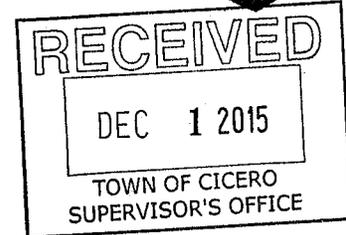
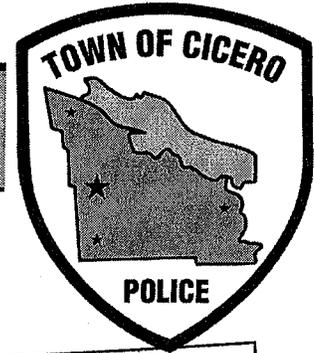


Town of Cicero Police Department

I N T E R O F F I C E M E M O



DATE: December 1, 2015
TO: Town Board
FROM: Chief Joseph Snell
RE: Certificate Presentations
CC:

The Town of Cicero Police Department 1st Annual Citizens Police Academy completed their 15 week training programming on December 1, 2015. The course started on September 15, 2015. The class met every Tuesday evening for four hours.

The program was such a huge success that the participants have implemented an Alumni Association which will help in the development and implementation of future programs.

I have attached a copy of the course curriculum and the names of the graduates.

I would like to present the graduates with their certificates at the December 9th Town Board meeting.

Thanks,

Sincerely,

Joseph F. Snell
Chief of Police

CITIZENS POLICE ACADEMY

	NAME	
1	Ashley Casey	
2	Dan Kirkpatrick	
3	Heather Wieland	
4	Jill Youngs	
5	Ron Raymond	
6	Dewey Schryver	
7	Carleen Waltos	
8	Wayne Carroll	
9	Helen Carroll	
10	Georgia Russell	
11	Ron Barling	
12	Catty Barling	
13	Troy Bryan	
14	Sam Anagnostopoulos	
15	Diane Gorman	
16	Miranda Driesen	
17	Christine Wenger	
18	Sharon Dwyer	



CICERO POLICE DEPARTMENT



CITIZENS POLICE ACADEMY 1ST CLASS

SEPTEMBER 15 - DECEMBER 1, 2015
15 WEEKS - 47 HOURS

Week 1 - Tuesday, September 15, 2015	Classroom	Instructor	
Welcome and Orientation	6:00 - 6:30	Chief J. Snell	
Citizen Police Academy FYI	6:30 - 7:00	Vol. Mike O'Neill	
Department Organizational Design	7:00 - 8:00	Chief J. Snell	
Introduction to the Criminal Justice System	8:00 - 9:00	Chief J. Snell	

Week 2 - Tuesday, September 22, 2015	Classroom	Instructor	
Impaired Driving Simulator	6:00 - 8:00	Sgt. J. Snell	
Use of Force	8:00 - 9:00	Sgt. J. Snell	

	OCSO Heliport	Instructor	
Week 3 - Saturday, September 26, 2015			
Special Ops / Medivac / K9	5:00 - 8:00	Sgt. P. Brennan, OCSO	
SWAT Team Demonstration			

Week 4 - Tuesday, September 29, 2015	Classroom	Instructor	
Brief History of Law Policing	6:00 - 8:00	Lt. J. Anderson, OCSO	
Local Animal Cruelty Laws	8:00 - 9:00	Inv. W. Pulaski, SPCA	

Week 5 - Tuesday, October 6, 2015	Classroom	Instructor	
Forensic Unit	6:00 - 8:00	Off. M. Serafin	
Crisis Negotiations	8:00 - 9:00	Sgt. M. Norton, OCSO	



CICERO POLICE DEPARTMENT



CITIZENS POLICE ACADEMY 1ST CLASS

SEPTEMBER 15 - DECEMBER 1, 2015
15 WEEKS - 47 HOURS

Week 6 - Tuesday, October 13, 2015

Classroom

Instructor

Legal Updates	6:00 -7:00	Chief M. Crowel, NSPD	
Women in Policing	7:00 – 8:00	Off. A. Smith	
Domestic Violence	8:00 – 9:00	Off. A. Smith	

Week 7 - Saturday, October 17, 2015

Bridgeport Rod
& Gun Club

Instructor

Firearms Demonstration	3:00 -8:00	Sgt. J. Snell, Off. M. Serafin	
		ASP – Sgt. J. Snell	
Alternate Date – Wednesday, October 14, 2015	3:00 – 8:00		
(Class meets at PD)			

Week 8 - Tuesday, October 20, 2015

OC 9-1-1 Ctr

Instructor

Communications / 911 Dispatchers	6:00 - 9:00	Michael Redhead-911	
		Onondaga County	
		Emergency Operations	
(Class meets at PD)		Center	

Week 9 - Tuesday, October 27, 2015

Classroom

Instructor

Warrants / Illegal Drugs	6:00 – 7:00	Inv. J. Meyers	
Criminal Investigations	7:00 – 8:00	Inv. J. Meyers	
Public Information Officer (PIO)	8:00 - 9:00	Inv. J. Meyers	

Week 10 - Tuesday, November 3, 2015

Classroom

Instructor

District Attorney	6:00 - 7:00	Atty. Peter Hakes, ADA	
Crimes Against Persons / Property	7:00 - 9:00	Sgt. J. Snell	



CICERO POLICE DEPARTMENT



CITIZENS POLICE ACADEMY 1ST CLASS SEPTEMBER 15 - DECEMBER 1, 2015 15 WEEKS - 47 HOURS

Week 11 - Saturday, November 7, 2015	Brewerton FD	Instructor	
Marine Patrol	6:00 - 7:00	Off. E. Flansburg	
Water Safety	7:00 - 8:00	Off. E. Flansburg	
Underwater Search & Recovery Team	8:00 - 9:00	Sgt. R. VanOrden, OCSO	
(Class meets at the Brewerton FD)			

Week 12 - Tuesday, November 10, 2015	Classroom	Instructor	
The NYS Accreditation Process	6:00 - 7:00	Sgt. Amyot	
Crime Analysis	7:00 - 8:00	Paula Cutrone, C.A.U.	
Juvenile Laws	8:00 - 9:00	Inv. Meyers	

Week 13 - Tuesday, November 17, 2015	Classroom	Instructor	
Community Policing	6:00 - 7:00	Chief J. Snell	
V.I.P.S. Program	7:00 - 8:00	Chief D. Hazelmyer	
E-Policing Program	8:00 - 9:00	Angela Kleist	

Week 14 - Tuesday, November 24, 2015	OCCC	Instructor	
Tour of Onondaga Co Correctional Center	6:00 - 9:00		
VOLUNTARY			
(Class will meet at the PD)			

Week 15 - Tuesday, December 1, 2015	Classroom	Instructor	
Traffic Laws / Patrol Techniques	6:00 - 8:00	Sgt. J. Snell	
Self Defense	8:00 - 9:00	John Annable, Karate John's	

