, July 03, 2015 11:32 AM
To: Jessica Zambrano
Cc: Vern Conway (aeroconway@aol.com)
Subject: Superior Ave and Oxbow Road
Attachments: CiceroStability Aug282006.pdf; prgrsrpt Nov282006.pdf; retainingwall Dec82006.pdf; Sheet pile letter Dec142006.pdf

Jessica,

Here is a little background and quick status update in regard to the issues out at Superior/Michigan Ave. and Oxbow Road:

Superior/Michigan Ave.
Background:
Back in 2006 a sheet pile retaining wall was installed along the embankment in order to stabilize the slope due to severe erosion that resulted from storm water runoff going over the roadway and down the slope. Our office was involved with reviewing the issues and providing alternatives to stabilize the slope. Originally we recommended simple slope stabilization measures such has installation of a reno mattress and heavy rip-rap but upon clearing of the trees and brush it was determined that a retaining wall would be necessary to stabilize the slope due to the anticipated heavy loads along the roadway. I have attached 4 letters that we sent to the Town that discuss the work from this period. The 2006 contractors cost estimate to complete the retaining wall and associated work was $61,922, this did not include OBG costs. I'd like to point out that in the December 14, 2006 letter it was mentioned that additional measures should be considered to address storm water runoff going over the road and down the slope and that this area should continue to be monitored. It doesn't appear these measures were ever completed. Another item worth pointing out is the road parallel with the lake and the embankment is actually on private property (no public right of way exists), although the Town continues to maintain the road. I'm not sure how this issue was dealt with in 2006 but maybe Robert can help with this.

Status:
I have met with Chris Woznica and also with our Geotechnical Engineer who performed the original sheet pile design. Our recommendation is to connect to the end of the existing wall and install approximately 35-ft of additional steel sheeting parallel with the roadway. We can use the same design as completed in 2006. On Monday (7/6) I will be meeting with Lan-Co and J&E Pile Driving, the company who completed the previous work to obtain a cost estimate to complete the improvements. Once I have the contractors estimate I'll come up with an estimate for our efforts.

Oxbow Road
Status:
I have met with Chris Woznica to review the issues with the stream bank along Chittenango Creek where it borders Oxbow Road. I have been in contact with Doug Fisher from Onondaga County Soil & Water Conservation to see if they could offer the Town assistance, as this is something they typically like to get involved in. They conducted a field visit yesterday and will provide a summary and recommendations that I should get in 1-2 weeks. Once I receive their information we can determine a course of action. Early indication is that any repairs to the stream bank will involve the NYSDEC along with the US Army Corps. Of Engineers.

Let me know if you have any questions or if you would like to discuss.

Hope you enjoy your holiday weekend.

#9
page 1

CICERO CONSODIATED LIGHTING DISTRICTS

Step 1: Call and advertise for Public Hearings.

Decorative Underground District

Move, the adoption of a resolution calling a public hearing on July 8th, 2015 commencing at 6:30 p.m. local time, to consider, upon Motion of the Town Board, the creation of a consolidated lighting district for underground facilities within the Town of Cicero to be designated and known as "Decorative Underground District ." A copy of the proposed Map and Plan has been provided to the Town by National Grid calling for the consolidation of the following; Cicero Stage, Electric Railway, Angler's Club, Addison Loomis, Pastures IIB, Matilda Gage, Asa Eastwood, Waterview Circle, Moyer Carriage, Boyko Farms, Cody's Corner, Crossings, At the Lakes, Pastures Sec 6, existing lighting districts into this proposed Decorative **Underground District** to achieve annual savings. **508 units for an estimated cost of $69,855.40 = $137.51**

Overhead District

Move, the adoption of a resolution calling a public hearing on July 8th, 2015 commencing at 6:30 p.m. local time, to consider, upon Motion of the Town Board, the creation of a consolidated lighting district for overhead facilities within the Town of Cicero to be designated and known as "Overhead District Lighting District . " A copy of the proposed Map and Plan has been provided to the Town by National Grid calling for the consolidation of; Consolidated 1, Consolidated 2, Consolidate 4 (Penn Can) existing lighting districts into this proposed **Overhead District** to achieve annual savings. **3,600 units for an estimated annual cost of $162,674.89 = $45.19**

