



## AGENDA

Wednesday January 27, 2016

### CICERO TOWN BOARD REGULAR MEETING

6:30 P.M.

1. **Pledge of Allegiance**
2. **Town Board Meeting Minutes** from the Regular Town Board Meeting held on January 13, 2016
3. **Approval of Abstract Numbers 3& 4**
4. **Budget Modifications/ Amendments**
5. **Presentation by the CanTeen**
6. **PUBLIC HEARING TO CONSIDER CICERO CONSOLIDATED LIGHTING DISTRICTS**
  - **Decorative Underground District**

Public Hearing to consider, upon Motion of the Town Board, the creation of a consolidated lighting district for underground facilities within the Town of Cicero to be designated and known as "Decorative Underground District." A copy of the proposed Map and Plan has been provided to the Town by National Grid calling for the consolidation of the following; Cicero Stage, Electric Railway, Angler's Club, Addison Loomis, Pastures IIB, Matilda Gage, Asa Eastwood, Waterview Circle, Moyer Carriage, Boyko Farms, Cody's Corner, Crossings, At the Lakes, Pastures Sec 6, existing lighting districts into this proposed **Decorative Underground District** to achieve annual savings. **508 units for an estimated cost of \$71,712 = \$141.00**
  - **Overhead District**

Public Hearing to consider, upon Motion of the Town Board, the creation of a consolidated lighting district for overhead facilities within the Town of Cicero to be designated and known as "Overhead District Lighting District". A copy of the proposed Map and Plan has been provided to the Town by National Grid calling for the consolidation of; Consolidated 1, Consolidated 2, and Consolidated 4 (Penn Can) existing lighting districts into this proposed **Overhead District** to achieve annual savings. **3,600 units for an estimated annual cost of \$96,242= \$27.00**
  - **Underground District**

Public hearing to consider, upon Motion of the Town Board, the creation of a consolidated lighting district for underground facilities within the Town of Cicero to be designated and known as "Underground District Lighting District." A copy of the proposed Map and Plan has been provided to the Town by National Grid calling for the consolidation of; Consolidated 3, Erskine, Cedar Point, Williamsted Farm, Wallington Sec 2 & 3, Eva Circle, Wallington existing lighting districts into this proposed **Underground District** to achieve annual savings. **3,458 units for an estimated annual cost of \$224,434 = \$65.00 per unit**
  - **Private Road Lighting District**

Public Hearing, to consider, upon Motion of the Town Board, the creation of a lighting district for private road facilities within the Town of Cicero to be designated and known as "**Private Road Lighting District**." A copy of the proposed Map and Plan has been provided to the Town by National Grid. **\$360.30**
  - **Non-lighting District**

Public hearing, to consider, upon Motion of the Town Board, the creation of a lighting district for within the Town of Cicero to be designated and known as "**Townwide Non-Lighting District**." All parcels within the Town of Cicero that are not designated in either the **Decorative Underground District, Overhead Lighting District, Underground Lighting District, or Private Lighting District** will be part of the **Non-Lighting District**, no charge would be applicable.

7. **Set Public Hearing**
  - **Chapter 105 of the Cicero Town Code**

Move the adoption of a resolution calling a Public Hearing on February 10th, 2016 commencing at 6:30 pm local time to consider proposed amendments and additional language to Chapter 105 (Firearms and Other Weapons) of the Cicero Town Code by Local Law adoption procedure. The purpose of the proposed amendments and additions is to more clearly define terms, rules and exceptions regarding the possession of weapons within public buildings and spaces within the Town of Cicero. A draft of the proposed changes will be posted on the Town website prior to the Public Hearing.
  - **Loneragan Commercial Subdivision**

Move the adoption of a resolution to set a Public Hearing date for February 10, 2016 at 6:30 p.m. to consider acceptance of the Petition Plan for the Oneida River, Oneida Lake, and Chittenango Creek Drainage Improvement associated with the Lonergan Commercial Subdivision.
8. **Proposal for Safety Management Consulting**

Move the adoption of a resolution approving an agreement between the Town of Cicero and Haylor, Freyer and Coon, Inc. to provide Safety Management Consulting Services pursuant to the terms and conditions contained in a written proposal detailing the anticipated "Scope of Work" to be provided to the Town dated January 13th, 2016 at an hourly billing rate of \$125.00 per hour, with a six (6) month estimation of necessary services of 192 hours. This resolution also authorizes the Supervisor to execute the Proposal Authorization, as well as any other necessary documents.
9. **Personnel**

Move the adoption of a resolution to approve the re-hiring of Hank Schrenko as a part-time court attendant not to exceed 800 hours at a rate of \$13.00/hour effective 1/19/2016
10. **New York State Association of Towns Annual Meeting Delegate**

Move the adoption of a resolution to designate Mark Venesky as delegate from the Town of Cicero and for expenditure not to exceed \$1,200.00 to attend the 2016 Association of Towns Training School and Annual Meeting in New York City February 14-17, 2016.
11. **Employee Handbook Amendment**

Move the adoption of a resolution delaying the implementation of the Town Board resolution enacted on December 23rd, 2015 with regard to implementing the revised Town policies addressing "Attendance-Absence and Call in Procedures, Compensatory Time and Overtime" and authorizing addition of same into the Town Employee Handbook until January 24th, 2016. The original resolution reflected an effective date of December 24th, 2015. The delay is necessary to allow for proper notification of the changes to employees.
12. **Intermunicipal Agreement for Dog Control Services**