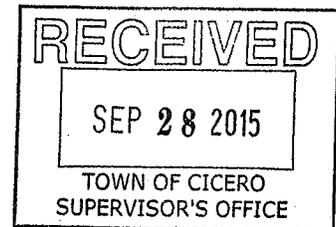
September 15, 2015

Town Supervisor

Town of Cicero

8236 Brewerton RD

Cicero, NY 13039



RE: Broken Residents Owned Carts

Dear Town Supervisor:

Thank you for allowing us to provide services to your residents. Over the tenure of our services, it has come to our attention that trash carts being utilized by some of your residents have started to deteriorate. The carts need to be in good repair so that they may safely be lifted by the cart tippers on the trucks. When they are in disrepair, they may not properly lift, fall into the truck, or even fall off the tipper while attempting to be lifted. This is a safety concern for our employees as well as the general public. Therefore, we have developed the following procedure to correct this issue:

Broken Cart Procedure

1. Driver/Thrower identifies a broken cart on route.
2. They empty the cart as normal or hand unloads to ensure customer service.
3. They tag the cart with notice to contact our office. (enclosed is a copy of tag)
4. Driver reports list of where tags have been deployed for tracking purposes.
5. Our Office will keep a record of broken carts reported by Drivers.

6. As residents call, the office will give them options on how to replace their Carts
 - a. Buy a new one at the Store
 - b. They may rent a cart from us, that we will maintain.
7. Driver will continue to retag a broken cart for 2 weeks before being authorized to stop servicing a defective cart.

By following this procedure, we should be able to provide excellent customer service to your residents, as well as maintaining the safety of our employees and the general public.

We would like to implement this procedure by October 1, 2015. Should you have any questions or concerns, please feel free to contact our office.

Sincerely,



Rocco Grosso
President



TO: Town Board

FROM: Jody L. Rogers, Director

DATE: December 6, 2015

RE: AGENDA 12-9-15

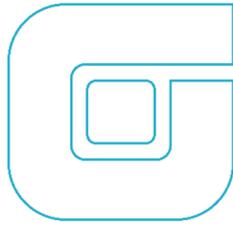
Approval of Position Title and salary range:

Judy Dickson, the Coordinator at the Senior Center after almost 20 years of service, has given me notice that she will be retiring at the end of January/early February 2016 (or when we find a replacement for her position). Her current title is Recreation Attendant.

Since Judy was hired the title for the position has been changed to Senior Citizen Coordinator. With that said I ask the Town Board to approve the creation of the position with a title of Senior Citizen Coordinator and a salary range of \$35,000 to \$39,000 DOE. This is a fulltime Civil Service position.

Once a person is hired in the new title, Judy's titled position (Recreation Attendant Fulltime at the Senior Center) will be removed from the Town's roster. The new hire will be hired provisionally and be required to take, pass and be reachable on the civil service test when it is given for the position.

Any questions please contact me. Thank you.



December 7, 2015

Cicero Town Board
Town of Cicero, Town Hall
8236 South Main Street
Cicero, NY 13039

RE: Sanitary Sewer Repair Contract – Notice of Award
FILE: 101/62194

Dear **Board Members**,

Bids were received for the above referenced project on December 1, 2015. There was only one bidder and a copy of the bid tabulation was provided under separate cover.

The low bidder was D.E. Tarolli, Inc., 6602 Herman Road, Warners, New York 13164, with a total bid of \$124,950 and a review of the bid indicated there were no informalities.

We have contacted an authorized representative of D.E. Tarolli, Inc and they have verbally indicated to us that they are satisfied with their bid and that they are confident they can complete the project for the amount bid.

We have reviewed D.E. Tarolli, Inc.'s experience and qualifications. Based on our knowledge and experience, D.E. Tarolli, Inc. is a quality contractor who has completed a number of successful projects for similar work for the Town and for other local municipalities.

Based on the information previously noted herein, we see no reason for the Town not to award this Contract to D.E. Tarolli, Inc.

If you have any questions please do not hesitate to contact us.

Very truly yours,

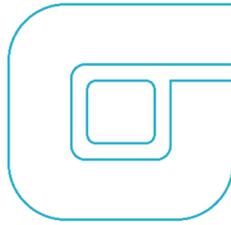
O'BRIEN & GERE ENGINEERS, INC.

Stephen R. Snell, PE, CPESC
Project Associate

cc: Tracy Cosilmon, Town Clerk
Chris Woznica – Highway Superintendent
Robert Germain, Esq.
Gary Cannerelli, PE - OBG

I:\Cicero-T.101\62194.Sewer-Repair-Co\Corres\Award Letter.docx





December 3, 2015

Town Board

Town of Cicero
8236 Brewerton Road
Cicero, New York 13039
Attention: Jessica Zambrano, Supervisor

RE: Wallington Meadows Section No. 7B Securities
FILE: 0101/61478.106

Dear Board Members,

The Developer for the referenced project has securities in place for punchlist items and road guarantee per a July 28, 2014 letter from C&S Engineers, Inc. A recent inspection of the site confirms that the punchlist items have been completed and the road is in good condition. Subject to any comments from the Town Highway Department and the Codes Enforcement Department it is recommended the securities be released as follows:

	<u>Previous Amount</u>	<u>Amended Amount</u>
1. Overland drainage and grading	\$ 6,700	\$ 0
2. Utility maintenance guarantee	\$ 17,625	\$ 0
3. Road construction guarantee	\$ 12,700	\$ 0
4. Monument deposit	\$ 1,800	\$ 0
5. Stop sign (1) installation	<u>\$ 100</u>	<u>\$ 0</u>
Total	\$ 38,925	\$ 0

If you have any questions or comments, please do not hesitate to contact us.

Very truly yours,
O'BRIEN & GERE ENGINEERS, INC.

Mark C. Parrish, P.E.
Managing Engineer

cc: Shirlie Stuart, Comptroller – Town of Cicero
Chris Woznica, Superintendent – Town of Cicero Highway Department
Richard Hooper, Director of Code Enforcement - Town of Cicero
Robert Germain, Esq. – Germain & Germain
Dan Bargabos – Kenwood Homes
Stephen Snell, P.E. – O'Brien & Gere



RELEASE OF PART OF EASEMENT

This Release of Part of Easement is made this ____ day of December, 2015 by the Town of Cicero ("Releasor")

WHEREAS, several easements were granted to the Releasor from the County of Onondaga by instrument dated November 14, 2013 and recorded in the Onondaga County Clerk's Office on November 14, 2013 in Liber 5262 of Deeds at Page 920;

WHEREAS, one of the easements granted to the Releasor was a drainage easement shown on a map of Hancock Airpark, Section A & B 7th Amd. on Lot 1G Section B, as shown on a portion of said map attached hereto as Exhibit "A" ("Lot 1G Drainage Easement");

WHEREAS, Lot 1G on Hancock Airpark was subdivided into several lots including Lot 1G-2 as shown on a copy of said map attached hereto as Exhibit "B";

WHEREAS, Releasor desires to release that portion of the Lot 1G Drainage Easement which is located on Lot 1G-2.

