

# Memo

**To:** Town Board, Richard Hooper, Shirlie Stuart  
**From:** Tracy  
**Date:** August 21, 2014  
**Re:** Town Board Meeting – September 10, 2014

The Zoning/Planning Codes Enforcement Office Heating/Air Conditioning unit needs to be replaced.

I have acquired three quotes listed below to replace this unit with a New Ductless Split A/C & Heating Unit.

I am requesting the board approval to approve Syracuse Energy Systems, Route 11, Cicero, NY (can be replaced in a timely manner) in the amount of \$4,400.00 (does included electrical and removal of old unit). This is an unexpected emergency expense and not budgeted, advised Comptroller, Shirlie Stuart. Richard Hooper agrees with Syracuse Energy being the best proposal.

Other two quotes:

Davis Mechanical Service, Inc. - \$5,778 (does not include electrical)

B.A.S. - \$3,860 (does not include line voltage wiring to feed outdoor unit)

(does not include the removal of old unit) (6 weeks out)

**Resolution:**

Councilor \_\_\_\_\_ moved the adoption of a resolution to approve Syracuse Energy Systems in the amount of \$4,400 to install a new Mitsubishi Ductless Split A/C & Heating Unit in Zoning/Planning Code Enforcement Office.

Motion was seconded by Councilor \_\_\_\_\_.

Ayes - \_\_\_\_\_ and Noes – \_\_\_\_\_. Motion carried.

As always, if you have any questions, please contact me before the  
TBM – September 10, 2014.

Thank you



# SYRACUSE ENERGY SYSTEMS

P.O. Box 105  
Clay, New York 13041  
(315) 699-0902



## PROPOSAL AND AGREEMENT

PROPOSAL SUBMITTED TO:

WORK TO BE PERFORMED AT:

DATE

8/20/2014

NAME Town of Cicero		ADDRESS 8236 Brewerton Rd	
ADDRESS 8236 Brewerton Rd		CITY, STATE Cicero, NY 13039	
CITY, STATE Cicero, NY 13039		MAKE: Mitsubishi	MODEL: MSZ-FE18NA, MUZ-FE18NA
PHONE NO. 315-699-8109		BTUH HEATING: 19,500	BTUH COOLING: 18,000

We hereby propose to furnish the materials and perform the labor necessary for the completion of  
**New Ductless Split A/C & Heating Unit**

We will install new ductless split unit complete- Install outdoor unit on exterior wall bracket.

Installed base pan heater for better defrost control. Remove old PTAC unit in wall and supply sheet metal cover on outdoor opening.

X in boxes = Yes

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> New low voltage wiring                             | <input type="checkbox"/> Make air tight plenum transition            | <input checked="" type="checkbox"/> Clean work area to customer's satisfaction |
| <input type="checkbox"/> New reinforced equipment pad                       | <input type="checkbox"/> _____ new supply diffuser(s)                | <input type="checkbox"/> New condensate drain system                           |
| <input checked="" type="checkbox"/> New properly sized refrigerant lines    | <input type="checkbox"/> New duct run from _____ to _____            | <input type="checkbox"/> New condensate pump                                   |
| <input checked="" type="checkbox"/> Charge to manufacturer's specs          | <input type="checkbox"/> Noise reducing flexible duct connector      | <input checked="" type="checkbox"/> Meet all code requirements                 |
| <input type="checkbox"/> Evacuate refrigerant system                        | <input type="checkbox"/> Balance for uniform supply air distribution | <input checked="" type="checkbox"/> Complete system start up                   |
| <input checked="" type="checkbox"/> Remove existing equipment from premises | <input type="checkbox"/> Provide for external combustion air         | <input checked="" type="checkbox"/> <u>5</u> year parts warranty               |
| <input type="checkbox"/> Install energy saving setback thermostat           | <input type="checkbox"/> New gas piping from _____ to _____          | <input checked="" type="checkbox"/> <u>1</u> year labor warranty               |
| <input type="checkbox"/> New copper wire from _____ to _____                | <input type="checkbox"/> New vent pipe and cap                       | <input checked="" type="checkbox"/> <u>7</u> year compressor warranty          |
| <input type="checkbox"/> _____  | <input type="checkbox"/> _____                                       | <input type="checkbox"/> _____ heat exchanger warranty                         |

All material is guaranteed to be as specified, and the above work to be performed and completed in a substantial workmanlike manner.

\$4,400.00= Dollars (\$4,400.00)

with payments to be as follows: Upon Completion.

Any alterations or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Note - we may withdraw this proposal if not accepted within 30 days.

**THIS OFFER, WHEN ACCEPTED, SHALL CONSTITUTE A BINDING CONTRACT**

### ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

CUSTOMER

DATE \_\_\_\_\_ AUTHORIZED SIGNATURE *[Signature]*

# B.A.S. Heating/A.C. Inc.



B.A.S. Heating/A.C. Inc.  
 5876 Pontiac Lane  
 Brewerton, NY 13029  
 (315)458-9646  
 bascompany@gmail.com  
 bascompanyinc.com

## Estimate

Date	Estimate No.
08/20/2014	1292
Exp. Date	

Address  
 Cicero  
 Town of Cicero  
 8236 Main Street  
 Cicero, NY 13039

Ship To  
 Cicero

Date	Activity	Quantity	Rate	Amount
08/20/2014	Furnish and install one Mitsubishi ductless split system as discussed with Tracy including but not limited to the following: - MSZ-FE18NA Indoor section - MUZ-FE18NA Outdoor section - Condensing unit pad (composite) - Condensate drain to outdoors - Refrigerant piping - Connecting wiring - Needed labor and materials  * Line voltage wiring to feed outdoor unit to be done by others	1	3,860.00	3,860.00
<b>Total</b>				<b>\$3,860.00</b>

Accepted By

Accepted Date

**DAVIS MECHANICAL SERVICE, INC.**  
6689 Old Collamer Road  
East Syracuse, NY 13057-1218  
Phone: (315) 463-9999

**PROPOSAL: KP2512**  
PHONE: 315-699-8109 DATE: 08/13/14  
E-MAIL: Fax:  
clerk@ciceronewyork.net

TO: Town of Cicero  
8236 S. Main St.  
Cicero, NY 13039  
Attn: Tracy Cosilmon

JOB NAME/LOCATION: Code Enforcement Office

We are pleased to quote HVAC modifications to the Codes Enforcement Office, to include;

Equipment:

- Qty (1) Mitsubishi Indoor Wall Mounted Heat Pump  
Ductless Split Model MSZ-FE18NA 18,000 Btu
- Qty (1) Mitsubishi Outdoor Unit  
Model MUZ-FE18NA

Scope of Work:

1. Mount indoor unit on East wall
  2. Place outdoor unit along East wall
  3. Core drill for refrigerant piping and condensate drain
  4. Provide and install refrigerant piping
  5. Evacuate and refrigerant charge
  6. Start and test for proper operation to within manufacture specification
  7. Instruct owners representative in proper operation
- All work for the lump sum \$5778.00 plus applicable tax

Notes:

1. All work during normal business hours
2. All electrical by others

We thank you for this opportunity. Should you need additional information or have any questions please contact me at 315-463-9999

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If project being quoted is Capital Improvement, please notify us immediately, proper taxes need to be re-figured into the pricing below  
Master Card and Visa Acceptable at a plus 2.5% charge

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We propose hereby to furnish materials and labor - complete in accordance with the above specifications, for the sum of:

Refer to Above

dollars

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Payment to be made as follows: Net 30, plus applicable taxes.

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All material is guaranteed to be as specified. All work to be done in a professional manner according to standard practices. Any alternation or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature



Kenn Pickard

Note: This proposal may be withdrawn by us, if not accepted within: 30 days.

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**Acceptance of Proposal:** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above, plus 1.5% service charge per month or any late payments.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

# Memo

To: Supervisor, Town Board  
From: Tracy  
Date: September 3, 2014  
Re: Annual Snow Owls Inc. of Cicero/Clay – Trail License

Please find attached the Annual (2014-2015) Snow Owls Inc. of Cicero/Clay Trail License Agreement.

Agenda Item: Resolution to authorize the Supervisor to execute the Annual Trail License (2014-2015) Agreement between National Grid and the Snow Owls Inc. of Cicero/Clay.

Resolution:

Moved the adoption of a resolution to authorize the Supervisor to execute the Annual (2014-2015) Trail License Agreement between National Grid and the Snow Owls Inc. of Cicero/Clay.



# Snow Owls Inc. of Cicero/Clay

*P.O. BOX 278*

*CLAY, NEW YORK 13041*

**President**

Bill Howland  
699-8344  
(716) 860-8102  
[whowland@twcny.rr.com](mailto:whowland@twcny.rr.com)

2014 – 2015 Club Officers listed on left

**Vice President**

**Secretary**

Samantha Kinney  
[samkbaby@aol.com](mailto:samkbaby@aol.com)

**Treasurer**

Jim Guyder  
428-8702

**Trail Director**

Dan Stewart  
668-9950

**Grooming Director**

Marc Lebedzinski  
[mtlml@gmail.com](mailto:mtlml@gmail.com)  
569-7533

## TRAIL LICENSE

This Trail License (this "License") is made as of this \_\_\_\_\_ day of \_\_\_\_\_, 2014, between **NIAGARA MOHAWK POWER CORPORATION**, d/b/a National Grid, a public service corporation organized and existing under the laws of the State of New York, with an office at 300 Erie Boulevard West, Syracuse, New York, 13202, (hereinafter called "Licensor"), and the **CICERO-CLAY SNOW OWLS**, with an address of P.O. Box 278, Clay, New York, 13041, (hereinafter called "Licensee").

