

ADDENDUM TO CONTRACT

THIS ADDENDUM is made this 28th day of October, 2015 by and between the Town of Cicero, County of Onondaga, a municipal corporation as defined by Section 119-n of the General Municipal Law, with offices located at 8236 S. Main Street, Cicero, New York (hereinafter "Town") and the Brewerton Volunteer Fire Department Ambulance, Inc., a Not-For-Profit Corporation organized and existing under the laws of the State of New York and having its principal place of business at 9625 Main Street, Brewerton, New York (hereinafter "Brewerton Volunteer Ambulance").

WHEREAS, the Town and Brewerton Volunteer Ambulance previously entered into an agreement dated April 22nd, 2015 pursuant to General Municipal Law (hereinafter "Agreement") to help defray the overhead costs of providing ambulance services to town residents, and,

WHEREAS, the Agreement calls for the Town to provide Volunteer Ambulance Workers Benefit Law insurance coverage (hereinafter "Coverage") for volunteers, but the Brewerton Volunteer Ambulance District represents only a portion of the overall operation and costs of Brewerton Volunteer Ambulance, and,

WHEREAS, the Agreement calls for the Town to pay Brewerton Volunteer Ambulance \$90,000.00 in 2015, \$95,000.00 in 2016 and \$100,000.00 in 2017, and,

WHEREAS, the parties hereto understand and confirm the Town's maximum contribution to the Brewerton Volunteer Ambulance District by law is capped at One Hundred Thousand Dollars (\$100,000.00), now the parties hereto therefore,

AGREE, that in consideration of the Town's payment of \$4,059.16 to Brewerton Volunteer Ambulance, acceptance of which is hereby acknowledged, the obligation of the Town to provide Coverage shall be satisfied for 2015. For 2016, the Town's total obligation for Coverage shall be no more than \$5,000.00, and in 2017 the Town shall make no additional contribution for Coverage beyond the full \$100,000.00 contemplated. The parties hereto agree the "Compensation" stated in paragraph 3 of the Agreement shall include any obligation the Town may have to pay for Volunteer Ambulance Workers Benefit Law insurance.

All other provisions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the days and year first above written.

TOWN OF CICERO

BREWERTON VOLUNTEER FIRE
DEPARTMENT AMBULANCE, INC.

BY: _____
Jessica Zambrano
Supervisor

BY: Stacie Mailloux
Title: Director

STATE OF NEW YORK)
COUNTY OF ONONDAGA)

On the ___ day of October ____, 2015, before me, the undersigned, a Notary Public in and for said State, personally appeared Jessica Zambrano, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed same in her capacity, and that by her signature on the instrument, the individual, or the person on behalf of which the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
COUNTY OF ONONDAGA)

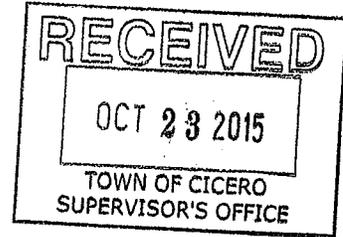
On the 28th day of October ____, 2015, before me, the undersigned, a Notary Public in and for said State, personally appeared Stacie Mailloux, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that ^{she} ~~he~~ executed same in ^{her} ~~his~~ capacity, and that by ^{her} ~~his~~ signature on the instrument, the individual, or the person on behalf of which the individual acted, executed the instrument.

Warren R. Darby
Notary Public

WARREN R. DARBY
Notary Public, State of New York
Qualified in Onondaga County
No. 34-0860035
My Commission Expires March 30, 19

Memo

To: Town Board
From: Karen Tavernese
cc: JoLee Olszewski
Date: October 23, 2015
Re: Appoint Assessment Clerk



Assessor's Office:

Move the adoption of a resolution to appoint Gretchen Walter as a part time Assessment Clerk at an hourly rate of \$14.00, not to exceed 1040 hours per year, effective immediately.



6814 Kingdom Road, Memphis, N.Y. 13112

PROPOSAL

Date: October 2, 2015

To: Town of Cicero

Attn: Steve Snell, PE, CPESC

Re: 8137 McCamidge Drive
Option 1
Install CB in Side Yard

ITEM	DESCRIPTION	QTY	RATE	TOTAL
SCOPE OF WORK:				
MATERIALS				
1	Catch Basin	1	\$700.00	\$ 700.00
2	Topsoil	2	\$29.70	\$ 59.40
3	#2 Stone	2	\$16.20	\$ 32.40
4	Tipping	1	\$36.00	\$ 36.00
5	Mortar	2	\$6.00	\$ 12.00
6	Seed & Mulch	1	\$50.00	\$ 50.00
	Sub Total			\$ 889.80
	Overhead & Profit			\$ 133.47
	TOTAL MATERIALS			\$ 1,023.27
LABOR & EQUIPMENT				
	Operator A	8	\$92.00	\$ 736.00
	Operator B	8	\$91.00	\$ 728.00
	Labor	8	\$68.00	\$ 544.00
	Labor	8	\$68.00	\$ 544.00
	Foreman	8	\$54.00	\$ 432.00
	Truck Driver	4	\$55.00	\$ 220.00
	6 Wheel Dump	4	\$30.00	\$ 120.00
	Mini Excavator	8	\$31.00	\$ 248.00
	Skid Steer	8	\$31.00	\$ 248.00
	TOTAL LABOR & EQUIPMENT			\$ 3,820.00
This quotation expires thirty (30) days from the date hereof. Any changes to this contract may result in price change. This quotation, when accepted, becomes a binding contract. Payment is due upon completion of work.			TOTAL	\$ 4,843.27

Accepted By:

Submitted By:
Ronald K. LaFleur, V.P.

Tel: 315-439-7525
Fax: 315-689-3026
Email: rklafleur@msn.com



6814 Kingdom Road, Memphis, N.Y. 13112

PROPOSAL

Date: October 2, 2015

To: Town of Cicero

Attn: Steve Snell, PE, CPESC

Re: 6158 Dawns Ridge
Cleanout Existing Side Yard Swale
Length= 170 LF

ITEM	DESCRIPTION	QTY	RATE	TOTAL
SCOPE OF WORK:				
MATERIALS				
1	Tipping	11	\$36.00	\$ 396.00
2	Topsoil	25	\$29.70	\$ 742.50
3	Hydro Seed	1	\$500.00	\$ 500.00
	Sub Total			\$ 1,638.50
	Overhead & Profit			\$ 245.78
	TOTAL MATERIALS			\$ 1,884.28
 LABOR & EQUIPMENT				
	Operator A	20	\$92.00	\$ 1,840.00
	Operator B	20	\$91.00	\$ 1,820.00
	Labor	20	\$68.00	\$ 1,360.00
	Labor	20	\$68.00	\$ 1,360.00
	Foreman	20	\$54.00	\$ 1,080.00
	Truck Driver	20	\$55.00	\$ 1,100.00
	6 Wheel Dump	20	\$30.00	\$ 600.00
	Mini Excavator	20	\$31.00	\$ 620.00
	Skid Steer	20	\$31.00	\$ 620.00
	TOTAL LABOR & EQUIPMENT			\$ 10,400.00
This quotation expires thirty (30) days from the date hereof. Any changes to this contract may result in price change. This quotation, when accepted, becomes a binding contract. Payment is due upon completion of work.			TOTAL	\$ 12,284.28

Accepted By:

Submitted By:
Ronald K. LaFleur, V.P.