Underground District

Move, the adoption of a resolution calling a public hearing on July 8th, 2015 commencing at 6:30 p.m. local time, to consider, upon Motion of the Town Board, the creation of a consolidated lighting district for underground facilities within the Town of Cicero to be designated and known as "Underground District Lighting District . " A copy of the proposed Map and Plan has been provided to the Town by National Grid calling for the consolidation of; Consolidated 3, Erskine, Cedar Point, Williamsted Farm, Wallington Sec 2 & 3, Eva Circle, Wallington existing lighting districts into this proposed **Underground District** to achieve annual savings. **3,457 units for an estimated annual cost of $157,729.31 = $45.63 per unit**

Private Road Lighting District

Move, the adoption of a resolution calling a public hearing on July 8th, 2015 commencing at 6:30 p.m. local time, to consider, upon Motion of the Town Board, the creation of a lighting district for private road facilities within the Town of Cicero to be designated and known as "**Private Road Lighting District** . " A copy of the proposed Map and Plan has been provided to the Town by National Grid. **$360.30**

Non-lighting District

Move, the adoption of a resolution calling a public hearing on July 8th, 2015 commencing at 6:30 p.m. local time, to consider, upon Motion of the Town Board, the creation of a lighting district for within the Town of Cicero to be designated and known as "**Townwide Non-Lighting District** . " All parcels within the Town of Cicero that are not designated in either the **Decorative Underground District**, **Overhead Lighting District**, **Underground Lighting District**, or **Private Lighting District** will be part of the **Non-Lighting District**, no charge would be applicable.

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Step 2

Hold Public Hearings

Public Hearing to consider, upon Motion of the Town Board, the creation of a consolidated lighting district for decorative underground within the Town of Cicero to be designated and known as "**Cicero Decorative Underground Lighting District**." A copy of the proposed Map and Plan has been provided to the Town by National Grid calling for the consolidation of Cicero Stage, Electric Rail, Angler's Club, Addison, Pastures IIB, Matilda Cage, Asa Eastwood, Waterview Circle, Moyer Carriage, Boyko Farms, Cody's Corner, Crossings, At the Lakes, Pastures Sec 6, existing lighting districts into this proposed Decorative Underground Lighting District to achieve annual savings.

Public Hearing to consider, upon Motion of the Town Board, the creation of a consolidated lighting district for overhead lighting facilities within the Town of Cicero to be designated and known as "**Cicero Overhead Lighting District** ." A copy of the proposed Map and Plan has been provided to the Town by National Grid calling for the consolidation of Consolidated 1, Consolidated 2, and Consolidated 4 (Penn Can) existing lighting districts into this proposed Overhead Lighting District to achieve annual savings.

Public Hearing to consider, upon Motion of the Town Board, the creation of a consolidated lighting district for overhead lighting facilities within the Town of Cicero to be designated and known as "**Cicero Underground Lighting District** ." A copy of the proposed Map and Plan has been provided to the Town by National Grid calling for the consolidation of Consolidated 3, Erskine, Cedar Point, Williamsted Farm, Wallington Sec 2 & 3, Eva Circle, Wallington existing lighting districts into this proposed **Underground District** to achieve annual savings

Public Hearing to consider, upon Motion of the Town Board, the creation of a consolidated lighting district for overhead lighting facilities within the Town of Cicero to be designated and known as "**Cicero Private Road Lighting District** ." A copy of the proposed Map and Plan has been provided to the Town by National Grid.

Public Hearing to consider, upon Motion of the Town Board, the creation of a consolidated lighting district for all non-lighting facilities within the Town of Cicero to be designated and known as "**Cicero Non-Lighting District",**." All parcels within the Town of Cicero that are not designated in either the **Decorative Underground District, Overhead Lighting District**, **Underground Lighting District**, or **Private Lighting District** will be part of the **Non-Lighting District**, no charge would be applicable.

Step 3: Approval of same:

SEQRA: Negative Declaration

Move, the adoption of a resolution that the creation of a consolidated lighting districts for streetlight facilities within the Town of Cicero to be designated and known as "Cicero Decorative Underground Lighting District", "Cicero Overhead Lighting District", "Cicero Underground Lighting District", "Cicero Private Road Lighting District", "Cicero Non-Lighting District is a Type II action involving no other permit granting agencies outside the Town. This action will not have a significant impact upon the environment and therefore does not require the preparation of a Draft Environmental Impact Statement.

DECISION:

Move, the adoption of a resolution approving the, the creation of a consolidated lighting district for streetlight facilities within the Town of Cicero to be designated and known as "Cicero Decorative Underground Lighting District", "Cicero Overhead Lighting District", "Cicero Underground Lighting District", "Cicero Private Road Lighting District", "Cicero Non-Lighting District is a Type II action involving as proposed, shown on Exhibit "A." This resolution is subject to permissive referendum. A copy of Exhibit A is on file in the Town Clerk's Office.