WHEREAS, Licensor is the owner in fee of certain lands located in the Towns of Cicero and Clay, County of Onondaga, State of New York; and

WHEREAS, Licensee wishes to acquire rights to use said lands for the purpose of establishing and maintaining snowmobile trails for use by Licensee and any persons invited by Licensee to enter upon and use the Premises, whether expressly or by implication ("Invitees"); and

WHEREAS, Licensor is willing to allow Licensee and its Invitees to use a portion of its fee-owned land as a snowmobile trail in the Towns of Cicero and Clay, Onondaga County, New York, if certain conditions are met; and

WHEREAS, it is the desire of the parties to enter into an agreement covering the operation and maintenance by the Licensee of such snowmobile trails.

NOW THEREFORE, the parties agree as follows:

In consideration of and subject to the agreements, terms and conditions contained in this License, Licensor grants without warranty of any kind to Licensee a revocable, non-exclusive License to lay, maintain, operate and repair snowmobile trail(s) for recreational snowmobile use by Licensee and its Invitees (the "Permitted Uses") during the Term defined in Section 1 below, along the fee-owned lands of Licensor located in the Towns of Cicero and Clay, County of Onondaga, State of New York, as shown and labeled as the "Trail" on the map attached hereto as **Exhibit "A"** and made a part hereof (hereinafter the "Premises"). At no time does this License permit use of any lands not owned in fee by Licensor or any areas not shown on the map attached hereto. The Licensee agrees that it will provide for the operation, grooming and maintenance of the Trail strictly in accordance with the terms and provisions of this License as hereinafter set forth.

It is understood and agreed that this License is granted upon the following terms and conditions:

1. The term (the "Term") of this License is for a period of one (1) year commencing upon **August 1, 2014** and expiring on the first anniversary thereof, unless sooner terminated or extended as provided below; provided however, that the actual recreational use of the Premises by snowmobiles shall be restricted to the five (5) month period between **December 1** and **April 30**. Licensor may renew the Term at its sole discretion for the year following the expiration of the initial Term and for any year thereafter (each, an "Extension Term") upon receiving a request for such renewal from the Licensee in writing at least two (2) months before the commencement of then applicable Extension Term. This request must be sent to Licensor c/o National Grid, Attention: **Scott Graham, Real Estate Services, 300 Erie Boulevard West, Syracuse, New York, 13202**.
2. This License is granted solely for the use of the Premises by the Licensee and its Invitees for the Permitted Uses and for no other purpose. Licensee shall further have the obligation to discourage and deter whenever possible unlawful use of the Trail and shall foster and improve enjoyment thereof, subject to the provisions of paragraphs 7 and 8 herein.

3. In connection with the Permitted Uses, Licensee, at its sole cost and expense, shall have the right to maintain, operate, repair and remove temporary minor improvements on the surface of the Premises, and to place thereon directional signs, trail identification signs, and regulatory signs (collectively, "Minor Improvements"). Licensee shall not have the right to construct or install permanent improvements of any kind on the Premises, including, without limitation, the construction of bridges and/or culverts ("Major Improvements," and, collectively with Minor Improvements, "Improvements"), unless expressly approved by Licensor pursuant to paragraphs 8 herein. Construction, maintenance, repair and use of any and all Improvements shall be subject to paragraph 7 herein. Licensee further understands that they will be responsible for and bear any and all costs in maintaining, repairing, operating and removing the Improvements. Nothing contained in this License shall prevent Licensor from making improvements at its own expense, if Licensor so desires.
4. Licensee shall not be allowed to erect any permanent structures nor plant any trees, plants or shrubs on Licensor's land. Licensee shall not pave any portion of the Premises, nor permit parking thereon, and there shall be no change of grade. Where the use of the Premises has resulted in an unauthorized change of grade, the Licensee shall repair all such locations to the Licensor's satisfaction at the sole cost and expense of Licensee.
5. Except as may be approved in accordance with paragraph 8, Licensee shall restrict the use of equipment on the licensed premises to grooming equipment and snowmobiles only, which equipment shall meet any and all of the requirements set forth on **Exhibit "B"**, including, without limitation, the clearance requirements. Equipment or vehicles of any other kind or nature is strictly forbidden, unless approved in accordance with paragraph 8.
6. Upon the expiration or termination of this License, all Improvements shall be removed by Licensee at Licensee's sole cost and expense, and the Premises shall be left in good condition satisfactory to Licensor, including, without limitation, that Licensee shall reseed and grade as necessary the Premises and any property of the Licensor disturbed by reason of Licensee's exercise of its rights herein, so that such areas conform with adjacent terrain. Should Licensee fail to remove the Improvements within thirty (30) days (or such longer period as agreed to by Licensor and Licensee) following the expiration or termination of this License, Licensor shall have the right, without further notice to accomplish, or have accomplished, said removal and Licensee hereby agrees to pay the cost thereof upon demand.
7. LICENSOR MAKES NO REPRESENTATIONS TO LICENSEE OR ANY OTHER PERSON AS TO THE ADEQUACY, SAFETY OR FITNESS OF THE PREMISES FOR THE LICENSEE'S OR ANY OTHER PERSON'S INTENDED USE, INCLUDING THE PERMITTED USES, NOR DOES LICENSOR MAKE ANY REPRESENTATIONS TO LICENSEE OR ANY OTHER PERSON AS TO THE CONDITION OF THE PREMISES. LICENSEE'S AND ANY INVITEE'S ENTRY UPON THE PREMISES SHALL BE AT ITS OWN RISK IN ACCORDANCE WITH NEW YORK GENERAL OBLIGATIONS LAW SECTION 9-103. LICENSEE AGREES TO INSPECT THE PREMISES TO DETERMINE THE ADEQUACY, SAFETY AND FITNESS AND COMPLIANCE WITH LAWS OF THE PREMISES FROM TIME TO TIME AS NECESSARY. LICENSEE AGREES TO MAINTAIN THE PREMISES AND IMPROVEMENTS THEREON IN SAFE CONDITION AND TO KEEP THE PREMISES FREE FROM HAZARDS. UNDER NO CIRCUMSTANCES SHALL LICENSOR BE REQUIRED TO MAINTAIN, REPAIR, REPLACE, IMPROVE OR IN ANY WAY ALTER THE PREMISES AS A RESULT OF OR IN CONNECTION WITH THE LICENSE.

8. Prior to the placement of any Major Improvements on the Premises, Licensee shall submit plans and specifications for any such work to Licensor for approval, which plans and specifications shall meet the requirements set forth on **Exhibit "C"** attached hereto and made a part hereof (the "Plans and Specifications"). Licensor shall review said Plans and Specifications and respond to Licensee within a reasonable amount of time with either its approval or a request for more information. In the event Licensee's Plans and Specifications are of such a nature as to require a more extensive review of such Plans and Specifications, Licensee agrees to submit Plans and Specifications a minimum of six (6) months in advance. Licensor shall have the right to require changes in such Plans and Specifications to the extent it deems such changes necessary or desirable, at no cost to Licensor. Licensor reserves the right, in its sole discretion, to reject or deny any proposed Improvement(s). Under no circumstances will Licensor be held to have any knowledge of the adequacy, safety or appropriateness of the Plans and Specifications.
9. Licensee shall notify Licensor, c/o National Grid, 300 Erie Boulevard West, Syracuse, New York, 13202, (315) 428-5663 of the dates and timeframe on which any proposed work on the Premises (other than trail grooming or work performed to respond to an emergency) is to commence and terminate at least five (5) business days prior to each such date. If such five-day notice is impossible, Licensee shall notify Licensor as far in advance as is reasonably possible. Licensor shall have the right to have a representative present during such work and such representative shall have the right to require work to be halted at any time if he or she reasonably deems it necessary to protect property or facilities; however, such right shall impose no duty whatsoever upon Licensor. For routine trail grooming or in case of an emergency, Licensee may proceed to make immediate repairs upon verbal or telephone notice to Licensor, provided that Licensee shall follow within three (3) days thereof with a confirming letter. Failure to provide said notice may result in an immediate revocation of this License, in Licensor's sole discretion.
10. Licensee shall not cause, nor shall it permit Invitees to cause, (a) damage to the Premises, including but not limited to natural growth thereon, except as clearly necessary for the exercise of the privileges granted herein, and then only in accordance with paragraphs 8 and 9; (b) littering or befouling of the Premises or other property of Licensor of which the Premises are a part; (c) any fire to be set or started upon or about the Premises, intentionally or accidentally; (d) a nuisance to adjoining landowners, to other licensees, to Licensor, or to the public in general, or improper or illegal conduct upon the Premises; (e) interference with the Licensor's equipment or facilities, or of other authorized occupants or licensees of the Premises; (f) the possession of firearms or alcoholic beverages on or about the Premises; (g) fencing or obstruction of any part of the Premises; (h) discrimination against any person by reason of race, creed, color, national origin, or sex in the exercise of the privileges granted herein.
11. Licensee shall avoid, and shall be liable to Licensor for, damage to or interference with Licensor's facilities, which are now or hereafter upon the Premises, caused by Licensee or its Invitees.
12. Regardless of impairment of Licensee's rights, Licensor further expressly reserves the right to install and maintain any of its utility facilities including, but not limited to, electric lines, conduits, wires, cables, guys, poles, towers, anchors, fences and other appurtenances, as well as gas mains, pipes, connections and other appurtenances and to deny or restrict access to such areas as necessary to exercise its rights for so long as such work takes place. In the event such activities should require the excavation of Licensee's Improvements, the Licensor shall not be liable for damages to said Improvements.