Tel: 315-439-7525
Fax: 315-689-3026
Email: rklafleur@msn.com



6814 Kingdom Road, Memphis, N.Y. 13112

PROPOSAL

Date: October 2, 2015

To: Town of Cicero

Attn: Steve Snell, PE, CPESC

Re: 8571 Snowshoe Trail
 Re-establish Swale in Backyard
 Length= 150 LF

ITEM	DESCRIPTION	QTY	RATE	TOTAL
SCOPE OF WORK:				
MATERIALS				
1	Tipping	4	\$36.00	\$ 144.00
2	Topsoil	20	\$29.70	\$ 594.00
3	Hydro Seed	1	\$375.00	\$ 375.00
	Sub Total			\$ 1,113.00
	Overhead & Profit			\$ 166.95
	TOTAL MATERIALS			\$ 1,279.95
LABOR & EQUIPMENT				
	Operator A	16	\$92.00	\$ 1,472.00
	Operator B	16	\$91.00	\$ 1,456.00
	Labor	16	\$68.00	\$ 1,088.00
	Labor	16	\$68.00	\$ 1,088.00
	Foreman	16	\$54.00	\$ 864.00
	Truck Driver	12	\$55.00	\$ 660.00
	6 Wheel Dump	12	\$30.00	\$ 360.00
	Mini Excavator	16	\$31.00	\$ 496.00
	Skid Steer	16	\$31.00	\$ 496.00
	TOTAL LABOR & EQUIPMENT			\$ 7,980.00
TOTAL				\$ 9,259.95

This quotation expires thirty (30) days from the date hereof. Any changes to this contract may result in price change. This quotation, when accepted, becomes a binding contract. Payment is due upon completion of work.

Accepted By:

Submitted By:

Ronald K. LaFleur, V.P.

Tel: 315-439-7525

Fax: 315-689-3026

Email: rklafleur@msn.com

Town Council

Bill Meyer, Deputy Supervisor
Vern Conway
Mike Becallo
Mark Venesky
Dick Cushman

Town Clerk

Tracy M. Cosilmon
(315) 699-8109

Supervisor

Jessica Zambrano
(315) 699-1414



Highway Superintendent

Christopher J. Woznica
(315) 699-2745
Fax (315) 699-2746

Receiver of Taxes

Sharon M. Edick
(315) 699-2756
Fax (315) 699-9562

TOWN OF CICERO

COUNTY OF ONONDAGA

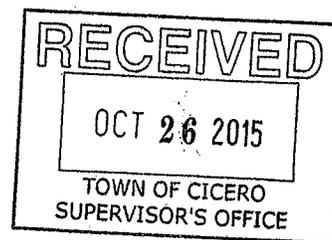
8236 Brewerton Road, Cicero, New York 13039 • FAX 315-699-0039 • e-mail: jzambrano@ciceronewyork.net

To: Jessica Zambrano, Supervisor
Town Board Members

From: Richard Hooper
Director of Code Enforcement

Date: October 26, 2015

Subject: Resolution – Lumberjack Tree Service



Department of Zoning & Planning

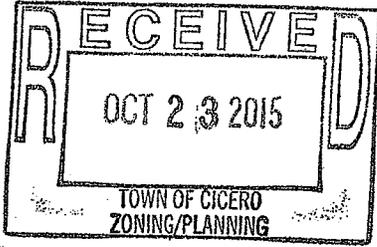
Move the adoption of a resolution in the amount of \$4,400.00 to Lumberjack Tree Service for the removal of trees for the Davey Road, Belnor Drive and Orangeport Road drainage projects. (See attached estimate/invoice).

Youth Bureau
Parks and Recreation
(315) 699-5233

Comptroller
(315) 699-2759

Assessor
(315) 699-1410
Fax (315) 699-2758

Zoning and Planning
(315) 699-2201
Fax (315) 699-2265



LUMBERJACK TREE SERVICE

114 N. WOODLAND DRIVE
LIVERPOOL, NEW YORK 13088
(315) 457-0757

October 9, 2015

Town Of Cicero
Highway Dept.
8236 Brewerton Rd.
Cicero, New York 13039

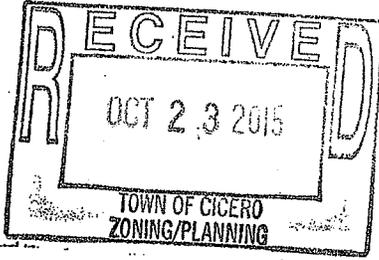
Billing for the following completed tree work:

8525 Belnor Dr.-Removed Willow Tree \$100.00 Complaint #15-186

5637 E. Davey Rd-Removed Silver Maple 2 Spruce Trees and Stumps \$2,500.00 Complaint #14-391

5344 Orangeport Rd.-Removed Willow and Stump \$1,200.00 Complaint #15-255

Total \$ 3,800.00



LUMBERJACK TREE SERVICE

114 N. WOODLAND DRIVE
LIVERPOOL, NEW YORK 13088
(315) 457-0757

October 21, 2015

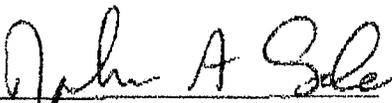
Town Of Cicero
Highway Dept.
8236 Brewerton Rd.
Cicero, New York 13039

Estimate for the following tree work:

Remove Crimson King Maple and Grind Stump located at: 5541 Kathan Rd.

*Complaint
#14-396*

Total \$600.00


John A. Sala (Owner)

COUNTY OF ONONDAGA

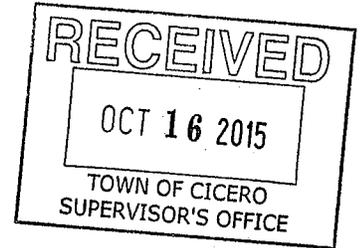


DEPARTMENT OF TRANSPORTATION

JOHN H. MULROY CIVIC CENTER
421 MONTGOMERY STREET, 11TH FLOOR
SYRACUSE, NEW YORK 13202
(315) 435-3205
FAX. (315) 435-5744

JOANNE M. MAHONEY
County Executive

BRIAN J. DONNELLY
Commissioner



October 14, 2015

*18 10/21/15
Gunn*

Town of Cicero
8236 Brewerton Road
Cicero, NY 13039

Dear Town Supervisor.

Enclosed please find the Contract between the Town of Cicero and the Onondaga County Department of Transportation. Please sign and notarize, where indicated. Then returned along with Proof of General, Auto and Umbrella Liability Insurance and to included Workers Compensation and Disability Benefits, to the Onondaga County Department of Law, 421 Montgomery Street - 10th floor, Syracuse, NY 13202, attention Mary Beth Paul.

If you have any questions, please feel free to contact me at 435-3205 or Mary Beth Paul in Law at 435-2170.

Sincerely,

A handwritten signature in cursive script, appearing to read "Linda M. Drummond".

Linda M. Drummond
Account Clerk III

Enclosure:

INTERMUNICIPAL AGREEMENT

THIS INTERMUNICIPAL AGREEMENT ("IMA"), by and between the COUNTY OF ONONDAGA, a municipal corporation of the State of New York with principal offices at the John H. Mulroy Civic Center, 421 Montgomery Street, Syracuse, New York 13202, by Joanne M. Mahoney, its County Executive, (the "County"), and the TOWN OF CICERO, a municipal corporation of the State of New York with principal offices at 8236 Brewerton Road, Cicero, New York 13039, by Jessica Zambrano, its Supervisor (the "TOWN").

WITNESSETH

WHEREAS, by Resolution No. 122-2015, the Onondaga County Legislature provided funds in the 2015 Adopted Budget to assist municipalities, with certain capital infrastructure improvement projects, where such municipalities are located within Onondaga County; and

WHEREAS, the TOWN submitted to the County a request for financial assistance for certain improvements, and the County has reviewed the application request and has determined that it is necessary and in the public interest to support the proposed improvements; and

WHEREAS, by Resolution No. 122-2015, the Onondaga County Legislature amended the 2015 Adopted County Budget to provide funding to the TOWN to make such improvements in an amount not to exceed \$ 45,000.00 ; and

WHEREAS, the TOWN and County seek to enter into an intermunicipal agreement to provide for the disbursement of funding to the TOWN; and

WHEREAS, the TOWN is duly authorized to enter into this Agreement;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, it is agreed as follows:

TERM

The term of this IMA shall be from the date of execution by both parties and shall continue through December 31, 2018. This Agreement may be terminated by either party for cause at any time.