NOW THEREFORE, for valuable consideration the receipt and sufficient of which is hereby acknowledged, Releasor hereby releases that portion of the Lot 1G Drainage Easement which is located on Lot 1G-2 as shown on Exhibit "B".

IN WITNESS WHEREOF, the Releasor has executed this instrument as of the date and year first above written.

TOWN OF CICERO

By: _____

STATE OF NEW YORK)
COUNTY OF ONONDAGA) ss.:

On this ____ day of December, 2015, before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

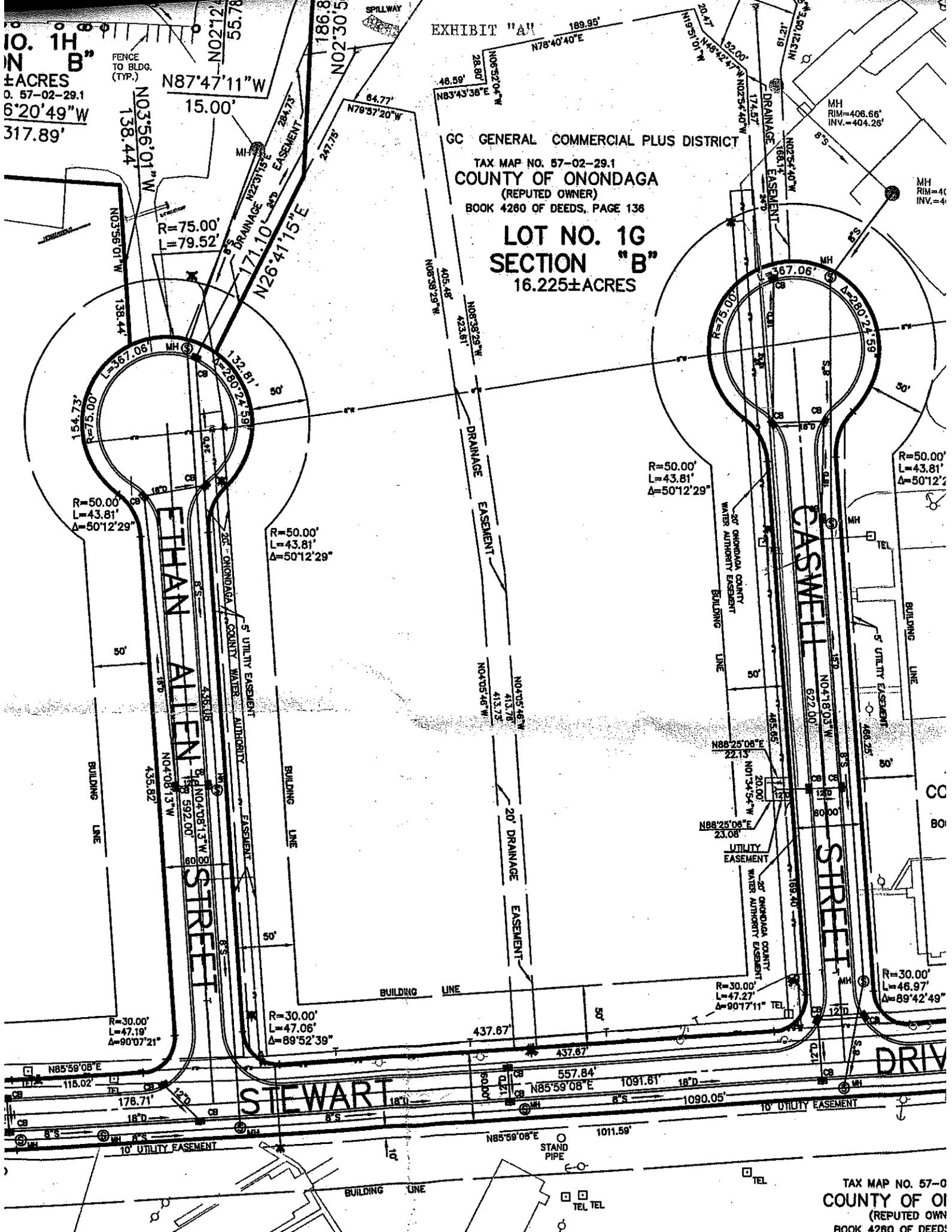
10.1H
N
± ACRES
0.57-02-29.1
6'20'49"W
317.89'

EXHIBIT "A"
189.85'
N78°40'40"E

GC GENERAL COMMERCIAL PLUS DISTRICT

TAX MAP NO. 57-02-29.1
COUNTY OF ONDAGA
(REPUTED OWNER)
BOOK 4280 OF DEEDS, PAGE 138

LOT NO. 1G
SECTION "B"
16.225± ACRES



TAX MAP NO. 57-0
COUNTY OF ONDAGA
(REPUTED OWN)
BOOK 4280 OF DEEDS

Date December 9, 2015

Highway Department Agenda Items

Move the adoption of a resolution to approve the following:

Misc. Surplus items for sealed bids

(A) PURCHASE: Overage on sander chain

VENDOR: Chemung/Oswego Tool

AMOUNT: \$ 680.00

ACCOUNT CODE: DB513055

Memo

To: Town Board Members
From: Richard Hooper, Director of Planning and Development
cc: Town Clerk, Comptroller, JoLee Olszewski
Date: December 1, 2015
Re: Agenda Item For December 9, 2015 Town Board Meeting



ZONING & PLANNING

Move the adoption of a resolution to authorize payment of \$1,195.00 to GENERAL CODE for the eCode 360 annual maintenance of Town of Cicero Code books for 11/30/2015 until 11/30/2016.

Attachment



Information made civil.

781 Elmgrove Road
Rochester, New York 14624-2991
(800)836-8834 * Fax(585)328-8189
Tax ID 20-8015087

Invoice No: C0019608
Invoice Date: 12/1/2015
Due Date: 12/31/2015
Terms: Net 30
PO:

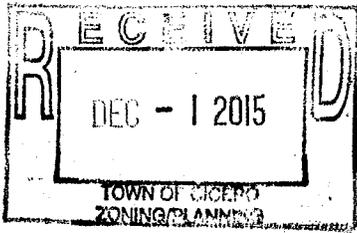
Town of Cicero
Ms. Tracy M. Cosilmon
8236 Brewerton Road

Customer No: CI1861

Maintenance Period Ends: 11/30/2016

Cicero NY 13039-1517

Table with 3 columns: Qty, Description: eCode360 Annual Maintenance, Amount. Row 1: 1 eCode360 Annual Maintenance Fe \$1,195.00



Interest will be charged on all past due accounts at 1.5% monthly.