Move the adoption of a resolution to approve and authorize the Supervisor to execute the Inter-Municipal Agreement with the Town of Clay to provide comprehensive Dog Control Services for the Town of Cicero, effective for the period of January 1, 2016 through December 31, 2016, per the agreement
13. **Legal Services Agreement**

Move the adoption of a resolution to approve an expenditure up to \$10,000.00 for Hancock & Estabrook, LLP, concerning employment/personnel matters as specified in the Letter of Agreement, dated January 13, 2016 and to authorize the Supervisor to sign the agreement.
14. **Engineering Services**
  - **Highway Engineering Services**

Move the adoption of a resolution to approve and authorize the Supervisor to execute the proposal from O'Brien & Gere to provide Highway Engineering Services related to maintenance, repair or reconstruction efforts of Town highways. The estimated fee is \$10,000.00 and would be billed against on an hourly basis in accordance with our Master Professional Services Agreement
  - **Oxbow Road Bank Stabilization**

Move the adoption of a resolution to approve the proposal from O'Brien & Gere to provide preliminary engineering services for the Oxbow Road Bank Stabilization project, which has received funding in the amount of \$75,000.00 from the N.Y.S. Water Quality Improvement Program (WQIP). The estimated fee is \$2,500.00 and would be billed against on an hourly basis in accordance with our Master Professional Services Agreement.

15. **Planning Board Retainer Agreements**

Move the adoption of a resolution to approve the following:

- Approval and authorization of the Supervisor to execute the Planning Board Retainer Agreement with Germain and Germain for the period of January 1, 2016 through December 31, 2016, at an annual rate of \$6,500.00 per annum, to be paid in a monthly installment of \$541.66
- Approval and authorization of the Supervisor to execute the Planning Board Retainer with O'Brien and Gere for the period of January 1, 2016 through December 31, 2016, at an annual rate of \$3,500.00, to be paid in monthly installments of \$291.67 in accordance with the Professional Master Services Agreement between the Town of Cicero and O'Brien and Gere

16. **Website Maintenance Agreement**

Move the adoption of a resolution to approve and authorize the Supervisor to execute the Website Maintenance Agreement between the Town of Cicero and Code Munkeys in the amount of \$850.00 per year

17. **Assessor's Office:**

Move the adoption of a resolution to approve the following:

- \$2,377.08 to Com Doc for the 2016 lease payments of \$198.09 per month for the copy machine in the Assessor's Office.
- \$1,950.00 to Onondaga County Finance Dept. for the 2016 RPS (Real Property System) software annual licensing fee

18. **Highway Department**

Move the adoption of a resolution to approve the following purchases:

- \$5,490.00 to Steel Sales, Inc. for carbide blades, and sander chain for truck #43
- \$1,650.00 to STS Transportation for Fisher Plow pump
- \$200,000.00 to American Rock Salt for 4300 tons of salt
- 2,000.00 to Beam Mack for A/C Compressor for Truck #9
- \$2,393.50 to Eberl Iron Works for (50) fifty, ten foot unistruts with bottoms
- \$1,650.00 to SnoDepot for oil pan for Truck #10

19. **Parks and Recreation Department**

▪ **Expense approval for Bennett St. Improvement Project – LWRP III**

Move for the adoption of a resolution to approve an expenditure in the amount of \$1,729.48 to Environmental Paving Solutions, LLC, for the Bennett St. Improvement Project LWRP III. The Town's share of the overage is 50% or \$864.74 which will be taken from unexpended funds from the Parks 2015 budget.

▪ **Municipal Agreement with Salina**

Move the adoption of a resolution for approval of the annual Municipal Agreement between the Town of Salina and Town of Cicero for funding for the CanTeen and to approve the Supervisor to sign the agreement. The Town of Salina has already signed on their behalf

▪ **Engineering Services for William Park**

Move the adoption of a resolution to approve the proposal from O'Brien & Gere to provide Engineering Services related to site improvements along the existing seawall at William Park. The estimated fee is \$3,800.00 and would be billed against on an hourly basis in accordance with our Master Professional Services Agreement.

▪ **Purchases**

Move the adoption of a resolution to approve the following purchases:

- A. \$1,003.60 to Automated External Defibrillator (AED/Infant/Pediatric Pads/ Wall hanging Unit )for William Park and Beach operations
- B. \$32,651.90 to Delacy Ford for Ford F350 4wheel drive pick-up with 8' plow ( includes trade in of existing truck & plow)
- C. \$6,075.00 to Gary's Equipment Co., Inc. for CAM Superline trailer

20. **Planning and Zoning Department (Codes Enforcement)**

Move the adoption of a resolution to approve the following

- Set the bid date of March 18, 2016 at 10:00a.m. for proposals to issue a request for Brush, Grass, Rubbish, Weeds, Pool Clean-Up and Control and Boarding-Up properties for the year 2016 for the Town of Cicero.
- \$355.00 for Richard Hooper and Robert Smith to attend the New York Planning Federation Conference to be held in Saratoga, N.Y. April 17-19, 2016

21. **Discussion Item**

- Police Grant- Chief Snell
- Cicero Swamp Wildlife Management Area

22. Public Input

23. Adjourn