SCOPE

The County hereby agrees to provide an amount not to exceed \$ 45,000.00 in financial assistance to the TOWN in order for the TOWN to conduct improvements consistent with Resolution No. 122-2015 and as described below in the letter dated May 11, 2015, which is incorporated and made a part of this Agreement. Such amount shall be in full and final satisfaction of all services and expenses.

PAYMENT TERMS AND DOCUMENTATION

The County agrees to reimburse the TOWN a total amount for all improvements undertaken pursuant to this IMA, provided that such improvements do not exceed \$45,000.00. Payment shall be made in accordance with established Onondaga County Comptroller procedures and upon submission of duly approved County claim forms which can only be obtained from the Onondaga County Department of Transportation, hereby designated to act on behalf of the County in directing and reviewing the services required herein. Prior to receiving payment, the TOWN shall provide to the County sufficient proof of payment to contractors, which may include copies of invoices, checks, etc.

The TOWN agrees to provide to the County a certification of completion of the project. Failure to provide a certification of completion shall result in the return to the County of all funds paid under this Agreement.

The County reserves the right to request additional information from the TOWN regarding any such project or aid usage and further reserves the right to audit, for ten years following completion of work, at County expense, any and all documents, data, or information related to this IMA. The TOWN agrees to cooperate fully in any such request or audit.

MAINTENANCE AND RESPONSIBILITY

The TOWN shall own and operate the project for which funding is provided herein. The TOWN shall be responsible for proper inspection of the project. Further, the TOWN shall bear all responsibility for any improvements made under this IMA, including any future maintenance, repairs, improvements, and/or replacements necessary for the continued integrity and operation of the project.

LICENSES AND PERMITS

The TOWN hereby agrees that it will obtain at its own expense all licenses, permits, or SEQRA approvals associated with the construction of the project performed under this IMA, if any are necessary, prior to the commencement of construction.

HOLD HARMLESS/ DEFENSE AND INDEMNIFICATION

The TOWN, its successors, assigns, and agents shall at all times defend and indemnify and save harmless the County, its officers and employees, from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the installation, operation, and maintenance of Work in relation to the Project(s) or arising in any way out of the operations pursuant to this IMA , and shall defend and indemnify and save harmless said County from all costs, damages and expenses by reason of any damages or injuries to any person or property for Work that is to be performed and maintained, alleged to have been caused or sustained in whole or in part by or because of misfeasance, omission of duty, negligence or wrongful act on the part of TOWN.

INSURANCE

TOWN shall purchase and maintain insurance of the types and coverages set forth below, written on an occurrence basis, reasonably acceptable to the County of Onondaga and which will provide primary liability coverage to TOWN **AND WITH THE COUNTY NAMED AS AN ADDITIONAL INSURED ON A PRIMARY AND NON-CONTRIBUTING BASIS** for claims which may arise out of or result from TOWN's operations under the Contract, including without limitation (i) claims because of bodily injury, occupational sickness or disease, or death, whether to TOWN, TOWN's employees or others and whether or not under a workers' compensation or other similar act or law for the benefit of employees; and (ii) claims because of injury to or destruction of tangible property, including loss of use resulting therefrom. As the sole exception to the foregoing, the TOWN shall not be required to name the County as an additional insured on policies issued to it for the professional liability of the TOWN.

All policies shall be written so that the County of Onondaga will be notified of cancellation or restrictive amendment at least thirty (30) days prior to the effective date of such cancellation or amendment. Certificates or insurance from the carrier, or their authorized agent, with the appropriate additional insured endorsement attached showing the County of Onondaga as an additional insured and stating the limits of liability, expiration date which is acceptable to the County of Onondaga shall be filed with and accepted by the County of Onondaga before operations are begun. The intent is that this insurance, with the County of Onondaga being named as an additional insured, is to be primary over and above the County of Onondaga's own general liability coverage.

Department: Transportation
(TOWN Grant)

Contract No. _____

The TOWN agrees to obtain and maintain General Liability Insurance including Comprehensive Form, Premises-Operations, Products/Completed Operations, Blanket Broad Form Contractual, Independent Contractors, and Broad Form Property Damage Coverage with minimum limits of not less than one million dollars (\$1,000,000.00) Combined Single Limit for Bodily Injury and Property Damage.

The TOWN also agrees to obtain and maintain Automobile Liability Insurance for owned, hired and non-owned vehicles with minimum limits of not less than one million dollars (\$1,000,000.00) Combined Single Limit for Bodily Injury and Property Damage.

Also, the TOWN shall obtain and maintain Umbrella Insurance with minimum limits of not less than one million dollars (\$1,000,000.00).

TOWN further agrees to comply with the requirements of the New York State Workers' Compensation Board regarding proof of compliance with the New York State Workers' Compensation Law. The New York State Workers' Compensation Board requires the County to obtain from TOWN proof of Workers' Compensation insurance coverage, Self Insurance or exemption from the requirement of obtaining Workers' Compensation insurance coverage. Proof must be submitted to the County on forms specified by the Workers' Compensation Board and that are stamped as received by the Workers' Compensation Board.

If TOWN is self-insured, the VILLAGETOWN may satisfy the general liability insurance requirements provided hereinabove, by providing evidence in a form acceptable to the County's Division of Risk Management, that the TOWN is a self-insured municipality with sufficient reserves to underwrite the \$1,000,000.00 insurance requirement. Further, TOWN shall cause any insurance provided by its contractors working on, maintaining, preserving, repairing and/or keeping the Project in good working order to also name the TOWN as an additional insured. The TOWN agrees to require its contractor(s) to provide a Comprehensive General Liability Insurance policy naming the TOWN as an additional insured with minimum limits of not less than one million dollars (\$1,000,000.00) Combined Single Limit for Bodily Injury and Property Damage. In addition, the TOWN shall require its contractors to maintain workers compensation insurance.

APPROPRIATIONS

It is understood by and between the parties hereto that this Agreement shall be deemed executory only to the extent of the monies appropriated and available for the purpose of this Agreement and no liability on account thereof shall be incurred by the County beyond monies appropriated and available for the purpose thereof.

MODIFICATIONS

This IMA represents the entire and integrated agreement between the County and the TOWN and supersedes all prior negotiations, representations or agreements either written or oral. This IMA may be amended only by written instrument signed by both the County and the TOWN.

Department: Transportation
(TOWN Grant)

Contract No. _____

SEVERABILITY

If any term or provision of this IMA shall be held invalid or unenforceable, the remainder of this IMA shall not be affected thereby and every other term and provision of this IMA shall be valid and enforced to the fullest extent permitted by law.

CLAUSES REQUIRED BY LAW

The parties hereto understand and agree that each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to have been inserted herein, and if through mistake or inadvertence such provision is not inserted, said clause shall be deemed to have been inserted and shall have the full force or effect of law.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the date and year hereinafter written.

COUNTY OF ONONDAGA

Dated: _____ 20 _____

By: _____
Joanne M. Mahoney, County Executive MJM

TOWN OF CICERO

Dated: _____ 20 _____

By: _____
Jessica Zambrano, Supervisor

STATE OF NEW YORK)
COUNTY OF ONONDAGA) ss.:

On the ____ day of _____, 2015, before me, the undersigned a Notary Public for said State, personally appeared _____, Supervisor of the Town of _____, personally known to me, who, being by me duly sworn, did depose and say: that he/she resides in the _____, New York; that he/she is the Supervisor of the Town of _____, and he/she duly acknowledged to me that he/she executed the said instrument as Supervisor of _____ pursuant to the authority vested.

Notary Public

STATE OF NEW YORK)
COUNTY OF ONONDAGA) ss.:

On the ____ day of _____, 2015, before me, the undersigned a Notary Public in and for said State, personally appeared JOANNE M. MAHONEY, personally known to me and known to me to be the County Executive of Onondaga County, New York, the municipal corporation described in and which executed the foregoing instrument, as County Executive of said County, and she duly acknowledged to me that she executed the said instrument as County Executive of Onondaga County pursuant to authority in her vested.