This order is subject to General Code's Term and Conditions which are available at www.generalcode.com/TCdocs

Subtotal \$1,195.00
S&H Charges \$0.00
Tax EXEMPT \$0.00
Payment/Credit:
Total Due \$1,195.00

Thank you for choosing General Code. We appreciate your business.

Voucher Form (if required)

Claimant's Certification

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any persons within knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

Handwritten signature of Kimberly R. Penella

Accounting Administrator

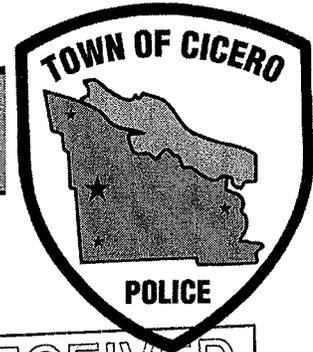
12/1/2015

Account Charged _____ Payment Record: Check # _____ Dated _____

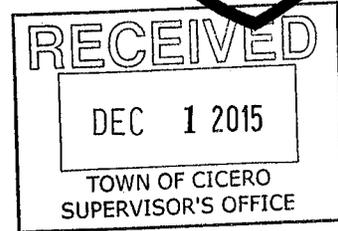
Department Approval _____ Date _____

Town of Cicero Police Department

INTER OFFICE MEMO



DATE: December 1, 2015
TO: Town Board
FROM: Chief Joseph Snell
RE: Competitive Bid Package for Purchase of Six New Patrol Vehicles
CC:



Request the Town Board approve the submission of a competitive bid package for the 2016 purchase of six new patrol vehicles.

Since we are trading in our older patrol vehicles we cannot use the New York State Marketplace for competitive bidding process.

This is a 2016 budgeted item.

Thanks,

Sincerely,

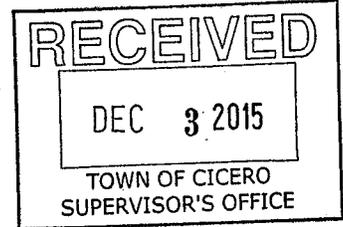
Joseph F. Snell
Chief of Police

Town of Cicero Police Department



I N T E R O F F I C E M E M O

DATE: December 3, 2015
TO: Town Board
FROM: Chief Joseph Snell
RE: Approval of Drivers Village November 2015 Invoices
CC:



Authorize the payment of the November 2015 Drivers Village Invoices for \$1,200.98.

Thanks,

Sincerely,

Joseph F. Snell
Chief of Police

Voucher

TOWN OF CICERO

8236 Brewerton Road
Cicero, New York 13039-6401

TAX ID No. 15-6000898
(315) 699-2759

Department _____

Claimant's	Drivers Village
Name and	5885 East Circle Drive
Address	Cicero NY 13039

PLEASE DO NOT
WRITE IN THIS AREA

Voucher
No. _____

Date Voucher Received _____

Fund-Appropriation	Amount
B312042	1,200.98
	1,200.98
Entered on Abstract No. _____	

PURCH
TERMS _____ ORDER NO _____

Detailed invoices may be attached and total entered on this Voucher. Certification below MUST BE SIGNED

Date	Vendor's Invoice No.	Quantity	Description of Materials or Services	Unit Price	Amount
11/30/2015			3078801		28.75
			3079248		224.81
			3079422		28.75
			3079561		817.92
			3079581		35.75
			3079778		65.00
			Monthly bill for November2015 900		
				Total	\$ 1,200.98

Claimant's Certification

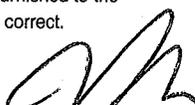
I, _____, certify that the above account in the amount of \$ _____ is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

Date _____ Signature _____ Title _____

(Space below for Municipal Use)

Department Approval

The above services or materials were rendered or furnished to the Municipality on the date stated and the charges are correct.

12/3/15
Date _____

Authorized Official _____

Approval For Payment

This claim is approved and ordered paid from the appropriations indicated above.



Driver's Village
 5885 East Circle Drive Suite 200
 Cicero, NY 13039
 Telephone: (315) 452-1556

STATEMENT OF ACCOUNT

CUSTOMER
CICERO POLICE DEPT 8236 BREWERTON RD CICERO, NY 13039

ACCOUNT NUMBER	DATE
2000499	11/30/15
PAYMENT TERMS	
Stmt bal due by 10th	
BALANCE	AMOUNT PAID
1200.98	

Please return the top portion of this statement with your payment - Thank You.

Your **SERVICE CHARGE** is computed by a single periodic rate of 1.5% per month (minimum charge of \$1.00) which is an **ANNUAL PERCENTAGE RATE** of 18%. Net 30 days. **SERVICE CHARGES** added to all delinquent accounts.

DATE	DOCUMENT	DESCRIPTION	AMOUNT
11/27/15		Last payment of 2650.55 received	
10/31/15	3078801	3078801 CICERO POLICE	28.75
11/02/15	3079248	3079248 CICERO POLICE	224.81
11/03/15	3079422	3079422 CICERO POLICE	28.75
11/11/15	3079561	3079561 CICERO POLICE	817.92
11/11/15	3079581	3079581 CICERO POLICE	35.75
11/19/15	3079778	3079778 CICERO POLICE	65.00

1 - 30	31 - 60	61 - 90	91 +	FINANCE CHARGE	NET DUE
1200.98	.00	.00	.00	.00	1200.98
					BALANCE

SEND INQUIRIES TO:

PAYMENTS, CREDITS OR CHARGES RECEIVED AFTER THE CLOSING DATE OF THIS BILLING CYCLE SHOWN ABOVE WILL APPEAR ON YOUR NEXT STATEMENT.



Drivers Village, Inc.
DBA Burdick Lincoln
 5885 East Circle Drive, Suite 300
 Cicero, New York 13039
 Telephone # (315) 699-6300 Facility ID # 7100369

L I N C O L N

SERVICE DEPARTMENT HOURS
 7:30 a.m. to 7:00 p.m.
 Monday - Thursday
 Friday 7:30 a.m. to 6:00 p.m.
 Saturday 8:00 a.m. to 4:00 p.m.