SEQRA: Negative Declaration

Move, the adoption of a resolution that the creation of a consolidated lighting district for consolidated lighting facilities within the Town of Cicero to be designated and known as "Cicero Decorative Underground Lighting District", "Cicero Overhead Lighting District", "Cicero Underground Lighting District", "Cicero Private Road Lighting District", "Cicero Non-Lighting District is a Type II action involving no other permit granting agencies outside the Town. This action will not have a significant impact upon the environment and therefore does not require the preparation of a Draft Environmental Impact Statement.

DECISION:

Move, the adoption of a resolution approving the creation of a consolidated lighting districts for streetlight facilities within the Town of Cicero to be designated and known as "Cicero Decorative Underground Lighting District", "Cicero Overhead Lighting District", "Cicero Underground Lighting District", "Cicero Private Road Lighting District", "Cicero Non-Lighting District is a Type II action as proposed, shown on Exhibit "A." This resolution is subject to permissive referendum. A copy of Exhibit A is on file in the Town Clerk's Office.

Step 4: Do Permissive Referendum Legal Notices through Town Clerk-Copies attached.

10

Date: July 8th, 2015 (special meeting)

Highway Department Agenda Items

Move the adoption of a resolution to approve the following:

(A) PURCHASE: 720 cubic yards item #4 stone

VENDOR: Earl Becker Construction

AMOUNT: $5,000.00

ACCOUNT CODE: DB511242

(B) PURCHASE: 1 week excavator rental

VENDOR: Tracey Road Equipment

AMOUNT: $ 1365.00

ACCOUNT CODE: DB511041

(C) PURCHASE: Leaf springs for truck #10

VENDOR: Allied Spring

AMOUNT: $ 2500.00

ACCOUNT CODE:DB513044

(D) PURCHASE: Camshaft kits, auto slacks, drums Trk#11

VENDOR: Cooks Brothers

AMOUNT: $1400.00

ACCOUNT CODE: DB513046

#10 Cont.

(E) PURCHASE: 15 rolls Marafi

VENDOR: Allied Builders Products/Keystone Supply

AMOUNT: $4500.00

ACCOUNT CODE: DB511045

(F) PURCHASE: knuckle trk#10

VENDOR: Stadium International

AMOUNT: $1300.00

ACCOUNT CODE: DB513046

(G) PURCHASE: town deductible for sweeper damage

VENDOR: J&J Equipment

AMOUNT: $1000.00

ACCOUNT CODE: DB513047

#11

AGENDA

TO: Town Board

FROM: Jody L. Rogers, Director

DATE: June 30, 2015

RE: **AGENDA 7/8/15**

Purchase Approvals:

ITEM: Paying for supplies, equipment and instructors for Lego Camp
VENDOR: Sensible Soccer LLC
AMOUNT: $6000 (not to exceed)
Budget Code: B7020.44

ITEM: Replace 2 existing air conditioning units (they are more than 40 years old and came with the original building) with 2 – 3 ton ductless units in main room at Senior Center. The current units are not functioning and they can no longer get parts for units. They will also cap and remove existing units as well as recover any refrigerant. This will also be a major energy saver for the building. (I have utilized the knowledge and expertise of Don Bloss to arrive at this replacement of the current system for the main room.)

VENDOR: $9716
AMOUNT: BAS Heating & A.C.
Budget Code: A162040BFI
Other quotes: Davis Mechanical $14,992
Res-Com - TBA

#12

web

Jessica Zambrano

From: Richard Hooper
Sent: Tuesday, June 23, 2015 1:17 PM
To: Jessica Zambrano
Subject: FW: Cicero Fire Department

Importance: High

JZ. Not sure if you're receiving emails or not, I hope NOT. We can discuss this when you return.

From: Jon Barrett [mailto:barrett111@cicerofd.org]
Sent: Friday, June 19, 2015 10:48 AM
To: Richard Hooper
Cc: Jim Perrin
Subject: Cicero Fire Department
Importance: High

Richard,

I wanted to reach out to you on behalf of the Fire Department in regards to the new station build.

Yesterday we received notification from Pacheco-Ross & Hueber-Breuer that they have completed the building permit paperwork and calculated for this project fee to be $14,045, payable to the town.

They will be sending the completed form and the required two sets of construction documents (drawings and specifications) to you for review and processing the Building Permit.

Our question to you (Codes Department), will the Fire Department be exempt from any of these building permit fees as a result of the Town Fire Department / Non-Profit?

At your earliest convenience, can you please advise so we can move forward without any delays.

Thanks,
Jon

#13

Town of Cicero Police Department

INTER OFFICE MEMO

DATE: **July 6, 2015**

TO: **Town Board**

FROM: Chief Joseph Snell

RE: Vehicle Repair

CC:

Request the Town Board to authorize payment to Burdick Drivers Village for June repair bill for $1,873.72.

Sincerely,

Joseph F. Snell
Chief of Police

Attachment: June monthly invoices

Chief Joseph Snell

Date

#14

Computer Outlet Cicero
8274 Brewerton Rd.
Cicero NY, 13039
Cicero: 315-698-2464
computer-outlet@verizon.net

SPTBM item #14

QUOTE

Date: 06/16/2015 11:51am
Quote # 1433
Created By: Clark, Jeffrey

Customer : **Town of Cicero**
8236 Brewerton Rd
Cicero, NY 13039
Telephone: 315-699-1414

Notes : This is a 2 year renewal for the AVG Antivirus Business Edition running on all PCs and servers at the town hall and police department. Licence covers dates 08/06/1015 through 08/06/2017

Labor & Materials :

Item	Quantity	Price	Extended
AVG Antivirus 60 User 2 Year Renewal	1.00	1199.00	$1,199.00
		Subtotal	$1,199.00
		0% Sales Tax	$0.00
		Total	**$1,199.00**

Quotes are valid for thirty(30) days from the date it was issued. If you would like a copy of our full return and warranty policies please ask one of our technicians. New parts generally have a one(1) year warranty from the time of purchase. Used parts generally have a thirty(30) day warranty from the time of purchase. We accept returns on new equipment within seven(7) days of purchase with a valid receipt. no returns are accepted on used systems.

Thank you for your business!

#15

Jessica Zambrano

From:	MeganCosta@ongov.net
Sent:	Wednesday, June 24, 2015 9:56 AM
To:	Joe Snell; Richard Hooper; stephen.snell@obg.com; Jessica Zambrano
Cc:	Mark Venesky; JoeRinefierd@ongov.net
Subject:	Fw: FY 2015 Unified HMA grant program
Follow Up Flag:	Follow up
Flag Status:	Flagged

Hello Cicero Hazard Mitigation contacts -

I am forwarding you a new grant funding announcement from the NYS Division of Homeland Security and Emergency Services (DHSES). The scope of this years announcement is very limited, mainly to county plan updates and acquisition of Repetitive Loss and Severe Repetitive Loss properties, as recognized by FEMA. DeWitt and Cicero are the only ones in Onondaga County on the lists, both on the Severe Repetitive Loss listing. Please take a look at this opportunity, and let me know if there is anything SOCPA can do to assist.

NOTE, however, we are still awaiting an adopting resolution from the Town of Cicero for your participation in the Onondaga County Multi-Jurisdictional Hazard Mitigation Plan. A resolution by your town is needed in order to be eligible for these and related FEMA grant funding programs. (An announcement for a FEMA round was also sent last month to municipalities.) I urge you to please give myself or Joe Rinefierd a call to discuss the adoption process. We are hoping for your participation, and think it could benefit the Town of Cicero in particular.

Megan Costa

Megan Hourigan Costa
Assistant Director for County Planning
Syracuse–Onondaga County Planning Agency
421 Montgomery Street, 11th Floor
Syracuse, NY 13202
P: 315.435.8571

----- Forwarded by Megan Costa/PL/ONC/ONGOV on 06/24/2015 09:42 AM -----

From: <dhses.sm.nys.watchcenter@dhses.ny.gov>
To: <dhses.sm.nys.watchcenter@dhses.ny.gov>
Date: 06/23/2015 02:27 PM
Subject: FY 2015 Unified HMA grant program

NYS Division of Homeland Security and Emergency Services

FY 2015 UNIFIED HAZARD MITIGATION PROGRAM

#14

MOVE THE ADOPTION OF A RESOLUTION TO AUTHORIZE PAYMENT OF $950.00 TO YANKEE CONSTRUCTION FOR THE INSTALLATION OF TWO (2) FLOOR DRAINS, ONE EACH IN THE MEN'S AND WOMEN'S TOILET ROOMS AT THE WEST WING OF THE TOWN HALL BUILDING. THIS CHANGE ORDER TO THE ORIGINAL SCOPE OF WORK IS DUE TO THE REQUIREMENTS OF ONONDAGA COUNTY PLUMBING AUTHORITY AND REQUIREMENTS OF HANDICAP TOILET ROOMS THAT WAS NOT PREVIOUSLY INDENTIFIED.