Notary Public

SARATOGA ASSOCIATES

Landscape Architects, Architects,
Engineers, and Planners, P.C.

May 11, 2015

Ms. Jessica Zambrano, Supervisor
Town of Cicero
8236 Brewerton Road
Cicero, New York 13039

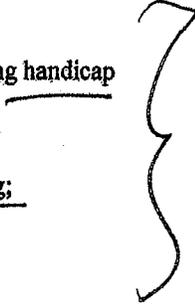
Re: Proposal for Professional Services – Bennett Street/Riverfront Park Design and Phase III
Construction Documents

Dear Jessica,

Saratoga Associates Landscape Architects, Architects, Engineers and Planners, P.C. (Saratoga Associates) is pleased to provide you with this proposal for the design of streetscape improvements along Bennett Street and the development of Riverfront Park Phase III construction documents in order to utilize the New York State Department of State (NYS DOS) grant #6913.

In developing the proposed scope of services (identified below) Saratoga Associates has identified a preliminary construction estimate to complete the Phase III construction activities. This phase of construction, which is identified in the attached map, is focused on establishing an entry to Riverfront Park and will be the catalyst for future streetscape improvements along Bennett Street. It is our goal that potential construction improvements will be approximately \$160,000.00 (see attached preliminary cost estimate). Combined with our fee, associated with the proposed scope, total costs are approximately \$73,050.00 below the grant amount of \$254,550.00.

Potential improvements to be included in Construction Phase III may include:

- Installation of approximately 170 linear feet of concrete sidewalk, including handicap ramps;
 - Installation of approximately 280 linear feet of curbing;
 - Installation of permeable pavement strip between the sidewalk and curbing;
 - Up to four (4) lights; and
 - Up to five (5) street trees with tree grates.
- 

SARATOGA ASSOCIATES

Ms. Jessica Zambrano
May 11, 2015
Page 2 of 6

Final construction activities/elements will be partially dictated by additional cost estimates developed during the completion of construction documents and after bids are received from potential construction contractors. The preliminary cost and construction activities also assume that no utilities, whether above or below ground, will need to be replaced or upgraded.

PROPOSED SCOPE OF SERVICES

Task 1 – Bennett Street Concept Design

Saratoga Associates will develop a Bennett Street improvement plan for a project area that generally includes the north and south sides of Bennett Street, from Route 11 to the east driveway of the Brewerton Branch of the Onondaga County Library (see attached map). All work, unless identified otherwise by Saratoga Associates, will be completed in public right of way.

A concept design for the project area will be provided to the Town for review and approval prior to initiating Task 2, below.

Saratoga Associates Assumes the following:

1. Additional topographical surveying is not required.
2. Existing utilities will be avoided to the greatest extent possible.
3. Current infrastructure (e.g. stormwater system) is adequate and will not be upgraded.
4. Resurfacing roadway pavement is not included in the design or subsequent tasks. The Town will identify whether resurfacing Bennett Street and/or Walnut Street is being considered.

Task 2 – Design Development

Based on the approved concept design developed in Task 1, Saratoga Associates will prepare general construction documents for the project area. It is anticipated that the following drawings will be prepared:

1. Cover Sheet;
2. Existing Conditions Plan;
3. Demolition and Erosion Control Plan;
4. Layout and Materials Plan;
5. Grading and Drainage Plan; and
6. Site Details.

Saratoga Associates will develop a construction-phasing plan (two phases are anticipated) for the project area. Due to the uncertainty of whether pole mounted lights will be included in the plan a site electrical plan will not be developed as part of this effort.

SARATOGA ASSOCIATES

Ms. Jessica Zambrano
May 11, 2015
Page 3 of 6

Completion of specifications and bid documents for the project area is not included.

Task 3 – Riverfront Park Phase III Construction Drawings (Bennett and Walnut Street Intersections)

Based on previous discussions with the Town, NYS DOS and NYS DOT, Saratoga Associates will develop construction documentation for the next phase of construction. The area targeted for construction is expected to include the northern intersection of Bennett and Walnut Streets (see attached map); this is referred to as "Riverfront Park Phase III Construction". Specifically, these drawings will identify the following improvements:

- Installation of approximately 170 linear feet of concrete sidewalk, including handicap ramps;
- Installation of approximately 280 linear feet of curbing;
- Installation of permeable pavement strip between the sidewalk and curbing; and
- Potential installation of lighting and street trees.

Saratoga Associates anticipates that the following drawings will be produced:

1. Cover Sheet;
2. Existing Conditions Plan;
3. Demolition and Erosion Control Plan;
4. Layout and Materials Plan;
5. Grading and Drainage Plan; and
6. Site Details.

Saratoga Associates will also develop an estimated construction cost to help guide what can be completed within the parameters of the grant.

Saratoga Associates assumes the following:

1. Construction limits and material quantities may be dictated by on site conditions and funding.
2. Utility improvements or re-location is not anticipated. Should this occur supplemental design and construction services will be required.
3. Floodplain, Canal Corp or NYS DOT permits are not required. Any Town required permits will be obtained by the Town;
4. Should site plan review be required, Saratoga Associates will assist the Town. Applications and attendance at Town Board meetings is not included.

SARATOGA ASSOCIATES

Ms. Jessica Zambrano
May 11, 2015
Page 4 of 6

5. Light style, should they be included, will match those already purchased or installed as part of Phase I and ongoing Phase II construction within the Park. It is anticipated that NYS DOT review should be undertaken as these lights may be used along Route 11;
6. In the event engineering issues arise during the development of the CD's, the Town will be notified and a solution will be identified by Saratoga Associates. The design services required to resolve these issues will be addressed with an amendment to this scope of services;
7. Surveying services are not included;
8. Prior to finalizing the bid documents, Saratoga Associates will provide the Town with preliminary construction documents for review;
9. Town will coordinate with landowners regarding improvements being made; and
10. Construction documents will be provided to NYS DOS at their request (PDF format).

Deliverable: One (1) printed set of Phase III construction drawings in 24"x36" and digital (PDF) format.

Task 4 – Stormwater Pollution Prevention Plan (SWPPP)

Saratoga Associates will update the previously completed SWPPP dated August 29, 2014 to include the proposed project area, identified in Task 1. The supplemental documentation will be completed in accordance with NYS DEC's SPDES General Permit for Stormwater Discharges from Construction Activity.

It is anticipated that the Town will review and approve the supplemental documentation.

Task 5 – State Environmental Quality Review Act (SEORA)

It is expected the any SEORA documentation, for the work identified in Task 3, will be limited to a short Environmental Assessment Form (EAF). Saratoga Associates will provide the Town with a completed short form for review and acceptance.

Unless otherwise requested, it is anticipated that attendance to a Town Board meeting is not required.

Task 6 – Project Manual

Based on Task 3 above, Saratoga Associates will incorporate the appropriate specification sections, including; bidding requirements, general conditions, and technical specifications. If issues that are not currently identified arise during this scope of services, the services required to resolve any issues will be addressed with an amendment to this scope of services.

SARATOGA ASSOCIATES

Ms. Jessica Zambrano
May 11, 2015
Page 5 of 6

The Town and/or NYS DOS will provide Saratoga Associates with specific language regarding procurement of contractor, insurance obligations, and WBE/BE requirements.

Deliverable: One (1) printed copy of the Project Manual. A digital version (PDF) will also be provided.

Task 7 – Project Bidding

Saratoga Associates will provide the following services for work identified in Task 3:

1. Development of a project advertisement that may be used by the Town in soliciting bids from construction contractors;
2. Respond to questions that may arise during the preparation of construction quotes;
3. Attend one (1) pre-bid meeting with potential construction contractors.
4. Develop and provide the Town with a bid tabulations; and
5. Review bids and provide a recommendation to the Town as to a potential contractor.
6. Addendums prepared as required.