R/O Open Date	R/O Number
10/05/15	3078801/1
R/O Close Date	Status
10/05/15	Pre-Invoice
Mileage In	Mileage Out
75450	75453
Service Advisor / Tag #	
Amanda Rowe	
Vehicle Identification Number	
1FAHP2MK3DG181636	
Delivery Date	In-Service Date
Color	License Number
WHITE	

CICERO POLICE NON-EMERGENCY PHONE 8236 RT 11 CICERO, NY 13039			Work Phone	Vehicle Identification Number	
			315-427-5322	1FAHP2MK3DG181636	
			Home Phone	Delivery Date	
			315-699-1466	In-Service Date	
Year	Make	Model	Body	Color	License Number
2013	FORD	TAURUS D2	4DSD	WHITE	

DESCRIPTION OF SERVICE AND PARTS	AMOUNT
Cell: 315-427-5322	
#1 - 99P: PERFORM MULTI POINT INSPECTION Sub Total: .00	

#2 - LOF: LUBE/OIL/FILTER -INSTALL NEW STICKERRESET OIL REMINDER SYSTEM (IF EQUIPPED)***** *****	
Work performed by Jeff Winn UE01 (71)	15.00
Installed AA5Z 6714 A :FILTER ASY - OIL 1@5.75	5.75
Installed ENGINEOIL :ENGINE OIL 50@.26	13.00
CHANGED OIL AND FILTER, TOPPED OFF FLUIDS.	
Sub Total: 33.75	

#3 - CEL: CUSTOMER STATES CHECK ENGINE LIGHT IS ON,DIAGNOSTIC FOR THE FIRST HOUR MAY APPLY. Caused by CHECK ENGINE LIGHT IS ON. P0305- PPT FOUND BAD COI L ON PLUG. Corrected by DIAGNOSIS/EEC	
Work performed by Jeff Winn UE01 (71)	Warranty
Corrected by EXTRA TIME TO REPEAT QUICK TEST	
Work performed by Jeff Winn UE01 (71)	Warranty
Corrected by E.E.C. -PINPOINT TEST	
Work performed by Jeff Winn UE01 (71)	Warranty
Corrected by NGS RECORDER,MONITOR ROAD TEST	
Work performed by Jeff Winn UE01 (71)	Warranty
Corrected by	
Work performed by Jeff Winn UE01 (71)	Warranty

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I Hereby Authorize the work herein set forth to be done along with the necessary material at the agreed price will not exceed the estimate without my consent. I also agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond my control or for any delays caused by unavailability of parts or delays in parts shipments by air or transporter. I hereby grant you and/or your employees permission to operate the vehicle described on streets, highways or elsewhere. For the purpose of testing and/or inspection mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repair. **DISCLAIMER OF WARRANTIES.** These repairs are covered by a limited warranty, 90 days or miles, whichever comes first. seller hereby limits implied warranties to the same terms. Strictly cash or acceptable credit card.

OIL CHANGE REMINDER

DRIVER'S VILLAGE LINCOLN
 5885 EAST CIRCLE DR
 CICERO, NY 13039
 315-699-6300
 DATE: 10/31/15
 MILES: 66800
 GRADE: 5W20

INITIALS	
I.D.	
DEPOSIT	

Arbitration: Any dispute arising under this Agreement shall be resolved by binding arbitration conducted in accordance with the Com Rules of the America Arbitration Association ("AAA") then in effect (as such rules may be modified by the manual agreement of the arbitrator selected). The arbitration shall be conducted in Onondaga County, New York, by a single arbitrator mutually accepted to event that the parties cannot agree on a single arbitrator, one shall be appointed by the AAA. The decision of the arbitrator shall be final, and the arbitrator shall have no authority to award punitive damages. Judgement on the arbitration award may be entered by a federal court having jurisdiction over the such award. The parties, shall share equally the cost of the arbitration, including the fees of (if party shall bear its own attorneys' fees, that fees and expenses to be awarded to the prevailing party. In the event the arbitrator's award is set aside, on the whole, frivolous or lacking substantial merit, the arbitrator shall award attorneys' fees and expenses to the party whose award is set aside. Both the parties and the arbitrator shall award shall keep the fact of the arbitration, the arbitration proceeding and the arbitration award except only for such disclosure as may be legally required or as may be necessary to enforce the arbitral award. Arbitration must be conducted on an individual, not a class-wide, basis. There shall be no right for any dispute to be arbitrated on a class-wide basis involving claims brought in a purported representative capacity on behalf of the general public. Only we and you may be parties to an arbitration proceeding may be consolidated with any other arbitration proceeding between us and any other person or entity.

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X



DRIVER'S VILLAGE

Drivers Village, Inc.

DBA Burdick Lincoln

5885 East Circle Drive, Suite 300

Cicero, New York 13039

Telephone # (315) 699-6300 Facility ID # 7100369

LINCOLN

SERVICE DEPARTMENT HOURS
7:30 a.m. to 7:00 p.m.
Monday - Thursday
Friday 7:30 a.m. to 6:00 p.m.
Saturday 8:00 a.m. to 4:00 p.m.

Table with R/O Open Date, R/O Number, R/O Close Date, Status, Mileage In, Mileage Out, Service Advisor / Tag #, Amanda Rowe, Vehicle Identification Number, Delivery Date, In-Service Date, Color, License Number.

Table with columns: Year, Make, Model, Body, Color, License Number. Row: 2013, FORD, TAURUS D2, 4DSD, WHITE.

Table with columns: DESCRIPTION OF SERVICE AND PARTS, AMOUNT. Includes description of repairs and a note: *EMPLOYEE OR CIC POLICE ONLY* with amount -5.00.

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I Hereby Authorize the Repair work herein set forth to be done along with the necessary material at the agreed price which will not exceed the estimate without my consent. I also agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere. For the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs there to." DISCLAIMER OF WARRANTIES. These repairs are covered by a limited warranty, 90 days or 4,000 miles, whichever comes first. seller hereby limits implied warranties to the same period.

Arbitration: Any dispute arising under this Agreement shall be resolved by binding arbitration conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association ("AAA") then in effect (as such rules may be modified by the mutual agreement of the parties and the arbitrator selected). The arbitration shall be conducted in Onondaga County, New York, by a single arbitrator mutually accepted to the parties. In the event that the parties cannot agree on a single arbitrator, one shall be appointed by the AAA. The decision of the arbitrator shall be based on applicable law, and the arbitrator shall have no authority to award punitive damages. Judgement on the arbitration award may be entered by any court (state or federal) having jurisdiction over the such award. The parties, shall share equally the cost of the arbitration, including the fees of the arbitrator, and each party shall bear its own attorneys' fees, that fees and expenses to be awarded to the prevailing party. In the event the arbitrator determines that the claims asserted are, on the whole, frivolous or lacking substantial merit, the arbitrator shall award attorneys' fees and expenses to the prevailing party. Both the parties and the arbitrator shall award shall keep the fact of the arbitration, the arbitration proceeding and the arbitration decision in confidence except only for such disclosure as may be legally required or as may be necessary to enforce the arbitral award. Arbitration must be conducted on an individual, not a class-wide, basis. There shall be no right for any dispute to be arbitrated on a class action basis or on a basis involving claims brought in a purported representative capacity on behalf of the general public. Only we and you may be the parties to the arbitration proceeding may be consolidated with any other arbitration proceeding between us and any other person or entity.

Summary table with columns: LABOR, PARTS, DEDUCTIBLE, SUBLET, SHOP SUPPLIES, HAZARDOUS MATERIALS, SALES TAX OR TAX I.D., SPECIAL ORDER DEPOSIT, DISCOUNTS, TOTAL DUE. Values: 15.00, 18.75, .00, .00, .00, .00, XXXXX0898, .00, -5.00, 28.75.

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X



DRIVER'S VILLAGE

Drivers Village, Inc.
DBA Burdick Lincoln

5885 East Circle Drive, Suite 300
Cicero, New York 13039

Telephone # (315) 699-6300 Facility ID # 7100369

LINCOLN

SERVICE DEPARTMENT HOURS
7:30 a.m. to 7:00 p.m.
Monday - Thursday
Friday 7:30 a.m. to 6:00 p.m.
Saturday 8:00 a.m. to 4:00 p.m.

Table with columns: R/O Open Date, R/O Number, R/O Close Date, Status, Mileage In, Mileage Out, Service Advisor / Tag #, Vehicle Identification Number, Delivery Date, In-Service Date, Color, License Number.

Table with columns: Year, Make, Model, Body, Color, License Number. Row: 2013, FORD, TAURUS D2, 4DSD, WHITE.

Table with columns: DESCRIPTION OF SERVICE AND PARTS, AMOUNT. Includes items like 'Cell: 315-427-5322', '#1 - 99P: PERFORM MULTI POINT INSPECTION', and '#2 - CEL: CUSTOMER STATES CHECK ENGINE LIGHT IS ON, DIAGNOSTIC FOR THE FIRST HOUR MAY APPLY.'

Summary table with columns: LABOR, PARTS, DEDUCTIBLE, SUBLET, SHOP SUPPLIES, HAZARDOUS MATERIALS, SALES TAX OR TAX I.D., SPECIAL ORDER DEPOSIT, DISCOUNTS, TOTAL DUE. Total Due: 224.81.

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X



Drivers Village, Inc.
DBA Burdick Lincoln
 5885 East Circle Drive, Suite 300
 Cicero, New York 13039
 Telephone # (315) 699-6300

L I N C O L N

SERVICE DEPARTMENT HOURS
 7:30 a.m. to 7:00 p.m.
 Monday - Thursday
 Friday 7:30 a.m. to 6:00 p.m.
 Saturday 8:00 a.m. to 4:00 p.m.

R/O Open Date	R/O Number
11/02/15	3079422/1
R/O Close Date	Status
11/02/15	Pre-Invoice
Mileage In	Mileage Out
85364	85364
Service Advisor / Tag #	
Amanda Rowe	
Vehicle Identification Number	
1FAHP2MK5DG181637	
Delivery Date	In-Service Date
Body	Color
	License Number

Facility ID # 7100369

CICERO POLICE NON-EMERGENCY PHONE 8236 RT 11 CICERO, NY 13039		
Year	Make	Model
2013	FORD	TAURUS B1

Work Phone	315-427-5322
Home Phone	315-699-1466
Body	

DESCRIPTION OF SERVICE AND PARTS	AMOUNT
Cell: 315-427-5322	
#1 - 99P: PERFORM MULTI POINT INSPECTION Sub Total: .00	

#2 - LOF: LUBE/OIL/FILTER -INSTALL NEW STICKER/RESET OIL REMINDER SYSTEM (IF EQUIPPED)***** ***** Work performed by Jeff Winn UE01 (71) 15.00 Installed AA5Z 6714 A :FILTER ASY - OIL 1@5.75 5.75 Installed ENGINEOIL :ENGINE OIL 50@.26 13.00 CHANGED OIL AND FILTER, TOPPED OFF FLUIDS. Sub Total: 33.75	

EMPLOYEE OR CIC POLICE ONLY	-5.00

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I Herby Authorize the Repair work herein set forth to be done along with the necessary material at the agreed price which will not exceed the estimate without my consent. I also agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere. For the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs there to." **DISCLAIMER OF WARRANTIES.** These repairs are covered by a limited warranty, 90 days or 4,000 miles, whichever comes first. seller hereby limits implied warranties to the same period.

TERMS: Strictly cash or acceptable credit card.

Arbitration: Any dispute arising under this Agreement shall be resolved by binding arbitration conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association ("AAA") then in effect (as such rules may be modified by the manual agreement of the parties and the arbitrator selected). The arbitration shall be conducted in Onondaga County, New York, by a single arbitrator mutually accepted to the parties. In the event that the parties cannot agree on a single arbitrator, one shall be appointed by the AAA. The decision of the arbitrator shall be based on applicable law, and the arbitrator shall have no authority to award punitive damages. Judgement on the arbitration award may be entered by any court (state or federal) having jurisdiction over the such award. The parties shall share equally the cost of the arbitration, including the fees of the arbitrator, and each party shall bear its own attorneys' fees, that fees and expenses to be awarded to the prevailing party. In the event the arbitrator determines that the claims asserted are, on the whole, frivolous or lacking substantial merit, the arbitrator shall award attorneys' fees and expenses to the prevailing party, and the parties and the arbitrator shall award each keep the fact of the arbitration, the arbitration proceeding and the arbitration decision in confidence except only for such disclosure as may be legally required or as may be necessary to enforce the arbitral award. Arbitration must be conducted on an individual, not a class-wide, basis. There shall be no right for any dispute to be arbitrated on a class action basis or on a basis involving claims brought in a purported representative capacity on behalf of the general public. Only we and you may be the parties to the arbitration proceeding may be consolidated with any other arbitration proceeding between us and any other person or entity.

LABOR	15.00
PARTS	18.75
DEDUCTIBLE	.00
SUBLET	.00
SHOP SUPPLIES	.00
HAZARDOUS MATERIALS	.00
SALES TAX OR TAX I.D.	XXXXX0898 .00
SPECIAL ORDER DEPOSIT	.00
DISCOUNTS	-5.00
TOTAL DUE	28.75

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X



Drivers Village, Inc.
DBA Burdick Lincoln
 5885 East Circle Drive, Suite 300
 Cicero, New York 13039
 Telephone # (315) 699-6300

LINCOLN

Facility ID # 7100369

SERVICE DEPARTMENT HOURS
 7:30 a.m. to 7:00 p.m.
 Monday - Thursday
 Friday 7:30 a.m. to 6:00 p.m.
 Saturday 8:00 a.m. to 4:00 p.m.

R/O Open Date	R/O Number				
11/09/15	3079561/1				
R/O Close Date	Status				
11/10/15	Pre-Invoice				
Mileage In	Mileage Out				
97617	97618				
Service Advisor / Tag #					
Amanda R.					
Vehicle Identification Number					
2FABP7BV4AX140776					
Delivery Date	In-Service Date				
Year	Make	Model	Body	Color	License Number
2010	FORD	CROWN VICTORI	4DSD	BLACK	B2

CICERO POLICE		Work Phone	
NON-EMERGENCY PHONE		315-427-5322	
8236 RT 11		Home Phone	
CICERO, NY 13039		315-699-1466	

DESCRIPTION OF SERVICE AND PARTS	AMOUNT
Cell: 315-427-5322	
#1 - 99P: PERFORM MULTI POINT INSPECTION Sub Total: .00	

#2 - LOF: LUBE/OIL/FILTER -INSTALL NEW STICKERRESET OIL REMINDER SYSTEM (IF EQUIPPED)***** ***** Work performed by Jeff W. UE01 (71) 15.00 Installed BE8Z 6731 AB :KIT - ELEMENT & GASKET - O 1@5.75 5.75 Installed ENGINEOIL :ENGINE OIL 50@.26 13.00 CHANGED OIL AND FILTER, TOPPED OFF FLUIDS. Sub Total: 33.75	

#3 * Customer Reports: AC CONDENSOR/TRANS COOLER REPLACEMENT Caused by TRANS COOLER LEAKING. Work performed by Jeff W. UE01 (71) 210.00 Installed BW7Z 19712 A :CONDENSER ASY 1@394.60 394.60 REMOVE AND REPLACE TRANS COOLER AND TOP OFF LV FLU ID. RECHECK, ALL OKAY. Sub Total: 604.60	

#4 * Customer Reports: HEADLAMP REPLACEMENT Work performed by Jeff W. UE01 (71) 28.00 Installed 4W7Z 13008 A :LAMP ASY 1@102.64 102.64 Installed YU5Z 13466 AD :BULB 1@4.65 4.65	

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I Herby Authorize the Repair work herein set forth to be done along with the necessary material at the agreed price which will not exceed the estimate without my consent. I also agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere. For the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs there to." **DISCLAIMER OF WARRANTIES.** These repairs are covered by a limited warranty, 90 days or 4,000 miles, whichever comes first. seller hereby limits implied warranties to the same period.
TERMS: Strictly cash or acceptable credit card.
 Arbitration: Any dispute arising under this Agreement shall be resolved by binding arbitration conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association ("AAA") then in effect (as such rules may be modified by the mutual agreement of the parties and the arbitrator selected). The arbitration shall be conducted in Onondaga County, New York, by a single arbitrator mutually accepted to the parties. In the event that the parties cannot agree on a single arbitrator, one shall be appointed by the AAA. The decision of the arbitrator shall be based on applicable law, and the arbitrator shall have no authority to award punitive damages. Judgement on the arbitration award may be enforced by any court (state or federal) having jurisdiction over the such award. The parties, shall share equally the cost of the arbitration, including the fees of the arbitrator, and each party shall bear its own attorneys' fees, that fees and expenses to be awarded to the prevailing party. In the event the arbitrator determines that the claims asserted are, on the whole, frivolous or lacking substantial merit, the arbitrator shall award attorneys' fees and expenses to the prevailing party. Both the parties and the arbitrator shall keep the fact of the arbitration, the arbitration proceeding and the arbitration decision in confidence except only for such disclosure as may be legally required or as may be necessary to enforce the arbitration award.
 Arbitration must be conducted on an individual, not a class-wide, basis. There shall be no right for any dispute to be arbitrated on a class action basis or on bases involving claims brought in a purported representative capacity on behalf of the general public. Only we and you may be the parties to the arbitration proceeding may be consolidated with any other arbitration proceeding between us and any other person or entity.

LABOR	
PARTS	
DEDUCTIBLE	
SUBLET	
SHOP SUPPLIES	
HAZARDOUS MATERIALS	
SALES TAX OR TAX I.D.	
SPECIAL ORDER DEPOSIT	
DISCOUNTS	
TOTAL DUE	

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X

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Drivers Village, Inc.
DBA Burdick Lincoln

5885 East Circle Drive, Suite 300
 Cicero, New York 13039
 Telephone # (315) 699-6300

Facility ID # 7100369



SERVICE DEPARTMENT HOURS
 7:30 a.m. to 7:00 p.m.
 Monday - Thursday
 Friday 7:30 a.m. to 6:00 p.m.
 Saturday 8:00 a.m. to 4:00 p.m.

R/O Open Date	R/O Number
11/09/15	3079561/2
R/O Close Date	Status
11/10/15	Pre-Invoice
Mileage In	Mileage Out
97617	97618
Service Advisor / Tag #	
Amanda R.	
Vehicle Identification Number	
2FABP7BV4AX140776	
Delivery Date	In-Service Date
Color	License Number
BLACK	B2

CICERO POLICE		Work Phone	
NON-EMERGENCY PHONE		315-427-5322	
8236 RT 11		Home Phone	
CICERO, NY 13039		315-699-1466	
Year	Make	Model	Body
2010	FORD	CROWN VICTORI	4DSD

DESCRIPTION OF SERVICE AND PARTS	AMOUNT
Installed F4TZ 13N021 B :BULB REPLACE HEADLAMP ASSEMBLY. Sub Total: 159.62	1@24.33 24.33

#5 * ROTATE: INSPECT TIRES, CORRECT PRESSURE AND ROTATE TIRESFRONT TO REAR \$19.95 ADDED OPERATION Work performed by Jeff W. UE01 (71) ROTATE TIRES. Sub Total: 19.95	19.95

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I Hereby Authorize the Repair work herein set forth to be done along with the necessary material at the agreed price which will not exceed the estimate without my consent. I also agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere. For the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs there to."
DISCLAIMER OF WARRANTIES. These repairs are covered by a limited warranty, 90 days or 4,000 miles, whichever comes first. seller hereby limits implied warranties to the same period.
TERMS: Strictly cash or acceptable credit card.
 Arbitration: Any dispute arising under this Agreement shall be resolved by binding arbitration conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association ("AAA") then in effect (as such rules may be modified by the manual agreement of the parties and the arbitrator selected). The arbitration shall be conducted in Onondaga County, New York, by a single arbitrator mutually accepted to the parties. In the event that the parties cannot agree on a single arbitrator, one shall be appointed by the AAA. The decision of the arbitrator shall be based on applicable law, and the arbitrator shall have no authority to award punitive damages. Judgement on the arbitration award may be entered by any court (state or federal) having jurisdiction over the such award. The parties shall share equally the cost of the arbitration, including the fees of the arbitrator, and each party shall bear its own attorneys' fees, that fees and expenses to be awarded to the prevailing party. In the event the arbitrator determines that the claims asserted are, on the whole, frivolous or lacking substantial merit, the arbitrator shall award attorneys' fees and expenses to the prevailing party. Both the parties and the arbitrator shall award shall keep the fact of the arbitration, the arbitration proceeding and the arbitration decision in confidence except only for such disclosure as may be legally required or as may be necessary to enforce the arbitral award.
 Arbitration must be conducted on an individual, not a class-wide, basis. There shall be no right for any dispute to be arbitrated on a class action basis or on bases involving claims brought in a purported representative capacity on behalf of the general public. Only we and you may be the parties to the arbitration proceeding may be consolidated with any other arbitration proceeding between us and any other person or entity.