13. Should it appear necessary or desirable (such necessity or desirability being determined solely by Licensor) that Licensor requires the use of any portion of the Premises for its own use, and that such use by Licensor would interfere with Licensee's then existing use of the Premises, Licensee will, within thirty days after receipt of a written request to do so from Licensor, relocate, at its own expense, such parts of its Improvements as are designated in the request to other locations within the Premises of Licensor when possible within the judgment of Licensor. In the event of an emergency, Licensor shall have the right to make such temporary or permanent relocation, removal, alteration of the Improvements as are necessary to permit such emergency work. Licensee hereby specifically agrees to indemnify, defend and hold Licensor, its affiliates, and their respective officers, agents, representatives, employees, successors and assigns harmless from any and all damages, claims, costs and expenses (including attorney's fees and court costs) arising from such temporary or permanent relocation, removal, or alteration made by Licensor during such emergency conditions. This provision shall survive the expiration or earlier termination of this License.
14. Notwithstanding anything expressly or implied contained herein to the contrary, Licensor shall have the right, at any time and in its sole discretion and for any reason, to demand removal of any and all Improvements and/or to revoke and terminate this License and the privileges it confers by giving not less than thirty (30) days written notice to Licensee. Upon expiration of said notice period, this License and privileges herein granted shall be absolutely terminated and extinguished, save for the removal reimbursement, and indemnity obligations contained elsewhere herein. Upon the expiration of said notice period, or the expiration of such longer period as may be agreed to by Licensor and Licensee at the time of Licensor's notice to Licensee, Licensee shall remove the Improvements at Licensee's sole cost and expense, and the Premises shall be left in good condition satisfactory to Licensor, including, without limitation, that Licensee shall reseed and grade as necessary the Premises and any property of the Licensor disturbed by reason of Licensee's exercise of its rights herein, so that such areas conform with adjacent terrain. Should Licensee fail to remove the Improvements within thirty (30) days (or such longer period as agreed to by Licensor and Licensee) following the expiration or termination of this License, Licensor shall have the right, without further notice to accomplish, or have accomplished, said removal and Licensee hereby agrees to pay the cost thereof upon demand..
15. It is understood that, regardless of what may be shown on **Exhibit "A"** or described on **Exhibit "B"**, Licensee shall not operate or maintain any snowmobile trails at any point less than fifteen (15) feet from any Licensor installations, facilities, equipment, or appurtenances. In any instance where a subsequent installation by Licensor makes such clearance impossible without a relocation by Licensee, then the existing clearance will be maintained by Licensee unless Licensor chooses to exercise its rights set forth in paragraph 13.
16. Licensee shall cause the Premises to be used in strict compliance with any federal, state and local statute, law, ordinance, code, rule or regulation.
17. Licensee shall not cause, permit or suffer any Invitee to cause, the storage, use, emission, dumping, depositing, placing, burying or disposing, in any manner of any hazardous materials or wastes, toxic materials or wastes and solid, liquid, or semi-solid wastes as such terms are defined and regulated under any federal state or local statute, law, ordinance, code, rule, or regulation on the Premises. To the extent that Licensee becomes aware of any Invitee violating this provision, Licensee shall provide notice of said violation to Licensor in accordance with paragraph 27. Licensee shall indemnify and hold harmless Licensor, its affiliates, and their respective officers, employees, agents, representatives, successors and assigns from any and all claims demand loans damages cost or expenses (including attorney's fees and court costs) that are incurred or asserted in connection with Licensee's, or any persons expressly invited by Licensee to enter upon and use the Premises for the Permitted Uses, failure to observe such statutes, laws, ordinances, codes, rules or regulations. The provisions of this paragraph shall survive the expiration or earlier termination of this License.

18. The Licensee shall provide notice to Licensor c/o National Grid, Claims Department, 300 Erie Boulevard West, Syracuse, New York, 13202, (315) 428-3192 within twenty-four (24) hours of the occurrence of any injury, death or property damage upon the Premises and also in the event of any release, emission, dumping, depositing, placing, burying, or disposing of any hazardous toxic or petroleum-based wastes or materials or solid, liquid, or semi-solid wastes as such terms are defined and regulated under any federal state or local statute law, ordinance, code, rule, or regulation.
19. The Licensee shall keep Licensor advised of the names of its officers, their principal residences, main contact telephone number and email address (if any), and shall provide notice of any changes in the names and addresses thereof within thirty (30) days of such change.
20. Unless otherwise provided herein, Licensee's or any Invitee's use of the Premises, including, without limitation, the placement of Improvements thereon, shall also be in accordance with conditions set forth in **Exhibit "B"** attached hereto and made a part hereof. To the extent there is any conflict between the terms of this License and **Exhibit "B"**, this License shall control.
21. Licensee shall provide and maintain insurance coverage as set forth in **Exhibit "D"** attached hereto and made a part hereof, which insurance coverage shall cover all of Licensee's indemnification obligations. Licensor agrees to utilize commercially reasonable efforts to promptly notify the insurance carrier, or its duly authorized representative, of any claims or potential claims which may arise during the period of insurance coverage. A list of insurance carrier contacts is attached hereto as **Exhibit "E"**. Licensor further agrees to fully cooperate with the insurance carrier's investigation of any such claims or potential claims, at no expense to Licensor. If a legal action is commenced for personal injuries or wrongful death purportedly arising during the period of this License, the Licensor agrees to accept the defense of any such action by an attorney who is selected and retained by the insurance carrier to represent the interests of the Licensor, provided that Licensor shall have the right to approve such attorney, which approval shall not be unreasonably withheld, conditioned or delayed. Nothing contained in this paragraph shall alter or impair the Licensee's obligations as otherwise set forth in this License, including but not limited to paragraph 22 below.
22. The Licensee, its Invitees, and any other persons using the Premises for snowmobile use assume all risk of loss, damage or injury to the environment, to property, including, but not limited to, Licensor's improvements and facilities upon the Premises, and to persons, including, but not limited to, personal injuries whether or not resulting in death, which from time to time may occur on or about the lands of the Licensor arising out of or in any way connected with the Permitted Uses, including, without limitation, the use of the Premises for snowmobile use by Licensee, its Invitees, and any other person, and this License. Neither Licensor, its affiliates, nor their respective officers, employees, agents, representatives, successors or assigns shall be liable for personal injury or property damage to any person in connection with this License per the provisions of New York General Obligations Law Section 9-103, except to the extent caused by the willful or malicious misconduct of Licensor. Licensee agrees to defend with counsel approved by Licensor as provided in paragraph 21 above, indemnify and hold harmless Licensor and its direct and indirect parent, subsidiaries and affiliates, and their respective officers, employees, agents, representatives, successors or assigns from any and all claims and damages, loans, costs, expenses (including costs of defending any claims, including attorney's fees, and any costs related to responding to or participating in any Public Service Commission investigations or proceedings brought against Licensor or Licensee because of any knowing or unknowing violations by Licensee of any applicable Public Service Commission opinions or regulations to which Licensor is subject), and liability of whatsoever kind or nature arising out of or in any way caused by directly or indirectly, the existence of this License, the exercise of the rights under this License, the use, operation and repair of Licensee's Improvements on the Premises, the use of the Premises by Licensee, its Invitees, or any other person as a snowmobile trail, or the acts or

failure to act of Licensee, its agents, employees, servants, contractors, invitees or any other persons under the direction and control of any of the foregoing. The provisions of this paragraph 21 shall survive the expiration or earlier termination of this License.

23. Licensee may not abandon the Improvements it places or causes be placed within or upon the Premises during the Term, or any extension thereof, or upon the expiration or termination of this License, without the prior written consent of Licensor. If Licensee ceases to use or maintain its Improvements and Licensor demands that the Improvements be removed (in the manner set forth in paragraph 14), Licensee shall cause the same to be removed at Licensee's sole cost and expense, and the Premises shall be left in good condition satisfactory to Licensor, including, without limitation, that Licensee shall reseed and grade as necessary the Premises and any property of the Licensor disturbed by reason of Licensee's exercise of its rights herein, so that such areas conform with adjacent terrain. Should Licensee fail to remove the Improvements within thirty (30) days (or such longer period as agreed to by Licensor and Licensee) following the expiration or termination of this License, Licensor shall have the right, without further notice to accomplish, or have accomplished, said removal and Licensee hereby agrees to pay the cost thereof upon demand.
24. At no time shall the activities on, or use of, the Premises (or any of the lands or properties of Licensor of which the Premises are a part) by Licensee, its Invitees, or persons who are sponsored by, guests of, associated with, in the company of, or members or employees of Licensee be deemed adverse or hostile to Licensor, nor shall such activities or uses create in any person any real property interests or prescriptive rights.
25. This License is personal to the Licensee and may not be assigned or transferred by Licensee in any manner.
26. Licensor shall have the right to withhold any consent of Licensor referred to herein for any reason or without reason in Licensor's sole discretion. If any action by the Licensee shall require the Licensor's consent or approval, such consent or approval on any particular occasion shall not be deemed a consent or approval of any other action on any subsequent occasion.
27. All notices, demands and requests which may be or are required to be given by any party to the other shall be in writing and shall be deemed given when sent by United States Registered or Certified Mail, postage prepaid, or by overnight delivery by a nationally recognized courier, (a) if to Licensee, addressed to William Howland, Cicero-Clay Snow Owls, P.O. Box 278, Clay, New York, 13041, or such other place as Licensee may from time to time designate by written notice to Licensor or (b) if to Licensor, addressed to Licensor, c/o National Grid, 300 Erie Boulevard West, Syracuse, New York, 13202, Attention: Scott Graham, Real Estate Services, or such other place as Licensor may from time to time designate by notice to Licensee.
28. Licensee recognizes that Licensor may grant or have previously granted rights to other parties above, on or below the Premises. Should any conflict arise, Licensee shall use their best efforts to resolve same. If questions remain unresolved, Licensor shall be the sole arbiter. Notwithstanding the foregoing, the rights granted by this License are subject to any and all outstanding liens, mortgages, encumbrances, conditions, restrictions, reservations, leases, easements and/or claims of title affecting said Premises or any portion or portions thereof.