Task 8 – Construction Administration and SWPPP Inspections

Saratoga Associates anticipates that construction identified in Task 3 will last no longer than eight (8) weeks. During this time, Saratoga Associates will provide the following services:

1. Complete up to eight (8) site visits during construction. These visits will also double as SWPPP inspections;
2. Participate in one (1) final site walk-through with the Town upon completion of construction (this will be the final inspection to determine if project is complete) to prepare a punch list;
3. Respond to contractor questions that may arise during construction;
4. Provide updates to Town representative;
5. Process shop drawings; and
6. Review and process payment applications.

Deliverables: SWPPP documentation and verification that project is complete. These will be provided in PDF format.

Task 9 – As-Builts

Upon completion of construction, Saratoga Associates will verify that the improvements were completed in accordance to the plan. Should changes be noted, the original site plan completed in Task 3 will be updated and become the recorded as-built drawing.

It is not expected that survey services will be provided for this effort.

SARATOGA ASSOCIATES

Ms. Jessica Zambrano
May 11, 2015
Page 6 of 6

Task 10 – NYS DOS Coordination

It is expected that there will be significant coordination with NYS DOS representatives throughout this process. Saratoga Associates will attempt to keep NYS DOS updated throughout the process via email and will be available for phone conferences, as needed. Saratoga Associates will also provide quarterly and semi annual reporting through December 31, 2015 for the NYS DOS grant (#6913).

It is assumed that this task will involve 10 man-hours and that no further grant assistance is anticipated.

Proposed Fee

Saratoga Associates proposes to complete the work identified above based on a time and material basis. Saratoga Associates anticipates that the work outlined in this scope of services will be \$21,500.00, which includes reimbursable expenses estimated at \$700.00.

Scheduling

Saratoga Associates will initiate work upon receipt of signed contract.

If you have any questions regarding our proposal, please do not hesitate to contact me at (315) 288-4286 ext 3302. We look forward to our continued assistance in the revitalization of the hamlet of Brewerton.

Very truly yours,

SARATOGA ASSOCIATES

Landscape Architects, Architects, Engineers, and Planners, P.C.



John W. Guariglia, RLA
Associate Principal

Attachment: General project boundary map and preliminary estimated construction budget.

Estimate of Probable Cost
 Saratoga Associates
 Phase 3 - Bennett Streetscape - North Side
 5/8/2015

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE
1	General Requirements	LS	1	\$10,000.00	\$10,000.00
2	Survey and Layout	LS	1	\$4,000.00	\$4,000.00
3	Erosion Control	LS	1	\$1,000.00	\$1,000.00
4	Saw cut asphalt pavement	LF	280	\$13.00	\$3,640.00
5	Remove Reinforced Concrete Pavement	CY	25	\$200.00	\$5,000.00
6	Misc. Removals and site preparation	LS	1	\$5,000.00	\$5,000.00
7	Unclassified Excavation and Disposal	CY	100	\$40.00	\$4,000.00
8	Cut to Fill Subgrade	CY	100	\$20.00	\$2,000.00
9	Aggregate Subbase Course	CY	75	\$35.00	\$2,625.00
10	Concrete Pavement	SY	130	\$65.00	\$8,450.00
11	Asphalt Pavement	SY	80	\$50.00	\$4,000.00
12	Brick Pavement	SY	100	\$125.00	\$12,500.00
13	Granite Curb	LF	280	\$45.00	\$12,600.00
14	Lampposts	EA	4	\$10,000.00	\$40,000.00
15	Conduit and Wiring	LF	350	\$16.00	\$5,600.00
16	Electrical Connection	EA	1	\$2,000.00	\$2,000.00
17	Turf Establishment	LS	1	\$2,500.00	\$2,500.00
18	Street trees	EA	5	\$1,000.00	\$5,000.00
19	Tree Grates	EA	5	\$2,000.00	\$10,000.00
20	Contingency Allowance	LS	1	\$20,000.00	\$20,000.00
			Total		\$159,915.00

SARATOGA ASSOCIATES

Landscape Architects, Architects,
Engineers, and Planners, P.C.
1000 YORK STREET, SARATOGA SPRING, NY 12158



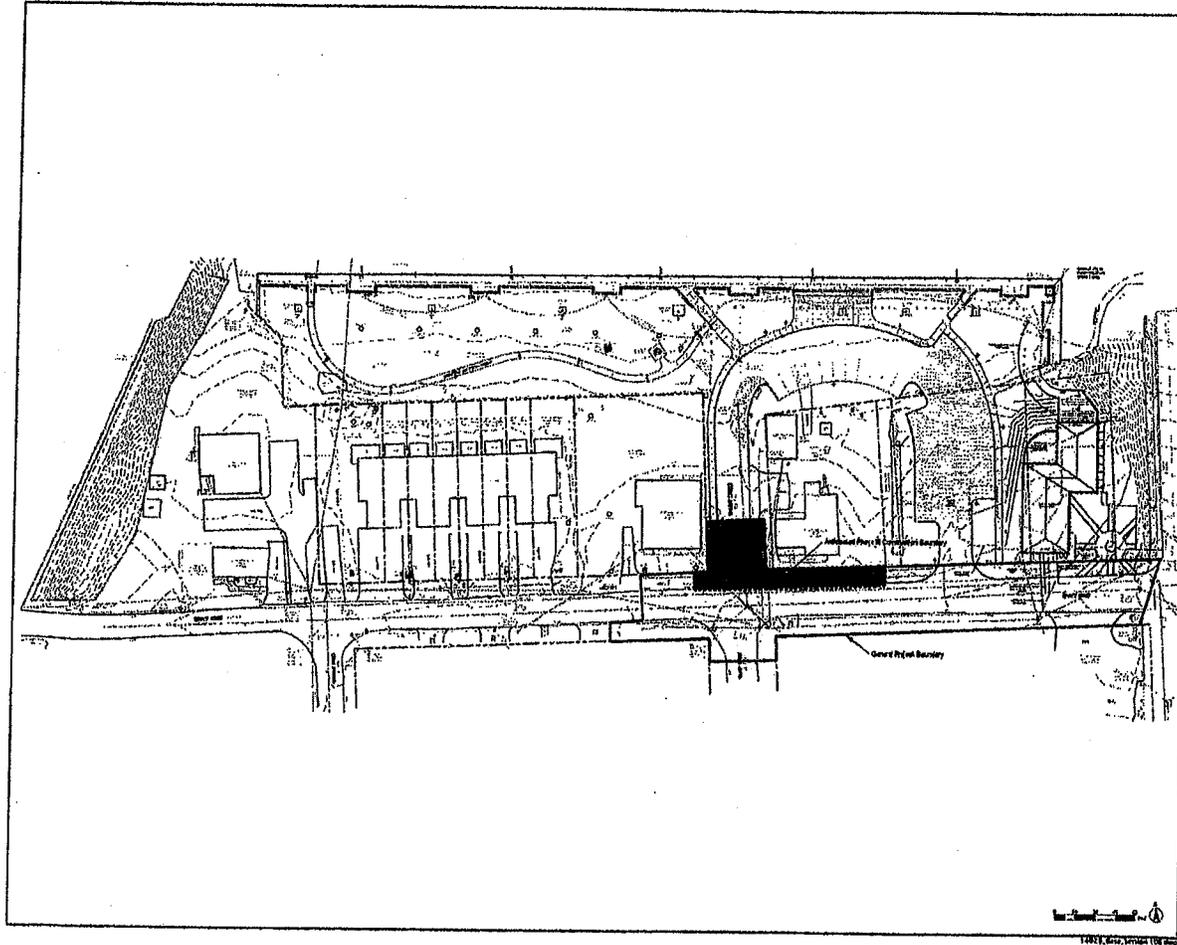
**THE BREWERTON
REVITALIZATION
PROJECT Proposal**