LABOR	272.95
PARTS	544.97
DEDUCTIBLE	.00
SUBLET	.00
SHOP SUPPLIES	.00
HAZARDOUS MATERIALS	.00
SALES TAX OR TAX I.D.	XXXXXX0898 .00
SPECIAL ORDER DEPOSIT	.00
DISCOUNTS	.00
TOTAL DUE	817.92

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.



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DBA Burdick Lincoln
 5885 East Circle Drive, Suite 300
 Cicero, New York 13039
 Telephone # (315) 699-6300



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 7:30 a.m. to 7:00 p.m.
 Monday - Thursday
 Friday 7:30 a.m. to 6:00 p.m.
 Saturday 8:00 a.m. to 4:00 p.m.

R/O Open Date	R/O Number
11/09/15	3079581/1
R/O Close Date	Status
11/09/15	Pre-Invoice
Mileage In	Mileage Out
104414	104414
Service Advisor / Tag #	
Amanda R.	
Vehicle Identification Number	
2FABP7BV4BX157322	
Delivery Date	In-Service Date
Color	License Number
	D1

CICERO POLICE		Work Phone	
NON-EMERGENCY PHONE		315-427-5322	
8236 RT 11		Home Phone	
CICERO, NY 13039		315-699-1466	
Year	Make	Model	Body
2011	FORD	CROWN VICTORI	D1

DESCRIPTION OF SERVICE AND PARTS	AMOUNT
Cell: 315-427-5322	
#1 - 99P: PERFORM MULTI POINT INSPECTION Sub Total: .00	

#3 * WORKS: OIL & FILTER CHANGE, ROTATE & INSPECT FOUR TIRES, INSPECT BRAKE SYSTEM -FRONT PADS REARTEST BATTERY, CHECK AIR & CABIN FILTERS, CHECKBELTS & HOSES, TOP OF ALL FLUIDS ADDED OPERATION Work performed by Jeff W. UE01 (71) Installed BE8Z 6731 AB :KIT - ELEMENT & GASKET - O 1@5.75 Installed ENGINEOIL :ENGINE OIL 50@.26 Sub Total: 40.75	22.00 5.75 13.00

EMPLOYEE OR CIC POLICE ONLY	-5.00

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I Hereby Authorize the Repair work herein set forth to be done along with the necessary material at the agreed price which will not exceed the estimate without my consent. I also agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere. For the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs there to." **DISCLAIMER OF WARRANTIES.** These repairs are covered by a limited warranty, 90 days or 4,000 miles, whichever comes first, seller hereby limits implied warranties to the same period.
TERMS: Strictly cash or acceptable credit card.
Arbitration: Any dispute arising under this Agreement shall be resolved by binding arbitration conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association ("AAA") then in effect (as such rules may be modified by the mutual agreement of the parties and the arbitrator selected). The arbitration shall be conducted in Onondaga County, New York, by a single arbitrator mutually accepted to the parties. In the event that the parties cannot agree on a single arbitrator, one shall be appointed by the AAA. The decision of the arbitrator shall be based on applicable law, and the arbitrator shall have no authority to award punitive damages. Judgment on the arbitration award may be entered by any court (state or federal) having jurisdiction over the such award. The parties, shall share equally the cost of the arbitration, including the fees of the arbitrator, and each party shall bear its own attorneys' fees, that fees and expenses to be awarded to the prevailing party. In the event the arbitrator determines that the claims asserted are, on the whole, frivolous or lacking substantial merit, the arbitrator shall award attorneys' fees and expenses to the prevailing party. Both the parties and the arbitrator shall keep the fact of the arbitration, the arbitration proceeding and the arbitration decision in confidence except only for such disclosure as may be legally required or as may be necessary to enforce the arbitral award. Arbitration must be conducted on an individual, not a class-wide, basis. There shall be no right for any dispute to be arbitrated on a class action basis or on bases involving claims brought in a purported representative capacity on behalf of the general public. Only we and you may be the parties to the arbitration proceeding may be consolidated with any other arbitration proceeding between us and any other person or entity

LABOR	22.00
PARTS	18.75
DEDUCTIBLE	.00
SUBLET	.00
SHOP SUPPLIES	.00
HAZARDOUS MATERIALS	.00
SALES TAX OR TAX I.D.	xxxxxx0898 .00
SPECIAL ORDER DEPOSIT	.00
DISCOUNTS	-5.00
TOTAL DUE	35.75

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.



SARATOGA ASSOCIATES

Landscape Architects, Architects,
Engineers, and Planners, P.C.

Amendment # 2015-4

OWNER/ARCHITECT AGREEMENT

Between Town of Cicero
(Owner)

and

Saratoga Associates Landscape Architects, Architects, Engineers and Planners, P.C.
(Architect)

The following additional services are hereby authorized as an amendment to the Architect/Owner Agreement (Agreement) referenced herein. This amendment shall be incorporated into the referenced Agreement in its entirety and all the terms and conditions of the Agreement are incorporated into this amendment. No terms or conditions of the Agreement are modified except as expressly set forth herein and/or by other amendments to the same Agreement.

PROJECT NAME/NUMBER Riverfront Park Phase II

AUTHORIZATION DATE November 30, 2015

ARCHITECT/OWNER AGREEMENT AND DATE AIA B102 Owner Architect Agreement dated September 23, 2009

AMENDED OR ADDITIONAL SERVICES

The Architect will provide the following supplemental scope of services for the Riverfront Park Phase II improvements:

Task 1 – Supplemental Stormwater Pollution Prevention Plan (SWPPP) Inspections

The Architect completed eight (8) additional inspections due to the extended period of construction. These inspections were completed by the Architect during 2015.

Deliverable: SWPPP documentation provided in PDF format.

Task 2 – As-Builts

Upon completion of construction, the Architect will verify that the improvements were completed in accordance to the plan. Should changes be noted, the original site plan previously completed by the Architect will be updated and become the recorded as-built drawing.

It is not expected that survey services will be provided for this effort.

Deliverable: Completed as-built drawing in PDF format.

SARATOGA ASSOCIATES

Town of Cicero – Amendment #2015-04
November 30, 2015
Page 2 of 2

FEE METHOD (and amount, if applicable) Hourly not to exceed Two Thousand Three Hundred Sixty Dollars (\$2,360.00), including associated travel expenses (printing and delivery services are not expected).

OTHER CONDITIONS (if applicable) None

ADDITIONAL RETAINER DUE WITH AUTHORIZATION None

THE ARCHITECT will commence these services upon receipt of this executed service amendment.

SARATOGA ASSOCIATES
Landscape Architects, Architects, Engineers, and Planners, P.C.

Town of Cicero

John Guariglia, RLA
Associate Principal / Secretary

Jessica Zambrano, Town Supervisor

Date

Date