
MEMORANDUM

TO: Jim Corl, Town Supervisor
FROM: Bernard English
SUBJECT: Director of Code Enforcement appointment
DATE: 12/2/2013
CC: Town Board

This memorandum is to recommend that the Town Board appoint Richard Hooper to the position of Director of Code Enforcement for the Town of Cicero.

As you can see by the attached resume, Richard has extensive managerial background and experience. He also has experience with codes compliance that is necessary for the position.

His experience in dealing with meeting deadlines and also controlling budgets will be useful as the Department implements the changes that are necessary to achieve both the short term and long term goals that are needed to complete the work at making this a professional organization.

TO: Elderslee Inc 583302
 DELIVER TO: Hwy DATE: 11/25/13
 CHARGE TO JOB NO. DB 511242

QUANTITY		SHOPKEEPER: PLEASE SUPPLY		PRICE	AMOUNT
1					
2		Emergency			
3					
4					
5		guidesail install			
6					9488 -
7		Totman Rot.			
8					
9					

PRICED BY: _____ EXTENDED BY: _____ CHECKED BY: _____ ENTERED BY: _____ SIGNED: _____



ELDERLEE, INC.
729 Cross Road
Oaks Corners, N.Y. 14518-0010
Phone 315-789-6670
Fax 315-781-2939

PROJECT: TOTMAN RD.

TOWN OF: CICERO
COUNTY: ONONDAGA
BID: 11/25/13
COMPLETION: 12/31/13

11/25/2013

<u>ITEM NO.</u>	<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
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PRICES INCLUDE FIELD LAYOUT AND NORMAL UTILITY STAKE-OUT (PER NY CODE RULE #753). ELDERLEE WILL NOT BE RESPONSIBLE TO LOCATE OR STAKE-OUT ANY UNDERGROUND UTILITIES THAT ARE PRIVATELY OWNED, NOT AFFILIATED WITH DIG SAFELY, OR THAT THE OWNER REFUSES TO LOCATE.

ALL WORK TO BE PERFORMED WITH 1 MOVE-IN. ANY ADDITIONAL MOVE-INS WILL BE AT AN ADDITIONAL COST OF \$1,500.00 EACH PLUS UNIT PRICES.

PRICE IS BASED ON INSTALLING ALL POSTS WITH NORMAL POST DRIVING METHODS. ANY POST THAT REQUIRES HAND DIGGING WILL BE LEFT FOR INSTALLATION BY THE CONTRACTOR. * ALSO, IF ROCK OR ANYOTHER OBSTRUCTION IS ENCOUNTERED WHICH INTERFERES WITH NORMAL POST DRIVING, A RENEGOTIATED PRICE WILL BE REQUIRED.

THIS QUOTATION IS VALID FOR THIRTY (30) DAYS FROM BID DATE.

ANY ORDER RESULTING FROM THIS QUOTATION IS SUBJECT TO CREDIT APPROVAL.

TERMS: NET 30 DAYS NO RETAINAGE.

ROBERT M. ROOK
VICE PRESIDENT

RMR:ed