TOWN OF CICERO
1000 BUREAU ROAD
CICERO, NY 13029

Revised
10/20/00 10/20/00 10/20/00

SARATOGA ASSOCIATES PROJECT # 2000-01-01

DATE: 10/20/00
SCALE: 1" = 100'
DRAWN BY: JAC



1" = 100'
Graphic Scale

Date October 28th, 2015

Highway Department Agenda Items

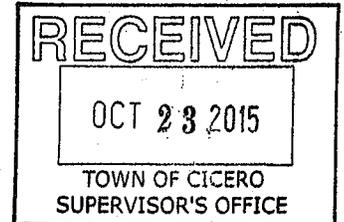
Move the adoption of a resolution to approve the following:

(A) PURCHASE: 2 belt chains, 12 rubber cutting edges

VENDOR: Oswego Tool & Steel

AMOUNT: \$ 5,000.00

ACCOUNT CODE: DB513055



(B) PURCHASE: month of November-December- auto parts/supplies

VENDOR: Genuine Parts

AMOUNT: \$4,000.00

ACCOUNT CODE: DB513046

(C) PURCHASE: month of November-December –supplies

VENDOR: Home Depot

AMOUNT: \$3000.00

ACCOUNT CODE: VARIOUS

(D) PURCHASE: Oil Pans for #12 & #36

VENDOR: SnoDepot

AMOUNT: \$4,000.00

ACCOUNT CODE:DB513046

JoLee Olszewski

From: CIC Highway
Sent: Friday, October 23, 2015 2:54 PM
To: JoLee Olszewski
Subject: agenda

I have an overage on an open PO that was estimated. Whites Farm Supply with an overage of \$886.78. (mower repair)

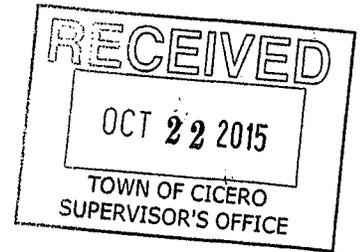
Terri Walsh

Secretary, Asst. to Highway Supt.
8236 Brewerton Rd.
Cicero, NY 13039
Phone: (315)699-2745
Fax: (315) 699-2746
cichighway@ciceronewyork.net

Office of Zoning & Planning

Demolition and Removal of Structure at 8045 Thurston Dr. Cicero, NY

Move the adoption of a resolution to authorize lump sum payment of \$18,675.00 to Crisafulli Trucking to demolish 8045 Thurston Drive. (see attached bid summary).



Clerk's Office

From: CindyHeck@ongov.net
Sent: Thursday, October 15, 2015 2:14 PM
To: Richard Hooper; Clerk's Office
Subject: 8383 Demolition
Attachments: 8383.pdf

EXECUTIVE DEPARTMENT
SPECIFICATION WRITER
DIVISION OF PURCHASE - 13TH FLOOR
421 MONTGOMERY STREET
SYRACUSE, NY 13202

2015

DATE: OCTOBER 15,

TO: RICHARD HOOPER/TRACY COSILMON

FROM: CINDY HECK
SPECIFICATION

WRITER
DEPT.: T/O CICERO

SUBJECT: BID EVALUATION

BID REF. NO.: 8383

FOR: DEMOLITION/REMOVAL OF STRUCTURE

Attached is a copy of the tabulation of quotations received via competitive public bid opened on 10/15/15.

Please evaluate these quotations and RETURN YOUR AWARD RECOMMENDATION LETTER to the Director of Purchase with a copy to the Specification Writer WITHIN TEN (10) DAYS.

Should your recommendation for award be other than the apparent LOW BIDDER, your letter should contain valid, specific, MATERIAL substance reasons.

Reference should be made to the SPECIFICATION PAGE NUMBER and PARAGRAPH when disqualifying the apparent LOW BIDDER.

Your prompt attention to this matter will be appreciated.

ENCL.: Comp. of Bids

(See attached file: 8383.pdf)

Request approval to accept a \$2,500 donation from Andrew Aupperle, Siteworks Inc., for the purchase of two tasers.

Joseph F. Snell

Chief of Police

Town of Cicero Police Department

8236 Brewerton Rd.

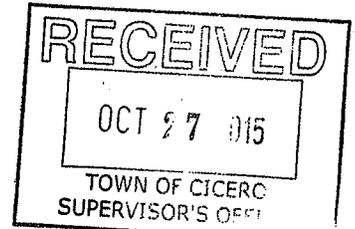
Cicero, NY 13039

Work Phone: 315-699-3677 ext.10

Email: jsnell@ciceropd.us

Your Police Department

Memo



To: Supervisor, Town Board

From: Tracy

Date: October 27, 2015

Subject: Cicero Historical Society - Budgeted Item to Preserve the Cicero Historical

TBM: October 28, 2015

Please find attached the Cicero Historical Society documentation for preservation (to maintain) for old school house and log home on Cicero Historical site.

This is a budgeted item – Budget Code - A7510.42.

Motion to adopt a resolution to approve an expenditure in the amount of \$1,498.04 to Cicero Historical Society for reimbursement of preserving (to maintain) the historic structures as follows: paint school house, stain handicap ramp of log cabin, stain log cabin & shed doors and improve lighting for safety. Under the NYS Arts and Cultural Affairs Law section 57.07 (municipality can expend funds to maintain historic structures). This is a budgeted item.

Motion was seconded by Councilor _____.

Ayes - and Noes - . *Motion carried.*

If you have any questions, please contact me before the Town Board Meeting

October 28, 2015.

Little League

Municipalities cannot donate money or goods for use by a privately operated Little League or similar organizations, as they are limited to one sport, have set formats, and are controlled by national parent organizations. There is little or no room for municipal control, and often all interested persons cannot participate.

Exceptions: Although money cannot be directly donated, a municipality may enter into a contract with a Little League affiliated organization to have it run a portion of the municipal recreation program. The program must be under the supervision and control of the municipality and must be legitimately instituted for the benefit of the municipality. As in all previously mentioned examples, the contract should be for a fixed sum and should specify for what and how the funds are to be expended. See the *Appendix* for State Comptroller's Opinion #82-225.

Historical Associations and Events

Municipalities cannot:

- make outright gifts of funds or services to support private historical associations or societies;
- subsidize the printing of a history of the municipality when such a book is not being published in connection with a program conducted by the municipality commemorating a historical event;
- make a contribution to any private entity for a celebration.

 **Exceptions:** Under the NYS Arts and Cultural Affairs Law section 57.07, municipalities may appoint a local historian and expend funds to maintain historic structures, monuments, and collections, and to publish local histories. Again, a municipality cannot make a gift to private historical associations, but it may contract with such entities to provide maintenance or assist in publication of local histories and records.

A municipality may expend funds for an historical commemoration or other public celebration only if the funds have been appropriated for such and are retained in the control of the municipal board. An outside group may assist in carrying out the commemoration, but the funds must remain in control of the governing board of the municipality. For more on this topic see State Comptroller's Opinion #81-357 in the *Appendix*.

Further questions on specific situations should be referred to the Office of the State Comptroller or to your municipal attorney.

CICERO HISTORICAL SOCIETY

2015 CAPITAL IMPROVEMENTS

1- PAINT SCHOOL (JERMAN'S PAINTING)	\$1250.00
2- STAIN HANDYCAP RAMP OF CABIN	
MATERIAL ONLY - HOME DEPOT	\$132.94
MATERIAL ONLY - HOME DEPOT	\$5.37
MATERIAL ONLY - LOWES	\$5.15
3- STAIN CABIN & SHED DOORS	
MATERIAL ONLY - HOME DEPOT	\$19.61
4- IMPROVE LIGHTING FOR SAFETY	
MATERIAL ONLY - HOME DEPOT	\$84.97
 TOTAL FOR 2015	 \$1498.04

TOWN OF CICERO

OCT 27 2015

TOWN CLERK

cc: *comptroller*



**JERMAN'S PAINTING
312 RICHARDSON DRIVE
NORTH SYRACUSE, NEW YORK 13212
(315) 458-7035**

Date: June 29, 2015

PROPOSAL AND CONTRACT

Proposal submitted to:

Cicero Historical Society

Ray Schader
7286 Minoa Bridgeport Rd.
East Syracuse, NY 13057
315-656-3651
Rbschader4@gmail.com

We hereby propose to furnish the labor and materials necessary for the completion of:

Scrape all loose paint, prime where needed, caulk, and paint the windows, door and siding of the exterior of the old one room schoolhouse on route 31 in the town of Cicero, NY. Lead paint was found on the siding so good lead practices will be followed. All 4 sides of the school and the shed addition will be painted.