29. Any failure of the Licensee to comply with and conform to the terms and conditions set forth herein may, in Licensor's sole discretion, work an immediate forfeiture of all rights, privileges, and interest conveyed herein, and this License shall, upon written notice from Licensor to Licensee, be deemed terminated, and the Licensor shall have the right to re-enter and repossess the Premises, and Licensee hereby covenants and agrees as a covenant running with the land, that it shall execute all documents necessary to release the rights granted herein to Licensee. Any failure of the Licensor at any time or from time to time to declare a forfeiture hereunder shall not, however, constitute a waiver of its rights to do so for any future breach, whether similar or different in nature.
30. This License is executed in duplicate and may be executed in counterparts; each party has one and each is an original for all purposes. This License constitutes the entire agreement between the parties relating to the subject matter hereof and supersedes all prior oral and written offers, negotiations, proposals, representations, agreements, courses of dealing and understandings between the parties relating to the subject matter hereof, and is subject to no understandings, conditions, or representations other than those expressly stated herein. This License may only be amended or modified by a writing signed by the Licensor and the Licensee and which refers specifically to this License.
31. This License shall take effect only when signed by both parties in the presence of a Notary Public and Licensee shall have complied with the insurance obligations set forth herein.
32. Licensee shall not record this License in the County Clerk's Office or any other place designated for recording or filing without the express written approval of Licensor.
33. If any provision of this License, or the application thereof to any person or circumstance, shall to any extent be invalid or unenforceable, the remainder of this License, or the application of such provision to persons or circumstances other than those as to which it is invalid or unenforceable, shall not be affected. Each provision of this License shall be deemed valid and enforceable to the fullest extent permitted by law.
34. This License shall be governed by and construed in accordance with the laws of the State of New York.
35. Licensee hereby represents and warrants to Licensor that (i) Licensee has the power and authority to execute, deliver and perform its obligations under this License, and (ii) the person executing and delivering this License on behalf of Licensee is duly authorized to so execute and deliver this License.
36. If any governmental agency or other party having the power of eminent domain condemns or takes a portion of the Premises in order to meet its business needs, the Licensor may require the Licensee to expeditiously alter or remove any or all of its Improvements, at Licensee's sole cost and expense, so as to permit the Licensor to reconfigure, reconstruct or otherwise alter its facilities within the Premises to fully meet and satisfy its business needs. If any governmental agency or other party having the power of eminent domain condemns or takes all or a portion of the Premises, the Licensor may terminate this Agreement by notice to the Licensee. Any damages recoverable in respect to such appropriation or acquisition shall be the sole property of the Licensor; Licensee hereby releases unto the Licensor any interest it may have in the same. Nothing contained herein shall be construed to prevent Licensee from prosecuting in any eminent domain proceedings a claim for its personal property, trade fixtures and equipment so taken or any relocation, moving and other dislocation expenses, provided that such action shall not affect the amount of compensation otherwise recoverable by Licensor from the taking authority.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed.

NIAGARA MOHAWK POWER CORPORATION

By: \_\_\_\_\_  
Scott Graham  
Title: Real Estate Representative \_\_\_\_\_

CICERO-CLAY SNOW OWLS

By: \_\_\_\_\_  
Title: \_\_\_\_\_

STATE OF NEW YORK :  
 :  
 COUNTY OF ONONDAGA : SS:

On this \_\_\_\_ day of \_\_\_\_\_, 2014, before me, the undersigned a Notary Public in and for said State, personally appeared **SCOTT GRAHAM**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

STATE OF NEW YORK :  
 :  
 COUNTY OF : SS:

On this \_\_\_\_ day of \_\_\_\_\_, 2014, before me, the undersigned a Notary Public in and for said State, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
Notary Public



**EXHIBIT "A"**  
**(TOWN OF CICERO)**  
*(Insert appropriate map/sketch)*

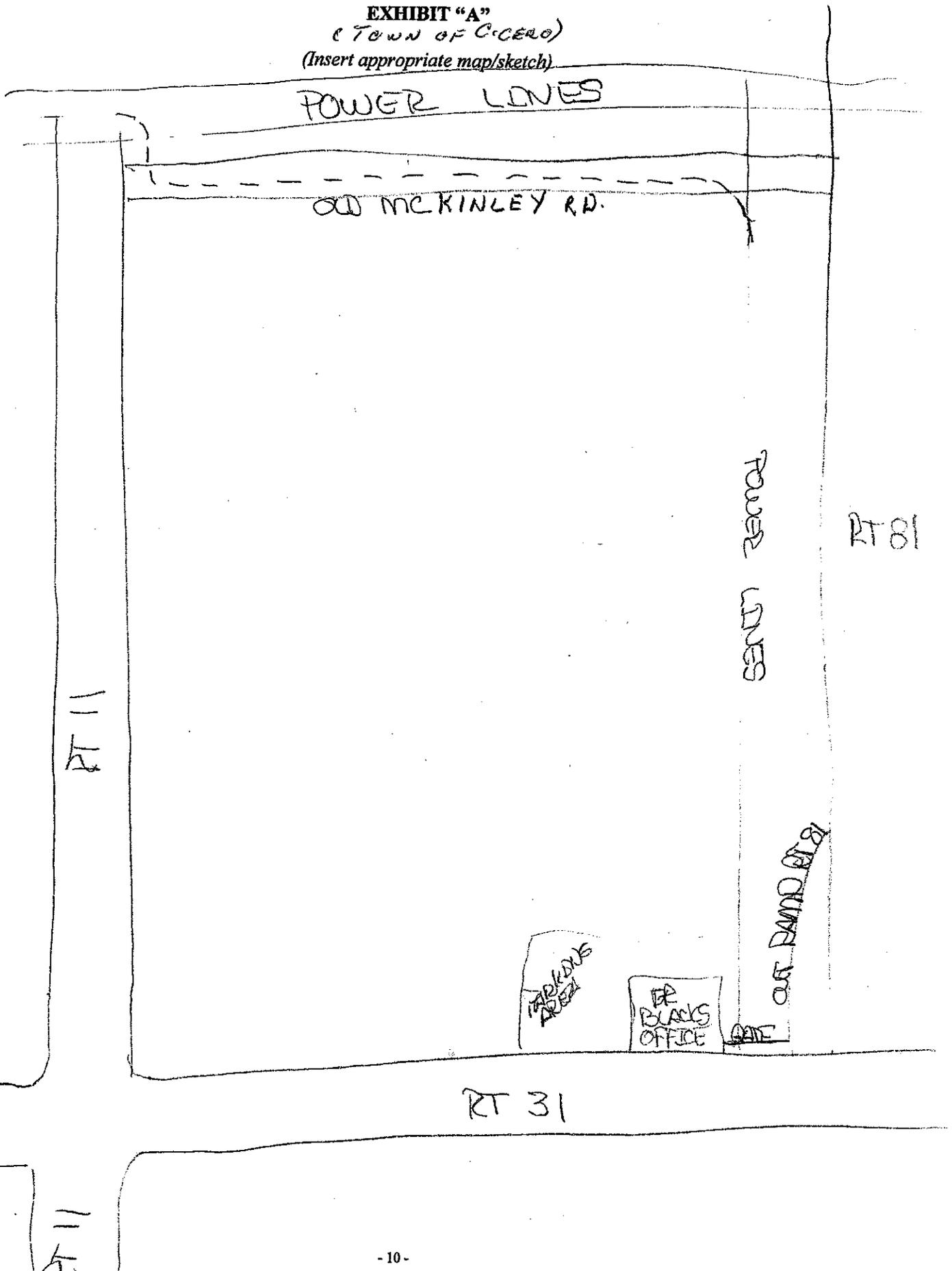
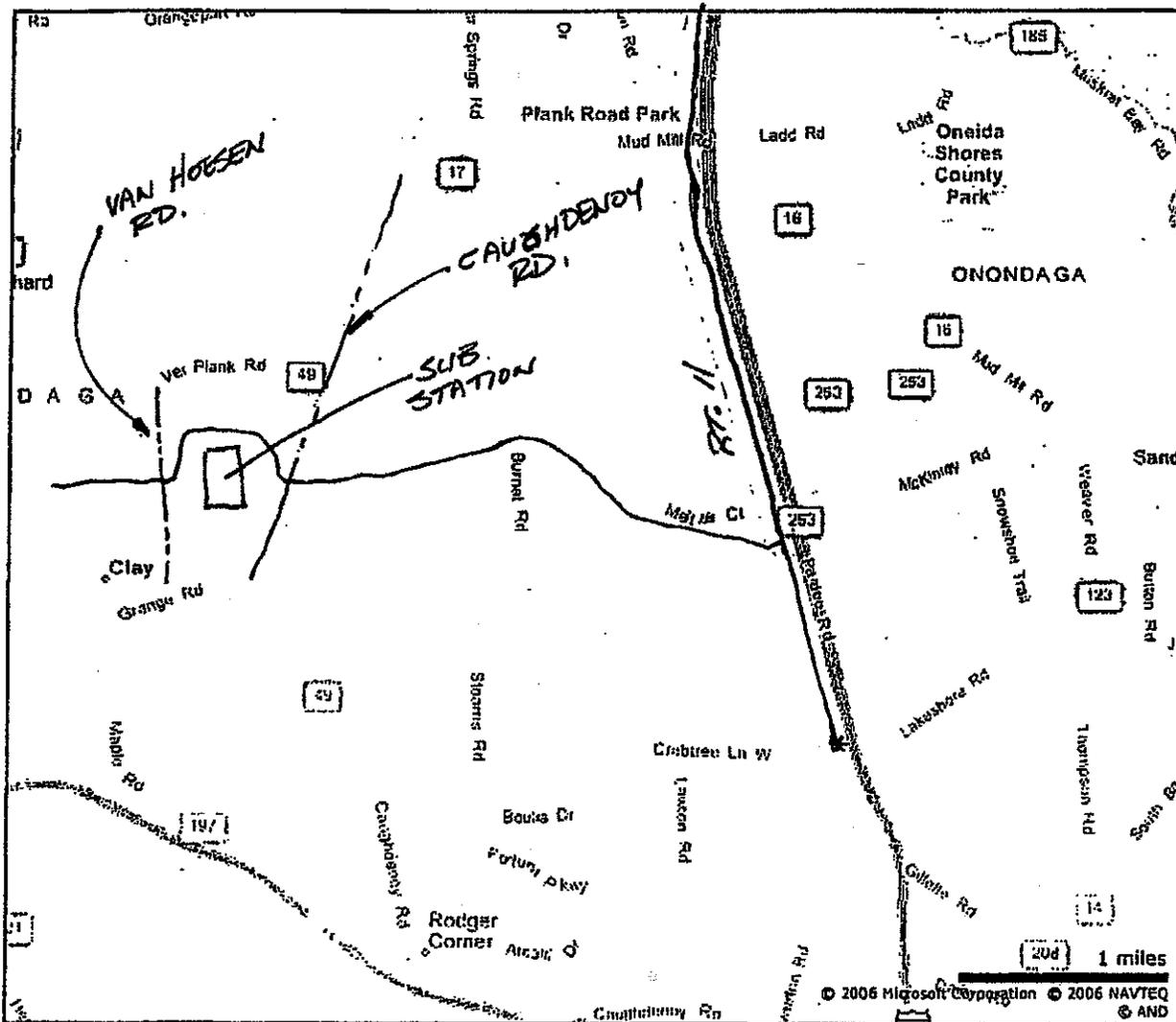
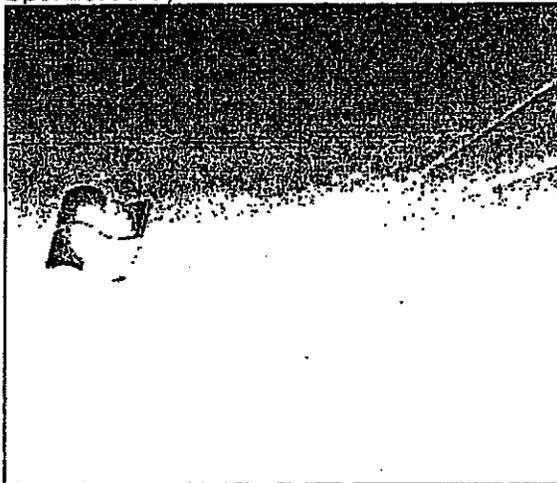


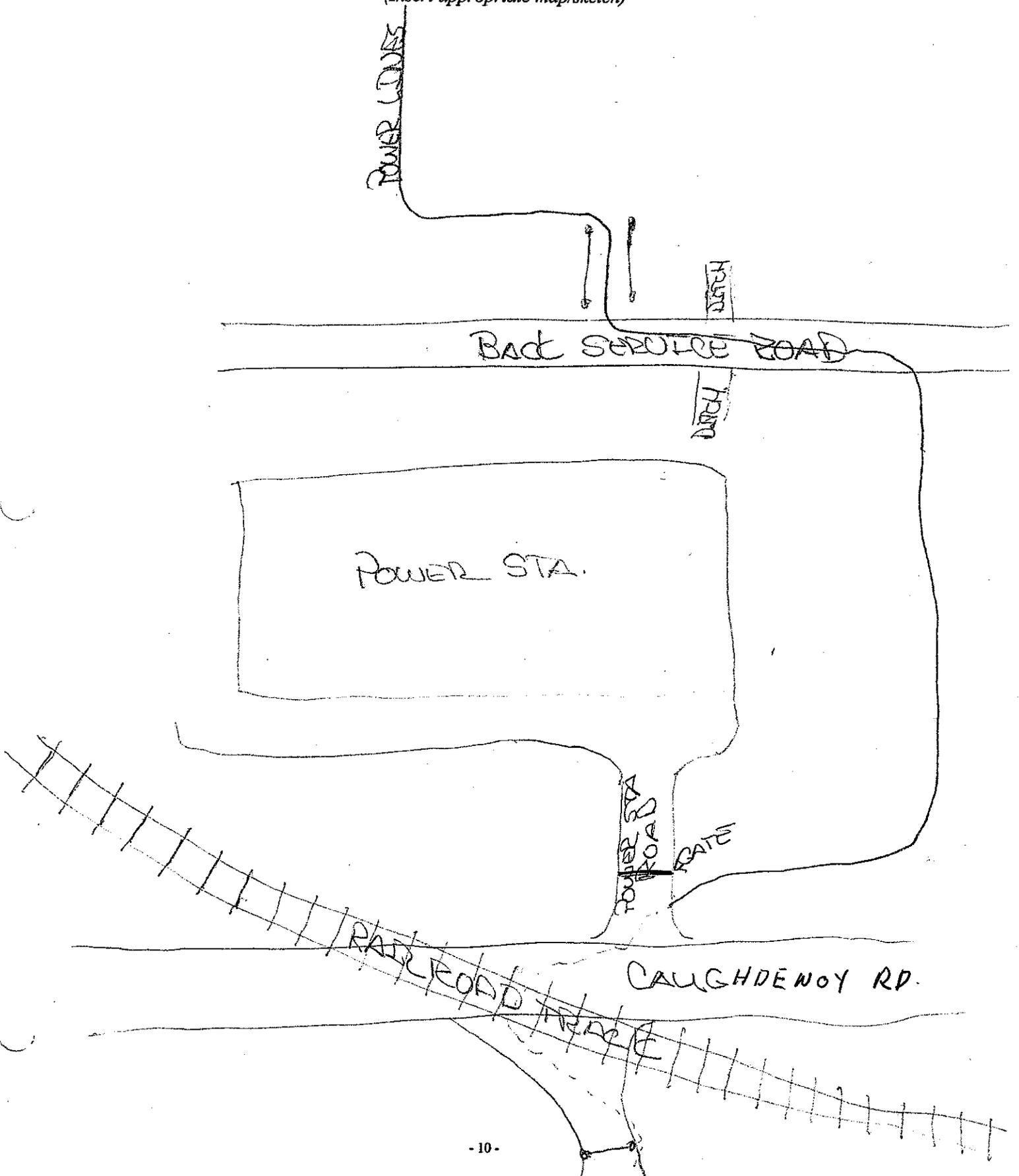
EXHIBIT A  
TOWN OF CLAY

Live Local  
powered by Virtual Earth

Sponsored by



**EXHIBIT "A"**  
TOWN OF CLAY  
(Insert appropriate map/sketch)



## EXHIBIT "B"

### National Grid USA Companies Conditions for Proposed Activities Within Electric Transmission Line Rights-of-Way

#### 1. Compliance/Safety

- A. All activities conducted by the Licensee shall comply with all applicable Federal, state, and local laws, statutes, rules, regulations, and codes. In particular, the requirements of the following statutes, regulations, and safety codes and guidelines must be met:
- *National Electrical Safety Code*
  - In Massachusetts, 220 CMR 125.00, "Installation and Maintenance of Electric Transmission Lines"
  - In New York, Part 57 of the New York State Industrial Codes Rules (also known as the "High-Voltage Proximity Act")  
[http://www.labor.state.ny.us/business\\_ny/employer\\_responsibilities/safety/s57.htm](http://www.labor.state.ny.us/business_ny/employer_responsibilities/safety/s57.htm)
  - OSHA regulations governing working clearances from energized lines. OSHA Standard 29 CFR 1926.550 Subpart N is specific to cranes, derricks, hoists, elevators, and conveyors. However, all vehicles, equipment, and loads shall maintain the minimum clearances from energized wires that are specified in this Standard unless a more restrictive standard applies.
  - Licensee must contact New York State's one-call system, "Dig Safely New York" (800-962-7962) prior to any excavation work on the Premises. In addition, Licensee agrees to comply with Public Service Law Section 119-b and General Business Law Article 36, which implement the Public Service Commission regulation 16 NYCRR Part 753 (formerly Industrial Code Rule 53) regarding protection of underground facilities (including any and all updates thereof), and take any and all reasonable measures to protect and secure worksite from entry by the general public.
- B. The Licensee shall adequately ground vehicles, equipment, fences and gates, at all times and in accordance with applicable Federal, state, and local laws, statutes, rules, regulations, and design codes, including, but not limited to, those listed in paragraph A above and IEEE Standard 80.

#### 2. Protection of Transmission Line Facilities

The Licensee shall, at all times, protect transmission line facilities from damage. In addition to compliance with safety codes as described in paragraph 1 above, protection of transmission facilities shall, as a minimum, include the following:

- A. The Licensee shall operate snowmobiles and grooming equipment at least 10 feet horizontally away from any transmission line pole, tower, guy wire, or guy anchor.

- B. When making a rough cut during excavation, the Licensee shall disturb no earth within an area bounded by a line drawn 25 feet plus 2.5 times the depth of the cut from the nearest transmission line pole, tower leg, guy wire, or guy anchor, but not less than 50 feet. Upon completion of the rough cut, the slopes of the bank shall be graded on a slope no steeper than one vertical to five horizontal and stabilized with vegetation or rip-rap. The top of the slope shall be at least 50 feet from the nearest pole, tower leg, guy wire, or guy anchor.
  - C. The Licensee shall not store or use explosives within the right-of-way.
  - D. No construction materials or debris, excavated soils, explosives, junk vehicles or other trash of any kind shall be stockpiled or disposed of on the Premises, and no oil or hazardous wastes or substances shall be stored or disposed of on the Premises.
  - E. The Licensee shall not unload or load vehicles or equipment within the right-of-way.
  - F. The Licensee shall place no above or below ground structures within the right-of-way, including, but not limited to, streetlights, signs, sheds, fences, septic systems, and swimming pools.
  - G. The Property shall not be used as a staging or marshalling yard for contractors, employees, equipment or materials.
  - H. No parking or storage of vehicles of any kind is allowed on the Premises including, but not limited to, automobiles, trucks, all-terrain vehicles (ATV's), four-wheel vehicles and boats.
- 3. Access to Right-of-way**
- A. The Licensee shall not at any time block or impede access to or along the right-of-way.
  - B. The Licensee shall not damage roads or trails used to gain access to or along the right-of-way.
- 4. Preservation of Rights and Future Use**
- A. Licensor reserves the right to determine any area(s) where improvements will not be permitted due to its need for these area(s) for its future facilities. This includes the bisector of angles in the right-of-way and generally includes areas adjacent to existing structures.
- 5. Protection of Interests**
- A. Mild shocks due to electrostatic currents may be felt when touching conductive structures or objects within the right-of-way. Although these shocks may be annoying, Licensor is unable to eliminate them.
- 6. Additional Conditions**
- A. Licensee shall install suitable two-inch (2") plastic markers, extending a minimum of three (3') feet above ground, at the point of entrance and exit of any pipelines, cables or other underground facilities installed by Licensee on the Premises.

- B. Licensee shall notify Licensor of any survey monument, marker or stake that has become dislodged, lost or misplaced during installation of Licensee's facilities. Licensor will resurvey the Premises and replace any such survey monument. Resurvey expense shall be reimbursed by Licensee to Licensor.
- C. In the event Licensor determines that injury or damage to, or interference with, its facilities may occur as a result of loss of metal from Licensor's, Licensee's or a third party's facilities due to corrosion or electrolysis caused or hastened by the installation of Licensee's facilities or by Licensee's activities, Licensor may require the following protective measures to be taken by Licensee. Licensee shall cover said facilities and shall install and maintain cathodic protection devices, all subject to prior approval of Licensor. Licensee shall keep accurate records of each such cathodic protection device, furnish Licensor with a copy of such records, and shall from time to time take such other and further protective measures as Licensor may require.
- D. Licensee shall install, maintain and provide adequate drainage facilities so that there will not be a collecting or pooling of surface or run-off waters upon the Premises resulting from the installation, construction, maintenance and operation of Licensee's equipment and facilities.
- E. Licensee shall provide not less than thirty (30") inches of cover over any underground facilities installed by Licensee pursuant hereto; such cover shall be compacted so as to be capable of withstanding AASHTO H20 highway load rating.
- F. Licensee is hereby notified that other underground physical occupations of the subject Premises may exist that do not appear upon the attached drawing and/or maps and property records maintained by Licensor. Accordingly, Licensee is cautioned to excavate carefully and comply with all applicable state and local laws and regulations with respect thereto.

**7. Definitions**

- A. For the purposes of this Exhibit "B" only, the term "Licensee" shall include Licensee, its Invitees, and all other persons entering upon the Premises in connection with this License and/or the Permitted Uses.

**EXHIBIT "C"**

**MAJOR IMPROVEMENTS  
REQUIREMENTS AND STANDARDS FOR  
PLANS & SPECIFICATIONS**

**[see attached]**

*NONE*

**EXHIBIT "D"**

**INSURANCE REQUIREMENTS**

From the commencement of the License, through final expiration or longer where specified below, Licensee shall provide and maintain, at its own expense, insurance policies, intended to be primary (with no right of contribution by any other coverage available to National Grid USA and its subsidiaries (National Grid), covering the Permitted Uses, including, without limitation, all recreational activities, under or in connection with this License, issued by reputable insurance companies with an A.M. Best Rating of at least B+, which meet or exceed the requirements listed herein:

- A. 1. **Workers' Compensation and Employers Liability insurance** as required by the State in which the work activities under this License will be performed. If applicable, coverage shall include the U.S. Longshoreman's & Harbor Workers Compensation Act, and the Jones Act. The employer's liability limit shall be at least \$500,000 each per accident, per person disease, and disease by policy limit.
  
- 2. **Commercial general liability (CGL) Insurance**, covering all the Permitted Uses to be performed by or on behalf of Licensee, its Invitees, its Members or their respective Invitees under or in connection with this License, with **minimum** limits of :

Bodily Injury (BI)	- \$1,000,000 per occurrence
Property Damage (PD)	- \$ 500,000 per occurrence
OR	
Combined Single Limit	- \$1,000,000 per occurrence
OR	
BI & PD per Occurrence	- \$1,000,000
General Aggregate & Product Aggregate	- \$2,000,000 each

- Coverage shall include: contractual liability (with this License, and any associated verbal agreements, being included under the definition of "insured Contract" there under), products/completed operations, and if applicable, explosion, collapse and underground (XC&U).
- If the products-completed operations coverage is written on a claims-made basis, coverage shall be maintained continuously for the duration of this License and for at least two years thereafter.
- National Grid USA and its subsidiaries, including its officers and employees, shall be included as an additional insured for all CGL coverages.
- Coverage for sudden and accidental pollution liability - limited solely by the Insurance Services Organization Standard pollution exclusion, or its equivalent. A contractor's pollution liability policy can be used to fulfill this requirement. In the event Licensee is unable to secure and/or maintain any or all of this sudden and accidental pollution liability coverage, Licensee agrees to indemnify and hold National Grid harmless against any and all liability resulting from any coverage deficiency that is out of compliance with this insurance requirement.

3. **Automobile Liability**, covering all owned, non-owned and hired vehicles used in connection with the Permitted Uses to be performed by or on behalf of Licensee or its Invitees under or in connection with this License, including, without limitation, recreational vehicles, with **minimum** limits of:

Bodily Injury	- \$500,000 per occurrence; 1,000,000 aggregate
Property Damage	- \$500,000 per occurrence

OR

Combined Single Limit	- \$1,000,000 per occurrence
-----------------------	------------------------------

- Coverage for sudden and accidental pollution liability - limited solely by the Insurance Services Organization Standard pollution exclusion, or its equivalent).
- National Grid USA and its subsidiaries, including its officers and employees, shall be included as an additional insured with respect to liability associated with, or arising out of, all operations, work and services to be performed by or on behalf of Licensee under or in connection with this License.

4. **Watercraft Liability**, if used in connection with this License, with the same **minimum** limits of liability as outlined in requirement 2 above, and naming National Grid USA and its subsidiaries, officers and employees as an additional insured, as applicable.

5. **Aircraft Liability**, if used in connection with this License, with a limit of liability of not less than \$10,000,000 combined single limit per occurrence, and naming National Grid USA and its subsidiaries, officers and employees as an additional insured, as applicable.

6. **Risk of Loss:** Licensee shall be responsible for all risk of loss to its equipment & materials, and any other equipment & materials owned by its employees if applicable, or by other third parties that may be in their care, custody and control.

In the event that any equipment or materials (Goods) are supplied by National Grid, National Grid will provide the insurable value of the Goods to Licensee. Licensee will provide replacement cost insurance for these Goods, under either a blanket builder's risk policy or under an equipment floater, while such Goods are under the care, custody and control of Licensee. Such insurance shall cover the cumulative value of all Goods outlined in the License, or noted on subsequent contract amendments. The coverage limit shall apply on a per location basis, and National Grid shall be included as a Loss Payee with respect to their insurable interest under such insurance coverage.

7. **Limits:** If the term of this License is longer than five (5) years, in the fifth year, and every five (5) years thereafter, the commercial general liability insurance limits required above shall be increased by the percentage increase in the Consumer Price Index from the month the License was executed to the month immediately preceding the first month of the year in which the increase is required.

- B. **Self-Insurance:** Proof of qualification as a qualified self-insurer, if approved in advance in writing by National Grid, will be acceptable in lieu of securing and maintaining one or more of the coverages required in this Insurance Section. Such acceptance by National Grid shall become a part of this insurance provision by reference herein.

- C. **Homeowners/Sole Proprietors Insurance:** In the event that Licensee is either a homeowner or sole proprietor, the requirements in sections a (1) and a (4) do not apply. However, these requirements do apply to any contractors that have been hired by Licensee to perform any work activities on the Premises as defined in this License.

In addition, if a Homeowners insurance company will not provide the additional insured status to National Grid as required in sections A (2) and A(3), Licensee agrees to indemnify National Grid for any liability that would have otherwise been covered had the insurance carrier recognized the additional insured status.

- D. **Waiver of Recovery:** Licensee and its insurance carriers shall waive all rights of recovery against National Grid, its officers and employees, for any loss or damage covered under those policies referenced in this insurance provision, or for any required coverage that may be self-insured by Licensee. To the extent Licensee's insurance carriers will not waive their right of subrogation against National Grid, Licensee agrees to indemnify National Grid for any subrogation activities pursued against them by Licensee's insurance carriers. However, this waiver shall not extend to the gross negligence or willful misconduct of National Grid, its employees, subcontractors or agents.
- E. **Sub-Contractors/subletting:** In the event Licensee uses contractors to perform any work activities on the Premises associated with this License, it is expressly agreed that Licensee shall have the sole responsibility to make certain that all contractors are in compliance with these insurance requirements, and remain in compliance throughout the course of this License, and thereafter as required. In the event Licensee sublets all or any portion of the Premises defined in this License, or assigns this License in accordance with its terms and conditions, Licensee shall require all subtenants or assignees provide the same insurance coverage as required in this insurance article.

In the event any sub-contractor is unable to maintain all of the same insurance coverage as required in this insurance article, Licensee agrees to indemnify and hold National Grid harmless against any and all liability resulting from any deficiency in sub-contractor's insurance coverage that may be out of compliance with these insurance requirements.

- F. **Insurance Certification:** Prior to starting work, Licensee shall promptly provide National Grid with (a) **Certificate(s) of Insurance** for all coverage's required herein at the following address:

National Grid USA Service Company, Inc.  
Attn: Risk Management Bldg. B-3  
300 Erie Boulevard West  
Syracuse, NY 13202

Such certificates, and any renewals or extensions thereof, shall outline the amount of deductibles or self-insured retentions which shall be for the account of Licensee. Such deductibles or self-insured retentions shall not exceed \$100,000 unless agreed to in writing by the Risk Management Department of National Grid USA Service Company, whose approval shall not be unreasonably withheld, delayed or conditioned.

Licensee shall provide National Grid with at least 30 days prior written notice of any cancellation or diminution of the insurance coverage required in this insurance article.

- G. **Insurance Obligation:** If any insurance coverage is not secured, maintained or is cancelled before final termination of this License, or the completion of all obligations provided for under this License, whichever is later, and Licensee fails immediately to procure other insurance as specified, National Grid has the right, but not the obligation, to procure such insurance and to invoice Licensee for said coverage.

- H. Incident Reports:** Licensee shall furnish the Risk Management department of National Grid USA Service Company with copies of any accident or incident report(s) sent to Licensee's insurance carriers covering accidents, incidents or events occurring on the property as defined within this License. In addition, if requested, Licensee shall promptly provide copies of all insurance policies relevant to this accident or incident.
- I. Other Coverage:** Licensee shall comply with any governmental and/or site specific insurance requirements, even if not stated herein.
- J. Coverage Representation:** Licensee represents that it has full policy limits available and shall notify provide National Grid USA Service Company's Risk Management Department in writing when the minimum coverage's required in this article herein have been reduced as a result of claims payments, expenses, or both. However, this obligation does not apply to any claims that would be handled solely with in Licensee's deductible or self-insured retention.
- K. Coverage Limitation:** Nothing contained in this article is to be construed as limiting the extent of the Licensee's responsibility for payment of damages resulting from all operations, work and services to be performed by or on behalf of Licensee under or in connection with this License, or limiting, diminishing, or waiving Licensee's obligation to indemnify, defend, and save harmless National Grid in accordance with this License.

<b>ACORD™ CERTIFICATE OF LIABILITY INSURANCE</b>		DATE (MM/DD/YY) 07/29/2014
PRODUCER <b>FAMILY FINANCIAL GROUP, LLC 908-806-2531 FRANKLIN-CASE AGENCY LLC 5 WALTER FORAN BLVD SUITE 2010 FLEMINGTON, NJ 08822</b>	Serial # 253073	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
INSURED <b>New York State Snowmobile Association PO Box 1040  Pine Bush, NY 12566-1040 Club: Snow Owls, Inc.</b>		
<b>INSURERS AFFORDING COVERAGE</b>		<b>NAIC#</b>
INSURER A: <b>National Casualty Company</b>		<b>11991</b>
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		

**COVERAGES**  
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> Loc <b>CLUB</b>	6LKE042327-00	4/22/14	4/22/15	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ NONE PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
		<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
		<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
		<b>WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER EL EACH ACCIDENT \$ EL DISEASE - EA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$
		OTHER				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
DISTRICT: Onondaga TAX MAP ID: HOLDER NAME & ADDRESS NATIONAL GRID 300 ERIE BLVD. WEST  SYRACUSE, NY 13202	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
	AUTHORIZED REPRESENTATIVE <b>Anthony Franklin</b>

# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)  
07/28/2014

PRODUCER  
**FAMILY FINANCIAL GROUP, LLC 908-806-2531**  
**FRANKLIN-CASE AGENCY LLC**  
**5 WALTER FORAN BLVD SUITE 2010**  
**FLEMINGTON, NJ 08822**

Serial # 253073

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**INSURERS AFFORDING COVERAGE**      **NAIC#**

INSURED  
**New York State Snowmobile Association**  
**PO Box 1040**  
  
**Pine Bush, NY 12566-1040**  
**Club: Snow Owls, Inc.**

INSURER A:	National Casualty Company	11991
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	X	GENERAL LIABILITY	6LKE042327-00	4/22/14	4/22/15	EACH OCCURRENCE	\$ 2,000,000
		COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
		<input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR				MED EXP (Any one person)	\$ NONE
						PERSONAL & ADV INJURY	\$ 2,000,000
						GENERAL AGGREGATE	\$ 3,000,000
						PRODUCTS - COM/POP AGG	\$ 3,000,000
						GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC	
		CLUB					
		AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident)	\$
		<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person)	\$
		<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident)	\$
		<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident)	\$
		<input type="checkbox"/> HIRED AUTOS					
		<input type="checkbox"/> NON-OWNED AUTOS					
		GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	\$
		<input type="checkbox"/> ANY AUTO				OTHER THAN EA ACC	\$
		EXCESS/UMBRELLA LIABILITY				AUTO ONLY: AGG	\$
		<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				EACH OCCURRENCE	\$
		<input type="checkbox"/> DEDUCTIBLE				AGGREGATE	\$
		RETENTION \$					\$
		WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER	
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				EL EACH ACCIDENT	\$
		OTHER				EL DISEASE - EA EMPLOYEE	\$
						EL DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

**CERTIFICATE HOLDER**

DISTRICT: Onondaga  
TAX MAP ID:  
HOLDER NAME & ADDRESS  
Town of Cicero  
8236 Brewerton Road  
  
Cicero, NY 13039

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

 Anthony Franklin

# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)  
07/29/2014

PRODUCER  
Serial # 253073  
**FAMILY FINANCIAL GROUP, LLC 908-806-2531**  
**FRANKLIN-CASE AGENCY LLC**  
**5 WALTER FORAN BLVD SUITE 2010**  
**FLEMINGTON, NJ 08822**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE	NAIC#
INSURER A: National Casualty Company	11991
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

INSURED  
**New York State Snowmobile Association**  
**PO Box 1040**  
  
**Pine Bush, NY 12566-1040**  
**Club: Snow Owls, Inc.**

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADJL INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC	6LKE042327-00	4/22/14	4/22/15	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ NONE PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
		<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	CLUB			COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
		<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
		<b>WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER EL EACH ACCIDENT \$ EL DISEASE - EA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$
		OTHER				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

## CERTIFICATE HOLDER

DISTRICT: Onondaga  
TAX MAP ID:  
HOLDER NAME & ADDRESS  
TOWN OF CLAY  
4401 ROUTE 31  
  
CLAY, NY 13041

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE  
Anthony Franklin

Cicero-Clay Snow Owls  
P.O. Box 278  
Clay, NY 13041

To: Town of Cicero  
(Municipality – City/Town/Village)

Re: **Proposed Snowmobile Trail**  
Town of Cicero  
(City/Town/Village) (Municipality Name)

Dear Municipal Official:

On behalf of the Cicero-Clay Snow Owls, we are writing to inform the Town  
(Club Name) (City/Town/Village)  
of our desire to utilize a strip of land owned by Niagara Mohawk Power Corporation, d/b/a National Grid,  
which runs through the Town of Cicero for the purpose of a  
(City/Town/Village) (Municipality)  
snowmobile trail (see map enclosed). Our club has been in contact with Niagara Mohawk concerning this  
possibility and they have expressed their willingness to consider our request. If approved, Niagara Mohawk  
will be granting a License to our club to authorize the use of their property for this purpose. It should be  
understood that this will be for winter use only by snowmobiles (no ATV's or wheeled vehicles will be  
allowed at any time). Our club will also be responsible for addressing any concerns that may arise from this  
use and provide insurance on this trail.

Prior to granting any such authorization, Niagara Mohawk has asked for confirmation that the municipalities  
through which our proposed trail will operate upon Niagara Mohawk's land have no objections. Therefore, we  
hereby respectfully request that the appropriate municipal official indicates that your municipality does not  
object to having our trail on Niagara Mohawk property by affixing his/her signature where indicated below, or  
in lieu please provide alternative written documentation that we can present to Niagara Mohawk as evidence of  
such municipal lack of objection. It should be noted that Niagara Mohawk will not grant said License without  
written confirmation of the municipality's lack of objection.

Any correspondence, questions or concerns regarding this request should be directed to:

\_\_\_\_\_  
(Insert contact information for appropriate Club official)

Sincerely,

Nickie Howland  
(Club President)

Sept. 3, 2014  
Date

We hereby do not object to the above request.

\_\_\_\_\_  
(Municipal Official)  
Town of Cicero

\_\_\_\_\_  
Date



**Date:** September 10th, 2014

## **Highway Department Agenda Items**

**Move the adoption of a resolution to approve the following:**

**(A) PURCHASE: Repair of clutch on #43**

**VENDOR: LTS Enterprises**

**AMOUNT: \$1,600.00**

**Other:**

**Beam Mack- \$2500.00**

**Stadium International-\$2798.42**

**(B) PURCHASED: special hose and fittings for mower #7**

**VENDOR: Omni Services, Inc.**

**AMOUNT: \$\$1,759.00**

**September 10, 2014**  
**AGENDA**

TO: Town Board  
FROM: Jody L. Rogers, Director  
DATE: September 4, 2014  
RE: Agenda Items

**AGREEMENT with Cicero Falcons Pop Warner for electricity usage at Central Park.**

*Move for the adoption of a resolution approving an Agreement between the Town of Cicero and Cicero Falcons Pop Warner Inc. to cover the cost of all electric expenses for field lights at Central Park.*

(Reviewed and approved by Robert Germain 9/3/14)

**Purchase Approvals:**

*Move for the adoption of a resolution to approve the following purchase approvals:*

ITEM: Staffing at CanTeen through a partnership with Contact Community Services  
VENDOR: Contact Community Services  
AMOUNT: \$4300  
Budget Code: B7310.402

ITEM: Replace engraved marble bench inadvertently damaged by Town mowing staff  
(not covered by insurance – Town's deductible \$2500)  
VENDOR: Sweet Woods Memorial Company  
AMOUNT: \$1886  
Budget Code: A7110.45  
Other Quote: DeRegis-Walser Monuments \$3100

AGENDA  
September 10, 2014

TO: Town Board  
FROM: Jody L. Rogers, Director  
RE: Purchase Approval  
DATE: September 5, 2014

**Purchase Approval:**

*Move for the adoption of a resolution to approve the following purchase:*

ITEM: Gateway Park additional work on removal of plumbing fixtures not identified until excavation regarding fountain removal and capping.  
VENDOR: G. J. Adams Plumbing  
AMOUNT: \$1080  
Budget Code: A7110.45

AGREEMENT

This Agreement made the \_\_\_\_ day of September, 2014 by and between the Town of Cicero, 8236 Brewerton Rd, Cicero, New York 13039 (hereinafter "Town"), Cicero Falcons Pop Warner Inc., PO Box 1398, Cicero, New York 13039 (hereinafter :Owners")

WITNESSETH:

WHEREAS, the Town is the owner of Central Park at 6540 Route 31 in the Town of Cicero; and,

WHEREAS, a metered electric service was installed in the Town of Cicero's name for the sole purpose to light the football field lights at Central Park,

WHEREAS, the Town is interested in allowing Cicero Falcons to utilize the electricity to light the field lights,

WHEREAS, It is agreed that at no time will there be any expenses to the Town of Cicero for this electric service.

NOW THEREFORE, it is hereby agreed as follows:

The Cicero Falcons Pop Warner Inc. will provide all funds to the Town of Cicero to pay for all electric usage during their season and any monthly charges throughout the remainder of the year when not in use. Payment in the amount of \$1,000 will be forwarded to the Town of Cicero at the end of each month (August, September and October). Copies of all bills will be given to Cicero Falcons Pop Warner Inc. monthly for their records. Any unused funds will be refunded.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

\_\_\_\_\_  
Town of Cicero Representative

\_\_\_\_\_  
Cicero Falcons Pop Warner Inc.  
Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

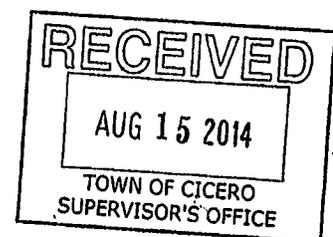
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**DEPARTMENT OF ZONING & PLANNING (CODES ENFORCEMENT)**

Move the adoption of a resolution to purchase EIGHT (8) **Microsoft Office Home and Business 2013** versions for the Office of Zoning & Planning in the total amount of One thousand seven hundred fifty two dollars, (**\$1,752.00**) or at two hundred nineteen dollars, (**\$219.00**) each. Low bid is **Computer Outlet Cicero**, dated 08/06/2014. See attached three (3) bid proposals.

1. **Computer Outlet Cicero:**      \$219.00 per unit @ 8      = **\$1,752.00**
2. **Office Max:**                      \$219.99 per unit @ 8      = **\$1,759.92**
3. **Staples:**                              \$219.99 per unit @ 8      = **\$1,759.92**



Heidi LaLone

From: computer-outlet@verizon.net  
Sent: Wednesday, August 06, 2014 1:59 PM  
To: Heidi LaLone  
Subject: Computer Outlet Cicero Quote #1387

**Computer Outlet Cicero**

8274 Brewerton Rd.  
Cicero NY, 13039  
Cicero: 315-698-2464  
computer-outlet@verizon.net

**QUOTE**

Date: 08/06/2014 01:22pm  
Quote # 1387  
Created By: Ingles, Jason

Customer : Town of Cicero  
8236 Brewerton Rd  
Cicero, NY 13039  
315-699-1414

Contact : JoLee Olszewski

Labor & Materials : Item

Office Home and Business 2013

Quantity	Price	Extended
8.00	219.00	\$1,752.00
	Subtotal	\$1,752.00
	0.00% Sales Tax	\$0.00
	Total	\$1,752.00

Quotes are valid for thirty(30) days from the date it was issued. If you would like a copy of our full return and warranty policies please ask one of our technicians. New parts generally have a one(1) year warranty from the time of purchase. Used parts generally have a thirty(30) day warranty from the time of purchase. We accept returns on new equipment within seven(7) days of purchase with a valid receipt. no returns are accepted on used systems.

Thank you for your business!

*TP  
Receipt*



[Return to Manage Orders](#) | [Customer Service](#) | [Online Assistance](#) | [Logout](#)

microsoft-office

[Messages](#)

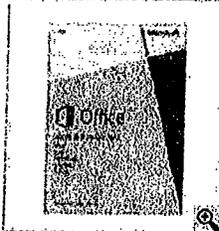
[Shopping Lists](#)

[Ink & Toner Finder](#)

Shop By Category  
[View All](#)

Search Results for: MICROSOFT OFFICE

Print



**Microsoft Office Home and Business 2013, 1 PC**

Average Customer Rating: Write the First Review

Item #: C5T5D-01575  
UOM: EA

Product Tour

**Your Price: \$219.99**  
List Price: \$219.99

Delivery: 1-3 Days

People Who Viewed This Item Also Viewed



Microsoft - Office 365 Small Business Premium - 1 - 10 Users, Windows, Office 365

Price: \$149.99



Microsoft - Office Professional 2013, 1PC - Windows, 2013

Price: \$399.99



Microsoft - Word 2013 - Windows, 2013

Price: \$108.41



Microsoft - Windows 8 Pro Pack - Windows 8

Price: \$99.99

[Product Overview](#) | [Item Specifications](#) | [Customer Reviews](#)

- Includes latest versions of Word, Excel, PowerPoint, Outlook, and OneNote. 7 GB of online storage in SkyDrive
- The new Start screen gives you a selection of recent documents and templates to get going quickly
- An improved look and feel reduces distractions for a better reading experience. Get the latest email, scheduling, and task tools in Outlook
- See your Outlook schedule, an appointment, or details about a contract without changing screens
- Create more visually compelling presentations with widescreen themes in PowerPoint
- Recommended: Charts helps you visualize data quickly and effectively in Excel
- Add pictures, videos, or online media with a simple drag and drop
- Use OneNote to capture and share notes, pictures, web pages, voice memos, and more
- Incorporate content from PDFs into Word documents quickly and easily
- Flash Fill in Excel makes it easy to format and rearrange your data with tools that recognize patterns and auto-complete data with no formulas or macros required

Previously Viewed Items



BBF - Bush Business Furniture - Articulating Keyboard - 24-1/2" x...  
Price: \$247.99



HP - LaserJet Pro 400 M401n Mono Laser Printer - 1200 dpi, 35...  
★★★★☆  
Price: \$267.29



HP - LaserJet Pro P1102w Printer - Up to 600 x 600 x 2dpi, Up to 19 ppm  
★★★★☆  
Price: \$237.15



Canon - Copier Toner Cartridge for LBP6000, LBP6300dn, ...  
Price: \$69.61

[Return to the previous page](#)

Print this page 

Microsoft Office Home & Business 2013 for Windows, 1-User, Product Key Card



3.2 of 5 stars

(10 reviews)

\$219.99 EA/1

Customer Item # 122562

Staples Item # 122562

MFR Item # T5D01575

Microsoft

STAPLES

Description

- Office Home & Business 2013 is designed to help you create and communicate faster with new, time-saving features and a clean, modern look. Plus, you can save your documents in the cloud on SkyDrive and access them virtually anywhere.
- One-time purchase for the life of your PC; non-transferrable
- Office on one PC for business and household use
- The latest version of Word, Excel, PowerPoint, OneNote and Outlook
- 7GB of online storage in SkyDrive
- Free Office Web Apps for accessing, editing, and sharing documents
- An improved user interface optimized for a keyboard, pen, or touchscreen

Microsoft Office Home & Business 2013 for Windows has the tools you need to get your work done faster and better than ever before. Email, spreadsheet, and word processing tools are all yours to use for more effective completion of projects and are even available when you're working on the road. Share your work with friends and colleagues to get their input with the online features of Microsoft Office Home & Business 2013 for Windows

Specifications

Brand Name	Microsoft
------------	-----------

Reviews

**REVIEW SNAPSHOT®** by PowerReviews.  
 3.2 (based on 10 reviews)  
 57% of respondents would recommend this product.

Pros

Cons

Best Uses