All the described work to be performed in a substantial and workmanlike manner in accordance with standard practices of the industry for the sum of: ~~\$1200.00~~ ^{\$1250.00} payable ½ upon acceptance of this proposal and ½ upon satisfactory completion.

All alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Public liability insurance on the above work will be taken out by Jermans Painting.

10/26/15 Paid in full
CK # 825
Thank You
Terry Jermans

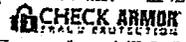
Town of Cicero Historical Society

6453 State Route 31
Cicero, NY 13039

820

10-4/220

7-7 20 15



PAY TO THE ORDER OF

JERMAN'S PAINTING

\$ 600.⁰⁰/₁₀₀

SIX HUNDRED AND NO/100

DOLLARS

M&T Bank
8304 Brewerton Rd.
Cicero, NY 13039

James J. Dantley

FOR

0280 67200046 5115 000219 0820

James Dantley

Town of Cicero Historical Society

6453 State Route 31
Cicero, NY 13039

825

10-4220

10-26-15

CHECK ARMOR

PAY TO THE
ORDER OF

JERMAN'S PAINTING

\$ 650.00

SIX HUNDRED FIFTY AND No/100

M&T Bank
8304 Brewerton Rd.
Cicero, NY 13039

Raymond S. Schaefer

FOR _____

⑆022000046⑆ 5115 000219⑈ 0825



More saving. More doing.

7922 RTE 11 CICERO NY 13039 (315)693-5440

1235 00057 01230 05/08/15 12:40 PM CASHIER SELF CHECK CJT - SCOT57

717650920090 RESTORERLR <A> 4.97N RESTORE 9 IN ROLLER COVER 020066294854 RES10XADV4 <A> 85.00N RESTORE 10X ADVANCED 4G 792240000154 SIKKENS IG <A> 42.97N SEMI SRD EXT FINISH - TINTBASE 1 GAL

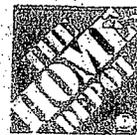
SUBTOTAL 132.94 SALES TAX 0.00 TAX EXEMPT TOTAL \$132.94 XXXXXXXXXXXX7028 VISA 132.94 AUTH CODE 028063/6573821 TA



1235 57 01230 05/08/2015 9306

RETURN POLICY DEFINITIONS POLICY ID DAYS POLICY EXPIRES ON A 1 90 08/06/2015 THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

BUY ONLINE PICK-UP IN STORE AVAILABLE NOW ON HOMEDEPOT.COM. CONVENIENT, EASY AND MOST ORDERS READY IN LESS THAN 2 HOURS!



More saving. More doing.

7922 RTE 11 CICERO NY 13039 (315)693-5440

1235 00057 49763 07/21/15 11:15 AM CASHIER SELF CHECK GUT - SCOT57

717650920090 RESTORERLR <A> 4.97 RESTORE 9 IN ROLLER COVER

SUBTOTAL 4.97 SALES TAX 0.40 TOTAL \$5.37 XXXXXXXXXXXX7028 VISA 5.37 AUTH CODE 028063/6573821

P.O.#: 005745



THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

BUY ONLINE PICK-UP IN STORE AVAILABLE NOW ON HOMEDEPOT.COM. CONVENIENT, EASY AND MOST ORDERS READY IN LESS THAN 2 HOURS!

#2



NEVER STOP IMPROVING

LOWE'S HOME CENTERS, LLC 5701 EAST CIRCLE DRIVE CICERO, NY 13039 (315) 350-8961

SALE

SALES#: 82541PE2 929907 TRANS#: 11577443 07-22-15

186761 BLUE HANK 4-IN HEAVY DUTY 2.17 407263 4 IN RESTORE ROLLER COVER 2.98

SUBTOTAL: 5.15 TOTAL TAX: 0.00 INVOICE 11768 TOTAL: 5.15 CASH: 20.25 CHANGE: 15.10

STONE: 2541 TERMINAL: 11 07/22/15 11:04:19 # OF ITEMS PURCHASED: 2 EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S. SEE REVERSE SIDE FOR RETURN POLICY. STORE MANAGER: ALLEN EATON

HAVE A COMMENT OR FEEDBACK? LET US KNOW AT: WWW.LOWES.COM/FEEDBACK STORE CODE: 25410-72215-11768

WE HAVE THE LOWEST PRICES, GUARANTEED! IF YOU FIND A LOWER PRICE, WE WILL BEAT IT BY 10%. SEE STORE FOR DETAILS.



#4

More saving.
More doing.™

7922 RTE 11 CICERO NY 13039
(315)699-5440

1235 00002 82426 04/13/15 09:24 AM
CASHIER PATRICK - PLA0008

745973700846 OAL 12 100M <A> 84.97N
100W METAL HALIDE AREA LIGHT

SUBTOTAL 84.97
SALES TAX 0.00

TAX EXEMPT

TOTAL \$84.97

XXXXXXXXXXXX7028 VISA 84.97
AUTH CODE 030073/1025319 TA

P.O.#/JOB NAME: 0



1235 02 82426 04/13/2015 4335

RETURN POLICY DEFINITIONS

POLICY ID DAYS POLICY EXPIRES ON
A 1 90 07/12/2015

THE HOME DEPOT RESERVES THE RIGHT TO
LIMIT / DENY RETURNS. PLEASE SEE THE
RETURN POLICY SIGN IN STORES FOR
DETAILS.

BUY ONLINE PICK-UP IN STORE
AVAILABLE NOW ON HOMEDEPOT.COM.
CONVENIENT, EASY AND MOST ORDERS
READY IN LESS THAN 2 HOURS!



#3

More saving.
More doing.™

7922 RTE 11 CICERO NY 13039
(315)699-5440

1235 00002 64911 07/22/15 07:23 PM
CASHIER FAYE - FXS5464

020066294861 RES10XADV1 <A> 24.98N
RESTORE 10X ADVANCED 1G

SUBTOTAL 24.98
SALES TAX 0.00

TAX EXEMPT

TOTAL \$24.98

XXXXXXXXXX0129 STORE CREDIT 5.37
CARD BALANCE 3.00

XXXXXXXXXXXX7028 VISA 19.97
AUTH CODE 030087/1028732

P.O.#/JOB NAME: RAY



1235 02 64911 07/22/2015 6737

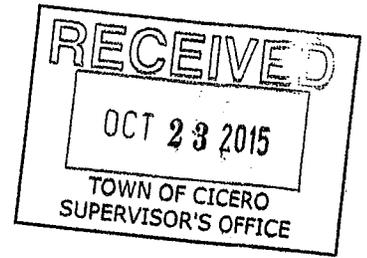
RETURN POLICY DEFINITIONS

POLICY ID DAYS POLICY EXPIRES ON
A 1 90 07/22/2015

THE HOME DEPOT RESERVES THE RIGHT TO
LIMIT / DENY RETURNS. PLEASE SEE THE
RETURN POLICY SIGN IN STORES FOR
DETAILS.

BUY ONLINE PICK-UP IN STORE
AVAILABLE NOW ON HOMEDEPOT.COM.
CONVENIENT, EASY AND MOST ORDERS
READY IN LESS THAN 2 HOURS!

TO: Town Board
FROM: Jody L. Rogers, Director
DATE: October 23, 2015
RE: AGENDA – October 28, 2015



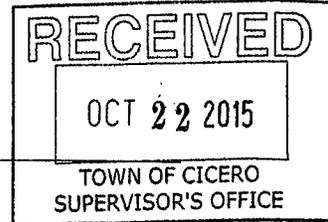
Disposal of Equipment:

The following items are to be declared surplus – junk for disposal. (per Wayne Freeman)

HP printer serial number MY22F1S26Q

Dell computer serial number 000045-643-210-007

TOWN OF CICERO
ASSESSMENT DEPARTMENT
8236 Brewerton Road * Cicero, New York 13039-1517
(315) 699-1410 * Fax: (315) 699-2758



Date: October 22, 2015

To: Jessica Zambrano, Supervisor
Town Board Members, Venesky, Cushman, Conway, Becallo & Meyer

From: Karen Tavernese, Town Assessor

The Assessor's Office would like to move the adoption of a resolution to declare an old office chair that is broken a surplus and of no use to the Town.

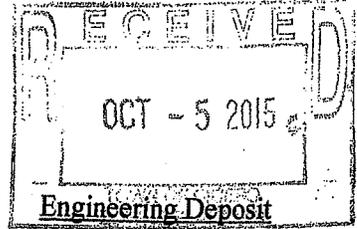
Thank you,

Karen Tavernese

Application Date 10 - 2 - 2015

**TOWN OF CICERO
ZONE CHANGE APPLICATION**

This section to be completed by Town



Jessica

<u>Project Classification</u>	<u>Filing Fee</u>	<u>Legal Fee</u>	<u>Engineering Deposit</u>
<u>Unlisted Action per 6NYCRR Part 617</u>	\$250	\$1,000	\$500
<u>Type I Action per 6NYCRR Part 617</u>	\$250	\$1,500	\$1,250

(Separate checks, made payable to the Town of Cicero, shall be provided for each fee. Determination of the project classification is at the sole discretion of the Town representatives and will be determined upon review of a complete Zone Change Application and other information requested in this application. The Applicant is further advised the classification of the project may change based on information discovered during the review process.)

This section to be completed by Applicant

Site Information: Tax Map No(s): 57 - 02 - 14 057-02-140

1. The Applicant, Savannah Civil SiteWork, LLC requests a zone change from General Commercial GC to General Commercial Plus GC+ for the property located at 6054 East Taft Road, North Syracuse, NY 13212

2. Applicants Mailing Address (All correspondence will be sent to this address):

[Redacted mailing address]

3. The Applicant is the: Owner X Lessee _____ Contract Purchaser _____

4. Owner of the subject property is: Site Safe, LLC
Street Address 6054 East Taft Road
City, State and Zip Code North Syracuse, NY 13212

[Redacted contact information]

5. Attorney (if applicable): N/A
Street Address _____
City, State and Zip Code _____
Phone Number _____ E-mail Address _____

6. Engineer/Architect/Surveyor (if applicable): Ianuzi & Romans Land Surveying, P.C.
Street Address 5251 Witz Drive
City, State and Zip Code North Syracuse, NY 13212
Phone Number (315) 457-7200 E-mail Address tim.cover@romanspc.com

7. The Applicant alleges that the proposed zone change would be in harmony with the character of the neighborhood, and would not be harmful to properties of persons in the neighborhood because:
The change of zone would allow for use consistent with surrounding uses in existing adjacent General Commercial Plus GC+ districts.

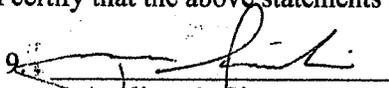
Name: SEE ATTACHED Address: _____
 Name: _____ Address: _____
 Name: _____ Address: _____
 Name: _____ Address: _____

Note: Before an application can be considered ready for submittal to the Town Board the Applicant must provide the following:

Submit all copies requested below, along with three separate checks payable to the Town of Cicero, at least ten (10) *business* days prior to the Planning Board meeting. The Planning Board generally meets the second Monday and fourth Monday of each month and the Town Board generally meets the second Wednesday and fourth Wednesday of each month. **THE APPLICANT IS REQUIRED TO SUBMIT MATERIALS IN DIGITAL FORMAT FOR USE DURING THE MEETINGS.** Any questions please call the Zoning and Planning Office at (315) 699-2201.

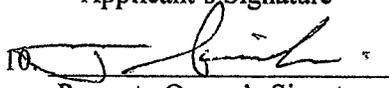
- a. **TWENTY (20)** copies of an updated survey showing the entire property on which the zone change is requested and the limits of the proposed zone change.
- b. **THREE (3)** copies of legal description.
- c. **TWENTY (20)** copies of application completely filled out and signed by Applicant and Property Owner.
- d. **TEN (10)** copies of Short Environmental Assessment Form, completely filled out and signed, for projects classified as Unlisted Action per 6NYCRR Part 617. A Full Environmental Assessment Form (FEAF), completely filled out and signed, for projects classified as Type I actions as defined by 6NYCRR Part 617. A FEAF may be required for Unlisted Actions at the discretion of the Town Board, in which case the application fees shall be those listed for the Type I actions.

I certify that the above statements are true and correct:

9. 
 Applicant's Signature

Peter Iwanicki
 Print Name

Date: 10 - 2 - 2015

10. 
 Property Owner's Signature

Peter Iwanicki
 Print Name

Date: 10 - 2 - 2015

8. CONTIGUOUS PROPERTY OWNERS:

NAME / ADDRESS

NORTH:

East Taft Road

EAST:

City of Syracuse Aviation
1000 Col. Eileen Collins Blvd.
Syracuse, NY 13212-3994
(Tax Parcel No. 57-02-15.1)

Town of Cicero
8236 Brewerton Road
Cicero, NY 13039
(Tax Parcel No. 57-02-15.2)

Town of Cicero
600 S. Bay Road
North Syracuse, NY 13212-3118
(Tax Parcel No. 57-02-18.9)

Sutton Investing Corp.
510 Stewart Drive
North Syracuse, NY 13212
(Tax Parcel No. 57-02-18.5)

SOUTH:

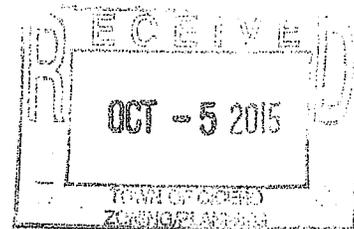
GB 107 Syracuse NY LLC
1521 Westbranch Drive, Ste. 200
McLean, VA 22102
(Tax Parcel No. 57-02-30.1)

WEST:

Richard C. & Donna Flaherty
5953 E. Taft Road
North Syracuse, NY 13212-3373
(Tax Parcel No. 57-02-13)

Adjowners/3533003.agh

617.20
Appendix B
Short Environmental Assessment Form

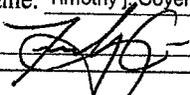


Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project: Savannah Civil SiteWork, LLC			
Project Location (describe, and attach a location map): 6054 East Taft Road, North Syracuse, NY 13212; south side of East Taft Road between William Barry Blvd. and General Irwin Blvd.			
Brief Description of Proposed Action: Change zoning of 5.150+/- acres parcel with existing house from General Commercial GC district to General Commercial Plus GC+ district to allow for utilization of said house for a construction company office and gravel parking lot for storage of vehicles and equipment.			
Name of Applicant or Sponsor: Site Safe, LLC		Telephone: (315) 243-3478	
		E-Mail: savannahcivil@yahoo.com	
Address: 6054 East Taft Road			
City/PO: North Syracuse		State: NY	Zip Code: 13212
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: Onondaga County Planning Agency review			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
3.a. Total acreage of the site of the proposed action?		5.150+/- acres	
b. Total acreage to be physically disturbed?		0.5+/- acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		5.150+/- acres	
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____			
<input type="checkbox"/> Parkland			

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: Timothy J. Coyer, Licensed Land Surveyor for Applicant		Date: 10/2/15
Signature: 		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input type="checkbox"/>	<input type="checkbox"/>

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
_____	_____
Name of Lead Agency	Date
_____	_____
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
_____	_____
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT